



**VILLAGE OF BELCARRA
REGULAR COUNCIL AGENDA
VILLAGE HALL
May 22, 2018
7:30 PM**



COUNCIL

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Perry Muxworthy
Councillor Jamie Ross

1. CALL TO ORDER

Mayor Ralph Drew will call the meeting to order.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, May 22, 2018

Recommendation:

That the agenda for the Regular Council Meeting, May 22, 2018 be approved as circulated.

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, May 7, 2018

Recommendation:

That the minutes from the Regular Council Meeting held May 7, 2018 be adopted.

4. DELEGATIONS AND PRESENTATIONS

- 4.1** Inspector Nav Hothi, Community Programs / Administration Officer;
Superintendent Sean Maloney, Officer in Charge; Corporal Neil Roemer, NCO i/c
Rural Section – Marine Ops., RCMP, Coquitlam Detachment, regarding
Introduction to Council and Update

5. REPORTS

- 5.1** Lorna Dysart, Chief Administrative Officer, dated May 22, 2018 regarding Saito Lands (Hamber Island) Subdivision Application – To Authorize Exemption of Road Frontage Requirements

Recommendation:

That Council authorize an exemption to road frontage requirements for proposed Lot 2 of the proposed Saito Lands subdivision, which consist of the following lots:

- DL 4992 Group 1 NWM District
- DL 4991 Group 1 except part subdivided by plan 52302
- Lot 38 DL 229 and 4991 Group 1 NWP 52302
- Lot 11 Block 10 DL 229 Group 1 NWP 1095.

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report – The Provincial Taxman Cometh!

7. BYLAWS

7.1 Village of Belcarra Traffic and Parking Regulation Bylaw No. 518, 2018

Recommendation:

That "Village of Belcarra Traffic and Parking Regulation Bylaw No. 518, 2018" be adopted.

7.2 Village of Belcarra Regulatory Bylaw Enforcement and Penalty Amending Bylaw No. 519, 2018

Recommendation:

That "Village of Belcarra Regulatory Bylaw Enforcement and Penalty Amending Bylaw No. 519, 2018" be adopted.

7.3 Village of Belcarra Bylaw Notice Enforcement Bylaw No. 520, 2018

Recommendation:

That "Village of Belcarra Bylaw Notice Enforcement Bylaw No. 520, 2018" be adopted.

7.4 Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003 Amendment Bylaw No. 521, 2018

Recommendation:

That "Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003 Amendment Bylaw No. 521, 2018" be adopted.

8. CORRESPONDENCE/PROCLAMATIONS

Recommendation:

That correspondence item 8.1 to 8.8 be received.

ACTION ITEMS

8.1 Lorraine Copas, Executive Director, SPARC BC, dated May 15, 2018 regarding Access Awareness Day, June 2, 2018

Recommendation:

That Council declare June 2, 2018 as Access Awareness Day

INFORMATION ITEMS

8.2 Tracey Takahashi, Deputy Corporate Officer, City of Port Moody, dated May 9, 2018 regarding letter to Jody Robertson, Corporate Secretary, E-Comm Board of Directors regarding E-Comm Board of Directors Designate – 2018 – 2019 Term

8.3 Jay Gilbert, City Clerk, City of Coquitlam, dated May 14, 2018 regarding E-Comm Board of Directors Designate – 2018 – 2019 Term

- 8.4 Pat Quealey, CEO, Royal Canadian Marine Search & Rescue, dated May 4, 2018 regarding A New Relationship to Support Community Emergency Preparedness and Response (full report available in the Village office)
- 8.5 Fin Donnelly, Member of Parliament, Port Moody, Coquitlam, Anmore & Belcarra, dated May 4, 2018 regarding Federal Funding Opportunities
- 8.6 Honorable Lisa Beare, Minister of Tourism, Arts & Culture, Province of BC; Marsha Walden, CEO, Destination BC; Walt Judas, CEO, Tourism Industry Association of BC; Arlene Keis CEO, go2HR, dated May 8, 2018 regarding Celebrate Tourism Week, May 27 to June 2, 2018
- 8.7 Janice Brown, Mayor, Township of Spallumcheen, dated May 8, 2018 regarding a letter to Honorable John Horgan, Premier of BC and Honorable Lana Popham, Minister of Agriculture regarding Cannabis Production Facilities on Agricultural Land Reserve Lands (full report available in the Village Office)
- 8.8 Kelly Kenney, Corporate Officer, City of Langley, dated May 17, 2018 regarding Provincial Employer Health Tax (full report available in the Village Office)

9. NEW BUSINESS

10. PUBLIC QUESTION PERIOD

11. RESOLUTION TO CLOSE MEETING

That the May 22, 2018 Regular meeting of Council be closed pursuant to the Community Charter Section 90 (1) "A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (m) a matter that, under another enactment, is such that the public may be excluded from the meeting."

12. ADJOURNMENT

Recommendation:

That the May 22, 2018 Regular Meeting be adjourned.



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
May 7, 2018**



Minutes of the Regular Council Meeting for the Village of Belcarra held May 7, 2018 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Perry Muxworthy
Councillor Jamie Ross

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paula Richardson, Administrative Services Assistant

Others in Attendance

Rick Beauchamp, R.A. Beauchamp & Associates

1. CALL TO ORDER

Mayor Drew called the meeting to order at 7:30 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, May 7, 2018

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the agenda for the Regular Council Meeting, May 7, 2018 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, April 23, 2018

Moved by: Councillor Glover
Seconded by: Councillor Muxworthy

That the minutes from the Regular Council Meeting held April 23, 2018 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

No items presented.

5. REPORTS**5.1** Lorna Dysart, Chief Administrative Officer, dated May 7, 2018 regarding a Little Free Library

L. Dysart outlined the report. Discussion ensued with regard to the Little Free Library location and installation.

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the installation of a Little Free Library be approved on Village Property on the right hand side of Bedwell Bay Road past the entrance near the bus shelter and the mail boxes; and

That staff work with the volunteers to install the Little Free Library at the appropriate location.

CARRIED**5.2** Rick Beauchamp, R.A. Beauchamp & Associates, dated May 7, 2018 regarding Bylaw Notice Dispute Adjudication Program

R. Beauchamp outlined the report. Considerable discussion ensued regarding various aspects of traffic enforcement, the Adjudication Program and potential penalties. Council recommended that a Public Information Session be held and that a mail drop be distributed plus posted on the Village website.

Residents asked questions and suggestions were made with regard to the Parking Bylaw. Discussion ensued with regard to appointments of Bylaw Enforcement Officers and a Screening Officer.

Moved by: Councillor Drake
Seconded by: Councillor Glover

That "Village of Belcarra Regulatory Bylaw Enforcement and Penalty Amending Bylaw No. 519, 2018" be read a first, second and third time; and

That "Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003, Amending Bylaw No. 521, 2018" be read a first, second and third time; and

That "Village of Belcarra Traffic and Parking Regulation Bylaw No. 518, 2018" be read a first, second and third time; and

That "Village of Belcarra Bylaw Notice Enforcement Bylaw No. 520, 2018" be read a first, second and third time.

CARRIED

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the Screening Officer Bylaw Notice Policy No. 208 dated May 7, 2018 be approved.

CARRIED

Moved by: Councillor Glover
Seconded: Councillor Muxworthy

That the Chief Administrative Officer, Superintendent of Public Works, Building Inspector and the Public Works Utilities and Maintenance Workers be appointed Bylaw Enforcement Officers.

CARRIED

Councillor Ross voted in opposition

Moved by: Councillor Drake
Seconded by: Councillor Glover

That Staff develop an overview of the Bylaw Notice Dispute Adjudication System in the form of a media release for distribution to Village residents and for placement on the Village website; and
That a Public Information Session be held to provide an overview on the Parking Bylaw and Adjudication System.

CARRIED

5.3 Lorna Dysart, Chief Administrative Officer, verbal report regarding Federation of Canadian Municipalities' (FCM) Municipal Asset Management Program (MAMP) for Phase 2 of the Drainage Study application

L. Dysart outlined the FCM Municipal Asset Management Program (MAMP) for Phase 2 of the Drainage Study application. Considerable discussion ensued.

Moved by: Councillor Glover
Seconded by: Councillor Drake

That Council direct staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Phase 2 of the Drainage Study; and

That the Village of Belcarra commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance the Asset Management program:

- Data Collection
- Reporting
- Site Visits / Inspection of 141 culverts to complete drainage asset inventory and condition assessment; and

That the Village of Belcarra commits \$10,000.00 from its budget toward the cost of this initiative.

CARRIED

6. REPORTS FROM MAYOR AND PROJECT LEADS

6.1 Mayor's Report – Asset Management Planning – The Next Phase

Mayor Drew outlined the report. Considerable discussion ensued.

7. BYLAWS**7.1 Village of Belcarra 2018 Annual Tax Rates Bylaw No. 523, 2018**

Moved by: Councillor Glover

Seconded by: Councillor Muxworthy

That "Village of Belcarra 2018 Annual Tax Rates Bylaw No. 523, 2018" be adopted.

CARRIED

8. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Drake

Seconded by: Councillor Glover

That correspondence item 8.1 – 8.7 be received.

CARRIED

ACTION ITEMS**8.1 Crystal Dunahee, President, Child Find BC, dated April 20, 2018 regarding a Declaration for May 2018 as National Missing Children's Month and May 25, 2018 as Missing Children's Day**

Moved by: Councillor Drake

Seconded by: Councillor Glover

That May 2018 be declared National Missing Children's Month; and

That May 25, 2018 be declared Missing Children's Day in the Village of Belcarra.

CARRIED

INFORMATION ITEMS**8.2 Cathy Peters, BC's Anti-Human Trafficking Educator, Speaker and Advocate, dated April 29, 2018 regarding District of Houston Letter of Support for a Human Trafficking Task Force****8.3 Shane Brienens, Mayor, District of Houston, dated March 29, 2018 regarding a letter to Honorable John Horgan, Premier of British Columbia and Honorable Mike Farnworth, Minister of Public Safety and Solicitor General regarding Human Trafficking Task Force**

Moved by: Councillor Drake

Seconded by: Councillor Glover

That a letter be sent to Honorable John Horgan, Premier of British Columbia and Honorable Mike Farnworth, Minister of Public Safety and Solicitor General in support of establishment of a Human Trafficking Task Force.

CARRIED

8.4 John Harwood, Mayor, District of Clearwater, dated April 13, 2018 regarding a letter to Honorable Carole James, Minister of Finance regarding Employer Health Tax**8.5 Christine Baird, Manager of Corporate Services, Village of Anmore, dated April 20, 2018 regarding Village of Anmore Official Community Plan Amendment Bylaw No. 576 – 2018****8.6 Veronika Casey, Port Moody Odyssey Teams, Coach & School Coordinator, Port Moody Secondary Odyssey of Mind Club, dated March 15, 2018 regarding Odyssey of the Mind World Finals Fundraiser**

8.7 Darrell Mussatto, Mayor, City of North Vancouver, dated May 3, 2018 regarding Trans Mountain Pipeline Expansion Project

Considerable discussion ensued with regard to the letter from Mayor Mussatto to Jonathan Wilkinson, MP, North Vancouver providing support for the resolution with regard to the Trans Mountain Pipeline Expansion Project and the protection of waterways and coastlines.

Moved by: Councillor Glover

Seconded by: Councillor Ross

That Council endorse the letter dated May 3, 2018 from Mayor Mussatto to Jonathan Wilkinson, MP, North Vancouver with regard to the Trans Mountain Pipeline Expansion Project; and

That staff prepare a letter to MP Fin Donnelly, MLA Rick Glumac and Metro Vancouver Municipalities in support of the Trans Mountain Pipeline Expansion Project motion.

CARRIED

Mayor Drew abstained from voting

9. NEW BUSINESS

No items.

10. PUBLIC QUESTION PERIOD

Liisa Wilder, 3745 Main Avenue, queried with regard to parking signs in the Village.

Deborah Struk, 4575 Belcarra Bay Road and Carolina Clark, 5057 Whiskey Cove Lane, queried with regard to the current Village of Belcarra Noise Control Bylaw No. 40, 1981.

11. ADJOURNMENT

Moved by: Councillor Drake

Seconded by: Councillor Ross

That the May 7, 2018 Regular Meeting be adjourned at 9:37 pm.

CARRIED

Certified Correct:

Ralph Drew
Mayor

Lorna Dysart
Chief Administrative Officer



COUNCIL REPORT

Date: May 22, 2018
From: Lorna Dysart, Chief Administrative Officer
Subject: Saito Lands (Hamber Island) Subdivision Application
 To Authorize Exemption of Road Frontage Requirements

Recommendation

That Council authorize an exemption to road frontage requirements for proposed Lot 2 of the proposed Saito Lands subdivision, which consist of the following lots:

- DL 4992 Group 1 NWM District
- DL 4991 Group 1 except part subdivided by plan 52302
- Lot 38 DL 229 and 4991 Group 1 NWP 52302
- Lot 11 Block 10 DL 229 Group 1 NWP 1095

Purpose

To seek authorization from Council to grant an exemption for frontage requirements for a proposed subdivision of the Saito Lands.

Background

Subdivision Proposal and Context

The Village of Belcarra (Village) has received a subdivision application pertaining to the Saito Lands (site).

In order to process the proposed subdivision application, Village staff require Council to authorize an exemption to the frontage requirements of one of the proposed lots (Lot 2). While the proposed frontage would not meet the standard of the Local Government Act (LGA), Council has discretion under the LGA to authorize an exemption, which is supported by the Village Zoning Bylaw.

The location of the Saito Lands is illustrated in Figure 1, below.

