



**VILLAGE OF BELCARRA
REGULAR COUNCIL AGENDA
VILLAGE HALL
May 13, 2019
7:00 PM**



COUNCIL

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

1. CALL TO ORDER

Mayor Neil Belenkie will call the meeting to order.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, May 13, 2019

Recommendation:

That the agenda for the Regular Council Meeting, May 13, 2019 be approved as circulated.

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, April 24, 2019

Recommendation:

That the minutes from the Regular Council Meeting held April 24, 2019 be adopted.

4. DELEGATIONS AND PRESENTATIONS

5. REPORTS

5.1 Lorna Dysart, Chief Administrative Officer, report dated May 13, 2019 Statement of Financial Information (SOFI) Report – Fiscal Year 2018

Recommendation:

That Council approve the schedules and statements included in the Statement of Financial Information (SOFI) 2018 Report.

5.2 Bernie Serné, Superintendent of Public Works, report dated May 13, 2019 regarding Midden Road Temporary Closure

a) Recommendation:

That Council approve the temporary closure of Midden Road at Bedwell Bay Road; and

That Council direct staff to advise TransLink, all Emergency Services, and residents.

b) Recommendation:

That Mayor Belenkie write to Kevin Desmond, Chief Executive Officer, TransLink and Geoff Cross, VP Transportation Planning & Policy, TransLink, requesting that Coast Mountain Bus Company drivers be respectfully requested to obey posted Village of Belcarra speed limits.

- 5.3** Lorna Dysart, Chief Administrative Officer, verbal report regarding a Bylaw Amendment to include the Requirement of Fire Sprinkler Systems.

Recommendation:

That Council direct staff to prepare a Bylaw Amendment to require fire sprinkler systems to be installed in all new construction and in major house renovations, or additions, that exceed a floor area of 47 square meters and / or where this add-on is deemed feasible.

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

- 6.1** Mayor Belenkie – Verbal report regarding undated Aerocar Service Proposal for Transportation Services

7. BYLAWS

- 7.1 Village of Belcarra 2019 Annual Tax Rates Bylaw No. 536, 2019**

Recommendation:

That “Village of Belcarra 2019 Annual Tax Rates Bylaw No. 536, 2019” be adopted.

- 7.2 Village of Belcarra Fees & Charges Bylaw No. 517, 2018 Amendment Bylaw No. 537, 2019 be adopted**

Recommendation:

That “Village of Belcarra Fees & Charges Bylaw No. 517, 2018 Amendment Bylaw No. 537, 2019” be adopted.

- 7.3 Village of Belcarra Fees & Charges Bylaw No. 517, 2018 Amendment Bylaw No. 538, 2019**

Recommendation:

That “Village of Belcarra Fees & Charges Bylaw No. 517, 2018 Amendment Bylaw No. 538, 2019” be adopted.

- 7.4 Village of Belcarra Wildlife Vector Control (Bear) Bylaw No. 535, 2019**

Recommendation:

That “Village of Belcarra Wildlife Vector Control (Bear) Bylaw No. 535, 2019” be adopted.

8. CORRESPONDENCE/PROCLAMATIONS**Recommendation:**

That correspondence item 8.1 – 8.9 be received.

ACTION ITEMS

- 8.1 Jody Robertson, Corporate Secretary, E-Comm 911, dated March 29, 2019 regarding E-Comm Board of Directors Designate – 2019 – 2020 Term

Recommendation:

That Council support the nomination of a Burnaby City Councillor and a Coquitlam City Councillor, for appointment to the E-Comm Board of Directors for the 2019 – 2020 term, to serve as representatives for the Village of Belcarra, City of Burnaby, City of Coquitlam, City of New Westminster, City of Port Coquitlam and City of Port Moody.

INFORMATION ITEMS

- 8.2 Council Committee Meeting Minutes:
a) Revenue Generation Committee Meeting Minutes – March 26, 2019
- 8.3 Henry Braun, Mayor, City of Abbotsford, letters dated April 18, 2019 to Honourable John Horgan, Premier regarding the City of Abbotsford Resolutions as follows:
a) Criminal Justice Reform in British Columbia
b) Continued Widening of TransCanada Highway #1, through the Fraser Valley
- 8.4 Sav Dhaliwal, Chair, Metro Vancouver Board, dated April 23, 2019 regarding Office Development in Metro Vancouver's Urban Centres – 2018 Update (full report available at the Village office)
- 8.5 Lorna Dysart, Chief Administrative Officer, letter dated April 26, 2019 to Kevin Desmond, Chief Executive Officer, TransLink regarding Midden Road Temporary Closure
- 8.6 Kevin Desmond, Chief Executive Officer, TransLink, dated May 3, 2019 regarding Closure of Midden Road in the Village of Belcarra
- 8.7 Blanka Zeinabova, Deputy City Clerk, City of Burnaby, dated April 30, 2019 regarding Appointments to E-Comm Board of Directors
- 8.8 Linda Buchanan, Mayor, City of North Vancouver, letter to Honourable Carole James, Minister of Finance & Deputy Premier dated May 1, 2019 regarding Small Businesses Property Assessment and Taxation (full report available at the Village Office)
- 8.9 Mike Hurley, Mayor, City of Burnaby, dated May 2, 2019 regarding Expanding Investment Opportunities (full report available in the Village Office)
- 8.10 Gabryel Joseph, Corporate Officer, City of Port Coquitlam, dated May 9, 2019 regarding E-Comm Board of Directors – Nomination for 2019-2020 Term

9. NEW BUSINESS**10. PUBLIC QUESTION PERIOD**

11. RESOLUTION TO CLOSE MEETING

That the May 13, 2019 Regular meeting of Council be closed pursuant to the *Community Charter* Section 90 (1) "A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(c) labour relations or other employee relations."

12. ADJOURNMENT

Recommendation:

That the May 13, 2019 Regular Meeting be adjourned.



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
April 24, 2019**



Minutes of the Regular Council Meeting for the Village of Belcarra held April 24, 2019 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paula Richardson, Administrative Services Assistant

Others in Attendance

Brandon Ma, Partner, KPMG
Andrew Bordignon, Senior Manager, KPMG
Nancy Gomerich, NG Consulting
Richard White, RWPAS Ltd.
Dan Watson, Brook Pooni Associates
Steve Shaffrick, Metro Vancouver Parks
Jay Sharpe, Fire Chief, Sasamat Volunteer Fire Department

1. CALL TO ORDER

Mayor Belenkie called the meeting to order at 7:00 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, April 24, 2019

Moved by: Councillor Clark
Seconded by: Councillor Drake

That the agenda for the Regular Council Meeting, April 24, 2019 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, April 8, 2019

Moved by: Councillor Begg
Seconded by: Councillor Drake

That the minutes from the Regular Council Meeting held April 8, 2019 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS**4.1** Farrer Cove Committee, Brian Ashford, Chair, Larry Carlsen, Vice-Chair, Sy Rogers, Lynda Spence, Bob Wilson

L. Dysart advised that the Farrer Cove Committee members are in attendance to answer any questions arising from the report.

Councillor Drake queried with regard to current access arrangement for Farrer Cove residents.

B. Ashford indicated that current access is through the gate to White Pine Beach. Residents have keys to the Park gate.

Discussion ensued with regard to the history of access to Farrer Cove.

Council thanked Farrer Cove Committee members for their work on this matter.

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That Council direct staff to work with all appropriate parties with respect to exploring mechanisms to secure long-term legal access to Farrer Cove.

CARRIED

4.2 Brandon Ma, Partner and Andrew Bordinon, Senior Manager, KPMG LLP, regarding Village of Belcarra Audit report

Mayor Belenkie welcomed the Auditors.

B. Ma gave a PowerPoint presentation providing an overview of the Audit Executive Summary.

Discussion ensued with regard to the Audit and the Major Road Network. N. Gomerich provided background on the process, as it occurred 5 years ago.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That Council receive the Audit report for information.

CARRIED

Mayor Belenkie thanked the Auditors on behalf of management and Council for conducting the audit.

4.3 Nancy Gomerich, NG Consulting, report dated April 24, 2019 regarding 2018 Financial Statement Report

N. Gomerich provided a summary of the Financial Statement Report. Council asked pertinent questions. Discussion ensued.

Moved by: Councillor Wilder

Seconded by: Councillor Drake

That the 2018 Financial Statements be approved.

