



**VILLAGE OF BELCARRA  
REGULAR COUNCIL MINUTES  
VILLAGE HALL  
September 18, 2017**



Minutes of the Regular Council Meeting for the Village of Belcarra held September 18, 2017 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

**Council in Attendance**

Mayor Ralph Drew  
Councillor Bruce Drake  
Councillor Jennifer Glover  
Councillor Perry Muxworthy (arrived 7:02 pm)  
Councillor Jamie Ross

**Staff in Attendance**

Lorna Dysart, Chief Administrative Officer  
Bernie Serné, Superintendent of Public Works  
Connie Esposito, Recording Secretary  
Paul Wiskar, Building Inspector

**Also in Attendance**

Nancy Gomerich, NG Consulting  
John Weninger, Senior Consultant / Partner, Urban Systems  
Wade Turner, Community Infrastructure Consultant, Urban Systems

**1. CALL TO ORDER**

Mayor Drew called the meeting to order at 6:35 pm.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting, September 18, 2017**

Moved by: Councillor Glover  
Seconded by: Councillor Ross

That the agenda for the Regular Council Meeting for September 18, 2017 be approved as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES****3.1 Regular Council Meeting, September 5, 2017**

Moved by: Councillor Drake  
Seconded by: Councillor Glover

That the minutes from the Regular Council Meeting held for September 5, 2017 be adopted.

**CARRIED**

**4. DELEGATIONS AND PRESENTATIONS****4.1 John Weninger, Senior Consultant / Partner, Urban Systems, Workshop regarding Roads Asset Management**

J. Weninger provided an overview on the Roads Asset Management Project. He outlined the work that has taken place on the project to date.

Wade Turner, Community Infrastructure Consultant, Urban Systems, gave a presentation on the Roads Asset Management evaluation in Belcarra noting:

- Asset Management Program – Review
  - 2017 Program deliverables included:
    - Compilation of Roads Inventory and Field Investigation
    - 20 Year Replacement Cost and Lifecycle Optimization
    - Asset Management Report and Presentation
- Road Assessment Overview
  - Objective:
    - Identify functional and physical characteristics of Belcarra's roads
    - Improve the accuracy of the Asset Management Program
    - Develop a surface condition rating
    - Consider maintenance, resurfacing and reconstruction needs
    - Inform the asset management road renewal
- Road Assessment Methodology
- Pavement Distress Rating System – Severity Levels
- Field Visual Assessment
- Safety Considerations
- Level of Service Considerations
- Timing for Roadwork Based on Condition
- Next Steps

Discussion ensued with Council relative to the overview noting items such as:

- Pavement cracking along Main Avenue;
- Roads requiring constant maintenance and the benefits of pavement sealing;
- Available funding for road maintenance and bicycling initiatives.

J. Weninger advised that a report will be prepared on the Roads Asset Management Project.

Mayor Drew thanked John Weninger and Wade Turner for the presentation.

## **5. REPORTS**

### **5.1 Nancy Gomerich, NG Consulting, report dated September 18, 2017 regarding Contract Award for Audit Services – 5 Year Term (2017 to 2021 inclusive)**

N. Gomerich highlighted the report noting:

- A weighted ranking was applied to the 3 bids received for the RFP;
- A 40% weight was put on the cost;
- KPMG put forward a bid that was 25% less in cost in comparison to the other 2 bids.

Moved by: Councillor Drake

Seconded by: Councillor Muxworthy

That the Village enter into a five year contract with KPMG LLP, for the annual financial statement audits for fiscal years 2017 to 2021 inclusive, as specified in the Audit Request for Proposal issued June 26, 2017, for the following annual all-inclusive costs (plus applicable taxes):

- **2017** \$16,500
- **2018** \$16,500
- **2019** \$17,000
- **2020** \$17,000
- **2021** \$17,500

**CARRIED**

## **6. REPORTS FROM MAYOR AND PROJECT LEADS**

No items presented.

