



**VILLAGE OF BELCARRA
REGULAR COUNCIL AGENDA
VILLAGE HALL
April 8, 2019
7:00 PM**



COUNCIL

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

1. CALL TO ORDER

Mayor Neil Belenkie will call the meeting to order.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, April 8, 2019

Recommendation:

That the agenda for the Regular Council Meeting, April 8, 2019 be approved as circulated.

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, March 11, 2019

Recommendation:

That the minutes from the Regular Council Meeting held March 11, 2019 be adopted.

3.2 Special Council Meeting, April 3, 2019

Recommendation:

That the minutes from the Special Council Meeting held April 3, 2019 be adopted.

4. DELEGATIONS AND PRESENTATIONS

5. REPORTS

5.1 Lorna Dysart, Chief Administrative Officer, Verbal Report regarding an amendment to the Council Meeting schedule to change the Council Meeting from Monday, April 29, 2019 to Wednesday, April 24, 2019

Recommendation:

That Council approve an amendment to the Council Meeting schedule to change the Council Meeting from Monday, April 29, 2019 to Wednesday, April 24, 2019.

- 5.2** Lorna Dysart, Chief Administrative Officer, report dated April 8, 2019 regarding Memo from the District of North Vancouver Chief Administrative Officer to the Belcarra Chief Administrative Officer regarding Belcarra Water Supply Scenarios

Recommendation:

That Council receive for information the memo dated March 1, 2019 from the District of North Vancouver Chief Administrative Officer to the Belcarra Chief Administrative Officer regarding Belcarra Water Supply Scenarios

- 5.3** Bernie Serné, Superintendent of Public Works, report dated April 8, 2019 regarding West Road and Bedwell Bay Road – Guard Rails and Signage Request

Recommendation:

That staff install a hazard marker near the intersection of West Road and Bedwell Bay Road at a cost of approximately \$400.00.

- 5.4** Bernie Serné, Superintendent of Public Works, report dated April 8, 2019 regarding Village of Belcarra Wildlife Vector Control (Bear) Bylaw No. 535, 2019

Recommendation:

That the Village of Belcarra Wildlife Vector Control (Bear) Bylaw No. 535, 2019 be read a first, second and third time.

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

- 6.1** Councillor Clark, Summary of Town Hall Meeting held March 21, 2019 regarding Resident Only Parking
- 6.2** Councillor Drake, Belcarra Day Committee, Feather Flags & Belcarra's 40th Anniversary

7. BYLAWS

8. CORRESPONDENCE/PROCLAMATIONS

Recommendation:

That correspondence items 8.1 to 8.13 be received.

ACTION ITEMS

- 8.1** Janet Andrews, Secretary – Treasurer, New Westminster & District Labour Council, dated March 11, 2019 regarding the Declaration of April 28, 2019 as the official "Day of Mourning for Workers Killed and Injured on the Job"

Recommendation:

That Council declare April 28, 2019 as the official "Day of Mourning for Workers Killed and Injured on the Job".

- 8.2** Suzana Cardoso, Development Assistant, Eagle Ridge Hospital Foundation, dated March 18, 2019 regarding Eagle Ridge Hospital Foundation (ERHF) Silent Auction Request

Recommendation:

That Council donate an auction prize valued at \$300 to the Evening of Caring Gala; and

That a ticket for one Council member and their guest be purchased if requested.

INFORMATION ITEMS

- 8.3** Lisa Helps, Mayor, City of Victoria, copies of letters dated March 6, 7 & 13, 2019 to Premier John Horgan requesting favourable consideration and resolutions of support which have been forwarded for Endorsement at the Union of BC Municipalities (UBCM) Convention as follows:
- a) The Extension of Vacancy Taxation Authority to Local Governments
 - b) Provincial Universal School Food Program
 - c) Permanent Residents to Vote in BC Municipal Elections
 - d) Safer Drug Supply to Save Lives in British Columbia
 - e) Observed Inhalation Sites for Overdose Prevention
- 8.4** Lisa Helps, Mayor, City of Victoria, a copy of a letter dated March 7, 2019 to BC Municipalities and Regional Districts Requesting favourable consideration and resolutions of support for Recovering Municipal Costs Arising from Climate Change which, has been forwarded for Endorsement at the Union of BC Municipalities (UBCM) Convention
- 8.5** Lisa Helps, Mayor, City of Victoria, a copy of a letter dated March 13, 2019 to Union of BC Municipalities (UBCM) Members Requesting favourable consideration and resolutions of support for Shifting Investment to Low-Emission Transportation which will be forwarded for Endorsement at the Union of BC Municipalities (UBCM) Convention
- 8.6** Charlotte Dawe, Conservation & Policy Campaigner, Wilderness Committee, dated March 14, 2019 regarding Support for the Creation of the South Okanagan – Similkameen National Park Reserve (Full report available at the Village Office)
- 8.7** Gene Sobolewski, Mayor, Bonnyville, Alberta, dated March 18, 2019 regarding an Invitation to Join the Coalition of Canadian Municipalities for Energy Action
- 8.8** Mike Hurley, Mayor, City of Burnaby, copy of a letter to Honourable Carole James dated March 19, 2019 regarding Property Assessment and Taxation Systems (Full report available at the Village Office)
- 8.9** Mayor Phillip Germuth, District of Kitimat, dated March 25, 2019 regarding a Request for Local Governments to Support C.O.R.E.Y Motorcycle Safety
- 8.10** Tracey Takahashi, Deputy Corporate Officer, City of Port Moody, dated March 27, 2019 regarding Support for a “Greenhouse Gas Limits for New Buildings” Resolution (Full report available at the Village Office)

8.11 Council Committee Meeting Minutes as follows:

- a) Water System Capacity for Fire Protection Committee Meeting Minutes – February 19, 2019
- b) Farrer Cove Committee Meeting Minutes – February 20, 2019
- c) Revenue Generation Committee Meeting Minutes – February 26, 2019
- d) Tree Committee Meeting Minutes – February 27, 2019

8.12 Squamish Nation, Memorandum dated April 3, 2019 regarding Squamish Nation's Governance Structure, Designated Council Representatives, and Communications Protocol

8.13 Brian and Carol Hirsch, Belcarra Residents, dated April 3, 2019 regarding Submission to Council regarding Short Term Rentals

9. NEW BUSINESS

10. PUBLIC QUESTION PERIOD

11. ADJOURNMENT

Recommendation:

That the April 8, 2019 Regular Meeting be adjourned.



