



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
January 8, 2018**



Minutes of the Regular Council Meeting for the Village of Belcarra held January 8, 2018 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Ralph Drew (via Skype)
Deputy Mayor Bruce Drake
Councillor Jennifer Glover
Councillor Perry Muxworthy
Councillor Jamie Ross

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paula Richardson, Administrative Services Assistant

1. CALL TO ORDER

Deputy Mayor Drake called the meeting to order at 7:33 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, January 8, 2018

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the Agenda for the Regular Council Meeting, January 8, 2018 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, December 11, 2017

Moved by: Councillor Glover
Seconded by: Councillor Ross

That the minutes from the Regular Council Meeting held December 11, 2017 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS**4.1** Walt Bayless, Project Director and Fofa Fan, Project Engineer, Opus International Consultants (Canada) Ltd. regarding the Belcarra Drainage Study.

Fofa Fan gave a presentation regarding the Belcarra Drainage Study. The previous drainage study for the Village of Belcarra was completed in 1984. No significant flooding has been recorded in the time period between the two studies. Walt Bayless noted that grants are available for completion of various recommendations in the report.

Fofa Fan advised that the District of North Vancouver provided Belcarra information regarding IDF (Intensity – Duration – Frequency) rainfall curves.

Staff will prioritize implementation of the recommendations in the drainage study.

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the public be permitted to speak for 10 minutes.

CARRIED

The public asked pertinent questions. Considerable discussion ensued.

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the Opus International Consultants (Canada) Ltd. presentation dated January 8, 2018 regarding the Belcarra Drainage Study be received for information; and
That staff report to Council on an implementation plan for various recommendations in the study.

CARRIED

5. REPORTS**5.1** Bernie Serné, ASCT, Superintendent of Public Works, report dated January 8, 2018 regarding Trail Crosswalk Review

B. Serné outlined the Trail Crosswalk Review report. Council members discussed sight line issues and pedestrian safety. It was noted that staff will follow up on residents trimming hedges and trees.

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the Pedestrian Crosswalk Review sketches dated January 8, 2018 be received for information purposes; and

That Staff continue to monitor crosswalk usage and pedestrian and bike activity; and

That the Superintendent of Public Works report back on requested sight line improvements.

CARRIED

Moved by: Councillor Muxworthy
Seconded by: Councillor Glover

That the barriers at the Watson Road Trail be removed to allow for public use and provide education on the proper boundaries of the trail.

THIS MOTION WAS WITHDRAWN

Considerable discussion ensued regarding Watson Trail accessibility. Public input was provided. The Ministry of Forest, Lands, Natural Resource Operations and Rural Development will require a permit for work at Avalon Creek. The window of opportunity for this work is August. Staff will develop a long term plan for the Avalon Creek crossing.

Moved by: Councillor Muxworthy

Seconded by: Councillor Glover

That staff provide a report related to safety and a potential timeline for the opening of Watson Trail.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report – 2017 Sasamat Volunteer Fire Department Call-Out Statistics

Mayor Drew outlined the report. Council asked pertinent questions.

6.2 Mayor's Report – 2018 Property Assessments

Mayor Drew outlined the report on the 2018 Property Assessments.

6.3 Mayor's Report – The Future of Traffic on Port Moody's North Shore

Mayor Drew outlined the report. Considerable discussion ensued.

Moved by: Councillor Ross

Seconded by: Councillor Glover

That Port Moody Traffic Consultants studying the future of traffic on the North Shore of Port Moody be invited to a Belcarra Council meeting to discuss Belcarra input into the study; and

That Belcarra residents be advised of that meeting.

CARRIED

7. BYLAWS

7.1 Village of Belcarra Revenue Anticipation Borrowing Bylaw No. 513, 2017

Moved by: Councillor Glover

Seconded by: Councillor Muxworthy

That the Village of Belcarra Revenue Anticipation Borrowing Bylaw No. 513, 2017 be adopted.

CARRIED

8. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Ross

Seconded by: Councillor Muxworthy

That correspondence item 8.1 – 8.4 be received.

