



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
November 20, 2017**



Minutes of the Regular Council Meeting for the Village of Belcarra held November 20, 2017 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Ralph Drew
Councillor Jamie Ross
Councillor Jennifer Glover
Councillor Perry Muxworthy

Council Absent

Councillor Bruce Drake

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paula Richardson, Administrative Services Assistant

Also in Attendance

Nancy Gomerich, NG Consulting

1. CALL TO ORDER

Mayor Drew called the meeting to order at 7:08 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, November 20, 2017

Moved by: Councillor Muxworthy
Seconded by: Councillor Glover

That the Agenda for the Regular Council Meeting, November 20, 2017 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, November 6, 2017

Moved by: Councillor Muxworthy
Seconded by: Councillor Glover

That the minutes from the Regular Council Meeting held November 6, 2017 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

4.1 Rick Beauchamp, President, R.A. Beauchamp & Associates, Local Government Consultants, to provide a presentation regarding Overview of the Bylaw Dispute Adjudication System for Local Government

Rick Beauchamp provided a presentation outlining the implementation of a Bylaw to establish a new "Bylaw Notice Dispute Adjudication System". He noted that the Bylaw Notice Enforcement Act (Bill 65) provides local governments with the authority to deal with contravention of a bylaw. This may be accomplished by a separate bylaw.

Discussion ensued. Council asked pertinent questions with regard to challenges, compliance and collection. Mayor Drew thanked R. Beauchamp for the presentation.

4.2 Nancy Gomerich, NG Consulting, to provide a presentation regarding the Village of Belcarra 2018 – 2022 Financial Plan

- a) Public Presentation
- b) Public Consultation

Nancy Gomerich provided a presentation outlining the 2018 – 2022 Financial Plan noting the following:

- Plan Context & Development Guidelines
- Project Highlights
- Property Tax & Fee Proposals and Drivers
- Overview Revenues, Expenses, Reserves & Surplus
- Next Steps

Discussion ensued with regard to the Municipal Hall Building Envelope Assessment and repair. It was noted that the Chief Administrative Officer will report to Council on the condition of the building envelope, as each stage of the repair is completed.

Councillor Ross commented on the funding of the Building Inspector position with a view to reviewing this matter in the future. Mayor Drew thanked Nancy Gomerich for her presentation.

5. REPORTS

5.1 Village of Belcarra 5–Year Financial Plan 2018 – 2022 Bylaw No. 512, 2017

Nancy Gomerich, NG Consulting, to provide a verbal report regarding the Village of Belcarra 5–Year Financial Plan 2018 – 2022 Bylaw No. 512, 2017

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the "Village of Belcarra 5–Year Financial Plan 2018 – 2022, Bylaw No. 512, 2017" be read a first, second and third time.

CARRIED

5.2 Village of Belcarra Fees and Charges Bylaw No. 463, 2013, Amendment Bylaw No. 511, 2017

Lorna Dysart, Chief Administrative Officer, to provide a verbal report regarding the Village of Belcarra Fees and Charges Bylaw No. 463, 2013, Amendment Bylaw No. 511, 2017

Moved by: Councillor Muxworthy

Seconded by: Councillor Glover

That the "Village of Belcarra Fees and Charges Bylaw No. 463, 2013, Amendment Bylaw No. 511, 2017" be read a first, second and third time.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

No items presented.

7. BYLAWS**7.1 Village of Belcarra Council Procedure Bylaw No. 356, 2004, Amendment Bylaw No. 509, 2017**

Moved by: Councillor Ross

Seconded by: Councillor Glover

That the "Village of Belcarra Council Procedure Bylaw No. 356, 2004, Amendment Bylaw No. 509, 2017" be adopted.

CARRIED

8. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Glover

Seconded by: Councillor Ross

That correspondence item 8.1 – 8.3 be received.

CARRIED

INFORMATION ITEMS

8.1 Honourable Bruce Ralston, Minister of Jobs, Trade and Technology, dated November 6, 2017 regarding 2018 Open for Business Awards Nomination Process

8.2 Chris Nicolls, Secretary – Treasurer / CFO, School District 43 (Coquitlam), dated November 8, 2017 regarding the Board of Education Re-election of Kerri Palmer Isaak as Chair of the Board and Michal Thomas as Vice – Chair of the Board

8.3 Honourable Carole James, Minister and Deputy Premier, dated November 8, 2017 regarding Meeting at UBCM Convention

9. NEW BUSINESS**10. PUBLIC QUESTION PERIOD**

Dave Warren, 4925 Robson Road, queried regarding issuing parking tickets on Statutory Holidays.

11. RESOLUTION TO CLOSE MEETING

No item presented.

12. ADJOURNMENT


Moved by: Councillor Muxworthy

Seconded by: Councillor Ross

That the November 20, 2017 Regular Meeting be adjourned at 8:40 pm.

CARRIED

Certified Correct:



Ralph Drew
A/ Mayor

B DRAKE



Lorna Dysart
Chief Administrative Officer