



**VILLAGE OF BELCARRA
Special Council Agenda
Village Hall
Wednesday, April 3, 2019
2:00 PM**



COUNCIL

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

1. CALL TO ORDER

Mayor Neil Belenkie will call the meeting to order.

2. APPROVAL OF THE AGENDA

2.1 Special Council Meeting, April 3, 2019

Recommendation:

That the agenda for the Special Council Meeting, April 3, 2019 be approved as circulated.

3. REPORTS

3.1 Lorna Dysart, Chief Administrative Officer, report dated April 3, 2019 regarding a 'Planning and Building Inspection Agreement' with the Village of Anmore

Recommendation:

That Council approve a 'Planning and Building Inspection Agreement' between the Village of Anmore and the Village of Belcarra; and
That the Mayor and Chief Administrative Officer be authorized to sign the Agreement.

4. ADJOURNMENT

Recommendation:

That the April 3, 2019 Special Council Meeting be adjourned.



COUNCIL REPORT

Date: April 3, 2019
From: Lorna Dysart, Chief Administrative Officer
Subject: **Planning and Building Inspector Services Agreement**

Recommendation

That Council approve a 'Planning and Building Inspection Agreement' between the Village of Anmore and the Village of Belcarra; and
That the Mayor and Chief Administrative Officer be authorized to sign the Agreement.

Purpose

To approve an agreement between the Village of Anmore and the Village of Belcarra for the sharing of services with the Anmore Planning and Building Inspector.

Background:

Pursuant to Section 13 of the *Community Charter*, municipalities may provide a service in another municipality so long as it first obtains consent of the Council of the other municipality and, in giving such consent, the other municipality may establish terms and conditions of such services.

Both the Mayors' and Chief Administrative Officers' for the Villages of Anmore and Belcarra have agreed to an opportunity for the municipalities to share staff services. The Village of Anmore has more staff than the Village of Belcarra and currently have the ability to share Planning and Building Inspector services on a part time basis.

As a 'pilot project' Martin Greig, the Building Inspector, for the Village of Anmore, will be hired to work on a specific Building Permit Application. Terms and conditions of the work related to the day and hours will be determined by the Chief Administrative Officer in conjunction with the Building Inspector.