CARRIED

5. REPORTS**5.1** Nancy Gomerich, NG Consulting, report dated April 24, 2018 regarding 2019 Annual Tax Rates Bylaw No. 536, 2019.

N. Gomerich outlined the report. Discussion ensued.

Moved by: Councillor Begg

Seconded by: Councillor Drake

That "Village of Belcarra 2019 Annual Tax Rates Bylaw No. 536, 2019" be read for a First, Second and Third time.

CARRIED

5.2 Nancy Gomerich, NG Consulting, report dated April 24, 2019 regarding 2019 Financial Support Costs – Forecast Budget Overage

N. Gomerich outlined the report. Council asked pertinent questions. Discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That the 2019 Financial Support Costs – Forecast Budget Overage report dated April 24, 2019 be received for information.

CARRIED

5.3 Lorna Dysart, Chief Administrative Officer, report dated April 24, 2019 regarding Metro Vancouver Regional District Water Connection Request

L. Dysart requested that R. White, Planner, outline the report.

R. White provided an overview and outlined discussions that took place with Metro Vancouver Parks which included Chief Sharpe, Sasamat Volunteer Fire Department.

S. Shaffrick advised that the application is only for Belcarra Park Picnic Area.

Chief Sharpe noted that the protocol related to the City of Port Moody is outlined in the report. Discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That Staff be authorized to provide Metro Vancouver with an interim water supply to enable the Belcarra Park Picnic Area to open and to provide a permanent water service as outlined in the Metro Vancouver Regional District Water Connection Request report; and

That the Village of Belcarra Water Servicing Agreement with the Metro Vancouver Regional District (Parks) dated April 25, 2019 be approved; and

That the Mayor and Chief Administrative Officer be authorized to sign the Agreement.

CARRIED

- 5.4** Lorna Dysart, Chief Administrative Officer, report dated April 24, 2019 regarding Village of Belcarra Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 537, 2019 – Temporary Use Permits

L. Dysart outlined the report. Discussion ensued.

Moved by: Councillor Wilder

Seconded by: Councillor Drake

That the Village of Belcarra Fees & Charges Bylaw No. 517, 2018 Amendment Bylaw No. 537, 2019 be read a first, second and third time.

CARRIED

- 5.5** Lorna Dysart, Chief Administrative Officer, report dated April 24, 2019 regarding Evangelical Laymen's Church "Tea Room" Background Report (TUP Application #TUP-2019-01)

D. Watson, Planner, provided an update on the Evangelical Laymen's Church (ELC) "Tea Room" Temporary Use Permit Application. Planning is underway with the ELC Architect for ELC to hold a Public Information Meeting on Saturday, May 11, 2019 from 2:00 pm to 5:00 pm at the Evangelical Laymen's Church site. Ongoing discussions are taking place with the City of Port Moody, Metro Vancouver Parks and Anmore with regard to this matter.

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That the report dated April 24, 2019 regarding the Temporary Use Permit (TUP) Application for Evangelical Laymen's Church be received for information; and
That the Evangelical Laymen's Church be permitted to host bread and tea gatherings in April, May, and June 2019, while a TUP application is reviewed, subject to safety considerations being met; and
That staff be directed to process an OCP amendment to enable Temporary Use Permits in the Village; and
That staff be directed to consider a rezoning application and OCP amendment for the Evangelical Laymen's Church Lands should an application be received; and
That Metro Vancouver, the City of Port Moody, and the Village of Anmore be provided with copies of this report.

CARRIED

- 5.6** Lorna Dysart, Chief Administrative Officer, report dated April 24, 2019 regarding Belcarra Wildfire Protection Plan Information Report

L. Dysart outlined the report. Discussion ensued.

Moved by: Councillor Clark

Seconded by: Councillor Wilder

That the Belcarra Wildfire Protection Plan Information Report dated April 24, 2019 be received for information.

CARRIED

- 5.7** Lorna Dysart, Chief Administrative Officer, report regarding Village of Belcarra Fees & Charges Bylaw No. 517, 2018 Amendment Bylaw No. 538, 2019 – Film Permit Fees
- L. Dysart outlined the report. Council asked pertinent questions.

Moved by: Councillor Drake
Seconded by: Councillor Clark

That the Village of Belcarra Fees & Charges Bylaw No. 517, 2018 Amendment Bylaw No. 538, 2019 be read a first, second and third time.

CARRIED

- 5.8** Bernie Serné, Superintendent of Public Works, verbal report dated April 24, 2019 regarding Village of Belcarra Wildlife Vector Control (Bear) Bylaw No. 535, 2019

B. Serné outlined the report. Considerable discussion ensued. It was noted that an education program for residents will be beneficial for public awareness.

Moved by: Councillor Begg
Seconded by: Councillor Drake

That the Village of Belcarra Wildlife Vector Control (Bear) Bylaw No. 535, 2019 be read a first, second and third time.

CARRIED

- 5.9** Bernie Serné, Superintendent of Public Works, report dated April 24, 2019 regarding Drainage Study Phase 2

B. Serné outlined the report. It was noted that the work will only proceed if grant approval is received.

Moved by: Councillor Begg
Seconded by: Councillor Drake

That Council endorse Phase 2 of the Drainage Study; and
That Council direct staff to apply for a Union of British Columbia Municipalities (UBCM) Asset Management Planning Program (AMPP) grant opportunity for up to \$15,000 for Phase 2 of the Drainage Study estimated at \$50,000; and
That Council direct staff to apply for an 80% grant (\$28,000) on the remainder, from the Federation of Canadian Municipalities (FCM) Asset Management Program when it becomes available for the Phase 2 of the Drainage Study; and
That the Village of Belcarra commit to conducting the following activities in its proposed project submitted to UBCM - AMPP:

- Data Collection
- Reporting
- Site Visits
- Inspection of culvert to complete drainage asset inventory and condition assessments.

CARRIED

5.10 Bernie Serné, Superintendent of Public Works, report dated April 24, 2019 regarding Public Access to the Village Hall

B. Serné outlined the report. Considerable discussion ensued with regard to Public Access to the Village Hall. Administration continues to work on security matters related to access. The donation of furniture was offered. Furniture may be accepted at the time the Hall is available for public use.

Moved by: Councillor Wilder

Seconded by: Councillor Begg

That the Village Hall be available for Public access during regular hours when it is not required for Village business; and

That "phase in" of the Hall use occur along with the development of an education program for residents; and

That keys to the Hall be provided to residents upon request at the cost of \$20.00 per key.

CARRIED

5.11 Bernie Serné, Superintendent of Public Works, report dated April 24, 2019 regarding Bus Route Relocation Off Midden Road

B. Serné outlined the report. Considerable discussion ensued. Mayor Belenkie outlined discussions with TransLink that are under way.

Moved by: Councillor Drake

Seconded by: Councillor Begg

That Council approve the cost of \$5,500 to relocate the shelter and construct 2 bus pads at the cost of \$34,500.

DEFEATED

Mayor Belenkie, Councillors Begg, Clark, Drake and Wilder voted in opposition

It was the consensus of Council that Midden Road be blocked off at the corner of Midden Road and Bedwell Bay Road and that TransLink be advised.

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

6.1 Mayor Belenkie, verbal report regarding an alternative Transit Service for the Village than TransLink.

Mayor Belenkie provided an overview of using, as an alternate Transit service, an airport limo type vehicle service. He noted that it is a dedicated ride hailing service with a 16 seat sprinter van with scheduled school service in the morning and afternoon. Bowen Island is exploring a similar pilot project. Mayor Belenkie noted that this verbal report is for information only.

6.2 Councillor Clark, follow up to Town Hall Meeting held March 21, 2019

C. Clark outlined the report. She noted that this request has no budget impact. Discussion ensued with regard to Bylaw Enforcement and the implementation of the signage.

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That Council approve the installation of approximately 15 signs at Midden Road, Bedwell Bay Road and Belcarra Bay Road; and

That staff contact Metro Vancouver Parks to request installation of a new, more detailed sign to replace the current signage at the Belcarra Park Thermal Plant that states "parking and access only" for Belcarra Park, Jug Island and all trails.

CARRIED

Councillor Begg voted in opposition

7. BYLAWS

No items presented.

8. CORRESPONDENCE / PROCLAMATIONS

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That correspondence items 8.1 to 8.7 be received.