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
March 11, 2019**



Minutes of the Regular Council Meeting for the Village of Belcarra held March 11, 2019 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Bernie Serné, Superintendent of Public Works
Paula Richardson, Administrative Services Assistant

1. CALL TO ORDER

Mayor Belenkie called the meeting to order at 7:00 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting, March 11, 2019

Moved by: Councillor Wilder
Seconded by: Councillor Drake

That the agenda for the Regular Council Meeting, March 11, 2019 be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting, February 25, 2019

Moved by: Councillor Clark
Seconded by: Councillor Wilder

That the minutes from the Regular Council Meeting held February 25, 2019 be adopted.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

No items presented.

5. REPORTS**5.1** Lorna Dysart, Chief Administrative Officer, a verbal report regarding appointment of Council members as Bylaw Enforcement Officers.

L. Dysart provided a verbal report regarding the appointment of Council members as Bylaw Enforcement Officers. Considerable discussion ensued with regard to Council members being appointed as Bylaw Enforcement Officers.

Moved by: Councillor Drake

Seconded by: Councillor Begg

That Mayor Belenkie, Councillor Begg and Councillor Clark be appointed as Bylaw Enforcement Officers.

The motion was WITHDRAWN
with consent of the Mover and Seconder

L. Dysart advised that the Bylaw Enforcement Officer also works at the Waste and Recycle Depot (WARD). When she is at work, the Bylaw Enforcement Officer will be available for Council members to contact when a traffic violation is observed.

5.2 Lorna Dysart, Chief Administrative Officer, report dated March 11, 2019 regarding Hamber Island Subdivision Application – Resolution to authorize Statutory Rights of Way for drainage, snow clearing, and turnaround

L. Dysart outlined the Subdivision Application for Hamber Island and the Resolution to authorize the Statutory Rights of Way for drainage, snow clearing and turnaround. Discussion ensued with Council asking pertinent questions.

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That Council authorize the Mayor and Chief Administrative Officer to sign two Statutory Rights of Way documents related to the proposed subdivision of the Saito Lands, which consist of the following existing lots:

- DL 4992 Group 1 NWM District
- DL 4991 Group 1 except part subdivided by plan 52302
- Lot 38 DL 229 and 4991 Group 1 NWP 52302
- Lot 11 Block 10 DL 229 Group 1 NWP 1095

CARRIED

5.3 Lorna Dysart, Chief Administrative Officer, report dated March 11, 2019 regarding a Proposed Designated Anchorage Area (DAA) Program

L. Dysart outlined the report. Mayor Belenkie noted he had discussed this matter with Naomi Horsford, Manager, Municipal and Stakeholder Relations at the Port of Vancouver. Discussion ensued.

Moved by: Councillor Drake

Seconded by: Councillor Clark

That the Chief Administrative Officer work in a collaborative manner with Naomi Horsford, Manager, Municipal and Stakeholder Relations, Port of Vancouver, to bring back a Council report and a proposed contract on developing a Designated Anchorage Area (DAA) Program for Bedwell Bay, and other potential areas.

CARRIED

5.4 Lorna Dysart, Chief Administrative Officer, report dated March 11, 2019 regarding Resident Use of the Village Hall

L. Dysart outlined the Resident Use of the Village Hall report. Council discussed security of the office and protecting the server equipment located in a closet room in the Village Hall. L. Dysart noted that additional security measures are being implemented.

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That the Chief Administrative Officer continue to work towards implementing a Resident Use of the Village Hall Plan; and

That the Plan and Terms of Use for the Village Hall be prepared for Council approval.

CARRIED

6. REPORTS FROM MAYOR AND COUNCIL COMMITTEE REPRESENTATIVES

6.1 Speculation Tax

Mayor Belenkie outlined progress to date with regard to the Speculation Tax. Significant media coverage has taken place regarding the efforts of the Mayor and Residents.

6.2 Metro Vancouver

Mayor Belenkie provided an update on meetings with Metro Vancouver and TransLink.

6.3 Council Committees

Council Committee Representatives provided updates as follows:

Councillor Begg – Water Committee

Councillor Clark – Tree Committee

Councillor Drake – Belcarra Day Committee

Councillor Wilder – Revenue Committee & Farrer Cove Committee

It was noted that approved Committee Minutes will be included on Council Agendas for information.

7. BYLAWS

7.1 Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 530, 2019

L. Dysart noted that the Zoning Amendment Bylaw received first and second reading on February 11, 2019. The notice for the Zoning Amendment Bylaw appeared in the TriCity News as required by the Local Government Act.

Moved by: Councillor Begg

Seconded by: Councillor Drake

That “Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 530, 2019” be read a third time; and

That “Village of Belcarra Zoning Bylaw No. 510, 2018, Amendment Bylaw No. 530, 2019” be adopted.

CARRIED

7.2 Village of Belcarra 5 Year Financial Plan 2019 – 2023 Bylaw No. 531, 2019

Moved by: Councillor Drake

Seconded by: Councillor Wilder

That “Village of Belcarra 5 Year Financial Plan 2019 – 2023 Bylaw No. 531, 2019” be adopted.

CARRIED

7.3 Village of Belcarra Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 532, 2019

L. Dysart outlined a clerical error on the Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 532, 2019 that has been corrected.

Moved by: Councillor Clark

Seconded by: Councillor Drake

That “Village of Belcarra Fees and Charges Bylaw No. 517, 2018 Amendment Bylaw No. 532, 2019” be adopted

CARRIED

8. CORRESPONDENCE / PROCLAMATIONS

Moved by: Councillor Drake

Seconded by: Councillor Clark

That correspondence items 8.1 to 8.4 be received.

CARRIED

INFORMATION ITEMS

8.1 Danyta Welch, Manager, Local Government Program Services, UBCM, dated February 21, 2019 regarding 2018 Asset Management Planning Program (Municipal Roads Condition Assessment – Phase 2)

8.2 Honourable Selina Robinson, Minister of Municipal Affairs and Housing, dated February 22, 2019 regarding TransLink

8.3 Jay Sharpe, Fire Chief, Sasamat Volunteer Fire Department, dated March 6, 2019 regarding 2018 Sasamat Volunteer Fire Department Call-Out Statistics fire

8.4 Sandra Chapman, Belcarra Resident, dated March 7, 2019 regarding New Parking Bylaw

9. NEW BUSINESS**9.1 Resident Only Parking**

Councillor Drake noted that deferral of the Council Report, dated February 12, 2019 regarding Residential Only Parking within the Village resulted in discomfort amongst Council.

Discussion ensued with regard to affirming the ability of Council members to have clear discussion and to be able to express their views without criticism. As a newly elected Council working together for four months, they agreed to be respectful of others views and perspectives.

Mayor Belenkie noted that he will lead by example.

10. PUBLIC QUESTION PERIOD

Mary Begg, Belcarra Resident, expressed her appreciation to staff for all their work on setting up the Council Committees.

