



**VILLAGE OF BELCARRA  
REGULAR COUNCIL MINUTES  
VILLAGE HALL  
January 9, 2017**



Minutes of the Regular Council Meeting for the Village of Belcarra, held January 9, 2017, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

**Council in Attendance**

Deputy Mayor Bruce Drake  
Mayor Ralph Drew (via Skype)  
Councillor Jennifer Glover  
Councillor Perry Muxworthy  
Councillor Jamie Ross

**Staff in Attendance**

Lorna Dysart, Chief Administrative Officer  
Larry Scott, Superintendent of Public Works / Building Inspector  
Paula Richardson, Administrative Services Assistant

**1. CALL TO ORDER**

Deputy Mayor Drake called the meeting to order at 7:32 pm.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting January 9, 2017**

Moved by: Mayor Drew  
Seconded by: Councillor Glover

That the Agenda for the January 9, 2017 Regular Council Meeting be amended by adding:

**6.3 Revised Report** - Councillor Perry Muxworthy, Project Lead, dated January 9, 2017, regarding Waste and Recycle Depot (WARD) Summary Report, WARD Operating Cost Comparison 2015 – 2016

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Regular Council Meeting, December 12, 2016**

Moved by: Councillor Muxworthy  
Seconded by: Councillor Glover

That the Minutes from the regular Council Meeting held, December 12, 2016 be adopted.

**CARRIED**

**4. DELEGATIONS AND PRESENTATIONS****4.1** Richard White, RWPAS Ltd. and Laura Beveridge, Brook Pooni Associates Inc., regarding Introduction of Planning Consultants for the Zoning Advisory Committee

Deputy Mayor Drake introduced Richard White, RWPAS Ltd., and Laura Beveridge, Brook Pooni Associates Inc. as the Planning Consultants for the Zoning Advisory Committee (ZAC).

Richard White spoke regarding their participation in helping the Committee resolve issues. He noted that this was the largest group they have worked with in the smallest municipality. The Planners look forward to the first meeting on January 18, 2017 and to working with the residents, Councillor Ross, Council Lead, and staff on the ZAC.

Council are pleased that Richard White and Laura Beveridge will be helping guide the Zoning Advisory Committee process.

**5. REPORTS****5.1** Nancy Gomerich, NG Consulting, dated January 9, 2017, regarding Corporate Strategic Plan - Strategy Review & Update

Nancy Gomerich gave a presentation highlighting the following:

- Overview of Strategic Planning, Goals & Roles
- Review of Current Strategic Plan (Mission, Vision, Values & Goals)
- Review & Update of Priorities & Supporting Work Plan
- Next Steps (including details of the Financial Plan process)

Considerable discussion ensued with Council members, staff and the public providing what they deem to be priorities for the 2017 Strategic Plan.

The information provided will be summarized in the 2017 Strategic Plan in preparation for the 2017 Budget Review. Priorities for the Strategic Plan included:

- The Zoning Advisory Committee
- Trails & Roadways (safety)
- The Tennis Court
- The Drainage Study
- Emergency Preparedness

Mayor Drew advised that he will prepare a report with regard to the status of water metering.

**5.2** Lorna Dysart, Chief Administrative Officer, report dated January 9, 2017, regarding Re-appointments to Board of Variance

Moved by: Councillor Ross  
Seconded by: Councillor Glover

That Paul Droulis and Paul Teichroeb be re-appointed to the Board of Variance for a three year term beginning February 1, 2017 and ending January 1, 2020.

**CARRIED**

**6. REPORTS FROM MAYOR AND PROJECT LEADS****6.1 Mayor's Report – The Inexplicable Provincial Property Tax**

Mayor Drew outlined his report. Discussion ensued regarding the Homeowner Grant and the immediate response of the public.

**6.2 Mayor's Report – 2017 Property Assessments**

Mayor Drew outlined his report. Discussion ensued regarding the significant increase in Property Assessments. There is an indication that the Provincial Government will raise the threshold for eligibility for the Homeowner Grant.

**6.3 Councillor Perry Muxworthy, Project Lead, dated January 9, 2017, regarding Waste and Recycle Depot (WARD) Summary Report, WARD Operating Cost Comparison 2015 – 2016**

Councillor Muxworthy, provided a summary of his report, indicating a projected net annual operation increase of approximately \$21,804, which represents an approximate 59% increase over last year.