CARRIED

ACTION ITEMS**8.1** Crystal Dunahee, President, Child Find BC, dated April 17, 2019 regarding Proclamation for National Missing Children's Month and Missing Children's Day

An invitation to Child Find BC to participate in Belcarra Day will be extended.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That Council proclaim May as Missing "Children's Month" and May 25, 2019 as "Missing Children's Day" in the Village of Belcarra

CARRIED

INFORMATION ITEMS**8.2** Tri-Cities Pride Society, Board of Directors, dated April 2, 2019 regarding Support in Aiding Our Communities.**8.3** Michael Morden, Mayor, City of Maple Ridge, dated April 5, 2019 regarding support for a resolution regarding the Erosion of Democratic Elected Government**8.4** Neil Belenkie, Mayor, Village of Belcarra, dated April 9, 2019 regarding letter to the City of Port Moody Mayor & Council regarding the David Avenue Connector**8.5** John McEwen, Mayor, Village of Anmore, dated April 10, 2019 regarding letter to the City of Port Moody Council regarding the Future of the David Road Right of Way and the Possibility of Removing the Road Right of Way**8.6** Sav Dhaliwal, Chair, Metro Vancouver Board, dated April 15, 2019 regarding the 2018 Regional Parking Study – Key Findings (full report available in the Village Office)

8.7 Council Committee Meeting Minutes as follows:

- a) Farrer Cove Committee Meeting Minutes – March 13, 2019
- b) Water System Capacity for Fire Protection Committee Meeting Minutes – March 19, 2019
- c) Tree Committee Meeting Minutes – March 20, 2019

9. NEW BUSINESS

No items presented.

10. PUBLIC QUESTION PERIOD

No items presented.

11. ADJOURNMENT

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That the April 24, 2019 Regular Meeting be adjourned at 9:50 pm.

CARRIED

Certified Correct:

Neil Belenkie
Mayor

Lorna Dysart
Chief Administrative Officer



COUNCIL REPORT

File: 1680-20-17

Date: May 13, 2019

From: Lorna Dysart, Chief Administrative Officer

Subject: **Statement of Financial Information (SOFI) Report – Fiscal Year 2018**

Recommendation for Consideration:

That Council approve the schedules and statements included in the Statement of Financial Information (SOFI) 2018 Report.

Purpose:

To obtain Council approval of certain financial schedules pertaining to fiscal year 2018, pursuant to requirements of the Financial Information Act.

Background:

The Financial Information Act requires all local governments to make available to the public certain detailed schedules in addition to the regular year-end financial statements. The external auditors, KPMG LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

This information is comprised of the following detailed listings:

- Remuneration and expenses for all Council members;
- Remuneration and expenses for all employees with salaries in excess of \$75,000. and the consolidated total of other employees with remuneration of \$75,000. or less.
- Total payments for suppliers in excess of \$25,000. for goods or services; and
- The consolidated total payments for suppliers under \$25,000. for goods or services.

The requisite schedules are attached to this report.



**Village of Belcarra
Financial Information Act
Statement of Financial Information
Fiscal Year 2018**



Council/Employee Employee Remuneration and Expenses

Suppliers of Goods and Services



Village of Belcarra



Statement of Financial Information Approval

The undersigned, as authorized by the Financial Information Regulations, Schedule 1, subsection 9 (2), approves the statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

The Village of Belcarra Council, at its regular meeting of May 13, 2019 approved by resolution the schedules and statements included in this Statement of Financial Information, produced under the Financial Information Act.

Lorna Dysart
Chief Administrative Officer

**Village of Belcarra
Supplier Financial Information Act Report
For the Year Ended December 31, 2018**

[illegible]

Village of Belcarra
Council/Employee Financial Information Act Report
for the Year Ended December 31, 2018

Mayor and Council				Expense Allowance	
<u>Name</u>	<u>Position</u>		<u>Remuneration</u>	<u>& Expenses</u>	<u>Total</u>
Drew, Ralph	Mayor		\$ 11,564.43	\$ 5,722.55	\$ 17,286.98
Drake, Bruce	Councillor		6,942.95	164.27	\$ 7,107.22
Glover, Jennifer	Councillor		5,782.25	117.27	\$ 5,899.52
Muxworthy, Perry	Councillor		5,782.25	117.27	\$ 5,899.52
Ross, Jamie	Councillor		5,782.25	3,151.59	\$ 8,933.84
Belenkie, Neil	Mayor		2,321.38	390.71	\$ 2,712.09
Begg, Rob	Councillor		1,160.70	-	\$ 1,160.70
Clark, Carolina	Councillor		1,160.70	-	\$ 1,160.70
Wilder, Liisa	Councillor		1,160.70	-	\$ 1,160.70
Total for Mayor and Council			\$ 41,657.61	\$ 9,663.66	\$ 51,321.27
<u>Employee Name</u>	<u>Position</u>		<u>Remuneration incl. Taxable Benefits</u>	<u>Expenses</u>	
Bernie Serne	Superintendent of Public Works		\$ 91,093.66	\$ 1,268.23	
Brad Smith	Public Works Maintenance Worker		\$ 81,820.20	\$ 3,414.45	
Doug Bakker	Public Works Maintenance Worker		\$ 83,404.46	\$ 2,354.84	
Lorna Dysart	Chief Administrative Officer		\$ 122,785.95	\$ 5,925.11	
Total for Employees Over \$75,000			\$ 379,104.27	\$ 12,962.63	
Total For Employees Under \$75,000			\$ 190,407.43	\$ 3,888.83	
Total Remuneration for all Employees			\$ 569,511.70	\$ 16,851.46	
Total Remuneration, Allowance for Expenses			\$ 611,169.31	\$ 26,515.12	
Grand Total Remuneration and Expenses				\$ 637,684.43	
Severance Agreements			-	-	
(There were no severance agreements in 2018)					



COUNCIL REPORT



Date: May 13, 2019

From: Bernie Serné, ASCT, Superintendent of Public Works

Subject: **Midden Road Temporary Closure**

Recommendation

That Council approve the temporary closure of Midden Road at Bedwell Bay Road; and
That Council direct staff to advise TransLink, all Emergency Services, and residents.

Background

Staff assessed the condition of Midden, Bedwell Bay and Belcarra Bay Roads. The 2017 Road Assessment Management report noted these roads are the top three Belcarra roads in need of repair.

Council recommended the temporary closure of Midden Road which would reduce traffic on the road. The TransLink Community Shuttle (bus) is approximately the weight of a loaded pickup truck and has been traveling back and forth over that route approximately every half hour, from 5:30 AM to 9:00 PM, Monday to Friday and approximately every hour on weekends and holidays. Rerouting the bus off Midden Road may require Bedwell Bay Road to be deep patch repaired, as portions of the road are failing.

Council approval is required for the temporary road closures as per the *Community Charter*, Part 3: Division 5 – Highways, Temporary Traffic Restriction and Traffic Control, which states; “Section 38(1), A council may temporarily restrict or prohibit all or some types of traffic on a highway”; and “Section 38(2), In addition to the authority under Section 154, a Council may, by bylaw, authorize a municipal employee or any other person to control traffic on a highway, or to temporarily restrict or prohibit all or some types of traffic on a highway, in relation to matters specified in the bylaw.”

Conclusion

Council is required to approve the temporary closure of Midden Road as per the *Community Charter*.

Options

Council may direct staff to:

1. Grind and pave Midden and Bedwell Bay Roads at the cost of \$200,000, postponing a \$140,00, asphalt overlay for 15 years.
2. Deep patch the failed sections of Midden and Bedwell Bay Roads at the cost of \$130,000, postponing a \$140,000 asphalt overlay for 5 years.



Village of Belcarra
Between Forest and Sea



PROPOSAL FOR TRANSPORTATION SERVICES

aerocar

S E R V I C E

Mayor Neil Belenke
4084 Bedwell Bay Road
Belcarra, BC, V3H 4P8

Belcarra Transportation Proposal

Dear Mayor Belenke,

Thank you for the opportunity to submit our proposal for transportation services for Belcarra. We are honored you would consider partnering with us. As the contracted exclusive provider of curbside black and electric car transportation at YVR and British Columbia's largest provider of executive transportation, we know we have the infrastructure, leadership, team and experience to confidently deliver a great experience for your residents.

We view this as a true partnership between our brand and Belcarra. With that, we will be 100% transparent, foster great communication, suggest and take suggestions on how we can always be improving the level of service we offer. We are willing to make investments when and where needed in order to ensure a smooth consistent delivery of service.

We would welcome the opportunity to review our proposal with you in detail.