Figure 1. Saito Lands Site Context



(Base map source: Google Earth)

The Saito Lands encompass four existing lots, including Hamber Island, an isthmus lot, and two mainland lots. These existing lots are summarized as follows:

- Island Lot (DL 4992 Group 1 NWM District)
- Isthmus Lot (DL 4991 Group 1 except part subdivided by plan 52302)
- Mainland Lot 38 (DL 229 and 4991 Group 1 NWP 52302)
- Mainland Lot 11 (Block 10 DL 229 Group 1 NWP 1095)

A diagram illustrating the existing lot configuration is provided in Appendix A.

Under the proposed subdivision, Hamber Island and the north part of the isthmus would be consolidated into one 3.26 acre lot ("Lot 1"). The two mainland lots and the south part of the isthmus would be consolidated into one 1.06 acre lot ("Lot 2"). In total, two lots would be created from four existing lots. The proposed lot configuration is illustrated in Appendix B.

Required Exemption – Lot 2

The existing Lots 38 and 11 are located on a cul-de-sac and do not meet the minimum frontage requirements of the Local Government Act (LGA). The proposed Lot 2 will have greater frontage than the existing lots but will still not meet the requirements of the LGA. As such, this report is seeking authorization from Council to grant an exemption to road frontage requirements for proposed Lot 2, as permitted by the LGA.

Section 512 of the LGA states:

- (1) If a parcel being created by a subdivision fronts on a highway, the minimum frontage on the highway must be the greater of
 - (a) 10% of the perimeter of the lot that fronts on the highway, and
 - (b) the minimum frontage that the local government may, by bylaw, provide.
- (2) A local government may exempt a parcel from the statutory or bylaw minimum frontage provided for in subsection (1).

The proposed Lot 2 would have a frontage onto Turtlehead Road of approximately 16.02 m (52.56 ft). The perimeter of the proposed lot would exceed 300 m, resulting in a frontage that falls far below the minimum 10% requirement of the LGA. However, Council may grant an exemption from this requirement.

The Village of Belcarra Zoning Bylaw provides direction to permit cul-de-sac properties with a minimum frontage of 15 metres (49.2 ft) if “the width of the lot is not less than 20 metres (65.6 feet) measured 10 metres (32.9 feet) back in a perpendicular manner from the front lot line.” While this provision is stated in the Zoning Bylaw, the exemption must specifically be granted on a case-by-case basis by Council. As illustrated in Attachment A, the proposed lot would exceed the frontage requirements of the Zoning Bylaw, with 16.02 m fronting Turtlehead Road, and a width of greater than 29 m measured 10 m from the property line.

In addition to meeting the above direction in the Zoning Bylaw, the consolidation of these lots will result in greater frontage, thereby reducing the extent to which the properties are currently non-conforming with the frontage requirements of the Bylaw and the LGA.

Additional Considerations and Application Context

The purpose of this report to Council is to seek an exemption to frontage requirements of the LGA, rather than to assess the overall merit of the proposed subdivision application. The following information is provided for Council reference.

Village Staff have reviewed the proposed subdivision application and find it to be based in sound planning logic, including expanding access and clarifying access agreements. Considerations include:

- The applicant has been working with the Village for a number of years on comprehensive development plans for the site, including obtaining building permits in 2010 for the construction of a bridge and a house on Hamber Island. This bridge enables direct access from Turtlehead Road to Hamber Island.
- As part of the proposed subdivision, the applicant will register an easement on title to allow formalized access to Lot 1 over Lot 2 and existing Lot 37, the adjacent property to the north (see Appendix A for existing site illustration). However, for the purposes of subdivision, Lot 1 would be considered water access only and the Approving Officer would grant relief from the highway access requirements of the Land Titles Act.
- Lot 2 has direct frontage onto Turtlehead Road but requires easement access over Lot 37 due to the topography of the site.

- The frontage of the proposed Lot 2 will be greater than that of the two existing Mainland lots.
- Site coverage requirements will not be impacted by the proposed subdivision as the area of each lot will be increased after consolidation.
- The proposed subdivision is not anticipated to impact the compliance of any existing principal building with setback requirements under the Zoning Bylaw. An existing shed is located within a setback area on the south edge of proposed Lot 2. The applicant has been notified that this shed is an existing non-conforming structure and any future expansion or reconstruction of the shed would be required to comply with the Zoning Bylaw.
- Access will be provided to both proposed lots by one driveway, limiting the amount of paving required and the number of driveways onto Turtlehead Road, which is beneficial from an urban design and surface permeability perspective.
- Both proposed lots will comply with minimum lot area requirements of the Zoning Bylaw.
- Lot 1 will be considered water access only for the purposes of the subdivision application, and Village Staff may grant relief from LGA access requirements under this arrangement. Despite this approach, the Island will be connected by a bridge and driveway to Turtlehead Road through an easement across Lot 37 and proposed Lot 2. This will ensure the property is accessible by a fire truck.
- The Village has previously negotiated a Statutory Right of Way and expansion of Turtlehead Road to allow for snow clearing and vehicle turn-around, which will be advanced by this subdivision application.
- The Village has previously negotiated with the applicant to determine a suitable Statutory Right of Way (SRW) through proposed Lot 2 and through Lot 37 to allow storm drainage works.

Conclusion

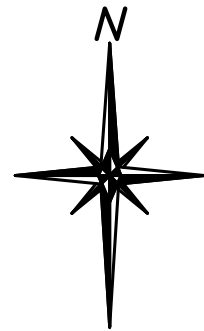
The proposed subdivision would result in greater conformity to Village of Belcarra regulations, including regulations pertaining to site frontage, and would enable clarified access arrangements between the relevant lots. As such, Staff is seeking authorization from Council to grant the requested frontage exemption.

Attachments:

- A. Lot 2 Frontage Diagram, dated April 30, 2018
- B. Proposed Lot Configuration
- C. Survey Plan of Proposed Lot 2

Appendix B. Proposed Lot Configuration





SCALE: 1:400



All distances are in metres

SURVEY PLAN OF PROPOSED LOT 2,
BLOCK 10, DISTRICT LOT 229, GROUP 1,
NEW WESTMINSTER DISTRICT

Proposed Lot 1

Present Natural Boundary

Proposed Lot 2

Lot Width Setback Line

BELCARRA BAY

Present Natural Boundary

37

Plan 52302

TURTLEHEAD
ROAD

Parcel A

Plan LMP31936

NOTES:

Lot dimensions are based
on ground survey.

This plan was prepared for a specific
purpose and is for the exclusive use of
our client. We assume no responsibility
for the unauthorized use of this plan.

Plan prepared: April 30th, 2018

PAPOVE
PROFESSIONAL LAND SURVEYING INC.
202 - 1120 WESTWOOD STREET
COQUITLAM, B.C., V3B 7K8
TEL : (604) 464-5199
FAX : (604) 464-6509
FILE NUMBER : 5566AK

Mayor's Report

The Provincial Taxman Cometh!

The news since the beginning of the year has been full of stories regarding the new property taxes that are being introduced by the Provincial government. In this regard, Belcarra property owners need to be aware of these new taxes and their impacts, particularly the property tax surcharge that will come into effect next year.

Property Transfer Tax – The amount of property transfer tax is based on the fair market value of the land and improvements on the date of registration. The property transfer tax rate is:

- 1% on the first \$200,000;
- 2% on the portion of the fair market value greater than \$200,000 and up to and including \$2,000,000;
- 3% on the portion of the fair market value greater than \$2,000,000; and
- if the property is residential, a further 2% on the portion of the fair market value greater than \$3,000,000 (effective February 21st, 2018).

Property Speculation Tax – The speculation tax applies to residential property in B.C.'s largest urban centres such as Metro Vancouver. **Primary residences of British Columbians are exempt from the tax, but vacant properties pay.** In 2018, the tax rate for all properties subject to the tax is 0.5% on the property value. In 2019 and subsequent years, the tax rates will be as follows:

- 2% for foreign investors and satellite families;
- 1% for Canadian citizens and permanent residents who do not live in B.C.; and
- 0.5% for British Columbians who are Canadian citizens or permanent residents (and not members of a satellite family).

Property Tax Surcharge – Strangely, the Province calls it a “School Tax Surcharge” on residential properties that have assessments over \$3 million. The reality is that the “surcharge” has nothing to do with funding schools and goes directly into the Province’s general revenue fund. **In other words, it is purely and simply a new “asset tax”.** Keep in mind that the “surcharge” is over and above the Province’s “School Tax” — also a provincial property tax that goes directly into the Province’s general revenue fund — that already increases based on assessed property values. An analysis of Belcarra’s 2018 BCAA assessment values shows that 58 property owners (17.5%) will be impacted by the surcharge next year:

2018 Assessments [†]			2019 Impacts	
Assessed Value Ranges	Number of Properties	Percent of Properties	B.C. Property Tax Surcharge (%)	B.C. Property Tax Surcharge (\$)
< \$2 million	208	62.8%	----	----
\$2 – \$3 million	65	19.6%	----	----
\$3 – \$4 million	33	10.0%	0.20%	Up to \$1,999
\$4 – \$5 million	19	5.7%	0.40%	\$2,000 – \$7,999
\$5 – \$6 million	4	1.2%	0.40%	\$8,000 – \$11,999
\$6 – \$7 million	1	0.3%	0.40%	\$12,000 – \$15,999
> \$7million	1	0.3%	0.40%	Greater than \$16,000
Total	331	100%		

[†] Assessment data does not include recreational water lots, MV properties, BC Hydro & Telus properties.

Ralph Drew
Mayor

May 17, 2018



VILLAGE OF BELCARRA Traffic and Parking Regulation Bylaw No. 518, 2018



7.1

A Bylaw to Regulate Traffic and Parking on Highways within the Village of Belcarra.

WHEREAS the Council of the Village of Belcarra deems it expedient to provide for the regulation of traffic and parking on highways within the Village of Belcarra;

NOW THEREFORE, the Council of the Village of Belcarra enacts as follows:

PART 1 - INTRODUCTION

The Council of the Village of Belcarra, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Village of Belcarra Traffic and Parking Regulation Bylaw No.518, 2018".
2. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.
3. Village of Belcarra Parking Regulation and Enforcement Bylaw No. 350, 2003 and all amendments thereto are hereby repealed in their entirety.
4. Words in this Bylaw have the same meaning as words defined in the *Motor Vehicle Act*, R.S.B.C., 1996, or regulations under that *Act*, unless otherwise defined in this Bylaw.
5. Metric units are used for all measurements in this Bylaw.
6. The provisions of this bylaw do not apply except where the provisions are consistent with the applicable Provincial Acts and Regulations.
7. Any Act referred to in this bylaw is a reference to the Province of British Columbia, or an Act of Canada as the case may be, and the applicable regulations, as amended, revised, consolidated or replace from time to time.

PART 2 – DEFINITIONS

In this bylaw, unless the context otherwise requires, the expressions and definitions contained within the *Motor Vehicle Act*, the *Passenger Transportation Act* and the *Commercial Transportation Act*, shall be applicable and these additional interpretations shall prevail throughout:

"ACCESS" means a driveway intended for ingress or egress to abutting property from a highway.

"ACCESS / ROAD USE PERMIT" means a permit which authorizes provision of access to an abutting property from an adjacent highway.

"BOULEVARD" means the area between the curb lines of a highway or the lateral lines of a highway or the shoulder thereof and the adjacent property line.

"BYLAW NOTICE" means a ticket issued in respect of this Bylaw.

"CHIEF FINANCIAL OFFICER" means the person appointed by Council to the position of Chief Financial Officer and includes any person appointed or designated by the Chief Financial Officer to act on their behalf.

"COUNCIL" means the Council of the Village of Belcarra.

"CYCLE" means a device having any number of wheels that is primarily propelled by human power, may be electrically power assisted, does not contain any internal combustion engine and on which a person may ride.

"PERSON WITH DISABILITIES (PWD)" means a person whose mobility is limited as a result of a permanent or temporary disability that makes it impossible or difficult to walk.

"EMERGENCY TURNAROUND" means that portion of any highway, lane, access gate or fire access route that is designated by this bylaw to facilitate turning of emergency or non-emergency vehicles.

"ENFORCEMENT OFFICER" means:

- a) every person designated by Council by name of office or otherwise, as an Enforcement Officer for the purposes of administering and enforcing this Bylaw;
- b) a Peace Officer, including every officer of the Royal Canadian Mounted Police;
- c) every Bylaw Enforcement Officer of the Village appointed under the Police Act;
- d) every officer and employee of the Sasamat Volunteer Fire Department who attends to a fire or emergency while acting in the scope of their authority.

"FEES AND CHARGES BYLAW" means the Village Fees and Charges Bylaw, including all amendments and replacements thereto.

"FIRE CHIEF" means the person appointed as such by Council or contracted through a local service and any person appointed or designated by the Fire Chief to act on their behalf.

"HAZARDOUS MATERIALS" means any explosive, flammable, toxic, noxious or other harmful or hazardous materials, including dynamite, concentrated chemicals in either solid, liquid or gaseous form, pressurized gases, gasoline and diesel fuel.

"HIGHWAY" includes every highway within the meaning of the *Transportation Act* excluding highways classified as arterials pursuant to the *Transportation Act* designed or intended for or used by the general public for the passage of persons and vehicles, and every private place or passageway to which the public, for the purpose of the parking or servicing of vehicles, has access or is invited.

"OPERATOR" means any person who drives, operates, propels, or is in physical control of a vehicle, and shall be deemed to include the person in whose name the vehicle is registered.

"OVERPARKED" means a space where the standing of a vehicle, whether occupied or not, when contrary to any traffic control device.

"OWNER" means a) the person who holds the legal title to the vehicle or b) the person who is entitled to be and is in possession of the vehicle or c) the person in whose name the vehicle is registered.