11. ADJOURNMENT

Moved by: Councillor Wilder

Seconded by: Councillor Clark

That the March 11, 2019 Regular Meeting be adjourned at 8:15 pm.

CARRIED

Certified Correct:

Neil Belenkie
Mayor

Lorna Dysart
Chief Administrative Officer



**VILLAGE OF BELCARRA
SPECIAL COUNCIL MINUTES
VILLAGE HALL
April 3, 2019**



Minutes of the Special Council Meeting for the Village of Belcarra held April 3, 2019 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Paula Richardson, Administrative Services Assistant

1. CALL TO ORDER

Mayor Belenkie called the meeting to order at 2:00 pm.

2. APPROVAL OF THE AGENDA

2.1 Special Council Meeting, April 3, 2019

Moved by: Councillor Drake
Seconded by: Councillor Clark

That the agenda for the Special Council Meeting, April 3, 2019 be approved as circulated.

CARRIED

3. REPORTS

3.1 Lorna Dysart, Chief Administrative Officer, report dated April 3, 2019 regarding a 'Planning and Building Inspection Agreement' with the Village of Anmore

L. Dysart outlined the report. Discussion ensued with regard to the Building Inspector who will be on vacation. This contract allows staff from the Village of Anmore to assist with a pilot project in his absence. An amendment to the Fees and Charges Bylaw allows for contracted work to be charged back to the builder / resident.

Moved by: Councillor Begg
Seconded by: Councillor Drake

That Council approve a 'Planning and Building Inspection Agreement' between the Village of Anmore and the Village of Belcarra; and
That the Mayor and Chief Administrative Officer be authorized to sign the Agreement.

CARRIED

4. ADJOURNMENT

Moved by: Councillor Drake
Seconded by: Councillor Wilder

That the April 3, 2019 Regular Meeting be adjourned at 2:13 pm.

CARRIED

Certified Correct:

Neil Belenkie
Mayor

Lorna Dysart
Chief Administrative Officer



COUNCIL REPORT

Date: April 8, 2019
From: Lorna Dysart, Chief Administrative Officer
Subject: Memo from the District of North Vancouver Staff to Belcarra Chief Administrative Officer regarding Belcarra Water Supply Scenarios

Recommendation

That Council receive for information the memo dated March 1, 2019 from the District of North Vancouver staff to the Belcarra Chief Administrative officer regarding Belcarra Water Supply Scenarios

Purpose

To provide Council with an overview of potential water servicing scenarios related to the Belcarra Water Supply Scenarios.

Background

Mayor Belenkie and the Chief Administrative Officer met with the Chief Administrative Officer from the District of North Vancouver with a view to receiving an overview of potential water servicing scenarios to and for the Village.

The main topics discussed included:

- a) Development Impact
- b) Parks Impact
- c) Fire fighting

It is noted in the memo that assumptions have been made when considering these concepts which will likely impact technical feasibility and costs estimates.

Attachment A – District of North Vancouver Memo



Memo

March 1, 2019

TO: Laurna Dysart, CAO Belcarra
Park and Facilities

DNV GM Engineering,

FROM: Manager Utilities.

SUBJECT: Belcarra Water Supply Scenarios

This memo provides an overview of potential water servicing scenarios to and for the Village of Belcarra (VOB).

The VOB system was designed to meet current and future customer peak demands and fire flow of 30 L/s for 1 hour. A water servicing agreement permits the VOB to draw up to a maximum flow rate of 21 L/s from the DNV system at a facility on Strathcona Road. In this manner the DNV is a bulk water supplier to the VOB

With regard to recent discussion about exploring increasing DNV supply and expanding the VOB system I have listed some concepts and comments.

Development Impact.

1. **Addition of 50-100 SFR within existing served area.** The original design criteria included projected population growth from 700 in 2006 to 1,200 in 2025. It appears the existing VOB system at the existing DNV supply rate is sufficient to accommodate an additional 100 SRF with little to no VOB or DNV capital upgrade impact.
2. **Supply Extension to Ferrer Cove.** Ferrer Cove was not considered in the original design criteria. If supplied from the VOB system there will likely be VOB capital upgrades (piping, pumping and reservoir) estimated at \$2.5 – 3.5M. A new submarine feed from DNV Woodlands community to Ferrer Cove would require significant DNV and VOB capital works estimated at \$8-12M.

Parks Impact.

3. **Metro Belcarra Park demand increase fourfold.** The original design criteria included Metro park use but did not include projected future increases. A fourfold increase in peak demand would likely trigger the need for VOB

system capital upgrades likely in the form of reservoir and servicing expansions. The estimated upgrades are valued at \$0.75 – 1.5M.

4. **Service Extension to Camp Sasamat & White Pine Beach.** The original design criteria included anticipated demands for Camp Sasamat and White Pine Beach, (and Belcarra Picnic A, Picnic Area Restaurant and Woodhaven Camp) therefore the existing system likely could accommodate the demand without significant capital upgrades to the existing VOB or DNV system.

Fire Fighting.

5. **Increase DNV peak supply flow to 30L/s or 60 L/s.** Preliminary modeling shows that the DNV system is likely capable of supplying 30 or 60 L/s at the existing VOB feed without immediate impact to the DNV system. Upgrades to the VOB system would be required. Further modeling is required to identify long term capital upgrade impacts to DNV system. Preliminary estimated capital upgrades to the VOB system is \$2-3M.
6. **Marine Salt Water Fire Fighting System.** An independent marine supplied system dedicated to fire fighting while technically feasibly could entail a parallel system with estimated costs of \$5-10M. A 'portable' system (fixed pumping with piping assembled when and where needed) would be less expensive but has response time and service reach limitations.
7. **Marine Support:** Membership in the local ship to shore support service could be explored. Response time and reach limitations would be a consideration. While not a first response solution it may augment the existing system and offer options. Annual membership begins at \$40k.

Assumptions have been made when considering these concepts which will likely impact technical feasibility and costs estimates.

Reference:

EDOC # 778047. Village of Belcarra Potable Water Study Preferred Option Pre-Design. Final Draft October 2006.



COUNCIL REPORT



Date: April 8, 2019
From: Bernie Serné, ASCT, Superintendent of Public Works
Subject: **West Road and Bedwell Bay Road - Guard Rail and Signage Request**

Recommendation

That staff install a hazard marker near the intersection of West Road and Bedwell Bay Road at a cost of approximately \$400.00.

Background

Staff received a letter dated March 8, 2019 requesting Guardrail and Signage at Bedwell Bay Road and West Road.

The Village in 2018 started a 3 year program installing guardrails along Bedwell Bay road at a cost of \$30,000.00. The project is 50% funded by Translink through the Major Road Network and Bike (MRNB) grant in the locations identified in the 2017 Road Asset Management Plan. Five locations of guardrail were installed in 2018, with others planned in 2019 and 2020.