Please do not hesitate to reach out to me directly and we look forward to the next steps in the process.

Sincerely,



David Reeve
Vice President of Operations
Aerocar Service
604.551.5459
david@aerocar.ca
www.aerocar.ca

HighEnd Limousine Services Ltd. dba: Aerocar Service
102-8360 Bridgeport Rd. Richmond, BC, V6X 3C7
Tel: (604) 298-1000 | 1-888-821-0021
www.aerocar.ca

aerocar

S E R V I C E

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HighEnd Limousine Services Ltd. dba: Aerocar Service
102-8360 Bridgeport Rd. Richmond, BC, V6X 3C7
Tel: (604) 298-1000 | 1-888-821-0021
www.aerocar.ca

aerocar

S E R V I C E

1: The Opportunity:

To create a local dedicated school bus and “ride hailing” program for Belcarra, potentially Anmore and potential drop-offs in Port Moody to replace the current local bus service.

For the purposes of this proposal we will focus on Belcarra and revisit actual hours, schedules etc. if Anmore and Port Moody participate.

The hours of service discussed would be as follows: (Actual hours to be finalized)

- Monday to Friday: 7:00 am to 10:00 pm
- Sat-Sun 7:00 am - 1:00 am

The hours for school morning drop off and afternoon pick-up would be approximately: (Actual times to be finalized)

- Dropoff: 7:20 am and 8:15 am
- Pick up: 3:15 pm and 3:45 pm

The hours for “ride share” would be all hours outside of school drop offs and pick-ups.

Length of initial commitment TBD.

2: Our Solution:

Approach:

We would adhere to the same stringent guidelines we have with our exclusive long-standing Vancouver International Airport contract and leverage many of the same elements we have in place. (See more detail below on “Why Aerocar” and our YVR contract)

These guidelines and elements include:

Vehicles:

- We would have a dedicated shuttle vehicle such as a “Sprinter Van” or larger bus such as Ford E-450.
- We would carry 10 million liability insurance on the vehicle. (or what is required from Belcarra)
- Vehicle will have all proper licenses, commercial vehicle inspections, appropriate plates, all appropriate authorization and will under a very stringent maintenance program.

HighEnd Limousine Services Ltd. dba: Aerocar Service
102-8360 Bridgeport Rd. Richmond, BC, V6X 3C7
Tel: (604) 298-1000 | 1-888-821-0021
www.aerocar.ca

aerocar

S E R V I C E

Drivers:

- We would hire dedicated drivers just for this initiative.
- Each driver would have the appropriate class of license, chauffeur permits, criminal background checks, taxi host level pro, continuous driver training and follow daily schedules which are monitored from our centralized dispatch center.

Support for residents:

- We have a 24/7/365 reservation and dispatch center.
- We monitor all vehicle activities from the center,
- We always have someone “live” to answer calls.

“Ride share”:

- For “ride share” we could conduct pick-ups and drop offs in a ‘loop’ fashion (@ 20-30 minutes) and/or residents could also call our 24/7 reservations/dispatch center when they need a pick up or drop off.

3: Financial:

Monthly numbers include the following:

- Vehicle Lease.
- Maintenance.
- Insurance.
- Parking.
- Gas.
- Licenses.
- Wages.

Total:

4: Why Aerocar:

Our brand is founded on the following purpose: “Designing Phenomenal Experiences”. This is why we exist and what we want for every guest that uses our brand.

Anchoring our purpose is our four core values which form the fabric of our character. They are:

“Be inspiring, authentic and compassionate”

“Drive excellence”

“Reflect | Redesign | Revisit”

“Deliver a unique lifestyle with passion”

We live and breathe these values every day.

HighEnd Limousine Services Ltd. dba: Aerocar Service
102-8360 Bridgeport Rd. Richmond, BC, V6X 3C7
Tel: (604) 298-1000 | 1-888-821-0021
www.aerocar.ca

aerocar

S E R V I C E

Aerocar Service is the exclusive provider of executive curbside transportation service at the Vancouver International Airport for both domestic and International terminals. We recently received a new five-year extension on our contract with YVR, which we have had since 2009. We have the largest fleet of Sedans, SUV's, Limousines and Tesla's in British Columbia.

All our drivers have class four licenses, chauffeur permits, criminal background checks, taxi host level pro, drivers training at our office and follow daily schedules which are monitored from our dispatch center. All our vehicles have passenger transportation board licenses, commercial vehicle inspection, city for hire plates, port authorization, proper insurance and are under a very stringent maintenance program.

We carry Ten-million-dollar liability insurance for each vehicle.

We have a 24/7/365 dispatch center that monitors our entire fleet with GPS, and we have a centralized reservations system that is available from 7 am PST to 10 pm PST seven days a week. When the reservations team go home, the phones are transferred over to the dispatch center to answer all calls.

We have over 300 corporate clients and provide @5000 trips a month throughout the lower mainland and province.

We meet monthly with the YVR executive team where we have to report out on a number of metrics. We are held to a very high standard by YVR executive in order to maintain our contract with them. This includes # of vehicles, types of vehicles, fleet maintenance and inspections, fleet cleanliness and service standards.

5: Terms:

- Currently what we have in place is our standard terms and conditions we use for "airport" clients that may not all apply to this situation. We will work diligently and amicably with Belcarra to draft terms that are mutually beneficial to both parties.

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Tel: (604) 298-1000 | 1-888-821-0021
www.aerocar.ca



VILLAGE OF BELCARRA
2019 Annual Tax Rates
Bylaw No. 536, 2019



7.1

A bylaw to set Tax Rates for 2019

WHEREAS pursuant to the provisions of the Community Charter a municipality must, by bylaw adopt a financial plan, before the 15th of May in each year;

AND WHEREAS the Municipal Council caused to be prepared a Five-Year Financial Plan for the period 2019 – 2023 inclusive;

AND WHEREAS pursuant to the provisions of the Community Charter, a Council must, by bylaw, and before the 15th of May in each year, impose property value taxes for the year by establishing tax rates for:

- a) municipal funding for the Year 2019 of the Five-Year Financial Plan; and
- b) to meet taxing obligations for the Year 2019 in relation to the Greater Vancouver Regional District.

NOW THEREFORE, the Council of the Village of Belcarra enacts as follows:

1. This Bylaw may be cited for all purposes as “Village of Belcarra 2019 Annual Tax Rates Bylaw No. 536, 2019”.
2. Council does hereby impose and levy the rates for the Year 2019 for each property class appearing on Schedule “A”, attached to and forming part of this bylaw.
3. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

READ A FIRST TIME on April 24, 2019

READ A SECOND TIME on April 24, 2019

READ A THIRD TIME on April 24, 2019

ADOPTED by the Council on

Neil Belenkie
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of
2019 Annual Tax Rates Bylaw 536, 2019

Lorna Dysart, Chief Administrative Officer

2019 Annual Tax Rates Bylaw No. 536, 2019
SCHEDULE "A"

2

2019 Rates Established by Council
(Dollars of Tax/\$1000 assessed value)

Taxation Class	General Municipal Purposes	Regional District Purposes
Class 1 Residential	1.12191	0.21377
Class 2 Utilities	3.92669	0.74830
Class 6 Business/Other	2.74868	0.52374
Class 8 Recreational/Non-Profit	1.12191	0.21377



**VILLAGE OF BELCARRA
Fees and Charges Bylaw No. 517, 2018,
Amendment Bylaw No. 537, 2019**



7.2

An amendment bylaw to establish a fee for a Temporary Use Permit application.

WHEREAS the *Community Charter* enables a local government to amend its bylaws from time to time;

NOW THEREFORE the Village of Belcarra enacts as follows:

1. That this bylaw be cited for all purposes as the “Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 537, 2019”
2. That the “Village of Belcarra Fees and Charges Bylaw No. 517, 2018” be amended:
 - a) By adding the following text to Section 8 – Planning, Land and Development Services after “Development Variance Permit (DVP)”:

Temporary Use Permit (excluding Commercial TUP)	\$1,500
Temporary Use Permit – Commercial use	\$3,000
Temporary Use Permit Renewal (excluding commercial TUP)	\$500
Temporary Use Permit Renewal – Commercial use	\$1,000

READ A FIRST TIME on April 24, 2019

READ A SECOND TIME on April 24, 2019

READ A THIRD TIME on April 24, 2019

ADOPTED by the Council on

Neil Belenkie
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of
Village of Belcarra Fees and Charges Bylaw No. 517, 2018
Amendment Bylaw No. 537, 2019

Chief Administrative Officer



**VILLAGE OF BELCARRA
Fees and Charges Bylaw No. 517, 2018,
Amendment Bylaw No. 538, 2019**



7.3

An amendment bylaw to establish a fee to include a Film Permit per day fee.

