



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
April 24, 2019**



Minutes of the Regular Council Meeting for the Village of Belcarra held April 24, 2019 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paula Richardson, Administrative Services Assistant

Others in Attendance

Brandon Ma, Partner, KPMG
Andrew Bordignon, Senior Manager, KPMG
Nancy Gomerich, NG Consulting
Richard White, RWPAS Ltd.
Dan Watson, Brook Pooni Associates
Steve Shaffrick, Metro Vancouver Parks
Jay Sharpe, Fire Chief, Sasamat Volunteer Fire Department

1. CALL TO ORDER

Mayor Belenkie called the meeting to order at 7:00 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, April 24, 2019

Moved by: Councillor Clark
Seconded by: Councillor Drake

That the agenda for the Regular Council Meeting, April 24, 2019 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, April 8, 2019

Moved by: Councillor Begg
Seconded by: Councillor Drake

That the minutes from the Regular Council Meeting held April 8, 2019 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS**4.1** Farrer Cove Committee, Brian Ashford, Chair, Larry Carlsen, Vice-Chair, Sy Rogers, Lynda Spence, Bob Wilson

L. Dysart advised that the Farrer Cove Committee members are in attendance to answer any questions arising from the report.

Councillor Drake queried with regard to current access arrangement for Farrer Cove residents.

B. Ashford indicated that current access is through the gate to White Pine Beach. Residents have keys to the Park gate.

Discussion ensued with regard to the history of access to Farrer Cove.

Council thanked Farrer Cove Committee members for their work on this matter.

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That Council direct staff to work with all appropriate parties with respect to exploring mechanisms to secure long-term legal access to Farrer Cove.

CARRIED**4.2** Brandon Ma, Partner and Andrew Bordinon, Senior Manager, KPMG LLP, regarding Village of Belcarra Audit report

Mayor Belenkie welcomed the Auditors.

B. Ma gave a PowerPoint presentation providing an overview of the Audit Executive Summary.

Discussion ensued with regard to the Audit and the Major Road Network. N. Gomerich provided background on the process, as it occurred 5 years ago.

Moved by: Councillor Clark
Seconded by: Councillor Drake

That Council receive the Audit report for information.

CARRIED

Mayor Belenkie thanked the Auditors on behalf of management and Council for conducting the audit.

4.3 Nancy Gomerich, NG Consulting, report dated April 24, 2019 regarding 2018 Financial Statement Report

N. Gomerich provided a summary of the Financial Statement Report. Council asked pertinent questions. Discussion ensued.

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the 2018 Financial Statements be approved.

CARRIED

5. REPORTS

5.1 Nancy Gomerich, NG Consulting, report dated April 24, 2018 regarding 2019 Annual Tax Rates Bylaw No. 536, 2019.

N. Gomerich outlined the report. Discussion ensued.

Moved by: Councillor Begg
Seconded by: Councillor Drake

That "Village of Belcarra 2019 Annual Tax Rates Bylaw No. 536, 2019" be read for a First, Second and Third time.

CARRIED

5.2 Nancy Gomerich, NG Consulting, report dated April 24, 2019 regarding 2019 Financial Support Costs – Forecast Budget Overage

N. Gomerich outlined the report. Council asked pertinent questions. Discussion ensued.

Moved by: Councillor Drake
Seconded by: Councillor Clark

That the 2019 Financial Support Costs – Forecast Budget Overage report dated April 24, 2019 be received for information.

CARRIED

5.3 Lorna Dysart, Chief Administrative Officer, report dated April 24, 2019 regarding Metro Vancouver Regional District Water Connection Request

L. Dysart requested that R. White, Planner, outline the report.

R. White provided an overview and outlined discussions that took place with Metro Vancouver Parks which included Chief Sharpe, Sasamat Volunteer Fire Department. S. Shaffrick advised that the application is only for Belcarra Park Picnic Area.

Chief Sharpe noted that the protocol related to the City of Port Moody is outlined in the report. Discussion ensued.

Moved by: Councillor Drake
Seconded by: Councillor Clark

That Staff be authorized to provide Metro Vancouver with an interim water supply to enable the Belcarra Park Picnic Area to open and to provide a permanent water service as outlined in the Metro Vancouver Regional District Water Connection Request report; and

That the Village of Belcarra Water Servicing Agreement with the Metro Vancouver Regional District (Parks) dated April 25, 2019 be approved; and

That the Mayor and Chief Administrative Officer be authorized to sign the Agreement.