During the snow event on February 22, 2019 a vehicle having trouble navigating Bedwell Bay Road slid off onto West Road. The Village has received a communication from a concerned resident asking if guardrail could be installed in this location. Approximately 24M (80') of guardrail could be installed at an estimated cost of \$8,000.

Historically vehicles have gone off Bedwell Bay Road in many locations, generally attributed to speed and inattentiveness. Therefore, guardrails cannot be placed in every location where vehicle have gone off the road and must be reviewed by either a study or a review.

Conclusion

The BC Ministry Of Transportation and Infrastructure Roadside Barrier Index was applied to this location and concluded it did not warrant the installation of a guardrail. The roadside drop off was marginal and traffic volumes were low. Advance signage is already in place to warn drivers of the curve and side road.

Bedwell Bay Road is on a down grade and cambered towards West Road which may exacerbate the driving condition. Having West Road susceptible to vehicles sliding off Bedwell Bay Road is not ideal, but manageable at proper speeds and equipment.

Options

Install hazard marker and 24 meters of guard rail for approximately \$8,400.00.

Attachments:

- a) Letter from resident dated March 8, 2019

Robson Road
Belcarra BC
March 8, 2019



Bernie Serné
Superintendent of Public Works
Village of Belcarra

Re: West Road and Bedwell Bay Road – guardrail and signage.

Dear Bernie,

As per our discussion of the bank at the intersection of West Road and Bedwell Bay Road, I am writing to let you know that I am still concerned with this section of our roadway.

I feel that the bank at this intersection warrants top priority for installation of a guardrail. Even though it is not a huge drop off, I feel it is a combination of the slope of the road as it curves at the bottom of a hill. Coupled with newcomers' confusion about direction of the road that makes it an unsafe area.

Recently a car went over the bank after slipping in winter conditions. This is the third car that I personally know of that has gone over this bank since I have lived in the village. Fortunately all drivers were not seriously injured but three incidents warrant a re-look at the area.

Last year I suggested a sign showing that the road curves at this spot and was very pleased that you installed a sign further east alerting drivers to the upcoming turn in the road. While this is good, I feel there needs to be a warning sign alerting drivers to stay left at this intersection. Please consider installing a guardrail along the bank and a road direction warning sign at the post.

I am pleased with recent installation of guardrails along Bedwell Bay Road and glad that you have applied for more funding for this important project. The new signs in the village are excellent as are the cat's eyes on the centerline. Keep up the great work in our Village.

Sincerely,

Attachments:

1. Photo of bank at West/Bedwell Bay roads
2. Suggested guardrail and warning sign
3. Map of location with suggested guardrail and warning sign.





West Rd at Bedwell Bay
Suggestion for signage and guard rail
- March 2019



at bottom of hill road slopes
opposed to the curve

suggest guardrail

suggest warning sign



COUNCIL REPORT



Date: April 8, 2018

From: Bernie Serné, ASCT, Superintendent of Public Works

Subject: Village of Belcarra Wildlife and Vector Control (Bear) Bylaw No. 535, 2019

Recommendation

That the Village of Belcarra Wildlife and Vector Control (Bear) Bylaw No. 535, 2019 be read a first, second and third time.

Background

When wildlife issues occur in Belcarra, staff direct the caller with the information to the Provincial Wildlife Service. Many referrals are received by the Conservation Office and priority is established (i.e. bears near schools etc.). A bear wandering down a road looking food is normally not considered a high risk. A reduction in Conservation Officers plus a change in legislative focus means it is unlikely that Conservation Officer will respond to report of a bear sighting. It is important that residents become Bear Aware and ensure that their behaviour does not exacerbate the problem, such as leaving garbage out.

Excellent sources of the information on this subject are: the BC Ministry of Forests, Lands, Natural Resource Operations and Rural Development Bear Smart website, the Bears In BC website, and the Belcarra website summary page on the Do's and Don'ts of living with bears.

The Provincial "Wildlife Act" deals specifically with attractants and empowers a Conservation Officer to ticket offenders. When residents notice improperly stored or loose garbage they may take photos then / or make calls for enforcement to the Provincial Conservation Officer at 1-877-952-7277. There must be proof of where an attractant originates.

Bylaws from Coquitlam, Maple Ridge, Port Coquitlam and Port Moody mostly deal with vermin ("Vectors"), or with the Municipalities curbside collection and garbage cans attracting Wildlife, which in turn makes it easier to identify the source of the attractant. A Village bylaw that resembles other Municipalities and Province's would need to clearly establish the source and may require trained personnel - and that can be easier said than done.

Conclusion

Wildlife matters are administered by the Provincial Wildlife Act and enforced by Conservation Officers trained and equipped to deal with enforcement and dangerous wildlife.

“Bear and other Wildlife Awareness / Village Pride” did not garner many votes (1 or 3) at the Town Hall meetings nor is it included in the 2019 Corporate Strategic Plan.

Attachments:

- 1) Village of Belcarra Wildlife and Vector (Bear) Control Bylaw No. 535, 2019



**VILLAGE OF BELCARRA
WILDLIFE AND VECTOR CONTROL (BEAR)
BYLAW NO. 535, 2019**



**A BYLAW FOR THE PREVENTION OF WILDLIFE ATTRACTANTS AND VECTOR
CONTROL AGAINST THE SPREAD OF DISEASES**

WHEREAS pursuant to Part 2, Div. 1, Sec 8 (3) (k), and Part 3 (Div. 6 (47)) of the *Community Charter*, Council for the Village of Belcarra has authority to regulate in relation to animals;

AND WHEREAS the Council for the Village of Belcarra considers that it is desirable to protect the health of the public by requiring owners and occupiers of property in the Village to prevent their property from becoming infested by vectors that may spread disease;

NOW THEREFORE the Council for the Village of Belcarra in open meeting lawfully assembled, enacts as follows:

1. Citation

1.1 This bylaw may be cited as the “Wildlife and Vector Control Bylaw No. 535, 2019”

2. Severability

2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed, and the remainder of this bylaw is deemed to have been adopted without the severed section, subsequent, paragraph, subparagraph, clause or phrase.