"PARK" means the stopping or standing of a vehicle, whether occupied or not.

"PARKING SPACE" means a space of a section of a highway marked by painted lines or other device or sign that is intended for the parking of a vehicle.

"PERSONS" means 1) human beings, male or female or 2) a company or corporation.

"PUBLIC AREA" means a parking lot, fire access route on open area located on Public Lands that is not defined as a highway.

"PUBLIC TRANSIT BUS" means any vehicle operated under the auspices of TransLink for use by the general public.

"RECREATIONAL APPARATUS" means cycles, skateboards, roller skates, games and devices, sleighs, toboggans, bobsleds and similar apparatus.

"RECREATION VEHICLE" means a chassis mounted camper, motor home, holiday trailer, boat, skidoo, or RTV, trailer intended exclusively for recreational use.

"RESERVED PARKING" means a parking space reserved for a special use as indicated by a traffic control device.

"RESIDENTIAL AREA" means any area zoned for residential land use in the Zoning Bylaw.

"RESIDENT" means a member of the immediate family of the owner, renter or lessee of a property located within the Village.

"RESIDENT PARKING PERMIT" means a special parking permit issued, for the purpose of authorizing vehicles, permission to park at designated Residential Parking Zones, Water Access Resident Parking Permit Zones or Temporary Parking Areas.

"RESIDENT PARKING ZONE DECALS" means a Village approved decal, to identify residents who are authorized to park at designated Resident Parking Zones, Water Access Resident Parking Zones or Temporary Parking Areas.

"RESIDENTIAL DWELLING UNIT" means one or more habitable rooms constituting a self-contained unit with separate entrances and used or intended to be used for living and sleeping purposes for not more than one family, which dwelling unit contains not more than one set of cooking facilities;

"ROAD CLOSURE PERMIT" means a permit which authorizes the closure of a highway or portion of a highway.

"SHOULDER" means the portion of the highway between the travelled portion of an uncurbed highway and the ditch; or if there is no ditch, the area between the travelled portion of the highway and the boulevard.

"SUPERINTENDENT OF PUBLIC WORKS" means the person appointed as such and any person appointed or designated by the Superintendent of Public Works to act on their behalf.

"TIME" means either Pacific Standard Time, or Pacific Daylight-Saving Time, whichever is proclaimed to be in effect by the Province of British Columbia.

"TRAFFIC CONTROL DEVICE" means a sign, signal, line, meter, marking, space, or device, not inconsistent with this bylaw, placed or erected by authority of the Minister of Transportation or designate or of Council or person duly authorized by the Minister of Transportation or designate or Council to exercise such authority.

"TRAILER" means a vehicle, including a recreation vehicle that is at any time drawn upon a highway by a motor vehicle.

"VEHICLE" includes any means of conveyance in, upon, or by which any person or property is or may be transported or drawn upon a highway irrespective of the motive of power.

"VILLAGE" means Village of Belcarra.

PART 3 – AUTHORITIES

8. CHIEF ADMINISTRATIVE OFFICER AND SUPERINTENDENT OF PUBLIC WORKS

The Chief Administrative Officer and Superintendent of Public Works may:

- (a) authorize and issue 1) guest parking permits: 2) special use parking permits and 3) residential parking permits;
- (b) issue or cause to be issued Bylaw Notices for violations of this bylaw;
- (c) impound or detain or cause to be impounded or detained, any vehicle, trailer or cycle in violation of this bylaw;
- (d) issue, or cause to be issued, orders to revoke, rescind, amend or vary any permit, notice, traffic notice, order or directive issued pursuant to the provisions of this Bylaw.

9. SUPERINTENDENT OF PUBLIC WORKS – The Superintendent of Public Works may:

- (a) on any highway, place or erect, or cause to be placed or erected, traffic control devices to regulate or prohibit traffic where deemed necessary to ensure the orderly movement of traffic, or to prevent injury or damage to persons or property, or to prevent injury or damage to the highway and where such traffic control devices are so placed or erected, they shall have the same force and effect as if placed or erected by resolution of Council;
- (b) prohibit the use of vehicles not equipped with chains, snow tires, or sanding devices;
- (c) authorize and empower by order to place, replace, or alter traffic control devices at any location determined to give effect to the provisions of the *Motor Vehicle Act* and this bylaw;
- (d) issue, or cause to be issued, bylaw notices for violations of this bylaw;
- (e) impound, or detain if necessary for the purpose of carrying out required duties, any vehicle or trailer;
- (f) issue, or cause to be issued, orders to revoke, rescind, amend or vary any permit, notice, traffic notice, order or directive issued pursuant to the provisions of this Bylaw.

10. PEACE OFFICER – The Peace Officer may:

- (a) issue Bylaw Notices for violations of this bylaw;
- (b) direct and regulate traffic in any manner deemed necessary and in doing so, may disregard any traffic control devices;
- (c) impound or detain any vehicle, trailer or cycle that is in violation of this bylaw;
- (d) require the driver of any vehicle to weigh same at any weigh scale forthwith.

11. FIRE CHIEF – The Fire Chief may:

- (a) direct and regulate traffic in any manner deemed necessary and in doing so, may disregard any traffic control device;
- (b) impound or detain if necessary, for the purpose of carrying out required duties, any vehicle or trailer;
- (c) designate in any manner, a line or lines near the location of a fire or other emergency, beyond which the public shall not pass;
- (d) issue or cause to be issued Bylaw Notices for violations of this bylaw.

12. ENFORCEMENT OFFICER – An Enforcement Officer may:

- (a) issue Bylaw Notices for violations of this bylaw;
- (b) place temporary “No Parking” signs and barricades or other applicable traffic control devices;
- (c) impound or detain any vehicle, trailer or cycle in violation of this bylaw;
- (d) issue, or cause to be issued, orders to revoke, rescind, amend or vary any permit, notice, traffic notice, order or directive issued pursuant to the provisions of this Bylaw;

PART 4 - GENERAL TRAFFIC REGULATIONS

13. APPLICATION – Unless the context otherwise requires:

- (a) The provisions of this bylaw do not apply to persons, vehicles and to other equipment while actually engaged in highway construction or maintenance work upon, under or over the surface of a highway while at this site of the work, but do apply to them when travelling to or from the site of the work;
- (b) A person riding an animal or driving an animal drawn vehicle upon a highway has all the rights and is subject to all the provisions of this Bylaw.

14. CONFORMANCE

No person shall park, drive or operate a vehicle or cycle in contravention of a traffic control device.

15. DAMAGE TO DEVICES

No person shall drive or walk on or over a newly painted line or marking, nor remove or alter any traffic control device.

16. OBEY COMMANDS

Every person shall, at all times, comply with any lawful order, direction, signal or command made or given by a peace officer, enforcement officer, fireperson, ambulance attendant, traffic control person or school patrol.

17. SPEED LIMITS HIGHWAY

The maximum speed on any highway in the Village shall be fifty (50) kilometers per hour unless otherwise posted with the following exceptions:

- (a) Playground Zones which will be thirty (30) kilometers per hour from sunrise to sunset daily.

18. SPEED LIMITS – LANEWAY

No person shall operate a vehicle on a laneway at a greater rate of speed than twenty (20) kilometers per hour.

19. SPEED LIMITS - CONSTRUCTION

No person shall operate a vehicle within a construction zone at a speed greater than twenty (20) kilometers per hour unless otherwise posted.

20. BLOCKING INTERSECTIONS

No person operating a vehicle shall block an intersection or a marked crosswalk, notwithstanding any traffic control device.

21. VEHICLE WHEELS

- (a) No person shall drive any vehicle of any kind having wheels, tires or tracks constructed or equipped with projecting spikes, cleats, ribs, clamps, flanges, lugs or other attachments or projections engaging the highway along, on or across any bridge or hard surface highway within the Village, without first obtaining the written permission of the Superintendent of Public Works who shall determine which bridges and highways may be used and the conditions of such use. Nothing herein contained shall be construed as prohibiting the use of tire chains or studded winter tires.
- (b) The Superintendent of Public Works, by public notice or by the placing of signs on highways, prohibit the operation of vehicles which are not equipped with chains or winter tires or sanding devices or any combination of these which they may consider adequate and necessary in view of the prevailing highway conditions and no person shall drive any vehicle in contravention of such notice or signs.

22. TRUCK ROUTES

- (a) Every person operating a truck exceeding the GVW of 10,900 kilograms upon a highway shall travel by the closest and most direct route to the destination of the trip upon entering or leaving the Village.
- (b) No person shall be permitted to operate a vehicle exceeding the GVW of 30,000 kilograms on any residential street within the municipal boundaries of the Village, without the prior written approval of the Superintendent of Public Works.
- (c) Any applications or requests under this section for an exemption of these provisions shall be dealt with as follows:
 - i) Requests to operate a vehicle exceeding a GVW of 30,000 kilograms on any residential street shall require the written approval of the Superintendent of Public Works.

23. LOAD LIMITS

No person shall, without a permit issued under the authority of this bylaw and subject to the provisions of this bylaw, operate on a highway a vehicle or combination of vehicles and trailers having a weight not conforming to the requirements of the *Commercial Transport Act*.

24. VEHICLE SIZE

No person shall, without a permit, and subject to the provisions of this bylaw, operate on a highway a vehicle or combination of vehicles and trailers having a size not conforming to the requirements of the *Motor Vehicle Act* and the *Transportation Act*.

25. TRAFFIC AND LOAD RESTRICTIONS

Where, in the opinion of the Superintendent of Public Works, any highway is liable to damage through extraordinary traffic, he may regulate, limit, or prohibit the use of the highway to any person operating or in charge of the extraordinary traffic, owning the goods carried therein, or owning the vehicles used therein.

26. OVERLOAD OVERSIZE PERMIT

- (a) Overload and / or Oversize Permits may be issued to persons transporting extraordinary commodities.
- (b) Applications are processed through the Superintendent of Public Works and Public Works Department.
- (c) Permit cost – No charge, except for any direct costs incurred due to utility relocation.

27. HIGHWAY CLOSURE/USE PERMIT

- (a) Temporary Highway Closure / Road Use Permits may be issued to persons requiring partial or complete closure of a highway for the purpose of construction on or adjacent to a highway.
- (b) Applications are processed through the Superintendent of Public Works and Public Works Department.

28. RECREATIONAL APPARATUS INCLUDING GAME DEVICES

- (a) No person shall ride or operate any recreational apparatus upon or across any highway; or any other public place where traffic control signs or markings are displayed stating that the highway or other public place is for pedestrian traffic only.
- (b) Where any person rides or operates any recreational apparatus on any highway or designated public space they shall be deemed to be unlawfully occupying the highway or public space and the apparatus may be removed, detained or impounded by any Peace Officer or Enforcement Officer.
- (c) A Peace Officer or Enforcement Officer may remove, detain, or impound, or cause the removal, detention, or impound of any recreational apparatus which is in contravention of the bylaw. After such removal, the person entitled to the possession of the recreational apparatus shall be entitled to its release upon payment to the Village of the specified fee, including fee, fine and costs of detainment.
- (d) If the person entitled to the possession of any recreational apparatus impounded does not, within Thirty (30) Days of its impoundment or detainment, pay the fees, fines and costs required under subsection (c) of this Section, the Village shall, as soon as possible thereafter, cause it to be sold by public auction to the highest bidder, or shall otherwise cause it to be disposed of and placed in the Revenue Fund of the Village.
- (e) No person shall play or participate in any game or related activity on any highway or public amenity area without written approval of the Village.
- (f) A person operating a cycle must:
 - i) Ride as near as practicable to the right side of the highway;
 - ii) Keep at least one hand on the handlebars;
 - iii) Not ride other than on or astride a regular seat of the cycle; and

- iv) Not use the cycle to carry more persons at one time than the number for which the cycle was designed and equipped.
- (g) A person must not operate a cycle on a highway without due care and attention or without reasonable consideration for other persons using the highway.

29. EXEMPTIONS

- (a) The operator of any of the following classes of vehicles shall be exempt from the provisions of this bylaw;
 - i) Vehicles identified by the sign or insignia as belonging to the Village;
 - ii) Emergency vehicles, as defined by the *Motor Vehicle Act*;
 - iii) Vehicles operated by Peace Officer or Enforcement Officers engaged in the lawful execution of their duty;
- (b) It shall be unlawful for any person to display on any vehicle any permit, card, sticker, or certificate purporting to provide for any exemption from the provisions of this bylaw that is not authorized by this bylaw.

30. PARKING PERMITS

- (a) The Chief Administrative Officer and Superintendent of Public Works are hereby authorized and empowered to issue parking permits in accordance with the provisions of this section.
- (b) Upon receipt of payment of the required fee, the designated Officers in section 30 (a) may issue a parking permit or permits to any person or agency providing the person or agency is:
 - i) the owner of one or more vehicles used by such person or agency; or
 - ii) the lessor of one or more vehicles used by such person or agency, providing documentation is submitted to the designated Officers in section 30 (a) outlining contractual arrangements for such leased vehicles and is engaged in a repair or maintenance business and regularly must carry out this business to premises located in areas which have parking restrictions.
- (c) Where, in the opinion of the Chief Administrative Officer, a parking permit issued under this section should be suspended or cancelled, the Council may, by resolution, suspend such permit and all rights of any person thereunder for such period of time as the Council may see fit, or the Council may, by resolution, cancel such permit. Upon notice of suspension or cancellation of a parking permit, the person to whom the permit was issued shall forthwith deliver up the permit to the Chief Administrative Officer and no refund shall be allowed for the remaining period of time of such permit.
- (d) The expiry date of a parking permit issued under the provisions of this section shall be at midnight on the last day of December in the year of issuance of the permit.
- (e) A parking permit shall not be valid until such permit has been placed on the inside, left-hand side of the dashboard clearly visible through the windshield of the vehicle in respect of which such permit is issued.

