



**VILLAGE OF BELCARRA  
REGULAR COUNCIL MINUTES  
VILLAGE HALL  
May 8, 2017**



Minutes of the Regular Council Meeting for the Village of Belcarra, held May 8, 2017, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

**Council in Attendance**

Deputy Mayor Jennifer Glover  
Councillor Bruce Drake  
Councillor Perry Muxworthy  
Councillor Jamie Ross

**Absent**

Mayor Ralph Drew

**Staff in Attendance**

Lorna Dysart, Chief Administrative Officer  
Bernie Serné, Superintendent of Public Works  
Maurice Wutzke, Interim Superintendent of Public Works  
Paula Richardson, Administrative Services Assistant

**1. CALL TO ORDER**

Deputy Mayor Glover called the meeting to order at 7:40 pm.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting May 8, 2017**

Moved by: Councillor Drake  
Seconded by: Councillor Ross

That the Agenda for the regular Council Meeting, May 8, 2017 be approved as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Regular Council Meeting, April 24, 2017**

Moved by: Councillor Drake  
Seconded by: Councillor Muxworthy

That the Minutes from the regular Council Meeting held, April 24, 2017 be adopted.

**CARRIED**

**4. DELEGATIONS AND PRESENTATIONS**

Deputy Mayor Glover welcomed Bernie Serné as Superintendent of Public Works who commenced his position with the Village on May 1, 2017.

**5. REPORTS****5.1** Maurice Wutzke, Interim Superintendent of Public Works, dated May 8, 2017 regarding Wheel Chair Accessibility.

M. Wutzke provided Council with background information on his report he noted that as a public facility, the Village is mandated to provide safe and proper facilities for persons with disabilities. The Village Office and Hall do not meet the code for building access.

A further report will be provided to Council outlining the cost and requirements to provide access to the Village Office and Hall.

Moved by: Councillor Ross  
Seconded by: Councillor Drake

That the report on Wheel Chair Accessibility dated May 8, 2017 be received; and  
That staff bring back a report on bringing the Village Office and Hall up to code on building requirements for persons with disabilities.

**CARRIED****5.2** Maurice Wutzke, Interim Superintendent of Public Works, dated May 8, 2017 regarding Bedwell Bay Road and Midden Road Reconstruction

M. Wutzke outlined the report and advised that Bedwell Bay / Midden Road was constructed in 1979, with a life expectancy of 43 years. This section of road is 38 years old and safety to all users is a concern as the adjacent shoulders are not conducive to pedestrian safety and is challenging for all types of users.

Council discussed the report and the proposed reconstruction. It was noted that meetings have been held with Metro Vancouver and Metro Parks with regard to parking matters due to overflow visitor parking from Belcarra Park. The Superintendent of Public Works will consult with the Village Engineers.

Moved by: Councillor Ross  
Seconded by: Councillor Drake

That the report regarding Bedwell Bay Road and Midden Road Reconstruction be deferred to the next regular Council Meeting; and  
That additional information be provided by the Superintendent of Public Works.

**CARRIED****5.3** Maurice Wutzke, Interim Superintendent of Public Works, dated May 8, 2017 regarding Diving Inspection.

M. Wutzke advised that the successful bid on the tender to inspect the underwater pipeline and provide a video of the inspection was Fraser Burrard Diving Ltd.

Moved by: Councillor Ross  
Seconded by: Councillor Muxworthy

That Council approve the recommendation from OPUS to award the pipeline inspection contract to Fraser Burrard Diving Ltd. at a cost of \$13,875.00, taxes not included.

**CARRIED**

- 5.4 Maurice Wutzke, Interim Superintendent of Public Works, verbal report regarding summary of activities to date for Interim Superintendent position.

M. Wutzke outlined his progress on various projects during his 2½ months as Interim Superintendent of Public Works.

Deputy Mayor Glover expressed appreciation on behalf of Council and staff and thanked Maurice for his contribution to the Village.