WHEREAS the *Community Charter* enables a local government to amend its bylaws from time to time;

NOW THEREFORE the Village of Belcarra enacts as follows:

1. That this bylaw be cited for all purposes as the “Village of Belcarra Fees and Charges Bylaw No. 517, 2018, Amendment Bylaw No. 538, 2019”
2. That the “Village of Belcarra Fees and Charges Bylaw No. 517, 2018” be amended as follows:
 - a) In Schedule 9 – Filming Permits and Services

replacing:

Community Filming application fee	\$350.00
Municipal Facility Filming application fee	\$350.00

with:

Community Filming Permit Fee (per day)	\$350.00
Municipal Facility Filming Permit Fee (per day)	\$350.00

adding:

Additional Location fee	\$100.00
-------------------------	----------

READ A FIRST TIME on April 24, 2019

READ A SECOND TIME on April 24, 2019

READ A THIRD TIME on April 24, 2019

ADOPTED by the Council on

Neil Belenkie
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified a true copy of
Village of Belcarra Fees and Charges Bylaw No. 517, 2018
Amendment Bylaw No. 538, 2019

Chief Administrative Officer



**VILLAGE OF BELCARRA
WILDLIFE AND VECTOR CONTROL (BEAR)
BYLAW NO. 535, 2019**



**A BYLAW FOR THE PREVENTION OF WILDLIFE ATTRACTANTS AND VECTOR
CONTROL AGAINST THE SPREAD OF DISEASES**

WHEREAS pursuant to Part 2, Div. 1, Sec 8 (3) (k), and Part 3 (Div. 6 (47)) of the *Community Charter*, Council for the Village of Belcarra has authority to regulate in relation to animals;

AND WHEREAS the Council for the Village of Belcarra considers that it is desirable to protect the health of the public by requiring Owners and occupiers of property in the Village to prevent their property from becoming infested by vectors that may spread disease;

NOW THEREFORE the Council for the Village of Belcarra in open meeting lawfully assembled, enacts as follows:

1. Citation

1.1 This bylaw may be cited as the “Wildlife and Vector Control Bylaw No. 535, 2019”

2. Severability

2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed, and the remainder of this bylaw is deemed to have been adopted without the severed section, subsequent, paragraph, subparagraph, clause or phrase.

3. Definitions

3.1 In this bylaw:

“**Attractant**” means any substance which could reasonably be expected to attract Wildlife or does attract Wildlife including but not limited to household refuse, kitchen waste, food products, beverage containers, barbecue grills, pet food, bird feed, diapers, grease barrels, fruit, oil and other petroleum products, antifreeze and other chemical products;

“**Village**” means the Village of Belcarra;

“**Owner**” means any person who is the registered owner, or owner under agreement, of real property, and includes any person in actual or apparent possession of real property under a lease, licence or other agreement with another owner;

“**Parcel**” means any lot, block or other area in which land is held or into which it is subdivided, but does not include a highway;

“**Pathogen**” means an organism capable of causing disease in humans, animals or plants;

“**Property**” means any parcel of land in the Village;

“**Receptacle**” means a household, light commercial, municipal, yard waste or special receptacle;

“Vector” means a carrier organism that is capable of transmitting a pathogen from one facility, waste source, product or organism to another facility, waste source, product or organism including but not limited to mice, rats and mosquitoes;

“Vermin” means a Vector such as rodents including but not limited to rats and mice and insects including but not limited to mosquitoes, fleas, cockroaches, or wasps;

“Wildlife” means birds and any mammal not normally domesticated, including but not limited to bears, bobcats, cougars, coyotes, foxes, racoons, deer and skunks;

“Wildlife Resistant Container” means a solid waste container and device whose material and construction is of sufficient strength and design so as to prevent access by Wildlife during storage and which has been accepted as such by the Wild Safe BC;

“Wildlife Resistant Enclosure” means a fully enclosed structure consisting of walls, roof and door(s) made of sufficient design and strength so as to prevent access by Wildlife and for clarity includes garage, shed or other structure that is inaccessible to Wildlife.

4. Prohibitions

4.1 No Owner or Occupier of Property within the Village shall cause, permit or allow a nuisance to be caused by the presence of Wildlife or Vectors on that Property.

4.2 No Owner or Occupier of Property shall cause, permit or allow:

- a. any building or improvement;
- b. any brush, weeds or other growths;
- c. any standing water; or
- d. any other condition on that Property to provide food, shelter, or breeding conditions;

that could attract Wildlife or a Vector.

4.3 Except as provided in section 4.4, no person shall knowingly or willingly feed, or in any manner provide or furnish access to food, garbage or any other edible substance, to any Wildlife.

4.4 Bird feeders must be suspended on a cable or other device and in such a manner that they are inaccessible to Wildlife other than birds. The area below a bird feeder shall be kept free of the accumulation of seed and debris from the bird feeder at all times.

4.5 Every Owner or Occupier of Property within the Village shall ensure that:

- a. bee hives are inaccessible to Wildlife;
- b. grease containers are inaccessible to Wildlife;
- c. outdoor refrigerators or freezers are inaccessible to Wildlife;
- d. dairy products and proteins are not put into compost piles;
- e. garbage and organic containers are inaccessible to Wildlife; and
- f. wildlife resistant Receptacles that are stored outside on the property are locked or in a Wildlife Resistant Enclosure.

4.6 Every Owner or Occupier of Property within the Village shall prevent or cause to be prevented the infestation by Vermin or other destructive insects or animals.

5. Offence and Penalty

- 5.1 Every person who violates a provision of this bylaw, or who consents, allows or permits an act or thing to be done in violation of a provision of this bylaw, or who neglects to or refrains from doing anything required to be done by a provision of this bylaw, is guilty of an offence and is liable to the penalties imposed under this bylaw, and is guilty of a separate offence each day that a violation continues to exist.
- 5.2 Every person who commits an offence is liable for a fine of up to \$500.00 and not exceeding the maximum allowed by the Local Government Bylaw Notice Act.

READ A FIRST TIME on April 24, 2019

READ A SECOND TIME on April 24, 2019

READ A THIRD TIME on April 24, 2019

ADOPTED by the Council on

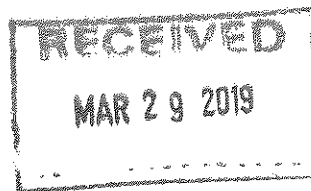
Neil Belenkie
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified true copy of Village of Belcarra
Wildlife and Vector (Bear) Control Bylaw No. 535, 2019

Chief Administrative Officer

March 29, 2019



Mayor Neil Belenkie and Council
Village of Belcarra
4084 Bedwell Bay Road
Belcarra, BC
V3H 4P8

FILE NO. 7010-03

Dear Mayor Belenkie and Council,

RE: E-Comm Board of Directors Designate — 2019-2020 Term

The Annual General Meeting (the "Meeting") of the Shareholders (Members) of E-Comm *Emergency Communications for British Columbia Inc.* ("E-Comm") will be held on Thursday, June 20, 2019 and, at that time, the Board of Directors will be appointed by the shareholders for the 2019-2020 term.

At present, City of Coquitlam Councillor Brent Asmundson represents Coquitlam, Belcarra, New Westminister, Port Coquitlam and Port Moody on our Board of Directors. For your information, the City of Burnaby became a Class A shareholder in November 2018 and has become a part of this designated grouping per section 4.2.1.5 of the Members' Agreement. As such, the grouping is now entitled to designate **two** mutually-agreed upon individuals for election to the Board of Directors of E-Comm. For the grouping's information we have attached a historical list of the directors nominated by your grouping, prior to the City of Burnaby becoming a Class A Shareholder.

The Board of E-Comm is focused on good governance and we are looking for effective directors for the benefit of all shareholders. An effective director will have competencies in many, or most, of the following areas: Knowledge of E-Comm or the public-safety industry, knowledge of the role of a board, analytical skills including financial acumen, leadership skills, good communication skills, sound judgment, high integrity and the ability to influence others. Further, the Board of Directors believes that its composition should reflect the rich diversity of the communities that E-Comm serves.

