



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
March 26, 2018**



Minutes of the Regular Council Meeting for the Village of Belcarra held March 26, 2018 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Perry Muxworthy
Councillor Jamie Ross

Council Absent

Councillor Perry Muxworthy

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paula Richardson, Administrative Services Assistant

1. CALL TO ORDER

Mayor Drew called the meeting to order at 7:32 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, March 26, 2018

Moved by: Councillor Drake

Seconded by: Councillor Glover

That the agenda for the Regular Council Meeting, March 26, 2018 be amended by adding:

Item 5.4 Nancy Gomerich, NG Consulting, report dated March 26, 2018 regarding Impact of New Payroll Tax and Changes to MSP

And be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, March 12, 2018

Moved by: Councillor Glover

Seconded by: Councillor Drake

That the minutes from the Regular Council Meeting held March 12, 2018 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

No items presented.

5. REPORTS**5.1** Lorna Dysart, Chief Administrative Officer, report dated March 26, 2018 regarding Fees and Charges Bylaw No. 517, 2018.

L Dysart outlined the report noting that fees and charges have been compared closely with other small municipalities. Certain rates have been updated that are closely related to reflect an increase in costs and in staff time.

Moved by: Councillor Drake

Seconded by: Councillor Glover

That "Village of Belcarra Fees and Charges Bylaw No. 517, 2018" be read for a First, Second and Third time.

CARRIED

5.2 Lorna Dysart, Chief Administrative Officer, report dated March 26, 2018 regarding Election Procedures Bylaw No. 518, 2018.

L. Dysart outlined the report noting that one change to the *Local Government Act* was to BC municipal elections, which will now be held on the third Saturday in October. Mail Ballot voting has been added to the Election Procedure Bylaw. Persons who have a physical disability, illness or injury or persons who expect to be absent from the municipality at any other voting opportunity will qualify to vote by mail in ballot.

Moved by: Councillor Glover

Seconded by: Councillor Drake

That the "Village of Belcarra Election Procedures Bylaw No.518, 2018" be read for a First, Second and Third time.

CARRIED

5.3 Bernie Serné, Superintendent of Public Works, report dated March 26, 2018 regarding Proposed Offsite Works Fronting 3424 Marine Avenue

B. Serné outlined the report. Discussion ensued with regard to Proposed Storm Works, Relocation of Existing Water Services, Pathway Reconstruction, Proposed Driveway to Access Site and Landscaping on the property. A report will be brought back to Council with details related to work on the trail and other key items.

Moved by: Councillor Drake

Seconded by: Councillor Glover

That the proposed Offsite Works for property fronting 3424 Marine Avenue, Lot 1 Block 4 NWP 3014, dated March 8, 2018, submitted by Landmark Engineering and Planning Ltd. and the Key Plan dated February 16, 2018 be received for information; and

That Council approve in principle the proposed improvements on Municipal Right of Ways; and

That all the costs be borne by the property owners, Mary and Robert Begg, of 3424 Marine Avenue.

CARRIED

- 5.4 Nancy Gomerich, NG Consulting, report dated March 26, 2018 regarding Impact of New Payroll Tax and Changes to MSP

Mayor Drew outlined the report. Discussion ensued with regard to the Provincial Budget phase-out of MSP premiums and implementation of the new Payroll Tax.

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the report from Nancy Gomerich, Financial Consultant dated March 26, 2018 regarding Impact of New Payroll Tax and Changes to MSP be received for information.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

No items presented.

7. BYLAWS

- 7.1 **Village of Belcarra Waterworks Bylaw No. 456, 2012, Amendment Bylaw No. 516, 2018**

Moved by: Councillor Drake
Seconded by: Councillor Ross

That the "Village of Belcarra Water Works Bylaw No. 516, 2018", be adopted.

CARRIED

8. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Ross
Seconded by: Councillor Glover

That correspondence item 8.1 – 8.11 be received.

CARRIED

ACTION ITEMS

- 8.1 Janet Andrews, Secretary – Treasurer, New Westminster & District Labour Council, dated March 8, 2018 regarding Declaration of April 28, 2018 as the "Official Day of Mourning for Workers Killed and Injured on the Job".