CARRIED

INFORMATION ITEMS

- 8.1** Chris Nicolls, Secretary – Treasurer / CFO, School District No. 43 (Coquitlam), dated November 17, 2017 regarding Fire Protection Services for Eagle Mountain Middle School

- 8.2** Letters to Honourable George Heyman, Minister of Environment and Climate Change Strategy regarding Prevention of Quagga and Zebra Mussels
- a) Ron Hovanes, Mayor, Town of Oliver, dated December 13, 2017
 - b) Mike Richman, Mayor, Village of Pemberton, dated December 15, 2017
 - c) Janice Brown, Mayor, Township of Spallumcheen, dated December 19, 2017
 - d) Marc Lefebvre, Mayor, City of Parksville, dated December 19, 2017
 - e) Dale Bumstead, Mayor, City of Dawson Creek, dated December 19, 2017
- 8.3** Doug Findlater, Mayor, City of West Kelowna, dated December 13, 2017 regarding Request for Local Governments to Share in Cannabis Tax Revenue
- 8.4** Danyta Welch, Policy & Programs Officer, Local Government Program Services, dated December 18, 2017 regarding 2016 Asset Management Planning Program (Roads Asset Management Report)

9. NEW BUSINESS

- (8.1)** Chris Nicolls, Secretary – Treasurer / CFO, School District No. 43 (Coquitlam), dated November 17, 2017 regarding Fire Protection Services for Eagle Mountain Middle School

Discussion ensued with regard to the Eagle Mountain Middle School correspondence regarding Fire Protection Services. Mayor Drew provided background on the Anmore / Port Moody boundary as it relates to Eagle Mountain Middle School location in Anmore.

It was noted that the November 17, 2017 letter from Chris Nicolls, Secretary – Treasurer / CFO, School District No. 43 (Coquitlam) regarding Fire Protection Services for Eagle Mountain Middle School is subsequent to the November 6, 2017 letter from Ivanno Cecchini, Assistant Secretary – Treasurer, Facilities & Planning Services, School District 43 (Coquitlam) regarding Fire Protection for Eagle Mountain Middle School which was on the December 11, 2017 Council agenda.

Fire services are provided by Sasamat Volunteer Fire Department which is a volunteer fire service.

Discussion ensued with regard to the Fire Protection and Emergency Response Agreement between School District #43 and the City of Port Moody which expired on November 30, 2017. This agreement was not renewed. Discussion ensued with regard to:

- Municipal and Fire Service Boundaries
- The location of Eagle Mountain Middle School
- Overall safety of the students and staff at the school
- Public Awareness of Fire Coverage for the School

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the Chief Administrative Officer send an invitation to attend the January 22, 2018 Belcarra Council meeting to the following:

- Jay Sharpe, Chief, Sasamat Volunteer Fire Department and 2 Deputy Fire Chiefs
- Darrell Penner, Chair, Board of Trustees, Sasamat Volunteer Fire Department
- John McEwen, Mayor, Village of Anmore
- Michael Thomas, Vice Chair, Board of Education, School District #43; and

That the concern of existing fire coverage by the Sasamat Volunteer Fire Department at Eagle Mountain Middle School be addressed.

CARRIED

10. PUBLIC QUESTION PERIOD

Jim Chisholm, 4505 Belcarra Bay Road, queried with regard to the boundary change as it related to Eagle Mountain Middle School and Sasamat Volunteer Fire Department.

Deborah Struk, 4575 Belcarra Bay Road, queried with regard to:

- The payment for fire protection service at Eagle Mountain Middle School.
- Posting Port Moody's North Shore Traffic Study on the Belcarra website when it is available.

11. RESOLUTION TO CLOSE MEETING

No item

12. ADJOURNMENT

Moved by: Councillor Muxworthy
Seconded by: Councillor Ross

That the January 8, 2018 Regular Meeting be adjourned at 10:51 pm.

CARRIED

Certified Correct:



Bruce Drake
Deputy Mayor



Lorna Dysart
Chief Administrative Officer