(f) The Chief Administrative Officer and Superintendent of Public Works are hereby authorized and empowered to issue parking permits as follows:

- i) **Guest Permit** - A Complimentary parking permit may be issued if application is made for:
 - 1) an event,
 - 2) a sports activity,
 - 3) other meeting or function

Where persons residing outside the Village will be in attendance. The authorization shall not be valid for a period longer than seven (7) days without a resolution of Council.

- ii) **Special Use Permit** - A Special Use permit may be issued if application is made by:

- 1) an Individual,
 - 2) a Government Agency; or
 - 3) an organization outlining the necessary use and need for such a permit.

If the permit is deemed necessary, a charge for such permit may be levied by Council policy.

- iii) **Complimentary Residential Permit** - Providing application is made by the resident of a residential dwelling unit which:

- 1) has no off-highway parking; and
 - 2) abuts on a highway with time restricted parking.

A maximum of two complimentary parking permits per residential dwelling unit may be issued for the designated block at or near where the resident in question resides.

31. REMOVAL OF BYLAW NOTICE

No person, other than the owner or operator of a vehicle, shall remove from a vehicle any bylaw notice issued under the authority of this bylaw.

32. IMPOUNDMENT OF VEHICLES

(a) The Chief Administrative Officer, Superintendent of Public Works, Fire Chief, Peace Officer or Enforcement Officer may remove, detain, or impound a vehicle, and subsequently cause it to be taken to a place of storage; or take the vehicle into custody and cause it to be detained after finding a vehicle standing or parked in any of the following manners:

- i) In violation of any provision of this bylaw;
- ii) In a position that causes it to interfere with removal of snow, ice or sand from a highway or boulevard;
- iii) In a position that causes it to interfere with firefighting;
- iv) In a position that causes it to interfere with the normal flow of traffic on a highway;
- v) With a tire parked on any paved portion of any municipal road, street, lane or highway. If the road shoulder is paved, the white painted line separating the municipal road, street, lane or highway from the road shoulder shall be considered the paved portion of a road.
- vi) In a position that causes it to interfere with the construction, improvement, alteration, extension, widening, marking repair or maintenance of a highway;

- vii) In a position that causes it to interfere with a bona fide General Special Event authorized by the Village;
 - viii) Apparently abandoned on a highway;
 - ix) Without valid permit where a permit is required; or
 - x) Without proper or valid license plates displayed as required by the *Motor Vehicle Act*.
- (b) All costs and charges for the removal, care, or storage of a motor vehicle removed under this bylaw shall be paid by the owner of the motor vehicle, and shall be a lien thereon in favour of the keeper of any repair shop, garage or storage place in which that motor vehicle is stored, and the same may be enforced in the manner provided by the *Repairers Lien Act* or the *Warehouse Lien Act*.
- (c) Notwithstanding the costs outlined in Section 32 (b), the owner of the impounded vehicle shall pay an administration fee.
- (i) Subject to the *Community Charter*, if a chattel, obstruction or vehicle is removed, detained or impounded, and not claimed by its owner within one (1) month from date of seizure, the chattel, obstruction or vehicle may be sold at public auction at the direction of the Chief Administrative Officer.
 - (ii) Despite any other provision of this bylaw, if in the opinion of the Chief Administrative Officer a chattel, obstruction or vehicle removed, detained, or impounded is a perishable article, has an apparent market value of less than \$2,000.00 or if its custody involves unreasonable expense or inconvenience, the Chief Administrative Officer may decide not to proceed to public auction, and may dispose of the chattel, obstruction or vehicle in any manner deemed expedient.

33. REGULATED PARKING ZONES

All highways in the Village are hereby designated as regulated parking zones and traffic control devices may be placed from time to time to indicate such regulations or restrictions.

34. STUNTING

A person, whether as a pedestrian, passenger, or driver, and whether or not with the use of aid of any animal, vehicle, or other thing, must not perform or engage in any stunt or other activity on a highway that is likely to distract, startle, or interfere with other users of the highway.

PART 5 - PEDESTRIAN REGULATIONS

35. CROSSING HIGHWAYS

No pedestrian shall stand on the travelled portion of a highway while waiting to cross a highway.

36. ENTERING HIGHWAY

No pedestrian shall walk or run into the path of a vehicle that is so close that it is impractical for the driver to stop.

37. BUS STOP

No pedestrian shall cross a highway in front of a bus which has stopped to load or unload passengers except at an intersection controlled by a traffic control device.

38. WALKING ON HIGHWAY

No pedestrian shall walk on the travelled portion of a highway if a shoulder or other space is available as a walking area.

39. CROSSWALKS

No pedestrian crossing a highway where marked crosswalks exist shall cross outside the limits of the markings.

40. TRAFFIC CONTROL DEVICE

No pedestrian shall cross a highway in a crosswalk in contravention of a traffic control device.

41. HITCHHIKING

No pedestrian shall stand upon or walk along a travelled portion of the highway for the purpose of soliciting a ride.

42. WALKING ON HIGHWAYS

Every pedestrian crossing a highway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall give the right of way to all vehicles on the highway.

PART 6 - PARKING REGULATIONS**43. UNLAWFUL PARKING**

- (a) No person shall park a vehicle in any public place unless such person shall comply with all conditions of this bylaw and other regulations posted by traffic control devices.
- (b) Where a motor vehicle or trailer is left, without the consent of the occupier of private property on such private property in the Village, the owner of a motor vehicle or trailer shall be deemed to have authorized and empowered the occupier to be their agent for the purpose of towing the motor vehicle or trailer to a place of storage and of storing it.
- (c) The agent shall be deemed to have a lien against the motor vehicle or trailer for all reasonable advances made or charges incurred in connection with the towing and storing of the motor vehicle or trailer in the course of the agency.
- (d) The procedure respecting enforcement of the lien shall be governed by the *Warehouse Lien Act*.

44. TIME LIMITS

Notwithstanding any other provisions of this bylaw:

- (a) No village resident shall park a vehicle on any highway for more than seventy-two (72) hours continuously; and
- (b) No non-resident shall park a vehicle on any highway for more than six (6) hours continuously.

45. LANE PARKING

- (a) Whenever access can be had to any laneway, all deliveries or collections of goods to or from any residential building shall be made from there.

- (b) No person shall park a vehicle in a laneway unless they are actively engaged in the loading or unloading of goods from a vehicle in which case parking will be permitted for a period of up to fifteen (15) minutes.
- (c) No person shall park a vehicle in a laneway for the purpose of loading and unloading where a loading zone is provided on site.

46. PROHIBITED PARKING

- (a) Except when necessary to avoid conflict with traffic or to comply with the directions of a Peace Officer or Enforcement Officer or traffic control device, no person shall stop, stand, or park a vehicle:
 - i) in front of nor within one (1) meter of a public or private driveway
 - ii) within an intersection; except in designated loading and bus zones;
 - iii) within two and one-half (2.5) meters of a fire hydrant measured from a point in the curb or edge of the highway which is closest to the fire hydrant;
 - iv) on a crosswalk;
 - v) within six (6) meters of a crosswalk or an intersection or any flashing beacon, stop sign, or traffic control signal located at the side of a highway;
 - vi) Except with the prior written approval of Council, upon any highway for the purpose of:
 - 1) displaying a vehicle for sale;
 - 2) advertising, greasing, painting, wrecking, storing, loading, cleaning, or repairing any vehicle, except where repairs are necessitated by an emergency;
 - 3) displaying signs;
 - 4) selling any product;
 - vii) alongside or opposite a highway excavation or obstruction when stopping, standing, or parking obstructs the traffic;
 - viii) on a highway in such a manner as to obstruct or impede the normal flow of traffic or on a marked lane of a highway; (as per 32 (a) v).
 - ix) in a place in contravention of a traffic control device that gives notice that stopping, standing or parking is thereby prohibited or restricted;
 - x) in such manner as to obstruct the visibility of any standard traffic sign;
 - xi) on any portion of a highway where lines, markings or other signs are placed indicating the manner in which vehicles shall be parked, except in accordance with such lines, markings or other signs;
 - xii) obstruct access to, including the area of (1) metre radius surrounding, any Private Hydrant, Curb Stop, Water Meter or other component of the Waterworks by placing, covering, or burying or allowing brick, gravel, lumber, sand, stone, vegetation growth, vehicles, timber, wood, or other material or thing.

47. DOUBLE PARKING

No person shall double park a vehicle on a highway.

48. TRAILER PARKING

No person shall park any trailer unattached upon any highway unless in emergency situations or the trailer is attached to a vehicle by which it may be propelled or drawn.

49. PERSON WITH DISABILITIES (PWD) PARKING ZONE

- (a) No driver shall stop or park a vehicle in a Parking Space designated for use by a PWD, unless such vehicle displays a valid PWD parking permit pursuant to the *Motor Vehicle Act*.
- (b) Permitted vehicles may remain parked at a designated PWD Parking Space up to a maximum of four (4) continuous hours.
- (c) The holder of a valid PWD parking permit pursuant to the *Motor Vehicle Act* may apply to the Superintendent of Public Works for an exemption to section 52(b).

50. RESIDENTIAL PARKING PERMIT

No person shall park a vehicle on a highway in a residential area contrary to a traffic control device unless such person has:

- (a) Acquired an authorized Residential Parking Permit;
- (b) The permit is displayed face up on the dashboard of the vehicle, visible through the front windshield; and
- (c) The vehicle is parked in accordance with the conditions of the permit.

51. LENGTH AND WEIGHT RESTRICTIONS

Notwithstanding any other provisions of this bylaw,

- (a) No person shall park any vehicle having a GVW exceeding 5,500 kilograms, or a length in excess of seven and one-half (7.5) meters on a local highway within a residential area for a consecutive period longer than two (2) hours.

52. HAZARDOUS MATERIALS

- (a) No person shall park or leave unattended, a vehicle or trailer loaded or unloaded and used for the conveyance of hazardous materials;
- (b) Temporary parking within the Village is permitted for a period of time not exceeding two (2) hours when making deliveries only.

PART 7 - USE OF HIGHWAYS REGULATIONS**53. SNOW REMOVAL**

- (a) No person shall deposit, pile, or spread snow or ice cleaned from roofs, parking lots, or garages or any other surface or property, on any highway, boulevard, or other public place, except the place designated therefore by the Superintendent of Public Works.
- (b) Nothing herein contained shall be construed as prohibiting the Village from plowing snow to the property line of any highway or from removing such plowed snow.

54. DRAINAGE

No person shall alter or stop the flow of water through any drain, sewer, ditch or culvert on any highway.

55. LITTERING

- (a) No person shall operate on a highway, a vehicle, or combination of vehicle and trailer, unless it is so constructed, loaded, or covered as to prevent any of its load from dropping, shifting, leaking, or otherwise escaping there from.
- (b) Should any material, due to any cause whatsoever, fall from the vehicle, the operator shall take all reasonable precautions to safeguard traffic from the consequences thereof and shall remove such material from the spillage area.
- (c) No person shall place, throw, deposit or discard on any highway any rubbish, litter, vegetation or waste material of any description.

56. CONSTRUCTIONS

- (a) No person shall excavate, construct any works or occupy the highway for the purposes of construction adjacent to the highway unless otherwise authorized by permit.
- (b) Where authorized works are carried out on, over, or under any highway, appropriate signs, flashers, barricades or other warning devices shall be provided around the construction zone to the satisfaction of the Village.

57. IMPEDING TRAFFIC, DAMAGE TO HIGHWAYS

- (a) No person shall cut, saw, break, split, place, or pile firewood, lumber, blocks, stone, debris or other material or mix mortar upon any highway.
- (b) No person shall use any highway for any purpose other than that of lawful traffic, except with the permission of Superintendent of Public Works.
- (c) No person shall coast or slide on any highway, or boulevard with sleds, toboggans, skis, skates, skate boards, roller skates, or other like apparatus except on highways, or boulevards expressly closed to vehicular traffic by Council for such purposes.
- (d) No person shall ride a cycle, skateboard, coaster, roller skates, play vehicle, sled, toboggan, skis or other like apparatus when attached by any means to any vehicle.

58. NOISES AND ADVERTISING

No person shall operate upon a vehicle any calliope, loudspeaker or other noise making device upon the highways of the Village for advertising or other purposes unless a permit has been applied for and granted by Council.

59. TREES OVER HIGHWAYS

Every person being the owner or occupier of real property shall cause all trees, shrubs or other vegetation to be properly trimmed and cut back a minimum of one point eight (1.8) meters from the edge of asphalt to prevent physical obstruction and visibility impairment to pedestrian and vehicle traffic on the boulevard or highway.

60. STRUCTURES OVER HIGHWAYS

- (a) No person shall, except as provided herein, or by any other bylaw, or unless otherwise authorized by Council, erect or maintain any structure which encroaches on or over any highway or public land.
- (b) Approved structures overhanging the highway shall have a minimum clearance of five (5) meters above any highway.

- (c) No person shall place, erect, remove or alter any sign, structure or other device on or over a highway or land without the express consent of Council.
- (d) Every owner or occupier of real property, or their agents or any other person who shall in any way require to drive, pull or propel any vehicle, equipment or trailer across any pavement, boulevard or curb and gutter for the purpose of entering their property or when leaving the travelled portion of the highway, or for any other reason, shall first construct across the pavement, boulevard, curb and gutter, a protection sufficient to prevent the same from being damaged and shall not obstruct the drainage of surface water on or in any ditch, highway or storm drain within the Village.
- (e) Every person who in any way damages any pavement, curb or gutter while leaving the travelled portion of the highway, shall be liable to the Village and shall pay for the cost of repairing such damage to the satisfaction of the Village.