## **7. BYLAWS**

No items presented

## **8. CORRESPONDENCE/PROCLAMATIONS**

Moved by: Councillor Drake

Seconded by: Councillor Glover

That correspondence item 8.1 to 8.10 be received.

**CARRIED**



**ACTION ITEMS**

- 8.1 Henry Braun, Mayor, City of Abbotsford, dated September 5, 2017 regarding Support for 2017 UBCM Resolution, City of Abbotsford – The Case for Prevention of the Opioid Crisis (full report available in the Village office)

Moved by: Councillor Ross  
Seconded by: Councillor Drake

That Council support the resolution submitted by the City of Abbotsford for consideration at the 2017 UBCM Convention regarding the Abbotsford Police Department's report "The Opioid Crisis: A Case for Prevention".

**CARRIED**

**INFORMATION ITEMS**

- 8.2 Tara Faganello, Assistant Deputy Minister, Local Government Division, Ministry of Municipal Affairs and Housing and Gary MacIsaac, Executive Director, UBCM, dated September 1, 2017 regarding Climate Action Recognition Program.
- 8.3 Sandra Case, Vice President, People & Business Performance, Vancouver Fraser Port Authority, dated September 8, 2017 regarding VFPA approval of project permit for Kinder Morgan Westridge Marine Terminal Upgrade and Expansion Project
- 8.4 Greg Yeomans, Director, Planning and Development, Port of Vancouver, dated September 8, 2017 regarding Kinder Morgan Canada Inc. Westridge Marine Terminal Upgrade and Expansion Project
- 8.5 Don Reid, 154 Turtlehead Road, dated August 13, 2017 regarding Resignation from Zoning Advisory Committee (all attachments available in the Village Office)
- 8.6 Cheryl Papove, 4545 Belcarra Bay Road, dated September 5, 2017 regarding Concerns About Bylaw 502
- 8.7 Don Babineau, 4705 Belcarra Bay Road, dated September 5, 2017 regarding Someone is Missing the Point
- 8.8 Larry Carlsen, 1055 Farrer Cove, dated August 20, 2017 regarding Farrer Cove – Comments on August 23, 2017 Draft Material
- 8.9 Sy Rodgers, 1080 Farrer Cove, dated September 5, 2017 regarding Draft Residential Zones regarding Farrer Cove
- 8.10 Kenneth Mikkelsen, 4915 Robson Road, dated September 7, 2017 regarding Zoning Advisory Committee Decorum at Meetings

**9. NEW BUSINESS**

- 9.1 Portable Fire Pumps  
Councillor Drake noted that 2 portable fire pumps, paid for by the Village, have been purchased by SVFD.
- 9.2 Tatlow Tank – Status Update  
Councillor Drake provided an update on the status of the valve installation at the Tatlow tank wherein it was noted that a part for the installation is on back order.

**10. PUBLIC QUESTION PERIOD**

Rob Begg, 3424 Marine Avenue, queried regarding the work taking place on the path system along Watson Trail and Tatlow Trail.

Jim Chisholm, 4505 Belcarra Bay Road, queried regarding:

- The status of the Watson Trail map
- Types of vehicles permitted along road allowances
- The level for the valve setting at Tatlow
- The future potential for increased tank supply.

**11. RESOLUTION TO CLOSE MEETING**

No items presented.


**12. ADJOURNMENT**

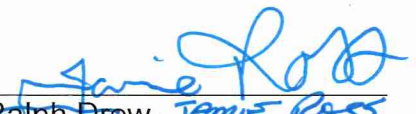
Moved by: Councillor Ross  
Seconded by: Councillor Glover

That the September 18, 2017 Regular Meeting be adjourned at 8:39 pm

**CARRIED**

Certified Correct:

  
Ralph Drew  
Mayor

  
JAMIE ROSS  
DEPUTY MAYOR

  
Lorna Dysart  
Chief Administrative Officer