



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
April 10, 2017**



Minutes of the Regular Council Meeting for the Village of Belcarra, held April 10, 2017, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Perry Muxworthy
Councillor Jamie Ross

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Maurice Wutzke, Superintendent of Public Works
Paula Richardson, Administrative Services Assistant

Others in Attendance

Nancy Gomerich, NG Consulting
Bruce Macfarlane & Gordon Cummings, D&H Group LLP
John Weninger & Kean Ring, Urban Systems

1. CALL TO ORDER

Mayor Drew called the meeting to order at 7:34 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting April 10, 2017

Moved by: Councillor Muxworthy
Seconded by: Councillor Ross

That the Agenda for the April 10, 2017 Regular Council Meeting be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, March 27, 2017

Moved by: Councillor Muxworthy
Seconded by: Councillor Ross

That the Minutes from the regular Council Meeting held, March 27, 2017 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS**4.1 2016 Audited Financial Statements**

Bruce Macfarlane, CPA, CA, Principal and Gordon Cummings, Principal, D&H Group LLP – Chartered Accountants, made a presentation regarding the Village of Belcarra 2016 Audited Financial Statements.

Bruce Macfarlane introduced Gordon Cummings, Principal, D&H Group and noted that he will be retiring and G. Cummings will be assuming his role with the Village.

Mr. Macfarlane advised that the Village has maintained a good financial position. Revenues and the Statement of Operations are on budget. Council discussion ensued.

Mayor Drew thanked Bruce Macfarlane for the presentation, for his years of service and wished him well on his retirement.

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the Village of Belcarra 2016 Audited Financial Statements be approved.

CARRIED

4.2 Village of Belcarra – Roads Asset Management Program Report

John Weninger, Principal, Urban Systems, made a presentation regarding the Roads Asset Management Plan Program report.

John Weninger introduced Kean Ring and advised that Jody Rechenmacher prepared the presentation with the assistance of K. Ring.

John Weninger provided an overview on the Roads Asset Management Plan Program report highlighting the following:

- Background of the Roads Asset Management Program
- What Asset Management Is
- Asset Replacement Forecast
- The Investment Plan
- The Areas of Potential Risk
- The Recommended Next Steps

Discussion ensued with Council asking pertinent questions with regard to road replacement values and Major Road Network Grants. Nancy Gomerich commented that the 2018 Budget will include funds for continuing work on roads.

Mayor Drew noted that the new Superintendent of Public Works will be tasked with work on upgrading the roads, now that the inventory of roads and curbs is completed. All work will be factored into maintenance costs, examined and included in the budget.

Mayor Drew thanked John Weninger for his presentation noting that Roads Asset Management is an ongoing program.

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the Roads Asset Management Program Report be received.

CARRIED

5. REPORTS

5.2 Nancy Gomerich, NG Consulting, presentation regarding the Village of Belcarra 5 Year Financial Plan 2017 – 2021, Bylaw No. 506, 2017

Nancy Gomerich provided a presentation of the Village of Belcarra 5 Year Financial Plan, 2017 – 2021, noting the following:

- Capital Works
 - Roads
 - Environment
 - Corporate Capacity
 - Trails & Tennis Courts
 - Emergency Planning
- Property Tax & Fee Summary
 - General Fund
 - R&R Fund
 - Water Fund
- Overview
 - Reserves
 - Surplus
 - Deferred Revenue
- Next Steps

Opportunity for Public Input

Jim Chisholm, 4505 Belcarra Bay Road, queried regarding the budgeted amount for the Zoning Advisory Committee (ZAC). Nancy Gomerich advised that \$207,000 is a place mark in the Budget for the Zoning Advisory Committee. Phases 1 & 2 have now been approved for the process to continue.

Moved by: Councillor Muxworthy
Seconded by: Councillor Glover

That the “Village of Belcarra 5 Year Financial Plan 2017 – 2021, Bylaw No. 506, 2017” be read a first, second and third time.

CARRIED

- 5.1 Nancy Gomerich, NG Consulting, presentation regarding the 2016 Financial Statement Report.

Nancy Gomerich provided a verbal overview of the 2016 Financial Statement Report. Discussion ensued with Council asking pertinent questions.