61. PROPERTY ACCESS

- (a) No person shall alter an existing access to a property or construct a new access to a property without obtaining an access permit from the Superintendent of Public Works.
- (b) Every means of access to and from a highway for any parcel of land or real property abutting thereon shall require the approval of the Village. The location and extent of such access shall be within the discretion of the Village. The cost of constructing any such approved access shall be borne by the owner of the property abutting on the highway from where the access is taken.
- (c) Where the approval of any access under this section involves the construction of any public property, the owner of the property requiring the access shall be responsible for the construction and on-going maintenance and repair of such access, and shall indemnify and save harmless the Village against all liability, suits, actions, claims, accidents, injuries or damages which may occur to persons or property as a result of the access being constructed and maintained on public property and the Village may require that such approval of access over public property be in the form of an easement or statutory right-of-way agreement between the Village and the abutting owner.

62. HIGHWAYS

No person shall light, water, oil or otherwise treat any highway or portion thereof without the express permission of the Superintendent of Public Works.

63. PUBLIC UTILITIES

- (a) No person or telephone, gas, electrical, pipeline company, radio or television broadcasting company or closed-circuit television company shall use the highways in the Village for the construction and installation of the aforementioned utilities until they have first supplied the Village with complete plans and specifications of the proposed work to be constructed or installed and have in turn received written permission from the Village.
- (b) All construction undertaken by any utility company under the provisions of this section shall be in accordance with applicable Village Bylaws and all applicable Federal and Provincial Statutes.
- (c) Where a utility is granted a permit under this section, the utility shall erect and maintain a good and sufficient fence, railing or barricade around every excavation, construction or installation in such a manner as to prevent accidents, and shall place and keep upon such fence, railing or barricade, suitable and sufficient lights

during the night and shall take such further care and precaution as the Village may deem necessary for the safety of the public.

64. BOULEVARDS

Every owner or occupier of (a) a business or (b) a residential premise shall be responsible for the general maintenance, including but not limited to grass cutting and removal of accumulation of leaves, on the boulevards abutting the residential lands or premises.

65. DEFAULTS

In addition to any other penalty which may be incurred, anyone failing to comply with the provisions of this Part within the time specified or within a reasonable time upon notice to that effect by the Village, shall be subject to:

- (a) The Village carrying out any such work at the expense of the offender along with any charges or costs incurred by the Village for such work performed.

PART 8 – ENFORCEMENT AND PENALTIES

- 66.** Enforcement Officers may issue a Bylaw Notice to any person who has contravened this bylaw. Notwithstanding, nothing shall limit or remove the right of the Village to prosecute any offence by way of an information being laid and a summons issued in accordance with the procedures set out in the Offence Act.
- 67.** Every person who violates a provision of this bylaw, or who consents, allows or permits an act or thing to be done in violation of a provision of this bylaw, or who neglects or refrains from doing anything required by a provision of this bylaw, is guilty of an offence and is liable, upon summary conviction, to a fine not exceeding \$10,000. and not less than \$2,500 and is guilty of a separate offence each day that a violation continues or exists.
- 68.** Without limiting the enforcement options under Sections 66 and 67, a person who commits an offence under this Bylaw will be liable to a penalty established under the Bylaw Notice Enforcement Bylaw No. 520, 2018.
- 69.** No person may obstruct an Enforcement Officer in the fulfillment of their duties under this Bylaw.

Read a First Time on May 7, 2018

Read a Second Time on May 7, 2018

Read a Third Time on May 7, 2018

ADOPTED by the Council on

Ralph Drew
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified true copy of Village of Belcarra
Traffic and Parking Regulation Bylaw No. 518, 2018

Chief Administrative Officer



VILLAGE OF BELCARRA
Regulatory Bylaw Enforcement and Penalty
Amending Bylaw No. 519, 2018



A bylaw to amend bylaw enforcement authority and penalties in order to improve bylaw enforcement within the Village of Belcarra

WHEREAS the Council of the Village of Belcarra deems it expedient to provide penalties and minimum fines in its regulatory bylaws;

NOW THEREFORE, the Council of the Village of Belcarra enacts as follows:

Part 1 Citation

This bylaw may be cited as “Village of Belcarra Regulatory Bylaw Enforcement and Penalty Amending Bylaw No. 519, 2018”.

Part 2 Severability

If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsequent, paragraph, subparagraph, clause or phrase.

Part 3 Amendments

“Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003”, as Consolidated

3.1 The “Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003” is hereby amended by deleting Sections 159 and 160 in their entirety and replacing with the following:

“159 The Enforcement Officer may issue a Bylaw Notice to any person who has contravened this bylaw. Notwithstanding, nothing shall limit or remove the right of the Village to prosecute any offence by way of an information being laid and a summons issued in accordance with the procedures set out in the Offence Act.

160 Every person who violates a provision of this bylaw, or who consents, allows or permits an act or thing to be done in violation of a provision of this bylaw, or who neglects or refrains from doing anything required by a provision of this bylaw, is guilty of an offence and is liable, upon summary conviction, to a fine not exceeding \$10,000 and not less than \$2,500, and is guilty of a separate offence each day that a violation continues or exists.”

“Village of Belcarra Business License Bylaw No. 227, 1995”, as Consolidated

3.2 The “Village of Belcarra Business License Bylaw No. 227, 1995” is hereby amended by deleting Section 14 in its entirety and replacing with the following:

“14.1 The Enforcement Officer may issue a Bylaw Notice to any person who has contravened this bylaw. Notwithstanding, nothing shall limit or remove the right of the Village to prosecute any offence by way of an information

being laid and a summons issued in accordance with the procedures set out in the Offence Act.

- 14.2 Every person who violates a provision of this bylaw, or who consents, allows or permits an act or thing to be done in violation of a provision of this bylaw, or who neglects or refrains from doing anything required by a provision of this bylaw, is guilty of an offence and is liable, upon summary conviction, to a fine not exceeding \$10,000 and not less than \$2,500, and is guilty of a separate offence each day that a violation continues or exists.
- 14.3 Any false declaration or concealment of material facts with respect to application for a business licence shall be deemed an infraction of this bylaw.
- 14.4 Anyone failing to post and keep posted the issued business licence shall be guilty of an infraction of this bylaw.”

“Village of Belcarra Animal Control Bylaw No. 431, 2010”

- 3.3 The “Village of Belcarra Animal Control Bylaw No. 431, 2010” is hereby amended by deleting Section 22 in entirety and replacing with the following:

- “22.1 The Enforcement Officer may issue a Bylaw Notice to any person who has contravened this bylaw. Notwithstanding, nothing shall limit or remove the right of the Village to prosecute any offence by way of an information being laid and a summons issued in accordance with the procedures set out in the Offence Act.
- 22.2 Every person who violates a provision of this bylaw, or who consents, allows or permits an act or thing to be done in violation of a provision of this bylaw, or who neglects or refrains from doing anything required by a provision of this bylaw, is guilty of an offence and is liable, upon summary conviction, to a fine not exceeding \$10,000 and not less than \$2,500, and is guilty of a separate offence each day that a violation continues or exists.”

“Village of Belcarra Recycling and Refuse Collection and Removal Regulation Bylaw No. 422, 2010”

- 3.4 The “Village of Belcarra Recycling and Refuse Collection and Removal Regulation Bylaw No. 422, 2010” is hereby amended by deleting Section 44 in its entirety and replacing with the following:

- “44.1 The Enforcement Officer may issue a Bylaw Notice to any person who has contravened this bylaw. Notwithstanding, nothing shall limit or remove the right of the Village to prosecute any offence by way of an information being laid and a summons issued in accordance with the procedures set out in the Offence Act.
- 44.2 Every person who violates a provision of this bylaw, or who consents, allows or permits an act or thing to be done in violation of a provision of this bylaw, or who neglects or refrains from doing anything required by a provision of this bylaw, is guilty of an offence and is liable, upon summary conviction, to a fine not exceeding \$10,000 and not less than \$2,500, and

is guilty of a separate offence each day that a violation continues or exists.”

“Village of Belcarra Waterworks Bylaw No. 456, 2012”, as Consolidated

- 3.5 The “Village of Belcarra Waterworks Bylaw No.346, 2012” is hereby amended by deleting Section 121 in entirety and replacing with the following:

“121.1 The Enforcement Officer may issue a Bylaw Notice to any person who has contravened this bylaw. Notwithstanding, nothing shall limit or remove the right of the Village to prosecute any offence by way of an information being laid and a summons issued in accordance with the procedures set out in the Offence Act.

121.2 Every person who violates a provision of this bylaw, or who consents, allows or permits an act or thing to be done in violation of a provision of this bylaw, or who neglects or refrains from doing anything required by a provision of this bylaw, is guilty of an offence and is liable, upon summary conviction, to a fine not exceeding \$10,000 and not less than \$2,500, and is guilty of a separate offence each day that a violation continues or exists.”

“Village of Belcarra Well Regulation Bylaw No. 455, 2012”, as Consolidated

- 3.6 The “Village of Belcarra Well Regulation Bylaw No. 455, 2012” is hereby amended by deleting Section 5 (b) in entirety and replacing with new Section 5 (b) and by further adding a new Section 5 (c) as follows:

“5 (b) The Enforcement Officer may issue a Bylaw Notice to any person who has contravened this bylaw. Notwithstanding, nothing shall limit or remove the right of the Village to prosecute any offence by way of an information being laid and a summons issued in accordance with the procedures set out in the Offence Act.

5 (c) Every person who violates a provision of this bylaw, or who consents, allows or permits an act or thing to be done in violation of a provision of this bylaw, or who neglects or refrains from doing anything required by a provision of this bylaw, is guilty of an offence and is liable, upon summary conviction, to a fine not exceeding \$10,000 and not less than \$2,500, and is guilty of a separate offence each day that a violation continues or exists.”

Read a First Time on May 7, 2018

Read a Second Time on May 7, 2018

Read a Third Time on May 7, 2018

ADOPTED by the Council on

Ralph Drew
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of Village of Belcarra
Regulatory Bylaw Enforcement and Penalties
Amendment Bylaw No. 519, 2018

Chief Administrative Officer



**VILLAGE OF BELCARRA
Bylaw Notice Enforcement
Bylaw No. 520, 2018
(Bylaw Notice Dispute Adjudication Registry)**



**A bylaw respecting the enforcement of bylaw notices in conjunction with
Village of Belcarra Bylaw Adjudication Registry**

The Council of the Village of Belcarra enacts as follows:

Part 1 Citation

- 1.1 This Bylaw may be cited as Village of Belcarra Bylaw Notice Enforcement Bylaw No. 520, 2018 (Bylaw Notice Dispute Adjudication Registry).

Part 2 Severability

- 2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Definitions

- 3.1 In this Bylaw:

"**Act**" means the *Local Government Bylaw Notice Enforcement Act*;

"**Municipality or Village**" means the Village of Belcarra;

"**Registry**" means the Village of Belcarra Bylaw Notice Adjudication Registry established pursuant to Part 8 of this Bylaw.

Part 4 Terms

- 4.1 The terms in this Bylaw have the same meaning as the terms defined in the *Act*.

Part 5 Bylaw Contraventions

- 5.1 The bylaw and bylaw contraventions designated in Schedule A may be dealt with by bylaw notice.

Part 6 Offence and Penalty

- 6.1 The penalty for a contravention referred to in Part 5 is as follows:

6.1.1 Subject to subsection 6.1.2 and 6.1.3 is the penalty amount set out in column A1 of Schedule A.

6.1.2 If received by the Municipality within 14 days of the person receiving or being presumed to have received the notice, is the Early Payment Penalty set out in column A2 of Schedule A.

6.1.3 If more than 28 days after the person received or is presumed to have received the bylaw notice, is subject to a late payment surcharge in addition to the penalty under subsection 6.1.1, is the Late Payment Penalty set out in column A3 of Schedule A.

Part 7 Period for Paying a Disputed Notice

- 7.1 A person who receives a Bylaw Notice must, within 14 days of the date on which the person received or is presumed to have received the Bylaw Notice:
- 7.1.1 Pay the penalty, or
 - 7.1.2 Request dispute adjudication by filling in the appropriate portion of the Bylaw Notice form indicating either a payment or a dispute and delivering it, either in person during regular office hours, by mail, or pay on-line to the Belcarra Village Hall.
- 7.2 A person may pay the indicated penalty after 14 days of receiving the notice, subject to the applicable surcharge for late payment accordance with Subsection 6.1.3, but no person may dispute the notice after 14 days of receiving the Bylaw Notice.
- 7.3 Pursuant to the requirements of Section 25 of the *Act*, where a person was not served personally with a Bylaw Notice and advises the Municipality that they did not receive a copy of the original notice, the time limits for responding to a bylaw notice under Part 6 and Section 7.1 of this bylaw do not begin to run until a copy of the Bylaw Notice is re-delivered to them in accordance with the *Act*.

Part 8 Bylaw Notice Dispute Adjudication Registry

- 8.1 The Registry is established as a Bylaw Notice Dispute Adjudication System in accordance with the *Act* to resolve disputes in relation to Bylaw Notices.
- 8.2 Every person who is unsuccessful in a Dispute Adjudication in relation to a Bylaw Notice or a compliance agreement under the Dispute Adjudication System established under this section must pay the Municipality an additional fee of \$25 for the purpose of the Municipality recovering the costs of the adjudication system.