3. Definitions

3.1 In this bylaw:

“**Attractant**” means any substance which could reasonably be expected to attract Wildlife or does attract Wildlife including but not limited to household refuse, kitchen waste, food products, beverage containers, barbecue grills, pet food, bird feed, diapers, grease barrels, fruit, oil and other petroleum products and chemical products;

“**Village**” means the Village of Belcarra;

“**Owner**” means any person who is the registered owner, or owner under agreement, of real property, and includes any person in actual or apparent possession of real property under a lease, licence or other agreement with another owner;

“**Parcel**” means any lot, block or other area in which land is held or into which it is subdivided, but does not include a highway;

“**Pathogen**” means an organism capable of causing disease in humans, animals or plants;

“**Property**” means any parcel of land in the Village;

“**Receptacle**” means a household, light commercial, municipal, yard waste or special receptacle;

“Vector” means a carrier organism that is capable of transmitting a pathogen from one facility, waste source, product or organism to another facility, waste source, product or organism including but not limited to mice, rats and mosquitoes;

“Wildlife” means birds and any mammal not normally domesticated, including but not limited to bears, bobcats, cougars, coyotes, foxes, racoons, deer and skunks;

“Wildlife Resistant Container” means a solid waste container and device whose material and construction is of sufficient strength and design so as to prevent access by Wildlife during storage and which has been accepted as such by the British Columbia Conservation Foundation;

“Wildlife Resistant Enclosure” means a fully enclosed structure consisting of walls, roof and door(s) made of sufficient design and strength so as to prevent access by Wildlife and for clarity includes garage, shed or other structure that is inaccessible to Wildlife.

4. Prohibitions

4.1 No Owner or Occupier of Property within the Village shall cause, permit or allow a nuisance to be caused by the presence of Wildlife or Vectors on that Property.

4.2 No Owner or Occupier of Property shall cause, permit or allow:

- a. any building or improvement;
- b. any brush, trees, weeds or other growths;
- c. any water, whether moving or standing; or
- d. any other condition on that Property to provide food, shelter, or breeding conditions

that could attract Wildlife or a Vector.

4.3 Except as provided in section 4.4, no person shall knowingly or willingly feed, or in any manner provide or furnish access to food or any other edible substance, to any Wildlife.

4.4 Bird feeders must be suspended on a cable or other device and in such a manner that they are inaccessible to Wildlife other than birds. The area below a bird feeder shall be kept free of the accumulation of seed and debris from the bird feeder at all times.

4.5 Every Owner or Occupier of Property within the Village shall ensure that:

- a) all fruit on trees or bushes be harvested immediately upon ripening;
- b) all fallen fruit from trees or bushes be removed immediately;
- c) bee hives are inaccessible to Wildlife;
- d) grease containers are inaccessible to Wildlife;
- e) outdoor refrigerators or freezers are inaccessible to Wildlife;
- f) dairy products and proteins are not put into compost piles;
- g) garbage and organic containers are inaccessible to Wildlife; and
- h) Wildlife resistant containers that are stored outside on the Property are locked.

4.6 Every Owner or Occupier of Property within the Village shall prevent or cause to be prevented the infestation by vermin or other destructive insects or animals.

5. Offence and Penalty

- 5.1 Every person who violates a provision of this bylaw, or who consents, allows or permits an act or thing to be done in violation of a provision of this bylaw, or who neglects to or refrains from doing anything required to be done by a provision of this bylaw, is guilty of an offence and is liable to the penalties imposed under this bylaw, and is guilty of a separate offence each day that a violation continues to exist.
- 5.2 Every person who commits an offence is liable for a fine of up to \$500.00 and not exceeding the maximum allowed by the Local Government Bylaw Notice Act.

READ A FIRST TIME on

READ A SECOND TIME on

READ A THIRD TIME on

ADOPTED by the Council on

Neil Belenkie
Mayor

Lorna Dysart
Chief Administrative Officer

This is a certified true copy of Village of Belcarra
Wildlife and Vector (Bear) Control Bylaw No. 535, 2019

Chief Administrative Officer



VILLAGE OF BELCARRA
Town Hall Summary – March 21, 2019
Hosted by Councillor Carolina Clark
Resident Only Parking Within the Village



Residents Present: 47
 Start Time: 7:00 pm
 Adjourned at 8:50 pm

Recommendations: see page 9

The topic of discussion was *Resident Only Parking* ("ROP") within the Village. This item was deferred at the Council Meeting held February 25, 2019 in order for Council to obtain resident feedback, options and solutions. (Agenda Item 5.2, A & B).

The increase in the amount of visitors coming to *Belcarra Regional Park* has brought issues relating to parking around the Village. This increase in traffic has created inconvenience for some residents while causing safety concerns for others.

At the Town Hall meeting, Residents were encouraged to find and discuss different options to deal with these issues. In addition to discussion of ROP within the Village, the following were suggested as possible solutions:

- seasonal Resident Only Parking (e.g. May 1 to September 30)
- address problematic areas only while leaving the rest of the Village status-quo
- status-quo (i.e. no change) for the whole Village

Upon some discussion, it was decided that Seasonal ROP would be difficult to enforce. This may confuse people that visit the Village all year and the added expense to put new signs and replace the existing ones would be cost prohibitive. The attendees agreed to focus on the remaining options.

The following suggestions and concerns were brought forward by the residents in attendance:

- Focus only on problematic areas making them resident or permit parking only
- Have a tow truck called in during our busiest days in addition to the Bylaw Officer
- Improve the parking pass system to allow for more flexibility; have the passes serial numbered as opposed to license plate number. The permit should be transferable so people may use the same pass in different cars.
- The number of permits should not be limited in order to provide for guests, etc.
- Enforce the signs that are already in place
- It was pointed out by many how this is just an issue only during a few weeks out of the year for such radical solution like Resident Only Parking
- Concerns about staff having to spend too much time issuing and managing permits for the whole village
- ROP is too awkward and too restrictive
- Concerns and uncertainty about Port Moody's plans to remove a considerable amount of parking spots by Sasamat Lake

- Some pointed out that we are not a gated community i.e. we do not live in an exclusive resort
- Trial run for problematic parking areas only
- Questions arose of the tickets issued to date what was the ratio of staff time vs revenue; cost effective?
- Staff in the Kubota should issue tickets during their rounds, especially on days where our Bylaw Officer is not available
- Explore turning the old tennis court into a parking lot (belongs to Metro Vancouver)
- More education for non-residents to use Transit
- Dialogue with Anmore and Deep Cove as to how they are handling permit parking and signage
- Educate residents on Marine Avenue between Young Road & Kelly not to park on Marine Avenue but to use their driveways (some residents were asked to move their vehicles as they were not Marine Avenue residents) – Marine Avenue is municipal land and not exclusive except where permit only
- Not many complaints on Marine Avenue north of Kelly Road - not problematic on the street with exception being the turn around and lower Tatlow Trail
- Make it clear e.g. paint white lines at the bus area at Salish/Robson to distinguish where parking would be permitted
- Issuing tickets should be practical; unusual or non-sensical ticketing serves no purpose and should be avoided

After a lot of discussion majority of the residents in attendance agreed that Council should address the problematic areas only, while leaving the rest of the Village on status-quo. The residents also recognized that **enforcement** is the key to make sure we will be able to solve this problem regardless of which direction Council decides to take.

