



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
November 6, 2017**



Minutes of the Regular Council Meeting for the Village of Belcarra held November 6, 2017 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Ralph Drew
Councillor Jamie Ross
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Perry Muxworthy

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paul Wiskar, Building Inspector
Paula Richardson, Administrative Services Assistant

Also in Attendance

Nancy Gomerich, NG Consulting

1. CALL TO ORDER

Mayor Drew called the meeting to order at 6:32 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, November 6, 2017

Moved by: Councillor Glover
Seconded by: Councillor Drake

That the Agenda for the regular Council Meeting, November 6, 2017 be amended by adding:

Item 8.8 Honourable Katrine Conroy, Minister of Children and Family Development, dated November 3, 2017 regarding Declaration of November, 2017 as Adoption Awareness Month.

And be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES**3.1 Regular Council Meeting, October 23, 2017**

Moved by: Councillor Muxworthy
Seconded by: Councillor Glover

That the minutes from the Regular Council Meeting held for October 23, 2017 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS**4.1 Corporal Neil Roemer, NCO i/c Rural Section – Marine Ops., Provincial Policing, RCMP, Coquitlam Detachment, Introduction to Council**

Mayor Drew introduced Corporal Neil Roemer and welcomed him to Belcarra. Corporal Roemer provided background of his career with the RCMP. He noted that the RCMP contingent for the Village will remain at 3 members. Council expressed sympathy for the recent loss of an RCMP member in the community of Abbotsford.

4.2 Nancy Gomerich, NG Consulting regarding Strategic Plan Update & 2018 Budget Discussion

N. Gomerich provided a PowerPoint presentation regarding the 2018 – 2022 Financial Plan Proposals outlining the following:

- General Fund
- Water Fund
- Waste & Recycling Fund
- Tax & Fee Summary
- Long Term Capital Plans
 - Purpose & Goal
 - Work Plan and Status
 - Review of IT, Office Furniture & Equipment, Public Works Equipment, Public Works Vehicles, Waste & Recycle Depot (WARD), Water System

Considerable discussion ensued and Council asked pertinent questions. Changes to the Financial Plan were made. The Draft Council Report Plan will be updated for the next Council meeting. It was noted that the Tennis Courts would now be referred to as the Multi Use Court.

Council discussed funds transferred in 2006 to the Village from the Community Recreation Association of Belcarra (CRAB) for the Multi Use Court (Tennis Courts). The document provided by CRAB at that time with the transfer of the funds will be reviewed.

5. REPORTS**5.1 Village of Belcarra Council Procedure Bylaw No. 356, 2004 Amendment Bylaw 509, 2017**

Lorna Dysart, Chief Administrative Officer, report dated November 6, 2017 regarding Village of Belcarra Council Procedure Bylaw 356, 2004 Amendment Bylaw 509, 2017

L. Dysart outlined the report noting that the Village Procedure Bylaw currently provides that the Inaugural Meeting will be held on the first Monday in December following a general local election. This wording requires an amendment be made to read the "first Monday in November" in order to conform to the section of the *Community Charter* that has now been revised.

Moved by: Councillor Drake

Seconded by: Councillor Muxworthy

That the "Council Procedure Bylaw 356, 2004 Amendment Bylaw 509, 2017" be read a first, second and third time.

CARRIED

5.2 Lorna Dysart, Chief Administrative Officer, report dated November 6, 2017 regarding 2018 Council Meeting Schedule.

L. Dysart outlined the report noting the Council Meeting Schedule is set annually and posted on the Belcarra Municipal Website and the official Notice Board. The meeting schedule includes the following information:

- All Regular Council Meetings;
- The Municipal Election date;
- The Inaugural Council Meeting date;
- The Deputy Mayor Schedule;
- Major Conferences

Moved by: Councillor Glover

Seconded by: Councillor Muxworthy

That the 2018 Council Meeting Schedule and the Acting Mayor Schedule be approved.

CARRIED

5.3 Lorna Dysart, Chief Administrative Officer, dated November 6, 2017 regarding Application for a U.B.C.M Emergency Planning Grant

Moved by: Councillor Drake

Seconded by: Councillor Glover

That Council approve an application for a Union of B.C. Municipalities (U.B.C.M.) Emergency Planning Grant to be prepared by Staff in support of emergency preparedness.

CARRIED

- 5.4 Lorna Dysart, Chief Administrative Officer, provided a verbal report regarding a Special Council Meeting on Thursday, November 16, 2017 at 6:30 pm. The purpose of the meeting is for Council to continue Budget discussions.