**6. REPORTS FROM MAYOR AND PROJECT LEADS**

No items presented

**7. BYLAWS**

**7.1 Village of Belcarra Fees and Charges Bylaw No. 463, 2013 Amendment Bylaw No. 507, 2017**

Moved by: Councillor Drake  
Seconded by: Councillor Muxworthy

That the "Village of Belcarra Fees and Charges Bylaw No. 463, 2013 Amendment Bylaw No. 507, 2017" be adopted.

**CARRIED**

**7.2 Village of Belcarra Tax Rate Bylaw No. 508, 2017**

Moved by: Councillor Drake  
Seconded by: Councillor Ross

That the "Village of Belcarra Tax Rate Bylaw No. 508, 2017" be adopted.

**CARRIED**

**8. CORRESPONDENCE/PROCLAMATIONS ACTION ITEMS**

**8.1 Laurie Gourlay, Interim Director, Salish Sea Trust, dated April 12, 2017 regarding Request to Support the Salish Sea UNESCO World Heritage Site Application**

Moved by: Councillor Ross  
Seconded by: Councillor Drake

That staff write a letter of support to the Salish Sea Trust regarding the UNESCO World Heritage Site Application.

**CARRIED**

**8.2 Crystal Dunahee, President, Child Find BC, dated April 28, 2017 regarding declaration of May, 2017 as "National Missing Children's Month" and May 25, 2017 as "Missing Children's Day"**

Moved by: Councillor Drake  
Seconded by: Councillor Ross

That Council declare May, 2017 as "National Missing Children's Month" and May 25, 2017 as "Missing Children's Day".

**CARRIED**



- 8.3 Emily Pickett, Program Coordinator, Vancouver Humane Society, dated April 3, 2017 regarding declaration of Monday, May 15, 2017 as "Meatless Monday"

Moved by: Councillor Drake

Seconded by: Councillor Ross

That Council declare May 15, 2017 as "Meatless Monday".

**CARRIED**

### **INFORMATION ITEMS**

- 8.4 Sasamat Volunteer Fire Department, Board of Trustees Meeting Minutes of Thursday, March 9, 2017

Moved by: Councillor Drake

Seconded by: Councillor Ross

That correspondence items 8.1 – 8.4 be received.

**CARRIED**

### **9. NEW BUSINESS**

Councillor Drake provided an update on the Anmore Wildfire Scenario Exercise held May 1, 2017 at the Village of Anmore. Brad Smith, Public Works Staff and Sasamat Volunteer Fire Department (SVFD) member, was also in attendance. A broad spectrum of approximately 25 people including RCMP, Metro Parks, the School District, Provincial representatives and others, attended the exercise.

Three lessons were learned:

- Communication is key to evacuation
- Belcarra & Anmore will work jointly on this type of emergency preparedness
- Routine testing of systems is required

Further discussion will take place between Belcarra and Anmore staff with a view to establishing cohesive communication practises and to develop a joint plan.

### **10. PUBLIC QUESTION PERIOD**

Jim Chisholm, 4505 Belcarra Bay Road, queried with regard to:

- Standard reservoir levels
- The capacity of the pump
- The potential for changing Midden Road to a one way street with no parking
- The potential for consideration for having a siren in the Village to alert residents of an emergency situation.

### **11. THANK YOU TO INTERIM SUPERINTENDENT OF PUBLIC WORKS**

Deputy Mayor Glover presented a small gift of appreciation to Maurice Wutzke on behalf of Council and staff and wished him well in his future endeavours.

**12. ADJOURNMENT**

Moved by: Councillor Muxworthy

Seconded by: Councillor Ross

That the May 8, 2017 Regular Council Meeting be adjourned at 9:00 pm.

**CARRIED**

Certified Correct:



Ralph Drew  
Mayor



Lorna Dysart  
Chief Administrative Officer