Residents of South Marine Avenue spoke on how they rely on the road shoulder parking since their properties have no on-property parking; their families have been there since 1950's. They commended the Village for putting the ROP but they suggested aggressive towing enforcement, particularly on summer weekends. They also recommended a sign at the entrance of West Road stating "No Public Parking".

After lengthy discussion, the majority of residents in attendance agreed that Council should address the problematic areas only, while leaving the rest of the Village as status-quo. The residents also recognized that enforcement is the key to make sure we will be able to solve this problem regardless of which direction Council decides to take.

The following roads were identified as problematic areas that should be addressed:

- Midden Road
- South Marine
- Bedwell Bay – between the tennis courts and Midden Rd
- Belcarra Bay

At the end of the night the residents were asked to vote on their favorite option by a show of hands. The results were:

- Status-quo: **2 votes**
- Address Problematic areas only: **39 votes**
- Resident Only Parking throughout the Village: **0 votes**

A small number of residents did not vote.

Due to school spring break, a large number of residents were not able to attend the meeting, so they expressed their concerns and suggestions via email, phone calls or Messenger. An overwhelming majority of those residents spoke in favor of addressing the problematic areas only. Not one was in favour of ROP.

Below are some suggestions from residents that could not attend the meeting:

- Have a 'drop-off' spot close to the water access zones for launching kayaks and canoes, for residents and general public
- Request from Metro Vancouver Parks for signage to be placed before the 3-way stop on Bedwell Bay that states 'PARKING AND ACCESS ONLY for Belcarra Park, Jug Island and all trails directing traffic to Tum-Tumay-Wheuton Drive to alleviate visitors from entering the Village
- Have the old windshield stickers back

SIGNAGE:

There was a lot of discussion regarding no parking signs. It was explained to the residents that it is up to the municipality to decide how many signs should be placed and where. We can place as many or as little signs as we want. That being said, Councillor Clark and Councillor Wilder informed the residents that after a lengthy discussion with the Superintendent of Public Works and the Chief Administrative Officer, it was advised that one sign at the entrance of the Village would not be enough to efficiently enforce ROP. Staff also informed that signs should follow the Ministry of Transportation and Highways guideline, which is what most municipalities do, with No Parking or Permit Only signs placed at intervals of 40m (for 50KM zones minimum 40m) depending on visibility and road conditions.

Councillor Clark contacted other municipalities to learn more on how they enforce their ROP or permit parking areas, and they all seem to follow the same guideline staff suggested we do, that is with signs placed every 30m-40m with their residential parking permit displayed on their vehicle dashboard.

Please refer to end of report for pictures from other municipalities signs.

BYLAW:

In 2018, the previous Council implemented a new "Traffic and Parking Regulation Bylaw No. 518, 2018" and "Bylaw Notice Enforcement Bylaw No. 520, 2018" enabling staff to staff to enforce parking offenders by issuing tickets for violations. These Bylaws were written in a way that allows the Superintendent of Public Works to place, replace or alter any traffic signs in any location, without Council approval or any amendments to the parking bylaw.

It was noted that if Council decides to go with the option of addressing problematic areas only, then no amendments to the existing bylaw are necessary.

If Council decides to go with the Resident Only Parking, the existing bylaw will need to be amended.

The residents in attendance were advised that a full report would be presented at the next Council meeting and published on the website with the agenda.

I would like to thank the residents who attended the Town Hall meeting as well as the ones who took their time to send in feedback via email, phone calls, etc.

I also would like to thank Councillor Bruce Drake for all his help setting up the hall and to Councillor Liisa Wilder for assisting me in hosting this meeting as well as taking the minutes.

Respectfully submitted,

Councillor Carolina Clark



Anmore



Anmore has signs all over the village. They were placed 40 m or so apart. Nearly every side street has a bigger sign stating: 'absolutely no street or shoulder parking anywhere you will be towed' once you entered

the streets you will find many more smaller signs with the No Parking symbol and arrows. They are also placed every 30m or so. Every street there is like that. There are no signs at the entrance of the village that states “Resident Parking only”. On Sunnyside Road and East Road you will find many more no parking signs, also placed every 30m or so from each other.





Anmore

Deep Cove



Deep Cove, sign placed at the entrance of a street that allows resident only parking. Along that same street, only one small block long, there are many other smaller signs. I counted 21 regulatory signs just for that one block.



Deep Cove – Resident parking pass







Deep Cove, 2hr parking signs along the main road.

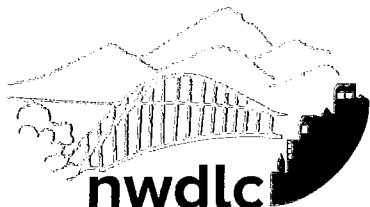
Recommendations:

It was noted that after receiving a lot of feedback from residents, my recommendation is to address only the problematic areas.

- 1) Midden Road – Resident and Permit Parking only on both sides of the street;
- 2) Bedwell Bay Road – from after the Tennis Courts all the way down to Midden Road, place No Parking signs on both or only one side of the road;
- 3) South and West Marine Avenue – more enforcement for the current Resident Only Parking area of Marine Avenue as well as the emergency turn around;
- 4) Belcarra Bay Road – allow parking only where you can fit a car with the wheels off the pavement. Parking Off Pavement and No Parking signs;
- 5) Staff to contact Metro Parks for a new, more detailed sign to replace the current signage at the Belcarra Park Thermal Plant. A sign stating Parking and Access Only for Belcarra Park, Jug Island and all trails, at Metro Parks expense;
- 6) Parking Passes – provide stickers to residents if that is the preference. Additional parking pass system that is not specific to any vehicle plate number but could be transferred from car to car, allowing more flexibility for residents who own more than one vehicle and may be used by their visitors;
- 7) Develop an agreement with a towing company to remove vehicles parked in the turnarounds or anywhere that may impede emergency vehicles
- 8) Approve the purchase of approximately 10 signs at the cost of \$325.00 per sign for a total of \$3,250.00.

feather flags

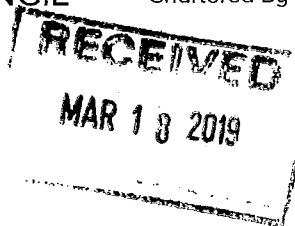




March 11, 2019

NEW WESTMINSTER & DISTRICT LABOUR COUNCIL

Lori Mayhew, President
Janet Andrews, Secretary-Treasurer
Chartered By The Canadian Labour Congress



Mayor Neil Belenkie
Village of Belcarra
4084 Bedwell Bay Road
Belcarra, BC V3H 4P87

FILE NO. 0630-01

Dear Mayor Belenkie and members of Council,

The New Westminster & District Labour Council represents over 60,000 affiliated union members in 14 communities in the Lower Mainland. On behalf of our members and their families living and/or working in your community, we request your Council declare **April 28th** as the official "*Day of Mourning for Workers Killed and Injured on the Job*".