Part 9 Screening Officers

- 9.1 The position of Screening Officer is established pursuant to the *Act*.
- 9.2 The following are designated classes of persons that may be appointed as Screening Officers:
- 9.2.1 Chief Administrative Officer
 - 9.2.2 Public Works Superintendent
 - 9.2.3 Bylaw Enforcement Officers
 - 9.2.4 Bylaw Ticket Screening Contractor
- and Council may appoint Screening Officers from these classes of persons by name of office or otherwise.

Part 10 Powers, Duties and Functions of Screening Officers

- 10.1 The powers, duties and functions of Screening Officers are as set out in the *Act*, and include the following powers:
- 10.1.1 Where requested by the person against whom a contravention is alleged, communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention, the opportunity to enter into a compliance agreement, the opportunity to proceed to the Bylaw Notice Dispute Adjudication system and the fee or fees payable in relation to the Bylaw Notice enforcement process;
 - 10.1.2 To communicate with any or all of the following for the purposes of performing their functions under this bylaw or the *Act*:
 - (a) the person against whom a contravention is alleged or their representative;
 - (b) the officer issuing the notice;
 - (c) the complainant or their representative;
 - (d) the municipal staff and records regarding the disputant's history of bylaw compliance.
 - 10.1.3 To prepare and enter into compliance agreements under the *Act* with persons who dispute Bylaw Notices, including to establish terms and conditions for compliance that the Screening Officer considers necessary or advisable, including time periods for payment of penalties and compliance with the bylaw;
 - 10.1.4 To provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in column A4 of Schedule A; and
 - 10.1.5 To cancel Bylaw Notices in accordance with the *Act* or Village policies and guidelines.
- 10.2 The bylaw contraventions in relation to which a Screening Officer may enter into a compliance agreement are indicated in column A4 of Schedule A.
- 10.3 The maximum duration of a Compliance Agreement is one year.

Part 11 Bylaw Enforcement Officers

- 11.1 Persons acting as any of the following are designated as Bylaw Enforcement Officers for the purposes of this bylaw and the *Act*:
- 11.1.1 A designated member of the Royal Canadian Mounted Police;
 - 11.1.2 Bylaw enforcement officers appointed pursuant to the *Police Act* and *Community Charter*;
 - 11.1.3 Local assistants to the Fire Commissioner under Section 6 of the *Fire Services Act*;

- 11.1.4 Bylaw Enforcement Officers, Licensing Inspectors, Building Inspectors, Animal Control Officers or other persons acting in another capacity on behalf of a municipality for the purpose of enforcement of one or more of its bylaws.

Part 12 Form of Bylaw Notice

- 12.1 The Municipality may from time to time provide for the form or forms of the bylaw notice, provided the Bylaw Notice complies with Section 4 of the Act.

Schedules

Schedule A - Designated Bylaw Contraventions and Penalties

Read a First Time on May 7, 2018

Read a Second Time on May 7, 2018

Read a Third Time on May 7, 2018

ADOPTED by the Council on

Ralph Drew
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of
Village of Belcarra Bylaw Notice Enforcement
Bylaw No. 520, 2018

Chief Administrative Officer

Schedule A – Designated Bylaw Contraventions and Penalties (Bylaw Notice Enforcement Bylaw 520, 2018)

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is shown as "Yes")</small>
Animal Control Bylaw No. 431, 2010						
431	3	Number of Dogs	\$75.00	\$50.00	\$100.00	YES
431	4 & 5	Nuisance Dogs	\$100.00	\$75.00	\$150.00	YES
431	6 & 7	Dog Defecation	\$100.00	\$75.00	\$150.00	NO
431	8 to 11	Aggressive Dogs	\$200.00	\$150.00	\$250.00	YES
Building and Plumbing Code Regulation No. 355, 2003, as Consolidated						
355	13 (1)	Traffic Management Plan	\$150.00	\$100.00	\$200.00	YES
355	29	Contravention of Order	\$150.00	\$100.00	\$200.00	YES
355	32	Contravention of Building Code	\$150.00	\$100.00	\$200.00	YES
355	33	Refuse Entry	\$150.00	\$100.00	\$200.00	NO
355	34	Failure to Obtain Permit	\$150.00	\$100.00	\$200.00	YES
355	35	False Information	\$150.00	\$100.00	\$200.00	NO
355	38	Fail to Post Permit	\$150.00	\$100.00	\$200.00	NO
355	39 & 40	Construct to Building Code	\$150.00	\$100.00	\$200.00	YES
355	41	Damage to Municipal Works	\$150.00	\$100.00	\$200.00	YES
355	42	Post Civic Address	\$150.00	\$100.00	\$200.00	NO
355	42 (1) & (2)	Transportation Management Plan	\$150.00	\$100.00	\$200.00	YES
355	43 to 48	Failure to give Proper Notice	\$150.00	\$100.00	\$200.00	YES
355	49	Uncovered Works	\$150.00	\$100.00	\$200.00	YES
355	50	Security Deposit	\$150.00	\$100.00	\$200.00	NO
355	51	Requirement of Permit	\$150.00	\$100.00	\$200.00	NO
355	52	Occupancy Permit	\$150.00	\$100.00	\$200.00	NO
355	53	Unsafe Condition	\$150.00	\$100.00	\$200.00	NO
355	54 to 56	Demolition Procedures	\$150.00	\$100.00	\$200.00	NO
355	57 to 59	Obligations of Contractor	\$150.00	\$100.00	\$200.00	YES
355	63 to 65	Requirements of Registered Professional	\$150.00	\$100.00	\$200.00	YES
355	66 to 68	Professional Plan Certification	\$150.00	\$100.00	\$200.00	NO
355	113 to 118	Stop Work Orders	\$150.00	\$100.00	\$200.00	NO

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is shown as "Yes")</small>
355	119 & 120	Do Not Occupy	\$150.00	\$100.00	\$200.00	NO
355	131	Occupancy Permit	\$150.00	\$100.00	\$200.00	YES
355	141	Retaining Wall	\$150.00	\$100.00	\$200.00	NO
355	142	Swimming Pool	\$150.00	\$100.00	\$200.00	NO
355	146	Building Move	\$150.00	\$100.00	\$200.00	NO
355	147 to 151	Building Numbering	\$150.00	\$100.00	\$200.00	NO
355	156	Conformity to Building Code	\$150.00	\$100.00	\$200.00	YES
355	158	General Provisions	\$150.00	\$100.00	\$200.00	YES
Business License Bylaw No. 227, 1995, as Consolidated						
227	2 (a)	License Required	\$100.00	\$50.00	\$150.00	YES
227	7	Post License	\$75.00	\$50.00	\$100.00	NO
227	11	Direct Selling	\$150.00	\$100.00	\$200.00	NO
Recycling and Refuse Collection and Removal Regulation Bylaw No. 422, 2010						
422	3 to 15	Owners Responsibility	\$100.00	\$50.00	\$150.00	NO
422	42	Contravention of Bylaw	\$100.00	\$50.00	\$150.00	NO
Traffic and Parking Regulation Bylaw No. 518, 2018						
518	14	Parking Conformity	\$80.00	\$50.00	\$120.00	NO
518	15	Damage to Device	\$100.00	\$75.00	\$150.00	NO
518	16	Obey Commands	\$100.00	\$75.00	\$150.00	NO
518	17 to 19	Speed Limit	\$100.00	\$75.00	\$150.00	NO
518	21	Vehicle Wheels on Highways	\$200.00	\$150.00	\$250.00	YES
518	23	Load Limits	\$200.00	\$150.00	\$250.00	NO
518	24	Vehicle Size	\$200.00	\$150.00	\$250.00	NO
518	28 a - g	Recreation Apparatus	\$60.00	\$40.00	\$100.00	NO
518	31	Removal of Notice	\$60.00	\$40.00	\$100.00	NO
518	43 a - d	Unlawful Parking	\$80.00	\$50.00	\$120.00	NO
518	44 a - b	Time Limits	\$80.00	\$50.00	\$120.00	NO
518	45 a - c	Lane Parking	\$60.00	\$40.00	\$100.00	NO
518	46 i - xii	Prohibited Parking	\$80.00	\$50.00	\$120.00	NO
518	47	Double Parked	\$80.00	\$50.00	\$120.00	NO
518	48	Trailer Parking	\$80.00	\$50.00	\$120.00	NO
518	49 a - c	Disability Parking Zone	\$80.00	\$50.00	\$120.00	NO

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is shown as "Yes")</small>
518	50	Residential Parking	\$80.00	\$50.00	\$120.00	NO
518	51 a	Length / Weight Restrictions	\$100.00	\$75.00	\$150.00	NO
518	52 a - b	Hazardous Material	\$100.00	\$75.00	\$150.00	NO
518	53 a - b	Snow Removal	\$100.00	\$75.00	\$150.00	NO
518	54	Drainage	\$100.00	\$75.00	\$150.00	NO
518	55 a - c	Littering	\$100.00	\$75.00	\$150.00	NO
518	56 a - b	Construction	\$100.00	\$75.00	\$150.00	NO
518	57 a - d	Impeding Traffic	\$100.00	\$75.00	\$150.00	NO
518	58	Noise / Advertising	\$100.00	\$75.00	\$150.00	NO
518	59	Trees Over Highway	\$100.00	\$75.00	\$150.00	NO
518	60 a - c	Structures Over Highway	\$100.00	\$75.00	\$150.00	NO
518	61 a - c	Property Access	\$100.00	\$75.00	\$150.00	NO
518	62	Highway Damage	\$300.00	\$250.00	\$400.00	YES
518	63 a - c	Public Utility	\$200.00	\$150.00	\$250.00	YES
518	64	Boulevards Maintenance	\$100.00	\$75.00	\$150.00	YES
Water Well Regulation Bylaw No. 455, 2012, as Consolidated						
455	3 a - b	Well Disconnection	\$200.00	\$150.00	\$250.00	YES
455	4 a - d	Non-Domestic Purpose	\$200.00	\$150.00	\$250.00	YES
455	5 a	Introduce Water System	\$200.00	\$150.00	\$250.00	YES
Water Works Regulation Bylaw No. 456, 2012, as Consolidated						
456	5 a - g	Prohibitions	\$100.00	\$75.00	\$150.00	NO
456	18	Require Connection	\$200.00	\$150.00	\$250.00	YES
456	58	Approval of System	\$200.00	\$150.00	\$250.00	YES
456	62	Air Conditioners	\$100.00	\$75.00	\$150.00	NO
456	68	Water Meter	\$200.00	\$150.00	\$250.00	YES
456	75	Prohibition of Contamination	\$200.00	\$150.00	\$250.00	NO
456	83 a - e	Maintenance Responsibility	\$200.00	\$150.00	\$250.00	YES
456	84	Leaks	\$200.00	\$150.00	\$250.00	YES
456	86	Water Restrictions	\$100.00	\$50.00	\$150.00	NO
456	91 and 97	Use of Hydrant / Open	\$200.00	\$150.00	\$250.00	NO



VILLAGE OF BELCARRA
Building and Plumbing Code Regulation
Bylaw No. 355, 2003
Amendment Bylaw No. 521, 2018



A bylaw to amend Village of Belcarra Building and Plumbing Code Regulation
Bylaw No. 355, 2003

WHEREAS the Village of Belcarra Council has adopted “Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003”, as consolidated;

AND WHEREAS the Village of Belcarra Council deems it expedient to amend “Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003”;

NOW THEREFORE, the Council of the Village of Belcarra enacts as follows:

Part 1 Citation

This bylaw may be cited as “Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003, Amending Bylaw No. 521, 2018”.

Part 2 Severability

If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsequent, paragraph, subparagraph, clause or phrase.

Part 3 Amendments

Village of Belcarra Building and Plumbing Code Regulation Bylaw No. 355, 2003, as consolidated, be amended:

- 3.1 Under Application Part 3 by adding to Item 13 after word structures “and traffic management plan, see item 13 (1)”.
- 3.2 Under Application Part 3 by adding “Item 13 (1) Any application for a permit having a value exceeding \$250,000.00 shall be required to prepare a “Traffic Management Plan” in a format prescribed by the Village of Belcarra.”
- 3.3 Under Owners Responsibility Part 4 by adding “Item 42 (1) Every owner, or their agent, must ensure that the details and conditions of the Traffic Management Plan are adhered to.”
- 3.4 Under Owners Responsibility Part 4 by adding “Item 42 (2) Every owner, or their agent, must ensure the Traffic Management Plan is available on site during construction.”

Read a First Time on May 7, 2018

Read a Second Time on May 7, 2018

Read a Third Time on May 7, 2018

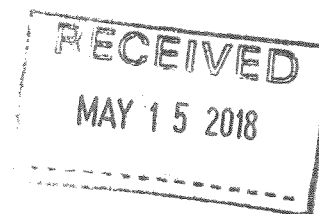
ADOPTED by the Council on

Ralph Drew
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of Village of Belcarra
Building and Plumbing Regulation Bylaw No. 355, 2003
Amendment Bylaw 521, 2018

Chief Administrative Officer



Dear Mayor and Council:

RE: Access Awareness Day – June 2, 2018

File No. 0230-01

June 2, 2018 is Access Awareness Day! Access Awareness Day provides each of us with an opportunity to look at our communities and to think about what we can do to make them more accessible and inclusive for everyone! Access Awareness Day is part of National AccessAbility Week which takes place from May 27 to June 2, 2018.

As part of National AccessAbility Week, the goal is to recognize the efforts of individuals and communities who are actively removing barriers to give Canadians of all abilities a better chance to succeed! The theme for this year's Access Awareness Day is "*Building Community & Accessibility Together.*" As part of this year's planning, our goal is to draw attention to the different ways that communities come together to promote greater accessibility and inclusion.