The E-Comm Board of Directors meets five times per year and provides oversight of the business and affairs of the company. Two additional sessions are also held annually for strategic planning and board education. There are three standing committees of the board (Audit, Governance and Human Resources and Compensation), each meeting five times per year. Participation on committees is voluntary, but recommended.

Although shareholders are required to elect directors every year at our Annual General Meeting, there is no limit on the number of terms any one director can serve. Indeed, we believe that it is in all shareholders' best interest when a director can serve multiple terms.

Because your municipality/organization is among a designated group of Members, we will require written confirmation from all six shareholders with the names of two mutually-agreed upon individuals.

We respectfully request that you confer with the others members of your grouping to establish a mutually-agreeable nominee prior to informing us of your nominees.

We request that you advise the undersigned with written confirmation by May 17, 2019, of the name and contact information of your mutually-agreed upon nominees to the E-Comm Board.

A question/answer document is enclosed in this package and includes a sample motion confirming your nomination, if required.

Please note that nominating a director is a separate process from designating a representative to vote your shares at the Annual General Meeting (AGM) in June. As such, I will be contacting the Village of Belcarra again in May with information on the AGM and requesting that you designate one individual to attend the Annual General Meeting of the Shareholders for the purposes of voting the Village of Belcarra's shares.*

Yours truly,



p.p. Jody Robertson
Corporate Secretary

t | 604-215-4956
e | jody.robertson@ecomm911.ca

cc Councillor Brent Asmundson, City of Coquitlam

*Our records indicate the following shares are held by the group to which you belong:

	Class A	Class B
Village of Belcarra	-	3
City of Burnaby	1	-
City of Coquitlam	2	1
City of New Westminster	1	1
City of Port Coquitlam	2	1
City of Port Moody	1	1



**VILLAGE OF BELCARRA
REVENUE GENERATION COMMITTEE
Village Hall
March 26, 2019
Minutes**



Minutes of the Revenue Generation Committee for the Village of Belcarra held March 26, 2019 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Members in Attendance

Hirsch, Brian
Kim, Tom – Chair
Moen, Penny
Sweet, Sharilyn – Vice Chair

Member Absent

Sulcs, Maris

Council Representative

Liisa Wilder, Councillor

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Paula Richardson, Administrative Services Assistant

1. Call to Order

The Chair called the meeting to order at 7:00 pm.

2. Approval of the Agenda

- 2.1** It was moved and seconded that the Agenda for March 26, 2019 be approved as circulated.

CARRIED

3. Adoption of Minutes

- 3.1** It was moved and seconded that the Minutes from the meeting held February 26, 2019 be adopted.

CARRIED

4. Unfinished Business

No Items

5. New Business

- 5.1** Establishing Guidelines / Criteria for Assessing the Viability and Benefit of Various Proposed Revenue Generating Ideas

Chair Kim requested Committee members to suggest a short list of Revenue Generation ideas from the Town Hall meeting held January 19, 2019. He suggested that items may be prioritized and grouped on the spread sheets provided.

Two Committee members advised that they may need to recuse themselves from Road Ends discussions due to the proximity of their personal residences which may cause a conflict of interest.

Committee member discussion included:

- Ranking the items on the Town Hall – Revenue Generation Boards from 1 – 5 to determine revenue generating potential
- Setting goals for the Committee with respect to a target and time frame to reach the target
- The creation of a Project List
- Committee should pursue items in parallel rather than in a series
- The generation of funds are for contingency rather than budget items
- Crown Land funds are directed, policy states that funds may only be used for specific things

5.2 Review of the Results of a Town Hall Meeting held January 19, 2019 regarding Revenue Generation

- a) Suggestions on Revenue Generation which may influence criteria generation

Ranking of January 19, 2019 Town Hall – Revenue Generation Boards

Board #1

- 1 – Provincial Land Acquisition
- 1 – Commercial Zones
- 1 – Road Ends
- 1 – Subdividing Large Lots
- 2 or 3 – Senior Housing
- 4 – Midden Road Easement Use
- 5 – Tourism Board
- 5 – Eco Tourism, Walks
- 5 – Paid Parking, Tennis Court
- 5 – Fines
- 5 – Short Term Rentals / Air BnB

Board #3

- 5 – Home Business
- 5 – Village Land Use for Septic

Board #2

- 2 – Film
- 5 – Food Trucks
- 5 – Village Promotion
- 5 – Merchandising, t-shirts etc.
- Port Authority – Mayor (TBD)
- Moorage – Lorna (TBD)
- Grants – Staff

Board #4

N/A

Committee member discussion included:

- The challenges involved in selling Road Ends and the possibility of leasing them
- The 2014 Revenue Generation Options for Belcarra Roads report
- Acknowledgement of items on the list from the Town Hall as resident suggestions
- Parking ticket revenue
- The Village Fees & Charges Bylaw
- The work of the Village on Provincial Land Acquisition
- The possible closure of Midden Road and the use of the property
- Issues surrounding First Nations and whether the Committee may provide assistance in negotiations
- The creation of Commercial Zones in the Village and the tax implications

- The Evangelical Laymen's Church Tea House and Wellness Centre and possible fees incurred
- Restrictions within the OCP
- Air BnB / Short Term Rentals and the possible fees the Village may charge and Zoning Bylaw amendments
- The possibility of Senior Housing in the Village
- The subdivision of properties in the Village which are less than 1/2 acre and possible creation of Development Cost Charges
- Providing a report to Council defining scope and potential revenue streams that the Committee would like to investigate
- The increase in fees for filming
- Managing leases for the Port Authority as a means to generate fees
- The possibility of charging fees for boats moored in Bedwell Bay
- Selling water to Metro Parks etc.

6. Next Steps

Chair Kim suggested Committee members read the 2014 Revenue Generation Options for Belcarra Roads report for further discussion at the next meeting.

- Lorna Dysart will provide Committee members with a copy of the current Fees & Charges Bylaw
- The Committee plans to meet casually before the next scheduled formal meeting

7. Adjournment


The Chair declared the meeting adjourned at 9:03 pm.

Next meeting date: Tuesday, April 23, 2019

Certified Correct:



Lorna Dysart
Chief Administrative Officer



Tom Kim
Chair

Councillors

R. Bruce Banman
Les Barkman
Sandy Blue
Kelly Chahal



CITY OF ABBOTSFORD
Mayor, Henry Braun

Councillors

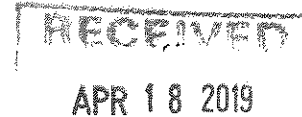
Brenda Falk
Dave Loewen
Patricia Ross
Ross Siemens

April 18, 2019

File: 0530-03

Via Post and Email: premier@gov.bc.ca

Honourable John Horgan,
Premier of British Columbia
PO Box 9041 STN Prov Govt
Victoria, BC V8W 9E1



FILE NO. 0450-01

Dear Premier Horgan:

Re: City of Abbotsford, Resolution: Criminal Justice Reform in British Columbia

On behalf of Abbotsford City Council, I am requesting your favourable consideration and resolutions of support for Criminal Justice Reform in BC to enhance efforts to address the Lower Mainland Gang Conflict.

At the April 15, 2019 Council Meeting, Council approved the following resolution:

Resolution: Criminal Justice Reform in British Columbia

WHEREAS British Columbia currently has the highest threshold/charge approval standard in Canada in proceeding with charges and criminal prosecution of gangsters while communities across British Columbia's lower mainland have concurrently seen a year over year rise in gang-related homicide and violence;

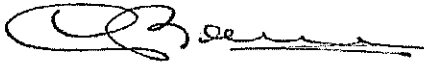
AND WHEREAS ongoing court delays favour the rights of the accused over the rights of victims and/or the community;

AND WHEREAS the Government of Canada committed \$328-million over 5 years beginning in 2018, and \$100-million annually thereafter to tackle the increase in gun related violence and gang activity in Canada as well as \$43 million annually in the National Crime Prevention Strategy to develop cost-effective ways to prevent crime among at-risk populations and vulnerable communities.

THEREFORE BE IT RESOLVED that the Mayor's Caucus/UBCM request that, in support of addressing the ongoing gang violence across the lower mainland of BC, the Province of BC and BC's Attorney General and Minister of Public Safety immediately begin working with the Government of Canada to take steps to explore initiatives to address issues within the British Columbia justice system including BC's restrictive charge approval standards, the ongoing high volume of court delays as well as measures to address community safety in support of the rights of all Canadians to live in safe communities.