We also request that Council **observe one minute of silence** in the Council Chambers at the evening Council meeting **on or before April 28th**.

In 1984 our national organization, the Canadian Labour Congress, introduced the annual day of remembrance for workers killed and injured on the job. April 28th was chosen because this was the day that the third reading took place for the first comprehensive Workers' Compensation Act (Ontario 1914) in Canada. The "Workers Mourning Day Act" (Bill C223) became law on February 1, 1991, an Act which states "the day of April 28th shall be respected as the day of official recognition". The day of recognition was proclaimed by the government of British Columbia in 1989.

Our focus this year is safety for all workers because "*One is too many, no one should die on the job.*" Recent Canadian research demonstrates that work-related fatalities could be as much as 10 to 13 times higher than official data indicates. Workers deserve to arrive home safely at the end of their workday, and given that workplace deaths are fundamentally preventable, then indeed, one is too many. This year we join the CLC in calling on all governments to enforce the laws, including the Westray provisions in the Criminal Code, and occupational health and safety laws because worker death and injury impact not only our families but also our communities.

There will be remembrances across Canada on April 28th for workers who have been killed on the job, and to recognize those who have suffered from workplace injury, accident or disease. On April 28th we mourn for those who have died from workplace accidents or disease but we also recommit ourselves to fight for the living.

If your Council **issues proclamations**, a copy of our Proclamation is enclosed to assist Council in endorsing the "Workers Day of Mourning".

We thank-you for your leadership in your workplace by encouraging your staff to **observe one minute of silence at 11:00 a.m. on April 28th**.

Sincerely,

Janet Andrews
Secretary- Treasurer

JA/cb

Phone: 604-291-9306 NWDLC@SHAWCABLE.COM
105-3920 Norland Avenue, Burnaby, BC V5G 4K7

NWDLC NWDLC.CA

Subject: FW: Eagle Ridge Hospital Foundation (ERHF) Silent Auction Request
Attachments: Auction Donation Form 2019_Fillable.pdf

FILE NO. 500-02

From: Cardoso, Suzana
Sent: Monday, March 18, 2019 4:28 PM
Subject: Eagle Ridge Hospital Foundation (ERHF) Silent Auction Request

475 Guildford Way Port Moody, BC V3H 3W9
 erhf.ca | info@erhf.ca | 604.469.3128

March 18, 2019

Connie Esposito
 Village of Belcarra
 4084 Bedwell Bay Road
 Belcarra, British Columbia V3H 4P8

Dear Connie,

Re: Eagle Ridge Hospital Foundation (ERHF) Silent Auction Request

Thank YOU so much for your generosity last year in contributing to ERHF's event auctions – we truly appreciate your commitment and support! My letter today is intended to invite you to participate once again in one (or both) of our signature fundraising events:

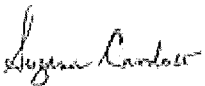
- The Ryan & Lucas Johansen Charity Golf Classic being held Tuesday, July 9, 2019
- The 29th Annual Evening of Caring Gala being held Saturday, September 28, 2019

In 2018, together the Ryan & Lucas Johansen Charity Golf Classic and Evening of Caring Gala, raised over \$1.2 million for the greatest needs of Eagle Ridge Hospital. Generous donors such as you helping us offer compelling silent and live auctions at these events allow us to continue to provide legendary health care to the thousands of Tri-Cities, Anmore and Belcarra residents who come through our doors each year.

At this time, please consider contributing a gift (or two!) to these silent auctions again for 2019. Enclosed is a donation form, should you choose to participate. We would be happy to provide any additional information and/or answer any questions you may have - please contact Suzana Cardoso at 604-469-3128 or by email at suzana@erhf.ca.

Thank you in advance for your continued support of the Eagle Ridge Hospital Foundation. Your support means we can continue on our mission to raise funds and awareness to improve the health of our community!

Best Regards,



Suzana Cardoso
 Development Assistant
 Eagle Ridge Hospital Foundation
<https://erhf.ca/>

P.S. Mark your calendar - we hope to see you at our events as well!

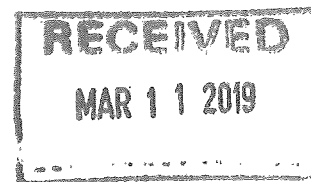
THE CITY OF VICTORIA



OFFICE OF THE MAYOR

FILE NO. 0450-01

March 6, 2019,



Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the extension of vacancy taxation authority to local governments.

At the January 17, 2019 Council Meeting, Council approved the following resolution:

WHEREAS the Province of British Columbia responded to a housing affordability crisis in 2016 with legislation empowering the City of Vancouver to introduce a surtax on vacant residential properties, resulting in \$38-million in revenues for that community in 2018 and creating a strong disincentive to leaving properties vacant;

AND WHEREAS communities across British Columbia face housing affordability pressures, while a portion of the housing supply in all communities remains vacant, including properties that have remained derelict for years or decades;

AND WHEREAS vacant and derelict buildings pose substantial risks in terms of public safety in communities, as well as liveability and desirability for nearby and adjoining neighbourhoods and properties;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia extend the authority to introduce a surtax on vacant residential properties to local governments across British Columbia, providing communities with the discretion to decide whether to introduce an additional tax to discourage vacant and derelict buildings, and encourage the occupancy, maintenance, and improvement of buildings to address housing affordability and public safety.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

THE CITY OF VICTORIA



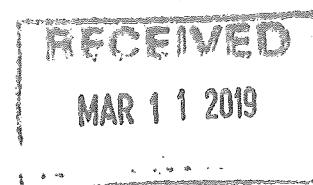
OFFICE OF THE MAYOR

cc. Honourable Carole James, Minister of Finance
Honourable Selina Robinson, Minister of Municipal Affairs & Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

THE CITY OF VICTORIA



file No. 0450-01
OFFICE OF THE MAYOR



March 7, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the provincial universal school food program.

At the February 7, 2019 Committee of the Whole Meeting, Council approved the following resolution:

WHEREAS almost 500,000 individuals in BC experience food insecurity, and Canada remains one of the only Organization for Economic Co-operation and Development (OECD) nations without a national school food program. And, Canada's current patchwork of school food programming reaches only a small percentage of students.