The \$21,804 increase includes:

- 72% (\$15,787) from an increase in Attendant hours
- 26% (\$5,755) from increased disposal costs of mixed recycling
- 2% (\$602) various year to year fluctuations such as revenue/cost of chipping, e-waste, chipping disposal and large item pick up

The increased cost is approximately \$60 per household. The benefits of this additional cost include:

- Increased convenience and safety for residents due to Attendants
- Increased environmentally responsible disposal of waste and compliance with the Metro Vancouver Solid Waste Disposal Regulation.
- Fewer hours of Village Staff time required at the WARD due to Attendants working more days.

Discussion ensued relative to:

- The total hours that Attendants work.
- Staff continually reviewing and making improvements at WARD that meet the Metro Vancouver Zero Waste Initiative.
- Staff reviewing the most efficient use for the original organics bin.
- Use of the new organics bin with the new bear proof lids.

Councillor Muxworthy outlined a proposal for an agreement with the Community Residents Association of Belcarra (CRAB) for the refundables program.

Considerable discussion ensued with input provided by CRAB members, Dave Warren, President, and Jim Chisholm. Discussion included the role of the CRAB member who manages the refundable program on their behalf.



The following items were confirmed:

- The CRAB member who manages the refundable program is to provide the number of bags and approximate weights of the bags of refundables to the Superintendent of Public Works on a weekly basis.
- For safety reasons, the CRAB member managing the refundables will undertake this activity in daylight hours.

CRAB will discuss whether they will release information on profits from the refundable program (following their Annual General Meeting in April 2017).

Moved by: Councillor Ross  
Seconded by: Councillor Glover

That the Waste and Recycle Depot (WARD) Summary Report by Councillor Muxworthy dated January 9, 2017 be received for information.

**CARRIED**

**7. BYLAWS**

No items presented.

**8. CORRESPONDENCE/PROCLAMATIONS**

**INFORMATION ITEMS**

- 8.1** Sandra Case, Vice-President, Human Resources and Labour Relations, Vancouver Fraser Port Authority, dated December 15, 2016, regarding Presentation from Vancouver Fraser Port Authority
- 8.2** Chris Plagnol, Corporate Officer, Director, Metro Vancouver, dated December 14, 2016, regarding Metro Vancouver 2040: Shaping our Future Minor Amendment to Incorporate Revised Housing Demand Estimates
- 8.3** Robin Silvester, President and Chief Executive Officer, Vancouver Fraser Port Authority, dated December 13, 2016, regarding Municipal Taxes Paid by Port Tenants and the Vancouver Fraser Port Authority
- 8.4** Derek R. Corrigan, Mayor, City of Burnaby, dated December 16, 2016, letter to Honourable Christy Clark, Premier, regarding Provincial Property Taxes and Home Owner Grants

Moved by: Councillor Glover  
Seconded by: Mayor Drew

That correspondence item 8.1 – 8.4 be received.

**CARRIED**

**9. NEW BUSINESS**

Deputy Mayor Drake provided an update on the Bole Christmas exhibit at the Village entrance. He thanked staff for their assistance with the exhibit. A recommendation will be brought back to Council to expand the exhibit for next Christmas.

**10. PUBLIC QUESTION PERIOD**

Jim Chisholm, 4505 Belcarra Bay Road, enquired with regard to the Zoning Advisory Committee budget.

Maureen Jameson, 4925 Robson Road, enquired with regard to signage for the organics bin.

**11. RESOLUTION TO CLOSE MEETING**

No Item.

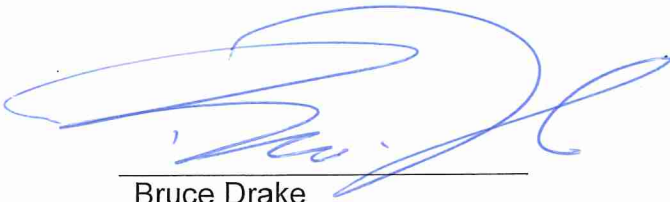
**12. ADJOURNMENT**

Moved by: Councillor Muxworthy  
Seconded by: Councillor Ross

That the January 9, 2017 Regular Council Meeting be adjourned at 11:00 pm.

**CARRIED**

Certified Correct:



Bruce Drake  
Deputy Mayor



Lorna Dysart  
Chief Administrative Officer