



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
June 19, 2017**



Minutes of the Regular Council Meeting for the Village of Belcarra held June 19, 2017 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Perry Muxworthy
Councillor Jamie Ross

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paula Richardson, Administrative Services Assistant

1. CALL TO ORDER

Mayor Drew called the meeting to order at 7:32 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, June 19, 2017

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the agenda for the Regular Council Meeting held June 19, 2017 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, June 5, 2017

Moved by: Councillor Glover
Seconded by: Councillor Muxworthy

That the minutes from the Regular Council Meeting held June 5, 2017 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS**5. REPORTS**

Councillor Glover recused herself at 7:35 pm and noted that she is not entitled to participate in the discussion because of a conflict of interest due to her place of employment.

5.1 Lorna Dysart, Chief Administrative Officer, Report dated June 19, 2017 regarding Corporate Policy No. 206 – Respectful Workplace and Human Rights Policy

Lorna Dysart outlined the report and noted that the policy is a requirement of the Workers Compensation Act and the BC Human Rights Code.

Moved by: Councillor Muxworthy

Seconded by: Councillor Ross

That Council approve the Respectful Workplace and Human Rights Policy, Corporate Policy No. 206.

CARRIED

5.2 Lorna Dysart, Chief Administrative Officer, Report dated June 19, 2017 regarding Corporate Guideline No. 207 – Council Human Rights and Harassment Guideline

Lorna Dysart outlined the report and noted that Council cannot bind itself via policy and therefore the Human Rights and Harassment for Council is a Guideline.

Moved by: Councillor Drake

Seconded by: Councillor Muxworthy

That Council approve the Council Human Rights and Harassment Guideline No. 207.

CARRIED

Councillor Glover returned to the Council Meeting at 7:38 pm

5.3 Bernie Serné, ASCT, Superintendent of Public Works, Report dated June 19, 2017 regarding OPUS – Proposal to Increase Potable Water Storage

Bernie Serné outlined the report and the need for an increase in water storage. Increasing water flow rates from the Water Distribution System would improve firefighting capabilities beyond the Fire Underwriters Survey requirements.

Mayor Drew noted that staff are continuing to explore other options for increasing water storage.

Moved by: Councillor Drake

Seconded by: Councillor Glover

That Council approve OPUS to proceed with the engineering services to assess and evaluate the option to alter the minimum level of the Tatlow Reservoir at the cost of \$14,520.00 (excluding GST) by re-configuring the hydraulically controlled altitude valve and review the water age model to determine a safe operating level in the reservoir.

CARRIED

- 5.4 Lorna Dysart, Chief Administrative Officer, Report dated June 19, 2017 regarding Statement of Financial Information (SOFI) Report – Fiscal Year 2016

Lorna Dysart outlined the report and noted there will be a recalculation due to a calculation error.

Moved by: Councillor Drake
Seconded by: Councillor Muxworthy

That Council approve the schedules and statements included in the Statement of Financial Information (SOFI) 2016 Report, as amended.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

- 6.1 **Mayor's Report – Sasamat Volunteer Fire Department Takes Delivery of New Pumper Truck**

Mayor Drew highlighted the improved technology and equipment on the new Pumper Truck that includes 5 new SCBA units and 5 extra carbon fibre air bottles. He also noted that SVFD continue to fundraise for SCBA equipment needs for the fire department.

7. BYLAWS

No items presented

8. CORRESPONDENCE/PROCLAMATIONS

- 8.1 Vanessa Waznow, Marketing & Communications Strategist, United Way of the Lower Mainland, dated June 13, 2017 regarding Declaration of September 21, 2017 as "United Way Day" in the Village of Belcarra

Moved by: Councillor Drake
Seconded by: Councillor Glover

That Council declare September 21, 2017 as "United Way Day" in the Village of Belcarra.

CARRIED

INFORMATION ITEMS

- 8.2 Lynn Embury-Williams, Executive Director, Wood WORKS! BC, dated May 27, 2017 regarding Nominations for the 2017 Community Recognition Awards
- 8.3 2017 Port Moody Senior Secondary AfterGrad Committee, dated June, 2017 regarding certificate in appreciation of support for the 2017 After Grad Celebration
- 8.4 Peter McCartney, Climate Campaigner, Wilderness Committee, dated June 8, 2017 regarding Time's Up for the Tar Sands

Moved by: Councillor Drake
Seconded by: Councillor Glover

That correspondence items 8.1 to 8.4 be received.

CARRIED

9. NEW BUSINESS**9.1 Bear Awareness**

Councillor Drake noted that bear awareness information from the Conservation Officer Service has been posted on the web site. Staff were requested to redistribute door hangers from the SPCA, previously distributed as a mail drop, which outlines homeowners responsibilities to manage bear attractants on their property.

Mayor Drew noted that there is a direct link to the Conservation Service website for bear awareness on the Village website.

10. PUBLIC QUESTION PERIOD

Dave Warren, 4925 Robson Road, queried with regard to the minimum age requirement for WARD attendants.

11. ADJOURNMENT

Moved by: Councillor Muxworthy
Seconded by: Councillor Ross

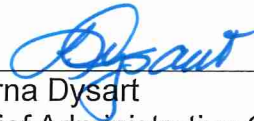
That the June 19, 2017 Regular Council Meeting be adjourned at 8:00 pm.

CARRIED

Certified Correct:



Ralph Drew
Mayor



Lorna Dysart
Chief Administrative Officer