Moved by: Councillor Muxworthy

Seconded by: Councillor Glover

That the 2016 Financial Statement Report be received for information.

CARRIED

- 5.3 Lorna Dysart, Chief Administrative Officer, verbal report regarding Appointment of Acting Corporate Officer

L. Dysart advised that she will be absent at the Council meeting on April 24, 2017.

Moved by: Councillor Glover

Seconded by: Councillor Drake

That the appointment of Connie Esposito, as Acting Corporate Officer, for the regular Council Meeting on April 24, 2017 be approved.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

No items presented

7. BYLAWS

No items presented

**8. CORRESPONDENCE/PROCLAMATIONS
ACTION ITEMS**

- 8.1 Jody Robertson, Corporate Secretary, E-Comm 911, dated March 24, 2017 regarding E-Comm Board of Directors Designate – 2017 – 2018 Term

Moved by: Councillor Drake

Seconded by: Councillor Glover

That Council support the nomination of Councillor Mary Trentadue from New Westminster for appointment to the E-Comm Board of Directors for the 2017 – 2018 term, as a representative for Belcarra, Coquitlam, New Westminster, Port Coquitlam and Port Moody.

CARRIED

- 8.2 Janet Andrews, Secretary – Treasurer, New Westminster & District Labour Council, dated March 27, 2017, regarding the declaration of April 28, 2017 as the official “Day of Mourning for Workers Killed and Injured on the Job”

Moved by: Councillor Glover

Seconded by: Councillor Muxworthy

That Council declare April 28, 2017 as the official “Day of Mourning for Workers Killed and Injured on the Job”

CARRIED

INFORMATION ITEMS

- 8.3 Clark Somerville, FCM President, Federation of Canadian Municipalities, dated March 17, 2017 regarding Federation of Canadian Municipalities Legal Defense Fund.
- 8.4 Kent Mullinix, Director, Kwantlen Polytechnic University, Institute for Sustainable Food Systems, dated March 23, 2017 regarding the Southwest British Columbia Bioregional Food System Design Project (full report available at the Village Office)
- 8.5 W. Robert Wood, Executive Director, Pool & Hot Tub Council of Canada, dated March 23, 2017 regarding Water Conservation Related to the Use of Swimming Pools and Spas (full report available at the Village Office)
- 8.6 Dave Peterson, Assistant Deputy Minister, Ministry of Forests, Lands and Natural Resource Operations, dated March 23, 2017 regarding Provincial Private Moorage Program

Moved by: Councillor Drake

Seconded by: Councillor Glover

That correspondence item 8.1 – 8.6 be received.

CARRIED

9. NEW BUSINESS

No items presented

10. PUBLIC QUESTION PERIOD

Liisa Wilder, 3745 Main Avenue, expressed her appreciation to Council and Staff for installing the new sign on Bedwell Bay Road directing traffic to Port Moody. She queried regarding line painting on the road.

Peter Boekhout, 4910 Robson Road, queried with regard to:

- replacing cats eyes on the road and noted there are tires on the blades of the snowplows in Burnaby preventing damage to cats eyes
- the fire on Turtlehead Road on April 9, 2017

Maurice Wutzke, Superintendent Public Works, will review the suggestion for the replacement of cats eyes and advised that line painting is scheduled for the last two weeks of May.

House Fires on Turtlehead Road

Mayor Drew explained the process related to the reservoir and pumps during the house fires on Turtlehead Road. Mayor Drew noted the importance of ensuring the water level in the reservoir never drops below 50%. He directed staff to research increasing the flow rate with the Engineering company and the District of North Vancouver.

Maurice Wutzke noted that data has been requested on the operation of the pumps. Engineers are reviewing the system and results will be forthcoming.

Councillor Drake requested that the data be provided to Council when received from the Engineers. He suggested that when the report is complete, an article be

written for the Barnacle. Councillor Drake thanked Liisa Wilder for her assistance in fanning out an email requesting users to limit water use at the time of the fire.

11. ADJOURNMENT

Moved by: Councillor Drake
Seconded by: Councillor Ross


That the April 10, 2017 Regular Council Meeting be adjourned at 9:50 pm.

CARRIED

Certified Correct:



Ralph Drew
Mayor



Lorna Dysart
Chief Administrative Officer