We look forward to your support on this matter.

Yours truly,



Henry Braun
Mayor

- c. Hon. Mike Farnworth, Minister of Public Safety and Solicitor General
Hon. David Eby, Attorney General
Hon. Darryl Plecas, Speaker of the Legislative Assembly of British Columbia, MLA Abbotsford South
Simon Gibson, MLA, Abbotsford-Mission
Mike de Jong, MLA Abbotsford West
Council members
Peter Sparanese, City Manager
Mike Serr, Chief Constable, Abbotsford Police Department
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts
Canadian Association of Chiefs of Police
British Columbia Association of Police Boards

Councillors

R. Bruce Banman
 Les Barkman
 Sandy Blue
 Kelly Chahal

**CITY OF ABBOTSFORD**

Mayor, Henry Braun

Councillors

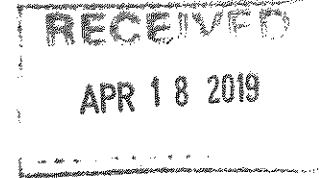
Brenda Falk
 Dave Loewen
 Patricia Ross
 Ross Siemens

April 18, 2019

File: 0530-03

Via Post and Email: premier@gov.bc.ca

Honourable John Horgan,
 Premier of British Columbia
 PO Box 9041 STN Prov Govt
 Victoria, BC V8W 9E1



File No. 0450-01

Dear Premier Horgan:

Re: City of Abbotsford, Resolution: Continued Widening of TransCanada Highway #1, through the Fraser Valley

On behalf of Abbotsford City Council, I am requesting your favourable consideration and resolutions of support for the continued widening of the TransCanada Highway #1, through the Fraser Valley.

At the April 15, 2019 Council Meeting, Council approved the following resolution:

Resolution: Continued Widening of TransCanada Highway #1, through the Fraser Valley

WHEREAS the critical congestion problems on the TransCanada Highway between the Fraser Valley and the Port Mann bridge continue to interrupt a safe, reliable and efficient multi-modal transportation network that supports employment and economic development movement of goods and services, as well as job creation for the Province of BC;

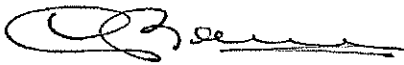
AND WHEREAS the Federal Government has already identified the continuation of the next phase of the TransCanada Highway 6-laning improvements from 216th street to the Whatcom Road interchange as a priority to expand markets for key local economic sectors, support thousands of residents in accessing employment, support the continued success of the Abbotsford International Airport, provide access to Universities, hospitals, aid in the reduction of greenhouse gas emissions, improve affordability of families, and support increased public safety through the reduction of traffic congestion:

THEREFORE BE IT RESOLVED that UBCM lobby the provincial government to prioritize funding toward the expansion of the TransCanada Highway through the Fraser Valley;

AND BE IT FURTHER RESOLVED that this funding be made a high priority of the government of British Columbia.

We look forward to your support on this matter.

Yours truly,



Henry Braun
Mayor

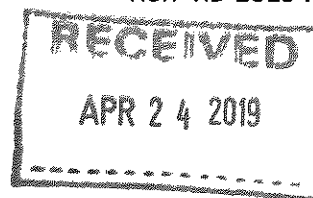
- c. Hon. François-Philippe Champagne, Minister of Infrastructure and Communities, Canada
Hon. Claire Trevena, Minister of Transportation and Infrastructure, BC
Hon. Darryl Plecas, Speaker of the Legislative Assembly of British Columbia, MLA Abbotsford South
Jati Sidhu, MP Mission-Matsqui-Fraser Canyon
Ed Fast, MP Abbotsford
Simon Gibson, MLA, Abbotsford-Mission
Mike de Jong, MLA Abbotsford West
Council members
Peter Sparanese, City Manager
Mike Serr, Chief Constable, Abbotsford Police Department
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts
Greater Vancouver Board of Trade
Vancouver Port Authority
Surrey Board of Trade

Office of the Chair
 Tel. 604 432-6215 Fax 604 451-6614

APR 23 2019

File: CR-12-01
 Ref: RD 2019 Mar 29

Mayor Neil Belenkie and Council
 Village of Belcarra
 4084 Bedwell Bay Road
 Belcarra, BC V3H 4P8



FILE NO. 0470-01

Dear Mayor Belenkie and Council:

Re: Office Development in Metro Vancouver's Urban Centres – 2018 Update

On behalf of Metro Vancouver Board of Directors, I am pleased to provide you with a copy of Metro Vancouver's *"Office Development in Metro Vancouver's Urban Centres – 2018 Update"* for your reference.

At its March 29, 2019 regular meeting, the Board of Directors of the Metro Vancouver Regional District (Metro Vancouver) received for information the report titled *"Office Development in Metro Vancouver's Urban Centres – 2018 Update"* and adopted the following resolution:

That the MVRD Board:

- a) *receive for information the consultant report attached to the report dated February 6, 2019, titled "Office Development in Metro Vancouver's Urban Centres - 2018 Update";*
- b) *endorse the recommendations for Metro Vancouver as set out on page 5 of the report dated February 6, 2019, titled "Office Development in Metro Vancouver's Urban Centres - 2018 Update", with the addition of the following:*
 - "8. Further to recommendations #2, #4, and #5, specifically outline the tools and best practices member municipalities can utilize to foster a greater share of office development in Regional City Centres; and*
 - 9. Metro Vancouver to take a leadership role in targeting a greater proportion of office development across all Regional City Centres and prepare a robust strategy to assist municipalities in meeting the employment goals in regional context statements, through a review of Regional Growth Strategy policy measures."; and*
- c) *distribute the report to member jurisdiction Councils for information.*

Actions to encourage office development in Urban Centres and areas well served by transit are key elements of *Metro Vancouver 2040: Shaping our Future (Metro 2040)*, the regional growth strategy. Regional policy direction in Metro 2040 responds to office projects developed outside of Urban Centre locations, such as in suburban office parks, which can have negative impacts on land use transportation patterns in the region.

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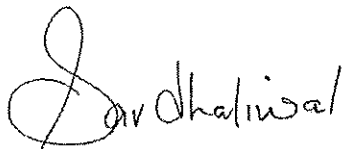
The 2018 *Office Development in Metro Vancouver's Urban Centres Report* is an update to the 2015 Office Development Inventory. It explores the factors that influence where office development locates in the region, the challenges and opportunities for locating office in the region's network of Urban Centres, and the issues and trends in office space to better inform government plans and policies. It is intended to be a resource for local governments, office developers, and others with an interest in encouraging office development in Urban Centres.

As of the end of 2018, the region had about 80 million square feet of office space located in close to 1,400 buildings larger than 10,000 square feet. Nearly 90% of that office space is located within Urban Centres, or within 400 metres of frequent bus or 800 metres of rapid transit service. The report identifies recent office development growth including low vacancy rates, market trends toward proximity to transit as well as significant growth in co-working facilities and open space office design, and provides an overview of current and future considerations for office development.

We hope this inventory provides useful information as you continue to strive to attract office development in your respective communities. Government policies, tools and economic development initiatives can influence office development decisions, and participation by all of us is required to successfully support new office development in Urban Centres and transit oriented locations across the region. We welcome the opportunity to continue to work with you in this regard.

If you have any questions, please contact Gord Tycho, Senior Planner, Regional Planning, by phone at 604-456-8805 or by email at Gord.Tycho@metrovancover.org.

Yours sincerely,



Sav Dhaliwal
Chair, Metro Vancouver Board

SD/CM/NC/gt

Encl: Report dated March 8, 2019, titled "Office Development in Metro Vancouver's Urban Centres – 2018 Update" (Doc #28955738)



VILLAGE OF BELCARRA

"Between Forest and Sea"

4084 BEDWELL BAY ROAD, BELCARRA, B.C. V3H 4P8

TELEPHONE 604-937-4100 FAX 604-939-5034

belcarra@belcarra.ca • www.belcarra.ca



April 26, 2019

Kevin Desmond
Chief Executive Officer
TransLink
#400-287 Nelson's Court
New Westminster, BC V3L 0E7

By email: kevin.desmond@Translink.ca

Dear Kevin Desmond:

Please be advised that at a Regular Meeting of Belcarra Council held April 24, 2019, it was the consensus of Council that Midden Road be blocked off at the entrance from Bedwell Bay Road. The closure will be temporary while discussion takes place with TransLink regarding moving the Bus Stops on Midden Road. It is anticipated that the temporary closure of Midden Road will occur on May 1, 2019.