CARRIED

- 5.4 Lorna Dysart, Chief Administrative Officer, report dated April 24, 2019 regarding Village of Belcarra Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 537, 2019 – Temporary Use Permits

L. Dysart outlined the report. Discussion ensued.

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the Village of Belcarra Fees & Charges Bylaw No. 517, 2018 Amendment Bylaw No. 537, 2019 be read a first, second and third time.

CARRIED

- 5.5 Lorna Dysart, Chief Administrative Officer, report dated April 24, 2019 regarding Evangelical Laymen's Church "Tea Room" Background Report (TUP Application #TUP-2019-01)

D. Watson, Planner, provided an update on the Evangelical Laymen's Church (ELC) "Tea Room" Temporary Use Permit Application. Planning is underway with the ELC Architect for ELC to hold a Public Information Meeting on Saturday, May 11, 2019 from 2:00 pm to 5:00 pm at the Evangelical Laymen's Church site. Ongoing discussions are taking place with the City of Port Moody, Metro Vancouver Parks and Anmore with regard to this matter.

Moved by: Councillor Drake
Seconded by: Councillor Wilder

That the report dated April 24, 2019 regarding the Temporary Use Permit (TUP) Application for Evangelical Laymen's Church be received for information; and
That the Evangelical Laymen's Church be permitted to host bread and tea gatherings in April, May, and June 2019, while a TUP application is reviewed, subject to safety considerations being met; and
That staff be directed to process an OCP amendment to enable Temporary Use Permits in the Village; and
That staff be directed to consider a rezoning application and OCP amendment for the Evangelical Laymen's Church Lands should an application be received; and
That Metro Vancouver, the City of Port Moody, and the Village of Anmore be provided with copies of this report.

CARRIED

- 5.6 Lorna Dysart, Chief Administrative Officer, report dated April 24, 2019 regarding Belcarra Wildfire Protection Plan Information Report

L. Dysart outlined the report. Discussion ensued.

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the Belcarra Wildfire Protection Plan Information Report dated April 24, 2019 be received for information.

CARRIED

- 5.7 Lorna Dysart, Chief Administrative Officer, report regarding Village of Belcarra Fees & Charges Bylaw No. 517, 2018 Amendment Bylaw No. 538, 2019 – Film Permit Fees

L. Dysart outlined the report. Council asked pertinent questions.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That the Village of Belcarra Fees & Charges Bylaw No. 517, 2018 Amendment Bylaw No. 538, 2019 be read a first, second and third time.

CARRIED

- 5.8 Bernie Serné, Superintendent of Public Works, verbal report dated April 24, 2019 regarding Village of Belcarra Wildlife Vector Control (Bear) Bylaw No. 535, 2019

B. Serné outlined the report. Considerable discussion ensued. It was noted that an education program for residents will be beneficial for public awareness.

Moved by: Councillor Begg

Seconded by: Councillor Drake

That the Village of Belcarra Wildlife Vector Control (Bear) Bylaw No. 535, 2019 be read a first, second and third time.

CARRIED

- 5.9 Bernie Serné, Superintendent of Public Works, report dated April 24, 2019 regarding Drainage Study Phase 2

B. Serné outlined the report. It was noted that the work will only proceed if grant approval is received.

Moved by: Councillor Begg

Seconded by: Councillor Drake

That Council endorse Phase 2 of the Drainage Study; and

That Council direct staff to apply for a Union of British Columbia Municipalities (UBCM) Asset Management Planning Program (AMPP) grant opportunity for up to \$15,000 for Phase 2 of the Drainage Study estimated at \$50,000; and

That Council direct staff to apply for an 80% grant (\$28,000) on the remainder, from the Federation of Canadian Municipalities (FCM) Asset Management Program when it becomes available for the Phase 2 of the Drainage Study; and

That the Village of Belcarra commit to conducting the following activities in its proposed project submitted to UBCM - AMPP:

- Data Collection
- Reporting
- Site Visits
- Inspection of culvert to complete drainage asset inventory and condition assessments.