Moved by: Councillor Glover
Seconded by: Councillor Ross

That Council declare April 28, 2018 as the "Official Day of Mourning for Workers Killed and Injured on the Job" for the Village of Belcarra.

CARRIED

INFORMATION ITEMS

- 8.2 John Ward, Director of Legislative and Corporate Services, Deputy Chief Administrative Officer, City of Courtenay, letter to the Association of Vancouver Island and Coastal Communities dated February 13, 2018 regarding 2018 Resolution – Asset Management (full report available in the Village Office)
- 8.3 Cindy Graves, Corporate Officer, The Township of Spallumcheen, letter to David Allen, Chief Administrative Officer, City of Courtney dated February 22, 2018 regarding 2018 Resolution – Asset Management

- 8.4 Honourable Selina Robinson, Minister of Municipal Affairs & Housing, Wendy Booth, President, UBCM and Patti Bridal, President, LGMA, dated March 6, 2018 regarding Update on the Working Group on Responsible Conduct (full report available in the Village office)
- 8.5 Lucy Lobmeier, Secretary, BC Honours and Awards, Province of British Columbia, dated March 9, 2018 regarding Order of British Columbia – 2018 Call for Nominations
- 8.6 Janice Brown, Mayor, The Township of Spallumcheen, letter to Honorable John Horgan, Premier of British Columbia and Honorable Mike Farnworth, Minister of Public Safety and Solicitor General dated March 8, 2018 regarding Human Trafficking Task Force (full report available in the Village office)
- 8.7 Nicole Read, Mayor, City of Maple Ridge, letter to Honourable Carole James, Minister of Finance dated March 14, 2018 regarding Employer Health Tax
- 8.8 Greg Moore, Chair, Metro Vancouver Board, dated March 15, 2018 regarding Metro Vancouver 2040: Shaping Our Future Land Use Designation Amendment Request from the City of Port Moody – Flavelle Mill Site (full report available in the Village office)
- 8.9 Cindy Fortin, Mayor, the District of Peachland, regarding letter to Honourable Selina Robinson, Minister of Municipal Affairs and Housing dated March 16, 2018 regarding Cannabis Sales Revenue Sharing
- 8.10 Ralph Drew, Mayor, letter to Robert Dick, Assistant Deputy Minister, Transport Canada, Pacific Region dated March 19, 2018 regarding Addition of Bedwell Bay to the Schedule of Designated Sewage Areas
- Mayor Drew provided history on the application to Transport Canada to add Bedwell Bay to the Designated Sewage Areas.
- 8.11 Zoning Advisory Committee, February 7, 2018, Unadopted Minutes

9. NEW BUSINESS

No items presented.

10. PUBLIC QUESTION PERIOD

Mary Begg, 3424 Marine Avenue, queried with regard to the cedar hedge on Tatlow Trail.

Mayor Drew advised that work is to be undertaken with an overview by the Superintendent of Public Works. A report will be brought back to Council.

Rob Begg, 3424 Marine Avenue, noted that there is an agreement with Colm Cole regarding relocation of the two water meter boxes at the Tatlow Trail location.

Jim Chisholm, 4505 Belcarra Bay Road, queried with regard to the Fees and Charges Bylaw. He further queried regarding fees for a water system hook up and the annual water fee. Mr. Chisholm requested consideration be given to not charging residents for these fees as an incentive for them to install fire sprinklers in residential homes.

Mayor Drew noted that water meter usage is being reviewed by Metro Vancouver and that a review of the National Building Code is now taking place. Considerable discussion ensued.

Moved by: Councillor Ross
Seconded by: Councillor Glover

That staff prepare a report to Council with the cost of eliminating Water Works Fees for "Service Connection Application and Inspection" and the "Annual Use Fee" for the first year as an incentive to install a fire sprinkler system in residential buildings.

CARRIED

Sherry Chisholm, 4505 Belcarra Bay Road, queried with regard to work at the berm on the Midden right of way.

11. ADJOURNMENT

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the March 26, 2018 Regular Meeting be adjourned at 8:20 pm.

CARRIED

Certified Correct:



Ralph Drew
Mayor



Lorna Dysart
Chief Administrative Officer