Please advise if you require any further information.

Sincerely,

Lorna Dysart
Chief Administrative Officer

cc Geoff Cross, Vice President, Planning & Policy, TransLink
Steven Schaffrick, Division Manager, Metro Vancouver Regional Parks
Belcarra Mayor & Council

**TransLink**

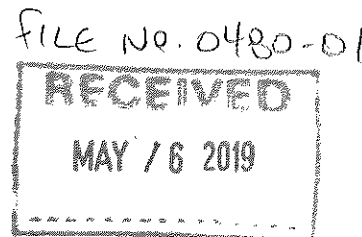
400 - 287 Nelson's Court
 New Westminster, B.C.
 V3L 0E7 Canada
 Tel 778.375.7500
 translink.ca

South Coast British Columbia
 Transportation Authority

May 3, 2019

Lorna Dysart, CAO
 4084 Bedwell Bay Road
 Belcarra, BC, V3H 4P8

Dear Lorna Dysart,

**Re: Closure of Midden Road in Village of Belcarra**

We have received your letter stating that as of May 1, 2019 Midden Road will be closed at the entrance of Bedwell Bay Road. As the Village of Belcarra and TransLink have previously agreed, two bus stops serving the 181 and 182, which are currently located on Midden Road, will be relocated to Bedwell Bay Road.

In order to facilitate the 181 and 182 route changes, Coast Mountain Bus Company (CMBC) staff have been working closely with staff from the Village of Belcarra to relocate the bus stops to existing eastbound and westbound flag stops on Bedwell Bay Road. On May 1, 2019 CMBC transit supervisors installed temporary signs on these bus stops notifying customers of the closures and of the location of the new 181 and 182 stops. CMBC is currently installing the permanent bus ID poles at the new bus stop locations.

TransLink is committed to and looks forward to continuing to work with the Village of Belcarra regarding transit service to Belcarra.

Sincerely,

Kevin Desmond
 Chief Executive Officer

cc: Geoff Cross, VP Transportation Planning & Policy, TransLink
 Steven Schaffrick, Division Manager, Metro Vancouver Regional Parks
 Belcarra Mayor & Council



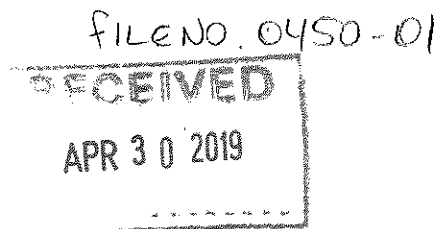
Office of the City Clerk

K. O'Connell, City Clerk
B. Zeinabova, Deputy City Clerk

2019 April 30

Lorna Dysart
Chief Administrative Officer
Village of Belcarra

Sent via email: ldysart@belcarra.ca




Dear Ms. Dysart:

SUBJECT: Appointments to E-Comm Board of Directors
New Business, Council Meeting 2019 April 29

Under the New Business portion of the 2019 April 29 Council meeting, Burnaby City Council adopted the following recommendations:

1. THAT the City of Burnaby nominate **Joe Keithley**, Burnaby City Councillor and **Brent Asmundson**, Coquitlam City Councillor, to represent the City of Burnaby, City of Coquitlam, City of New Westminster, City of Port Coquitlam, City of Port Moody and the Village of Belcarra on the E-Comm Board of Directors for the 2019-2020 term, such Board to be appointed by E-Comm shareholders at the June 20, 2019 Annual General Meeting; and,
2. THAT the City of Coquitlam, City of New Westminster, City of Port Coquitlam, City of Port Moody, the Village of Belcarra, and E-Comm be notified of the nominees put forward by the City of Burnaby.

Yours truly,


Blanka Zeinabova
Deputy City Clerk

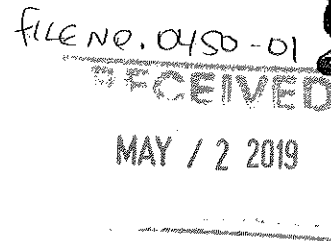
BZ:rj

The City of North Vancouver
OFFICE OF MAYOR LINDA BUCHANAN



May 1, 2019

Honourable Carole James
Minister of Finance and Deputy Premier
Room 153 Parliament Buildings
Victoria, BC
V8V 1X4



Re: Small Businesses Property Assessment and Taxation

Dear Minister James,

On April 8, 2019, the Council of the City of North Vancouver unanimously adopted a resolution to request that the Province undertake a review of the Province's small businesses property assessment and taxation.

More specifically, Council is requesting that a review of property assessment and taxation systems include:

1. a review of the "highest and best use" methodology for property assessment purposes to reduce the impact that this practice approach is having on small businesses in Metro Vancouver; and
2. a review of the impact of the current Province-wide non-residential flat rate for school property taxes and its impact on small business in Metro Vancouver.

Council's resolution requested that a copy of this letter be forwarded to North Shore Members of the Legislative Assembly, the Lower Lonsdale Business Improvement Association, the North Vancouver Chamber of Commerce and Metro Vancouver municipalities.

A copy of a report discussing these issues is attached for your information.

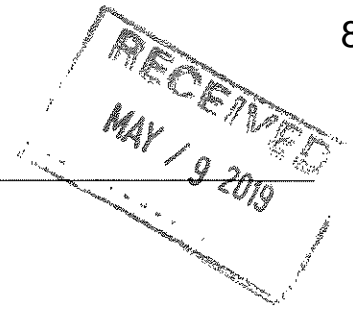
Thank you for your consideration of this resolution.

Sincerely,

Mayor Linda Buchanan
City of North Vancouver



CITY OF BURNABY
OFFICE OF THE MAYOR
MIKE HURLEY
MAYOR



FILE NO. 450-01

2019 May 02

Dear Mayor and Council:

Subject: Expanding Investment Opportunities
(Item No. 6(J), Reports, Council 2019 April 29)

Burnaby City Council, at the Open Council meeting held on 2019 April 29, received the above noted report and adopted the following recommendations, **AS AMENDED**:

1. THAT Council provide support for changes to the Community Charter to allow for expanded asset class investments under prudent investor rules.
2. THAT Council request support from other municipalities and regional districts for the requested changes to the Community Charter.
3. THAT Council submit a resolution, as outlined in Section 4.1 of this report, to the Union of British Columbia Municipalities, as outlined in this report.

In accordance with Recommendation No. 2, a copy of the report, containing text of the resolution, is *enclosed* for your information.

Burnaby City Council appreciates your support on this matter.

Yours truly,

A handwritten signature in black ink, appearing to read "M Hurley".

Mike Hurley
MAYOR



2580 Shaughnessy Street, Port Coquitlam BC, Canada, V3C 2A8
 Tel 604.927.5421 • Fax 604.927.5402
corporateoffice@portcoquitlam.ca



May 9, 2019

Via email: Jody.Robertson@ecomm911.ca

RECEIVED

MAY / 9 2019

E-COMM

Attn: Jody Robertson, Corporate Secretary
 3301 East Pender Street
 Vancouver, BC V5K 5J3

FILE NO. 0450-01

Dear Ms. Robertson:

SUBJECT: E-COMM BOARD OF DIRECTORS – NOMINATION FOR 2019-2020 TERM

The Council for the City of Port Coquitlam, at its Council Meeting of May 7, 2019, adopted the following resolutions:

1. *That the City of Port Coquitlam nominate Councillor Joe Kelthley, (City of Burnaby) and Councillor Brent Asmundson, (City of Coquitlam), to represent the City of Burnaby, City of Coquitlam, City of New Westminster, City of Port Coquitlam, City of Port Moody and the Village of Belcarra on the E-Comm Board of Directors for the 2019-2020 term, such Board to be appointed by E-Comm shareholders at the June 20, 2019 Annual General Meeting; and,*
2. *That E-Comm, the City of Burnaby, City of Coquitlam, City of New Westminster, City of Port Moody, and the Village of Belcarra be notified of the City of Port Coquitlam's nomination.*

If you have any comments or questions, I can be reached at josephg@portcoquitlam.ca or 604-927-5413.

Sincerely,

A handwritten signature in black ink, appearing to read "Gabriel Joseph".

Mr. Gabriel Joseph, B.Ed., MAPA
 Corporate Officer

/cd

cc: City of Burnaby
 City of Coquitlam
 City of New Westminster
 City of Port Moody
 Village of Belcarra