Moved by: Councillor Glover

Seconded by: Councillor Drake

That Council approve a Special Council Meeting on Thursday, November 16, 2017 at 6:30 pm to continue Budget discussions.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report – History of the West Road Recreation Site

Mayor Drew provided an overview of the history of the Multi Use Courts (Tennis Courts). Mayor Drew, Councillor Ross and the Chief Administrative Officer negotiated the lease with Metro Parks over the past 2 years. Councillor Ross noted that the Multi Use Courts are a great asset for the Village of Belcarra. He further noted that there will be significant community input into the refinement for the use of the Courts.

7. BYLAWS

No items presented.

8. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Drake

Seconded by: Councillor Glover

That correspondence item 8.1 – 8.8 be received.

CARRIED

ACTION ITEMS

- 8.1 Chris Nicolls, Secretary – Treasurer, School District No. 43 (Coquitlam), dated October 4, 2017 regarding School District No.43 (Coquitlam) Capital Bylaw No. 2, Amendment Bylaw No. 1.7 – 2017 **Tabled Item at the Regular Council Agenda on October 23, 2017**

Moved by: Councillor Ross

Seconded by: Councillor Glover

That the Tabled letter from Chris Nicolls, Secretary – Treasurer, School District No. 43 (Coquitlam), dated October 4, 2017 regarding School District No.43 (Coquitlam) Capital Bylaw No. 2, Amendment Bylaw No. 1.7 – 2017 be lifted from the table.

CARRIED

Moved by: Councillor Drake

Seconded by: Councillor Glover

That Council accept the School Board School District No. 43 (Coquitlam) resolution for proposed eligible school site requirements.

CARRIED

- 8.2** Laurie Gourlay, Interim Director, Salish Sea Trust, President, V.I. Coast & Conservation Society, dated October 27, 2017 regarding A Grande Finale for 2017, Sustainable Development, & Our Local & World Heritage

Moved by: Councillor Drake
Seconded by: Councillor Ross

That Council support recognition of December 11, 2017 as a Day for Our Common Future for the Salish Sea Trust;
And that Council praise and recognize the 41 UNESCO World Heritage Site applications submitted in 2017 from across Canada.

CARRIED

- 8.8** Honourable Katrine Conroy, Minister of Children and Family Development, dated November 3, 2017 regarding Declaration of November, 2017 as Adoption Awareness Month

Moved by: Councillor Ross
Seconded by: Councillor Glover

That Council declare November, 2017 as Adoption Awareness Month in the Village of Belcarra.

CARRIED

INFORMATION ITEMS

- 8.3** Citizens for Safe Technology, dated October 26, 2017 regarding Microcell Resolution & Notice of Wireless Harm
- 8.4** Theresa Blancaflor, Marketing & Events Specialist, Eagle Ridge Hospital Foundation, dated October 19, 2017 regarding Thank you for the Contribution in Support of the 27th Annual Evening of Caring Gala.
- 8.5** Chris Plagnol, Corporate Officer, Metro Vancouver, dated October 25, 2017 regarding Impact of 2016 Federal Census Population on Weighted Voting and Member Representation
- 8.6** Melissa Chaun, Tri-City Greendrinks, dated October 30, 2017 regarding Tri-City Green Drinks, Wednesday November 15, 2017 – Losing Darkness at the Speed of Light
- 8.7** Ellen Burack, Director General, Environmental Policy, Transport Canada, Government of Canada, dated October 31, 2017 regarding Invitation to Stakeholder Engagement Sessions on the National Strategy to Address Abandoned and Wrecked Vessels

9. NEW BUSINESS

9.1 Signage at Village Entrance

Councillor Drake reported on an upcoming addition to the Christmas light display at the Village Entrance. He noted that the addition will be a surprise for the Village Residents when the display appears in December.

9.2 CRAB Pub Night, Saturday, November 17, 2017

Councillor Drake advised that two, 2' x 3' posters will be purchased that are similar to the posters displayed at the Volunteer Appreciation Night. He noted that the posters will have a Belcarra historical theme and will cost approximately \$30.00 each. Councillor Drake suggested that residents reserve tickets as the CRAB Pub Night event is almost sold out.

10. PUBLIC QUESTION PERIOD

Councillor Drake queried with regard to the brine used by the Public Works department on the roads.

Bernie Serné, Superintendent of Public Works, reported that the white lines on the road is the brine solution. He noted that brine works well in advance of a snow storm and that the use of salt is better during or after the snow falls. The brine will stop ice from sticking to the road and helps make the salt work more effectively.

Deborah Struk, 4575 Belcarra Bay Road, queried with regard to:

- The UBCM Community Works Fund (CWF Reserve) and the term that the funds may be kept in reserve
- The 4% rate of water tax for both residents who are connected and not connected.

11. RESOLUTION TO CLOSE MEETING

No item presented.

12. ADJOURNMENT

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the November 6, 2017 Regular Meeting be adjourned at 8:50 pm.

CARRIED

Certified Correct:



Ralph Drew
Mayor



Lorna Dysart
Chief Administrative Officer