



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
June 10, 2019**



Minutes of the Regular Council Meeting for the Village of Belcarra held June 10, 2019 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Bruce Drake
Councillor Carolina Clark
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paula Richardson, Administrative Services Assistant

1. CALL TO ORDER

Mayor Belenkie called the meeting to order at 7:00 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, June 10, 2019

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the agenda for the Regular Council Meeting, June 10, 2019 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, May 13, 2019

Moved by: Councillor Drake
Seconded by: Councillor Clark

That the minutes from the Regular Council Meeting held May 13, 2019 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

4.1 Water Capacity for Fire Protection Committee, Ian Devlin – Chair,
Tom Kim – Vice-Chair, Douglas Brain, Jim Chisholm, Martin Desbois, report
dated June 10, 2019 regarding the May 2019 Interim Report

Chair Devlin provided a PowerPoint presentation outlining the Water Capacity for Fire Protection Committee (WCFPC) Interim Report to Council.

It was noted that the primary goal of the Committee is to assess the existing water system and its capabilities to support all fire-fighting efforts. Activities of the Committee included review of the Village records, meetings with staff with regard to the SCADA and a tour of the water supply, storage and distribution facilities. The Committee met with Chief Jay Sharpe of the Sasamat Volunteer Fire Department and Walt Bayless of WSP (OPUS). Committee members reviewed the Fire Underwriters Survey letter of 2010.

The WSCFP Committee made recommendations to Council regarding hiring an engineering consultant to assess the system and its capabilities plus fire sprinkler system requirements for new buildings and major renovations. The Committee made further recommendations with regard to the maintenance of log / data, alarms and alerts, and the writing of an operating manual for the SCADA system.

Mayor Belenkie thanked Chair Devlin and Committee members for their presentation and the work completed on behalf of the Village.

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That Council direct staff to work with all appropriate parties to explore the recommendations as listed in Item 7 of the Water System Capacity for Fire Protection Committee, June 10, 2019, May 2019 Interim Report.

CARRIED

5. REPORTS

5.1 Lorna Dysart, Chief Administrative Officer, report dated June 10, 2019 regarding Village of Belcarra Waterworks Bylaw No. 456, 2012 Amendment Bylaw No. 539, 2019

Moved by: Councillor Drake
Seconded by: Councillor Clark

That the "Village of Belcarra Waterworks Bylaw No. 456, 2012 Amendment Bylaw No. 539, 2019" be read a first, second and third time.

CARRIED

5.2 Lorna Dysart, Chief Administrative Officer, report dated June 10, 2019 regarding Traffic Bylaw Enforcement Update

L. Dysart outlined the report. Discussion ensued with regard to Coquitlam Towing. There will be an education program for residents with signs posted prior to the commencement of towing.

Moved by: Councillor Drake
Seconded by: Councillor Clark

That the report from the Chief Administrative Officer dated June 10, 2019 regarding a Bylaw Enforcement Update be received for information.

CARRIED

Discussion ensued with regard to Coquitlam Towing staff and Bylaw Enforcement training.

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That Coquitlam Towing be granted full approval to tow illegally parked vehicles in the Village of Belcarra; and
That specific Coquitlam Towing staff be approved as Bylaw Enforcement Officers.

CARRIED

Councillor Drake voted in opposition

5.3 Lorna Dysart, Chief Administrative Officer, verbal report regarding the New Website Launch

L. Dysart reported that the new Website is up and running. She advised that training has taken place with staff and the website consultants.

Moved by: Councillor Begg
Seconded by: Councillor Drake

That the verbal report regarding the New Website Launch be received for information.

CARRIED

5.4 Bernie Serné, Superintendent of Public Works, dated June 10, 2019 regarding the 2018 Drinking Water Quality Annual Report

B. Serné outlined the 2018 Drinking Water Quality Annual Report. It was noted that the annual report must be submitted to Fraser Health by June 30, 2019. Council asked pertinent questions. Discussion ensued.

Moved by: Councillor Wilder
Seconded by: Councillor Begg

That the 2018 Drinking Water Quality Annual Report be received for information.

CARRIED

5.5 Bernie Serné, Superintendent of Public Works, dated June 10, 2019 regarding Bus Stop Street Lighting, 2019 TRIPP Funding Grant

B. Serné outlined the report. Mayor Belenkie noted that TransLink will provide a 75 / 25 split on future funding. Discussion ensued.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That Bus Stop Street Lighting, 2019 TRIPP Funding Grant report be received for information.

CARRIED

5.6 Bernie Serné, Superintendent of Public Works, verbal report regarding Watermain Armouring at the Midden

B. Serné provided information with regard to the delay in Armouring work at the watermain at the Midden. It was noted that the staff are waiting for approval from various levels of Government and First Nations.

Moved by: Councillor Drake
Seconded by: Councillor Wilder

That the verbal report regarding Watermain Armouring at the Midden be received for information.

