



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
December 11, 2017**



Minutes of the Regular Council Meeting for the Village of Belcarra held December 11, 2017 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Ralph Drew (via Skype)
Deputy Mayor Bruce Drake
Councillor Jennifer Glover
Councillor Jamie Ross

Council Absent

Councillor Perry Muxworthy

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paula Richardson, Administrative Services Assistant

1. CALL TO ORDER

Deputy Mayor Drake called the meeting to order at 7:33 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, December 11, 2017

Moved by: Councillor Glover
Seconded by: Councillor Ross

That the Agenda for the Regular Council Meeting, December 11, 2017 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Special Council Meeting, November 16, 2017

Moved by: Mayor Drew
Seconded by: Councillor Glover

That the minutes from the Special Council Meeting held November 16, 2017 be adopted.

CARRIED

3.2 Regular Council Meeting, November 20, 2017

Moved by: Councillor Glover
 Seconded by: Councillor Ross

That the minutes from the Regular Council Meeting held November 20, 2017 be adopted.

CARRIED**4. DELEGATIONS AND PRESENTATIONS**

No Items

5. REPORTS**5.1** Nancy Gomerich, NG Consulting, report dated December 11, 2017 regarding TransLink Major Road Network and Bike (MRNB) Grant Request – for Road Guard Rails on Bedwell Bay MRN Road

Lorna Dysart outlined the grant request. Council asked pertinent questions with regard to the importance of guard rails as a safety measure in the Village.

Moved by: Councillor Glover
 Seconded by: Councillor Ross

That road guard rails be installed at various locations along Bedwell Bay road, to be phased over a three year period, subject to annual budgeting considerations, as follows:

Location	Length	Cost	Cumulative		Year
			Cost		
3931 Bedwell	24	\$ 9,000	\$ 9,000		2018
X3186 Bedwell	52	\$ 19,500	\$ 28,500		2018
X4084 Bedwell	20	\$ 7,500	\$ 36,000		2018
3905 Bedwell	20	\$ 7,500	\$ 43,500		2018
4005 Bedwell	44	\$ 16,500	\$ 60,000		2019
3375 Bedwell	64	\$ 24,000	\$ 84,000		2019
3789 Bedwell	20	\$ 7,500	\$ 91,500		2019
3981 Bedwell	44	\$ 16,500	\$ 108,000		2019
3875 Bedwell	20	\$ 7,500	\$ 115,500		2020
3945 Bedwell	32	\$ 12,000	\$ 127,500		2020

"X" denotes guard rail across from stated address.

And That staff apply for a TransLink Major Road Network and Bike Grant to fund 50% of the costs, being \$63,750.

CARRIED**5.2 Revenue Anticipation Borrowing Bylaw No. 513, 2017**

Lorna Dysart, Chief Administrative Officer, verbal report regarding the Revenue Anticipation Borrowing Bylaw No. 513, 2017.

Moved by: Councillor Glover
 Seconded by: Councillor Ross

That the Village of Belcarra Revenue Anticipation Borrowing Bylaw No. 513, 2017 be read a first, second and third time.

CARRIED

5.3 Bernie Serné, ASCT, Superintendent of Public Works, report dated December 11, 2017 regarding Belcarra Trail Safety Review

B. Serné outlined the Trail Safety Review. Discussion ensued.

Moved by: Councillor Glover

Seconded by: Councillor Ross

That Council receive the Belcarra Trail Safety Review dated November 10, 2017 from Urban Systems for information purposes; and

That staff follow up and complete the mitigation of issues outlined within the established timeline; and

That staff install appropriate warning signage at all Watson and Tatlow Trail driveway crossings; and

That staff report back to Council on the Bedwell Bay crosswalk locations at Kelly Road and Tatlow Trail, with sketches and measurements.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report

Responding to the Increasing Number of Regional Park Visitors

7. BYLAWS

7.1 Village of Belcarra 5–Year Financial Plan 2018 – 2022 Bylaw No. 512, 2017

Moved by: Councillor Glover

Seconded by: Councillor Ross

That the "Village of Belcarra 5–Year Financial Plan 2018 – 2022, Bylaw No. 512, 2017" be adopted.

CARRIED

7.2 Village of Belcarra Fees and Charges Bylaw No. 463, 2013, Amendment Bylaw No. 511, 2017

Moved by: Councillor Glover

Seconded by: Councillor Ross

That the "Village of Belcarra Fees and Charges Bylaw No. 463, 2013, Amendment Bylaw No. 511, 2017" be adopted.

CARRIED

8. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Ross

Seconded by: Councillor Glover

That correspondence item 8.1 – 8.4 be received.

CARRIED

INFORMATION ITEMS

- 8.1** Ivanno Cecchini, Assistant Secretary-Treasurer, Facilities & Planning Services, School District 43 (Coquitlam), dated November 6, 2017 regarding Fire Protection for Eagle Mountain Middle School

Mayor Drew provided background on fire protection services at Eagle Mountain Middle School. Discussion ensued.

Moved by: Councillor Glover

Seconded by: Councillor Ross

That staff contact Ivanno Cecchini, Assistant Secretary-Treasurer, Facilities & Planning Services, School District 43 (Coquitlam), regarding the letter received dated November 6, 2017 regarding Fire Protection for Eagle Mountain Middle School; and That it be noted that the Municipalities of Anmore and Belcarra are funding sources directly involved with the Sasamat Volunteer Fire Department; and That School District 43 be advised that any correspondence regarding Fire Protection with Metro Vancouver should include both municipalities; and That Mayor Drew contact Metro Vancouver with regard to Fire Protection Services for Eagle Mountain Middle School; and That a response be brought back to Council.

CARRIED

- 8.2** Wendy Booth, UBCM President, Union of BC Municipalities, dated November 21, 2017 regarding Gas Tax Agreement Community Works Fund Payment
- 8.3** Terry Rysz, Mayor, District of Sicamous, dated November 29, 2017 regarding a letter to Honourable George Heyman, Minister of Environment and Climate Change Strategy, regarding Prevention of Quagga and Zebra Mussels
- 8.4** Karin England, Planner, Regional Parks, Central Area Office, Parks, Planning and Environment, Metro Vancouver, dated November 30, 2017 regarding Belcarra South Picnic Area: Update

9. NEW BUSINESS

No item

10. PUBLIC QUESTION PERIOD

Jim Chisholm, 4505 Belcarra Bay Road, queried with regard to:

- The role of the Chair of Sasamat Volunteer Fire Department Trustees.
- The cost to date for: the Road Asset Management Report and the Drainage Study.

11. RESOLUTION TO CLOSE MEETING

No item

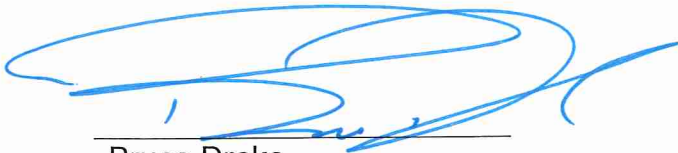
12. ADJOURNMENT

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the December 11, 2017 Regular Meeting be adjourned at 8:55 pm.

CARRIED

Certified Correct:



Bruce Drake
Deputy Mayor



Lorna Dysart
Chief Administrative Officer