CARRIED

5.10 Bernie Serné, Superintendent of Public Works, report dated April 24, 2019 regarding Public Access to the Village Hall

B. Serné outlined the report. Considerable discussion ensued with regard to Public Access to the Village Hall. Administration continues to work on security matters related to access. The donation of furniture was offered. Furniture may be accepted at the time the Hall is available for public use.

Moved by: Councillor Wilder
Seconded by: Councillor Begg

That the Village Hall be available for Public access during regular hours when it is not required for Village business; and

That "phase in" of the Hall use occur along with the development of an education program for residents; and

That keys to the Hall be provided to residents upon request at the cost of \$20.00 per key.

CARRIED

5.11 Bernie Serné, Superintendent of Public Works, report dated April 24, 2019 regarding Bus Route Relocation Off Midden Road

B. Serné outlined the report. Considerable discussion ensued. Mayor Belenkie outlined discussions with TransLink that are under way.

Moved by: Councillor Drake
Seconded by: Councillor Begg

That Council approve the cost of \$5,500 to relocate the shelter and construct 2 bus pads at the cost of \$34,500.

DEFEATED

Mayor Belenkie, Councillors Begg, Clark, Drake and Wilder voted in opposition

It was the consensus of Council that Midden Road be blocked off at the corner of Midden Road and Bedwell Bay Road and that TransLink be advised.

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

6.1 Mayor Belenkie, verbal report regarding an alternative Transit Service for the Village than TransLink.

Mayor Belenkie provided an overview of using, as an alternate Transit service, an airport limo type vehicle service. He noted that it is a dedicated ride hailing service with a 16 seat sprinter van with scheduled school service in the morning and afternoon. Bowen Island is exploring a similar pilot project. Mayor Belenkie noted that this verbal report is for information only.

6.2 Councillor Clark, follow up to Town Hall Meeting held March 21, 2019

C. Clark outlined the report. She noted that this request has no budget impact. Discussion ensued with regard to Bylaw Enforcement and the implementation of the signage.

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That Council approve the installation of approximately 15 signs at Midden Road, Bedwell Bay Road and Belcarra Bay Road; and

That staff contact Metro Vancouver Parks to request installation of a new, more detailed sign to replace the current signage at the Belcarra Park Thermal Plant that states "parking and access only" for Belcarra Park, Jug Island and all trails.

CARRIED

Councillor Begg voted in opposition

7. BYLAWS

No items presented.

8. CORRESPONDENCE / PROCLAMATIONS

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That correspondence items 8.1 to 8.7 be received.

CARRIED

ACTION ITEMS**8.1** Crystal Dunahee, President, Child Find BC, dated April 17, 2019 regarding Proclamation for National Missing Children's Month and Missing Children's Day

An invitation to Child Find BC to participate in Belcarra Day will be extended.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That Council proclaim May as Missing "Children's Month" and May 25, 2019 as "Missing Children's Day" in the Village of Belcarra

CARRIED

INFORMATION ITEMS**8.2** Tri-Cities Pride Society, Board of Directors, dated April 2, 2019 regarding Support in Aiding Our Communities.**8.3** Michael Morden, Mayor, City of Maple Ridge, dated April 5, 2019 regarding support for a resolution regarding the Erosion of Democratic Elected Government**8.4** Neil Belenkie, Mayor, Village of Belcarra, dated April 9, 2019 regarding letter to the City of Port Moody Mayor & Council regarding the David Avenue Connector**8.5** John McEwen, Mayor, Village of Anmore, dated April 10, 2019 regarding letter to the City of Port Moody Council regarding the Future of the David Road Right of Way and the Possibility of Removing the Road Right of Way**8.6** Sav Dhaliwal, Chair, Metro Vancouver Board, dated April 15, 2019 regarding the 2018 Regional Parking Study – Key Findings (full report available in the Village Office)

- 8.7 Council Committee Meeting Minutes as follows:
- a) Farrer Cove Committee Meeting Minutes – March 13, 2019
 - b) Water System Capacity for Fire Protection Committee Meeting Minutes – March 19, 2019
 - c) Tree Committee Meeting Minutes – March 20, 2019

9. NEW BUSINESS

No items presented.

10. PUBLIC QUESTION PERIOD

No items presented.

11. ADJOURNMENT

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That the April 24, 2019 Regular Meeting be adjourned at 9:50 pm.

CARRIED

Certified Correct:



Neil Belenkie
Mayor



Lorna Dysart
Chief Administrative Officer