Each year, as part of our annual Access Awareness Day campaign we reach out to local community partners to learn more about the work that they are doing to ensure that all citizens are able to share their talents, experiences and abilities and are fully included in all aspects of community life. Please find enclosed posters and materials that have been developed to help build increased public awareness and support around accessibility and to recognize the importance of working together to ensure that everyone is included.

I am also pleased to announce that this year, the Ministry of Social Development and Poverty Reduction has made \$500 in funding available to municipalities and community-based disability groups who are holding local accessibility events. If you are planning an event, please do not hesitate to reach out to share your ideas and to request this funding. We know that by building accessibility we are creating stronger and healthier communities.

We are creating a leadership page on our website that shows promising accessibility initiatives and practices from across B.C. Please take a few minutes to share your stories with us about the different ways that your community has had success in promoting greater accessibility! If you have any questions, or would like to request additional materials or posters, please do not hesitate to reach out to Alfiya Battalova, our Acting Manager of Accessibility Initiatives (email: abattalova@sparc.bc.ca).

Thank you for the part you play in helping to make our communities more accessible and inclusive!

Sincerely

Lorraine Copas

Lorraine Copas
Executive Director, SPARC BC

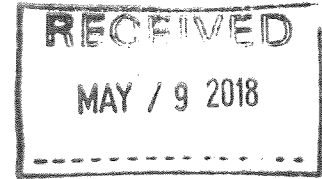


PORT MOODY
CITY OF THE ARTS

100 Newport Drive, Port Moody, B.C., V3H 5C3, Canada
Tel 604.469.4500 Fax 604.469.4550
www.portmoody.ca

May 9, 2018

File: 01-0375-20-26



Via Email: jody.robertson@ecomm911.ca

Jody Robertson
Corporate Secretary
E-Comm Board of Directors
3301 East Pender Street
Vancouver, BC V5K 5J3

FILE NO. 0450-01

Dear Ms. Robertson,

Re: E-Comm Board of Directors Designate – 2018-2019 Term

At the Closed Council meeting held on May 8, 2018, Port Moody Council considered your letter dated March 29, 2018 and passed the following resolution:

CC18/102

THAT City of New Westminster Councillor Mary Trentadue be nominated to represent Coquitlam, Belcarra, New Westminster, Port Coquitlam, and Port Moody on the E-Comm Board of Directors for the 2018-2019 term, such Board to be appointed by E-Comm shareholders at the June 21, 2018 Annual General Meeting;

AND THAT E-Comm be asked to align their appointment terms with the municipal election cycle by having appointment terms run from November of each year to October of the following year;

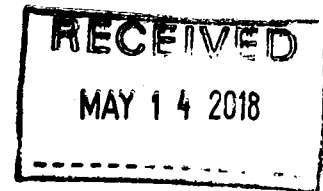
AND THAT other municipal partners be advised that Port Moody prefers to adopt a two-year cycle of appointments to E-Comm, where there would be two appointments per Council term of office.

Sincerely,

Tracey Takahashi
Deputy Corporate Officer

cc: Village of Belcarra
City of Coquitlam
City of New Westminster
City of Port Coquitlam

Coquitlam



May 14, 2018

Our File: 01-0230-20/ECOM1/2018-1

Doc #: 2957480.v1

FILE NO. 0450-01

Jody Robertson
Corporate Secretary, E-Comm
3301 East Pender Street
Vancouver, BC V5K 5J3

Dear Ms. Robertson:

RE: E-Comm Board of Directors Designate – 2018-2019 Term

I am writing in response to E-Comm's call for a mutually agreed upon designate to serve on their Board of Directors for the 2018-2019 term.

Subsequent to your letter of March 29, 2018, the Mayors of the Cities of Coquitlam, New Westminister, Port Coquitlam and Port Moody (the cities which have traditionally shared in the rotation of board membership on behalf of the group) consulted with each other and acknowledged that New Westminister's three-year term on the Board of Directors had been completed and that it was Port Coquitlam's turn to nominate a designate to serve on the E-Comm Board for the 2018-2019 term. As part of that exchange, Port Coquitlam indicated that the members of its Council did not express an interest in serving on the Board at this time and, as such, the opportunity to put forward a designate fell to the City of Coquitlam.

With the above information in mind, I can confirm that the Council for the City of Coquitlam has nominated Councillor Brent Asmundson to be the representative for Belcarra, Coquitlam, New Westminister, Port Coquitlam, and Port Moody and request that Councillor Asmundson be put forward as the designate for consideration at the June 21, 2018 Annual General Meeting.

The City of Coquitlam would also like to take this opportunity to thank Councillor Mary Trentadue for her service over the past three years and express appreciation for all the work that she has undertaken on behalf of the group.

Yours truly,

Jay Gilbert
City Clerk

City of Coquitlam
3000 Guildford Way, Coquitlam, BC V3B 7N2
Office: 604. 927. 3000
coquitlam.ca

cc Village of Belcarra
City of New Westminister
City of Port Moody
City of Port Coquitlam



May 4, 2018

FILE NO. 7150-01

Mayor Ralph Drew
Village of Belcarra
4084 Bedwell Bay Road
Belcarra, BC V2H 4P8

RE: A New Relationship to Support Community Emergency Preparedness and Response

Dear Mayor Ralph Drew,

I am writing to you on behalf of the over 1,100 marine rescue volunteers that form the Royal Canadian Marine Search and Rescue (RCMSAR) in over 33 communities along British Columbia's coast.

RCMSAR is a non-profit charity that responds to approximately one-third of all marine emergencies in the province; this accounts for, on average, over 800 rescue missions every year. RCMSAR provides this contribution primarily in direct support of the federal Canadian Coast Guard maritime search and rescue mandate.

In addition to continuing this longstanding support to the federal search and rescue mandate, an exciting area of development is the signing of a formal Memorandum of Understanding (MOU) with the Province of British Columbia that will better enable RCMSAR volunteers to support their communities directly and more broadly in times of emergency and disaster. This MOU will facilitate the provision of emergency humanitarian assistance by RCMSAR to support the mandates and jurisdictions of British Columbia, Indigenous and local governments, and their agencies.

Please find attached a Request for Assistance Guide that describes this new relationship and the method by which your jurisdiction may request RCMSAR assistance for specific emergency activities. Through this new initiative, we look forward to better integrating our support with all response agencies and strengthening the resilience of British Columbia's communities.

When requesting assistance, Contact Emergency Management BC, Provincial Duty Manager (PDM) at the Emergency Coordination Centre (ECC). The PDM will task the RCMSAR crew on your behalf. The ECC phone number is 1-800-663-3456.



**ROYAL CANADIAN MARINE
SEARCH & RESCUE**
Saving Lives on the Water

Should you or your Emergency Program staff wish to receive a more detailed briefing or facilitated discussion with our team about how we can contribute to your community preparedness and response activities, we would welcome the opportunity.

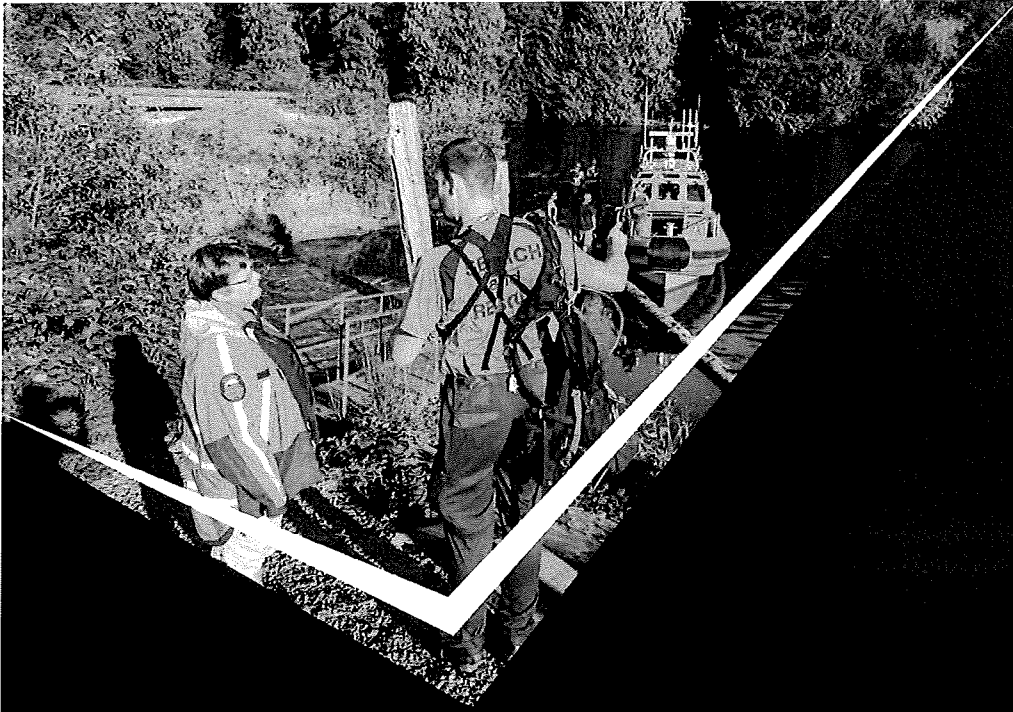
If you are unsure of the nearest RCMSAR station is located, please reach out to our Administrative Coordinator, Mrs. Danielle Lifton via email (info@rcmsar.com) or phone 778-352-1780 so that we may assist you or to further explore our opportunities for collaboration.

Kindly,

Pat Quealey
CEO

Cc: Emergency Program Coordinator

Attachment: RCMSAR Request for Assistance Guide



RCMSAR

REQUEST FOR ASSISTANCE

GUIDE



**ROYAL CANADIAN MARINE
SEARCH & RESCUE**
Saving Lives on the Water

Introduction

Royal Canadian Marine Search and Rescue's (RCMSAR) primary function is to support the Canadian Coast Guard's federal marine search and rescue mandate. For all matters related to requesting support for federal marine search and rescue activities, the Victoria Joint Rescue Coordination Center is the tasking authority for RCMSAR assets. One of RCMSAR's secondary functions is to be prepared to support local government and provincially mandated response agencies in support of their respective emergency jurisdictions on a request for assistance basis.

This guide is intended to support community and provincial agencies in requesting assistance from RCMSAR. The authority to request RCMSAR assistance is based on the October 5th 2017 Emergency Humanitarian Assistance Memorandum of Understanding between Emergency Management BC and RCMSAR (attached).

While EMBC is deemed the appropriate coordination agency for this support, it is understood that the support will be directed to authorized requesting agencies at the emergency site level. Annex A (Requesting Agency Matrix) provides further detail about these requesting agencies and applicable authorized activities and exclusions. Authorized activities are summarized as follows:

- (a) Inland waters Search and Rescue (SAR) and Ground SAR mutual aid;
- (b) On-water command, control and communications platforms;
- (c) On-water transportation assistance for EMBC approved responders and representatives to access incident or response locations;
- (d) On-water transportation assistance for personnel under the care of EMBC approved responders (e.g. BC Ambulance Service with patients under care);
- (e) On-water observation and reporting of emergency incidents and incident impacts to support situational understanding;
- (f) On-water safety patrols and emergency first aid;
- (g) On-water recovery of human remains; and
- (h) Personnel augmentation support to provincial, local governments and related community agencies (e.g. emergency social services, emergency operations centers, etc.).

British Columbia may request assistance from RCMSAR in accordance with the activities identified above and at Annex A to the MOU. This MOU only applies to requests for assistance defined in Annex B (Request for Assistance Procedure). To ensure responsiveness to priority marine Search and Rescue tasks, RCMSAR stations are limited to provide support under the auspices of this MOU within 10 nautical miles of their home base location. Any support activities not described herein or requests exceeding this geographical limit must be approved on a case by case basis by the Representatives.

Requests may be verbal or in writing (including electronic means). If verbal, the request must be confirmed in writing as soon as practicable. Requests should provide the following information:

- (a) a description of the emergency for which assistance is requested, the type of assistance required and an estimate of the expected duration that the assistance will be required;
- (b) a description of the amount and type of any additional equipment and supplies needed;
- (c) the administrative and logistical arrangements that will be put in place to support the operation (accommodations, feeding, medical, etc.);
- (d) the specific name and contact details of the on-scene commander to whom RCMSAR will be providing assistance; and
- (e) the specific place and time for staging and link up for the operation and a point of contact at that location.

RCMSAR Station Asset and Equipment List

RCMSAR has 33 active SAR Stations and over 50 dedicated SAR vessels ready to deploy 24/7 to support EMBC Requests for Assistance.

Every RCMSAR station **must** meet RCMSAR crewing standards before a vessel gets underway. The number of qualified crew changes based on vessel specifications, but all vessels, at the minimum, must have (1) qualified Coxswain and (1) qualified crewmember. All RCMSAR cabin vessels must have (1) qualified Coxswain, (1) qualified crewmember and (1) qualified new crewmember.

ALL qualified coxswains and crewmembers must have valid and current Pleasure Craft Operators Card (PCOC), Radio Operators Card – Maritime (ROC-M) and Standard First Aid Level “C” with AED (SFA-C).

Many RCMSAR Stations have members with higher levels of First Aid, but all must hold the minimum RCMSAR requirement.

In general, all Coxswains have, in addition to the qualifications mentioned above, Canadian Coast Guard RHIOT certifications and Transport Canada Small Vessel Operators Proficiency (SVOP), Marine Emergency Duties Level 3 (MED A3), RCMSAR Coxswain Leadership Level II and III.

or

RCMSAR Coxswain Leadership Level I, Level II and Level III.

RCMSAR’s dedicated SAR vessels are inspected annually by the RCMSAR Safety Audit Team and all meet the small vessel safety requirements by Transport Canada. In addition to those requirements, all SAR vessels have Electronic Position Indicating Radio Beacon’s (EPRIB).



