



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
July 24, 2017**



Minutes of the Regular Council Meeting for the Village of Belcarra held July 24, 2017 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Perry Muxworthy
Councillor Jamie Ross

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paula Richardson, Administrative Services Assistant

Others in Attendance

Nancy Gomerich, NG Consulting

1. CALL TO ORDER

Mayor Drew called the meeting to order at 7:43 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, July 24, 2017

Moved by: Councillor Ross
Seconded by: Councillor Drake

That the agenda for the Regular Council Meeting held July 24, 2017 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, June 19, 2017

Moved by: Councillor Glover
Seconded by: Councillor Drake

That the minutes from the Regular Council Meeting held June 19, 2017 be adopted.

CARRIED

3.2 Special Council Meeting, June 26, 2017

Moved by: Councillor Drake
Seconded by: Councillor Muxworthy

That the minutes from the Special Council Meeting held June 26, 2017 be adopted.

CARRIED

3.3 Special Council Meeting, July 4, 2017

Moved by: Councillor Muxworthy
Seconded by: Councillor Ross

That the minutes from the Special Council Meeting held July 4, 2017 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

5. REPORTS

5.1 Nancy Gomerich, NG Consulting, report dated July 24, 2017 regarding 2017 Mid Year Financial Forecast Report

N. Gomerich provided an overall summary of the 2017 Mid Year Financial Forecast Report noting that it has been a busy year for staff.

Residents enquired with regard to the following items:

- Realignment at the end of Main Avenue
 - Superintendent of Public Works will meet with the resident - work will continue on this matter.
- Municipal Hall repair
- Roads and drainage
- Proposed new water reservoir
- Trails
 - It was noted that considerable work is taking place on providing pedestrian and bike corridors in the Village

Considerable discussion ensued with regard to bikes accessing the trails and pedestrian/bike safety including guardrails at Avalon Creek. Residents asked pertinent questions.

Nancy Gomerich advised that a copy of the Zoning Advisory Committee (ZAC) Budget will be provided to the Chief Administrative Officer who will advise ZAC members.

Moved by: Councillor Muxworthy
Seconded by: Councillor Drake

That the 2017 Mid Year Financial Forecast Report be received for information; and That the expenditures that do not comply with Policy 195, as detailed in the section of this Report titled "Compliance with Policy 195", be approved.

CARRIED

5.2 Lorna Dysart, Chief Administrative Officer, report dated July 24, 2017 regarding Contract Award – 2017 Drainage Study

L. Dysart outlined the report. Discussion ensued with regard to estimated cost of the contract.

Moved by: Councillor Muxworthy
Seconded by: Councillor Drake

That Council approve a contract award to Opus International Consultants (Canada) Ltd. for an estimated total cost of \$45,000. as outlined in this report, with the final payment based on the actual quantity of goods and services delivered and unit prices as tendered.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report – The Future of Traffic Flow on Port Moody's North Shore

Mayor Drew outlined the report and noted the impact of future development and the effect on traffic in Port Moody, Anmore and Belcarra.

6.2 Councillor Bruce Drake, Project Lead, regarding Enforcement of Fire Prevention Bylaws

Councillor Drake attended a Sasamat Volunteer Fire Department (SVFD) Trustee Meeting. He noted that Fire Prevention Bylaws need to be reviewed. Staff were requested to review Fire Prevention Bylaws with a view to enabling enforcement as the Villages of Anmore and Belcarra need to be able to respond quickly in event of fire.

He advised that considerable work has taken place on a Master Wild Fire Plan in Hinton, Alberta which may be considered for Anmore and Belcarra.

Lorna Dysart was requested to meet with the Anmore Chief Administrative Officer to further discuss working jointly on a long term initiative and synchronizing penalties. Mayor Drew and Councillor Drake will be advised on progress.

Further discussion ensued with regard to inside sprinklers and roof sprinklers.

7. BYLAWS

No items presented

8. CORRESPONDENCE/PROCLAMATIONS

8.1 Jonathan X. Coté, Mayor, City of New Westminster, dated June 30, 2017 regarding Support for Three Resolutions Submitted by New Westminster City Council to UBCM for Consideration at the 2017 Convention

Moved by: Councillor Ross
Seconded by: Councillor Glover

That Council support the three resolutions submitted by New Westminster City Council for consideration at the 2017 UBCM Convention:

1. Addressing Homelessness
2. Restorative Justice Training
3. Renovictions

CARRIED

INFORMATION ITEMS

8.2 Greg Moore, Mayor, City of Port Coquitlam, dated July 12, 2017 regarding the City of Port Coquitlam's 2016 Annual Report (full report available at the Village Office)

8.3 Val Litwin, President & CEO, BC Chamber of Commerce, Secretariat of the Lower Mainland Chambers' Policy Alliance, dated July 20, 2017 regarding Transit and Transportation Issues in the Lower Mainland

Moved by: Councillor Ross

Seconded by: Councillor Glover

That correspondence items 8.1 to 8.3 be received.

CARRIED

9. NEW BUSINESS

Councillor Drake queried with regard to the altitude valve by the Tatlow tank and the water reservoir at Tatlow.

Discussion ensued with regard to the Dutchman reservoir which holds 50,000 gallons of water. The reservoir has been drained, cleaned, inspected and is ready for use.

A proposed future site for a new reservoir would require approval of a Crown land lease and grant applications.

Chief Sharpe advised the Chief Administrative Officer that due to the fire situation in the Province, there has been a delay on purchase of a portable water pump.

10. PUBLIC QUESTION PERIOD

Jim Chisholm, 4505 Belcarra Bay Road, queried with regard to:

- Administration expenses on Financial Statements higher than previous Budget
- Work on the water system.

Eric Broberg, 4168 Marine Avenue, provided observation regarding:

- Paving and site line improvements
- Plans for road works going forward
- Water meters at the property line

11. ADJOURNMENT

Moved by: Councillor Drake

Seconded by: Councillor Muxworthy

That the June 24, 2017 Regular Council Meeting be adjourned at 9: 45 pm.

CARRIED

Certified Correct:

Ralph Drew
Mayor

Lorna Dysart
Chief Administrative Officer