CARRIED

5.7 Bernie Serné, Superintendent of Public Works, report dated June 10, 2019 regarding Removal of Abandoned Improvements – Across the Road from the 4116 Marine Avenue Riparian Zone

B. Serné outlined the report. Discussion ensued with regard to the removal of the stairs.

Moved by: Councillor Drake
Seconded by: Councillor Wilder

That the abandoned gate and stairway fronting 4116 Marine Avenue be removed; and
That the affected lands be allowed to return to their natural state.

CARRIED

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

6.1 Mayor Belenkie, verbal update regarding the TransLink Municipal Proposal

Mayor Belenkie outlined discussion that has taken place with TransLink regarding the Aerocar service proposal. He noted that the proposed shuttle service would not go through Anmore. Specific shuttle service will be scheduled for school hour drop off and pick up. TransLink is considering this service as a pilot project. Discussion ensued.

6.2 Mayor Belenkie, verbal update on RCMP Risk Mitigation Planning

Mayor Belenkie reported that he and the Chief Administrative Officer had a meeting with the Officer in Charge (OIC) Annette Fellner of the RCMP. It was noted that the RCMP have not received confirmation on the jurisdiction of landing helicopters on private property. Mayor Belenkie has been in contact with the Anmore party organizers in an attempt to mitigate the risk to properties and resident safety if a party was proposed for Belcarra.

6.3 Councillor Clark, regarding Child Care Task Force Appointment

The letter received by the Village from the Child Care Task Force seeking a representative was outlined. Councillor Clark advised that she is pleased to accept the appointment on behalf of the Village.

Moved by: Councillor Drake
Seconded by: Councillor Wilder

That Councillor Clark be appointed as the elected representative on the School District 43, Board of Education, Child Care Task Force for the Village of Belcarra

CARRIED

- 6.4** Councillor Wilder, verbal report regarding the Cement Stair Improvement in the amount of \$10,000 – Marine Avenue at West Road deferred at the Regular Council meeting on February 11, 2019.

Councillor Wilder provided a handout to Council and outlined the report. Council asked pertinent questions. Discussion ensued.

Moved by: Councillor Wilder

Seconded by: Councillor Drake

That the Cement Stair Improvement report be deferred to the Regular Council meeting scheduled for Monday, June 24, 2019; and

That the on table report from Councillor Wilder be posted on the June 24, 2019 Council Agenda.

CARRIED

7. BYLAWS

No items

8. CORRESPONDENCE / PROCLAMATIONS

Moved by: Councillor Clark

Seconded by: Councillor Drake

That correspondence items 8.1 to 8.10 be received.

CARRIED

INFORMATION ITEMS

- 8.1** Sasamat Volunteer Fire Department, Board of Trustees Meeting Minutes of April 18, 2019
- 8.2** Jonathan X. Côté, Mayor, City of New Westminster, letters dated a) May 8, 2019 and b) May 30, 2019 regarding E-Comm Board of Directors Designate – 2019-2020 Term
- 8.3** Dorothy Shermer, Corporate Officer, City of Port Moody, dated May 16, 2019 regarding E-Comm Board of Directors Designate – 2019-2020 Term (full report available at the Village Office)
- 8.4** Cheryl Papove, Belcarra Resident, dated May 11, 2019 regarding Midden Road Closure
- 8.5** Cherith & Colin Richardson, Lorraine & Lyndon Hanson, Cheryl & Bill Papove, Belcarra Residents, dated May 13, 2019 regarding New Parking Restrictions and Road Closure at Midden Road
- 8.6** Ralph Drew, 3772 Marine Avenue, dated May 15, 2019 regarding Long Term Debt versus Total Assessed Value
- 8.7** Neil Belenkie, Mayor, letter dated May 21, 2019 to Mayor & Council, City of Port Moody regarding Farrer Cove Road Access
- 8.8** Sav Dhaliwal, Chair, Metro Vancouver Board, dated May 24, 2019 regarding Transit-Oriented Affordable Housing Study Phase 2 – Key Findings (full report available at the Village Office)

8.9 Council Committee Meeting Minutes:

- a) Farrer Cove Committee Meeting Minutes – April 10, 2019
- b) Water System Capacity for Fire Protection Committee Meeting Minutes – April 16, 2019
- c) Tree Committee Meeting Minutes – April 17, 2019
- d) Revenue Generation Committee Meeting Minutes – April 23, 2019

- 8.10** Lisa Helps, Mayor, City of Victoria, letter dated May 29, 2019 to the Union of BC Municipalities (UBCM) requesting favourable consideration and resolutions of support to restore Provincial support for libraries.

9. NEW BUSINESS

No items.

10. PUBLIC QUESTION PERIOD

Martin Desbois, 3642 Bedwell Bay Road, queried with regard to the Black Cat Radar detector and when it will be used in the Village.

Penny Moen, 3845 Bedwell Bay Road, queried with regard to the burning ban and bonfires in the Village.

Sherry Chisholm, 4505 Belcarra Bay Road, queried with regard to work at the Midden and whether brush would be removed and replaced.

11. ADJOURNMENT

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That the June 10, 2019 Regular Meeting be adjourned at 9:38 pm.

CARRIED

Certified Correct:



Neil Belenkie
Mayor



Lorna Dysart
Chief Administrative Officer