All RCMSAR vessels **must** have specific SAR equipment on-board at-all-times while underway. Depending on the vessel type, a vessel may have additional equipment on-board.




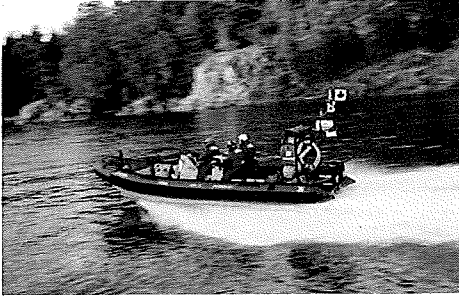
All vessels have:

1. Standard First Aid kits with Oxygen (May have additional advanced First Aid equipment if members at the Station have higher level of training)
2. Spine Boards (many have, in addition to spine boards, Stokes Floating Baskets)
3. Automated External Defibrillator (AED)
4. Vessel towing capabilities
5. De-watering pump/fire suppressant hoses
6. Damage Control Kits
7. Search lights/spot lights
8. Radio Direction Finder (RDF)
9. Data Marker Buoy (DMB) – deployed in-water to track drift and speed

10. Towline
11. Radar
12. GPS Plotter with Automated Identification System (AIS)
13. VHF radios
14. Spare PFDs
15. Vessel safety equipment (i.e. flares, oars, bailing bucket, etc..)

RCMSAR Vessel Types

Type II FRC Specifications <ul style="list-style-type: none"> • 33' LOA • Crew up to 6 • 870 hp Diesel Jet Boat • Self Re-Righting Design • Cabin • 7m significant wave height • Up to and including Beaufort 10 	Additional Equipment <ul style="list-style-type: none"> • Forward Looking Infrared (FLIR) • Davit crane for safer shoreside casualty extraction • BCAS secured stretcher capacity • Shock mitigating seats • Heat/Air Con control 	 <p style="text-align: center;">Type II FRC</p>
Type 1 FRC Specifications <ul style="list-style-type: none"> • 28' 4" LOA • Crew up to 5 • Twin 250 hp Outboard Engines • Manual Re-Righting Device • Shock-mitigating crew console • 4m significant wave height • Up to and including Beaufort 8 	Additional Equipment <ul style="list-style-type: none"> • N/A 	 <p style="text-align: center;">Type 1 FRC</p>

Shuswap FRC Specifications <ul style="list-style-type: none"> • 40' LOA • Diesel Jet Boat • Cabin • Crew up to 6 • Max. 30 persons 	Additional Equipment <ul style="list-style-type: none"> • Large forward survival cabin • Large working back deck • Heat/Air Con control 	 <p>Station 106 Shuswap FRC</p>
Other FRC Specifications <ul style="list-style-type: none"> • Vessels ranging from 23' Zodiac Hurricane 733 to 25' Titan T-Top to 34' Titan 300 XL Cabin vessels. • Twin Outboard Engines 	Additional Equipment <ul style="list-style-type: none"> • N/A 	 <p>Titan 300 XL FRC</p>  <p>T-Top FRC</p>  <p>733 FRC</p>

Station Asset Location and Information

Station Name	Location	Vessel(s)	Comments
Station 1 – West Vancouver	Horseshoe Bay	1. Type II 2. Type 1	
Station 2 – North Vancouver	Second Narrows Bridge	1. Type II 2. T-Top	
Station 4 - Squamish	Squamish	1. T-Top	
Station 5 – Crescent Beach	Crescent Beach Marina	1. Type 1 2. T-Top	Second vessel is shared with Station Delta
Station 8 – Delta	Point Roberts (USA)	1. Type 1	
Station 10 - Richmond	Fraser River (Middle Arm) & Steveston Harbour Authority	1. Titan 300XL Cabin 2. Titan Delta 5	Station has two locations. Middle Arm and South Arm on the Fraser River
Station 12 – Halfmoon Bay	Secret Cove & Porpoise Bay	1. Zodiac Delta 5 2. Zodiac 733	Station has two locations. Sechelt Inlet and Secret Cove north of Sechelt
Station 14 – Gibson's	Gibson's Landing Harbour Authority	1. Type 1	
Station 20 – Pender Island	Browning Harbour Marina	1. T-Top	
Station 25 – Salt Spring Island	Vesuvius	1. Titan 753	
Station 27 - Nanaimo	Brechin Boat Ramp	1. Type II 2. Titan 249 ICE2	
Station 29 – Ladysmith	Ladysmith Marina	1. Type 1	
Station 31 – Brentwood Bay	Anglers Anchorage Marina	1. T-Top	
Station 33 – Oak Bay	Oak Bay Marina	1. Titan Delta 5	
Station 34 – Mill Bay	Brentwood Collage	1. T-Top	
Station 35 – Victoria	Ogden Point	1. Type 1 1. T-top	
Station 36 – Sidney	Canoe Cove	2. Type 1	
Station 37 – Sooke	Sooke Harbour	1. Type II 1. Titan 850	
Station 38 – Ucluelet	Ucluelet Harbour	2. T-Top	
Station 39 – Port Alberni	Port Alberni	1. Type II	
Station 43 – Port Alice	Port Alice	1. Type 1	
Station 45 - Masset	Masset	1. Zodiac 753	
Station 50 – Port McNeill	Port McNeill	1. Type 1	

House of Commons

Room 645, Confederation Building
Ottawa, Ontario K1A 0A6
Tel: 613-947-4455
Fax: 613-947-4458



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Constituency

1116 Austin Avenue
Coquitlam, BC V3K 3P5
Tel : 604-664-9229
Fax : 604-664-9231
Fin.Donnelly@parl.gc.ca
www.FinDonnelly.ca

Fin Donnelly

Member of Parliament / Député
Port Moody—Coquitlam

FILE NO. 0430-01

4 May 2018

Mayor and Council
Village of Belcarra
4084 Bedwell Bay Road
Belcarra, BC V3H 4P8

Dear Mayor Drew and Council,

Thank you for inviting me to Village Hall on March 16 to discuss how the federal budget 2018 may relate to the City's plans and priorities. We had a good exchange and I would like to confirm that you asked me to research the following:

- Federal funding opportunities for tennis court (on GVRD property) refurbish and upgrade
- Federal funding opportunities for completion of bike paths/trails network
- Federal funding opportunities for implementation of drainage plan to address climate change

I appreciate the opportunity to discuss these issues with Council.

Sincerely,

Fin Donnelly, MP
Port Moody-Coquitlam
Anmore & Belcarra





Celebrate Tourism Week May 27 to June 2, 2018

RECEIVED
MAY - 8 2018

FILE NO. 6900-01

To celebrate Tourism Week and acknowledge the operators, employees, suppliers, destination marketing organizations, visitor centres, sectors, and others who contribute to this important industry, we are inviting stakeholders from every community to spread the word about the power of tourism in British Columbia. This initiative is part of a concerted effort to showcase local tourism products and experiences, and demonstrate that **#BCTourismMatters** in communities across the province.

As you know, the tourism industry is a powerful force in British Columbia: approximately 21 million overnight visitors vacation in BC each year, contributing \$17 billion in revenue annually to the provincial economy. Tourism touches every part of our province and has become one of BC's leading business sectors. The BC visitor economy comprises over 19,000 tourism-related businesses that employ more than 133,000 people.

Here are some hands-on ways to celebrate the power of tourism in your community:

1. Take photos and share them on social media – in addition to capturing images of your community participating in Tourism Week activities, take photos of other tourism activities that you can share (attractions, tourism employees, your visitor centre, your welcome signage, etc.). Use this white [#BCTourismMatters banner](#) in your imagery and encourage all your stakeholders to do the same.
2. Share these images on social media using the hashtags **#BCTourismMatters** and **#TourismWeek**. By using these hashtags, we can ensure that all BC Tourism Week activities are easily tracked and shared. Encourage all your stakeholders to do the same.
3. Follow TIABC, go2HR and Destination BC on their social channels.
 - TIABC: [Facebook](#), [Twitter](#), [Instagram](#) and [LinkedIn](#).
 - go2HR: [Twitter](#), [Facebook](#), [LinkedIn](#) and [Instagram](#).
 - Destination BC: [Twitter](#) and [LinkedIn](#).
 - Share, like, retweet and help all BC communities spread the word about Tourism Week.
4. Tell your local media (radio, newspaper, television) about Tourism Week and your activities. We have developed a media release template with key messaging about the BC visitor economy. Communities can augment the release with information about local tourism services, attractions, amenities, development plans, key performance indicators

and other news about the benefits your local visitor economy generates for citizens.
[Click here for a sample media release template.](#)

5. Send TIABC and Destination BC photos, videos, stories for our power of tourism initiatives. We are inviting the tourism industry to tell us their story by sharing 100-200 word written summaries, or short videos that describe your career journey, what BC's tourism industry has given you, and what advice you would give to people considering a career in tourism. Submit your content to media.relations@destinationbc.ca and info@tiabc.ca. You can see example stories on the [Power of Tourism here](#).
6. Share stories of exceptional customer service with go2HR. Tell us about the time when someone in your organization delighted a customer and helped create a memorable experience. What did they do to make the experience so special? Send your stories, photos or videos to go2HR's [Showcasing Exceptional Customer Service page](#). And if you are passionate about your career in tourism and want to inspire students and others to join the industry, email jlam@go2hr.ca about how you can join the speakers' bureau.
7. We are providing you with ready to go resources that will aid you in your promotion of Tourism Week.
 - [Click here for fact sheet](#)
 - [Click here for infographics](#)

We sincerely hope that you will be part of this celebration. Thank you for helping to build tourism into one of BC's leading and sustainable industries, and for supporting Tourism Week, May 27 to June 2, 2018.

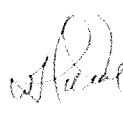
Sincerely,



Hon. Lisa Beare
Minister of Tourism, Arts & Culture
Province of British Columbia



Marsha Walden
CEO
Destination BC



Walt Judas
CEO
Tourism Industry Association of BC

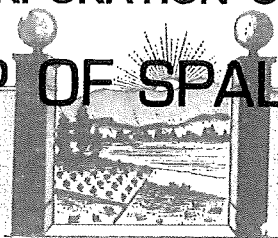


Arlene Keis
CEO
go2HR

THE CORPORATION OF THE
TOWNSHIP OF SPALLUMCHEEN

TEL. (250) 546-3013
FAX. (250) 546-8878

OUR FILE NO.



www.spallumcheentwp.bc.ca

4144 Spallumcheen Way
Spallumcheen, B.C. V0E 1B6

Email: mayor@spallumcheentwp.bc.ca

RECEIVED
MAY 17 2018

OFFICE OF THE MAYOR

May 8th, 2018

Honorable John Horgan
Premier of British Columbia
PO Box 9041
STN PROV GOVT
Victoria, BC
V8W 9E1

File No. 0450-01
Honorable Lana Popham
Minister of Agriculture
PO Box 9043
STN PROV GOVT
Victoria, BC
V8W 9E2

Dear Premier Horgan and Minister Popham

Re: Cannabis Production Facilities on Agricultural Land Reserve Lands

At its Regular Meeting held May 7th, 2018, Council received an email from Nancy Chapman of Citizens Protecting Agricultural Land dated March 28th, 2018, requesting that Council consider the District of Central Saanich's resolution for a "Moratorium to reduce immediate pressures on Agricultural Land Reserve lands by cannabis production facilities." (copy attached.)

As a rural agricultural community, we see benefit from having an opportunity to provide valuable input into ensuring that the location of legal cannabis production facilities considers local interests as well as a consistent provincial approval process.

Council will be supporting the resolution at the 2018 Union of British Columbia Municipalities Convention in September, as we concur that valuable farm land should not be consumed by Cannabis Production Facilities.

Respectfully,

Janice Brown
Mayor

cc: UBCM Municipalities
Ms. N Chapman, Citizens Protecting Agricultural Land



City Hall 20399 Douglas Crescent, Langley, BC Canada V3A 4B3

T 604.514.2800 F 604.530.4371 www.city.langley.bc.ca

File: 1610.00

FILE NO. 0450-01

May 17, 2018

BC Municipalities

VIA Email

RECEIVED

MAY 17 2018

Dear Mayor and Council:

Re: Provincial Employer Health Tax

At its May 14, 2018 Regular Council meeting, the Council for the City of Langley considered a report from the City's Director of Corporate Services regarding the Province's announcement that it will be implementing, commencing January 1, 2019, an employer health tax to replace the Medical Services Plan premiums that individuals currently pay. The report is enclosed for reference.

Council subsequently passed the following resolution:

WHEREAS the Province of BC has introduced an Employer Health Tax (EHT) in the form of a new 1.95% payroll tax starting January 1, 2019 in order to replace the Medical Service Plan (MSP) premiums which will not be fully phased out until January 1, 2020;

WHEREAS in 2019, the City of Langley will be required to pay approximately \$236,000 for the EHT in addition to the \$55,000 for the MSP which will require a 1.0% property tax increase to fund the additional costs;

WHEREAS the EHT will transfer the tax burden from individuals to businesses causing unintended consequences on the local taxpayers as the primary source of revenue for local governments is through property taxation;

THEREFORE BE IT RESOLVED THAT the Province of BC exempt local governments, regional districts and school boards from the imposition of the EHT to lessen the financial burden on local taxpayers, especially those that are on fixed incomes.

Council further resolved:

THAT correspondence be sent to all BC municipalities urging each municipality to write to the provincial government requesting the elimination or reduction of the newly implemented Employer Health Tax.

Yours truly,
CITY OF LANGLEY

Kelly Kenney
Corporate Officer