WHEREAS school food programs have been shown to increase children's consumption of vegetables, fruits and other healthy foods and decrease the consumption of unhealthy ones; improve students' mental health, including reductions in behavioural and emotional problems; improve cognitive skills and increase scholastic success.

THEREFORE BE IT RESOLVED that UBCM advocate to the provincial government for a Universal Healthy School Food Program that will enable all students in BC to have access to healthy meals at school, building on existing programs and including food education to serve culturally appropriate, local, sustainable food to the fullest extent possible.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

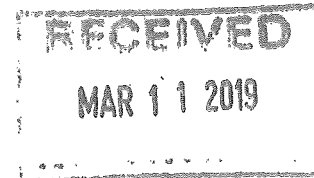
cc. Honourable Rob Fleming, Minister of Education
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

FILE NO. 0450-01



March 7, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for permanent residents to vote in BC municipal elections.

At the February 14, 2019 Council Meeting, Council approved the following resolution:

WHEREAS the Province of British Columbia has the governing authority to implement electoral legislative changes including allowing for Permanent Residents to vote in municipal elections;

AND WHEREAS more than 45 countries have granted Permanent Residents some form of voting rights — including seven jurisdictions in the U.S. and 25 European Union countries; and 11 municipalities in Canada are working toward extending local election voting rights to Permanent Residents;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia to make the necessary changes to allow Permanent Residents to vote in municipal elections in Victoria and other municipalities.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

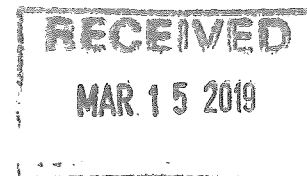
cc. Honourable Selina Robinson, Minister of Municipal Affairs & Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

FILE NO. 0450-01



March 13, 2019

Dear Premier Horgan,

I am writing on behalf of Victoria City Council to request favourable consideration and resolutions of support for a safer drug supply to save lives in British Columbia.

At the February 7, 2019 Council Meeting, Council approved the following resolution:

Resolution: Safer Drug Supply to Save Lives British Columbia

WHEREAS It has been two years since BC declared a public-health emergency due to increased overdoses, yet the death toll for those consuming substances continues to rise due to an unpredictable and highly-toxic drug supply;

WHEREAS people with opioid use disorder, a chronic relapsing medical condition, are at high risk of overdose-related harms including death;

WHEREAS an estimated 42,200 people inject toxic substances in British Columbia;

WHEREAS it is not possible for the treatment system to rapidly increase services fast enough to manage this number of people as "patients" within a medical treatment model given the many challenges in achieving and retaining the people on opioid use disorder treatment;

WHEREAS people at risk of overdose in British Columbia do not have access to a safer alternative to the unpredictable, highly-toxic drug supply;

THEREFORE BE IT RESOLVED THAT, in an effort to save lives and reduce harm due to an unpredictable and highly-toxic drug supply, and as part of a holistic response to the public-health emergency, including prevention, treatment, and recovery, that the Province of British Columbia work with local communities, Health Authorities across the Province, the Ministry of Mental Health and Addictions, and the Ministry of Health ensure that people at risk of overdose harm have access to safer alternatives.

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

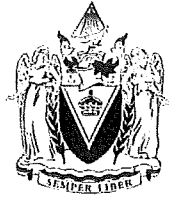
We look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. Honourable Adrian Dix, Minister of Health
Honourable Judy Darcy, Minister of Mental Health and Addictions
Honourable Selina Robinson, Minister of Municipal Affairs and Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

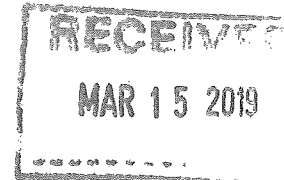
THE CITY OF VICTORIA



OFFICE OF THE MAYOR

FILE NO. 0450-01

March 13, 2019



Dear Premier Horgan,

I am writing on behalf of Victoria City Council to request favourable consideration and resolutions of support for observed inhalation sites for overdose prevention.

At the February 7, 2019 Council Meeting, Council approved the following resolution:

Resolution: Observed Inhalation Sites for Overdose Prevention

WHEREAS British Columbia is currently experiencing an unprecedented public health emergency due to an unpredictable and highly-toxic drug supply;

WHEREAS smoking or inhalation is the second most common mode of consumption among all people who have died from a suspected illicit drug overdose and the most common mode of consumption among men and those between the ages of 15 and 29;

WHEREAS observed consumption services (i.e. supervised consumption services and overdose prevention services) are evidence-based harm reduction approach shown to reduce overdose-related harm;

WHEREAS there is not adequate access to observed consumption services that provide space for inhalation where communities are facing crisis;

THEREFORE BE IT RESOLVED THAT to ensure that people at risk of overdose across B.C. have access to observed consumption services that provide space for inhalation, that the Province of British Columbia work through local communities, Health Authorities across the Province, the Ministry of Mental Health and Addictions and the Ministry of Health to fund and provide these services as part of a holistic response to the public-health emergency, including prevention, treatment, and recovery.

We look forward to your support on this matter.

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

Sincerely,

A handwritten signature in cursive script, appearing to read 'Lisa Helps'.

Lisa Helps
Victoria Mayor

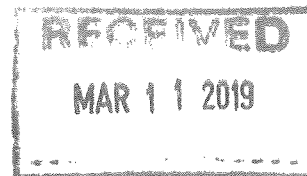
cc. Honourable Adrian Dix, Minister of Health
Honourable Judy Darcy, Minister of Mental Health and Addictions
Honourable Selina Robinson, Minister of Municipal Affairs and Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

FILE NO. 0450-01



March 7, 2019,

To All British Columbia Municipalities and Regional Districts;

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for recovering municipal costs arising from climate change.

At the January 17, 2019 Council Meeting, Council approved the following resolution:

WHEREAS local governments are incurring substantial costs in relation to the impacts of climate change, including volatile weather patterns, drought, wildfires, erosion and other impacts;

AND WHEREAS it is fiscally prudent to recover these costs from corporations that have profited from the burning of fossil fuels, with knowledge that these economic activities contribute to climate change;

THEREFORE BE IT RESOLVED THAT UBCM explore the initiation of a class action lawsuit on behalf of member local governments to recover costs arising from climate change from major fossil fuels corporations;

AND BE IT FURTHER RESOLVED THAT the Province of British Columbia consider legislation to support local governments in recovering costs arising from climate change from major fossil fuel corporations.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

FILE NO. 0450-01

RECEIVED

MAR 15 2019

March 13, 2019

Dear Member Local Government,

On behalf of Victoria City Council, I am requesting your favourable consideration and resolutions of support for shifting investment to low-emission transportation.

At the January 31, 2019 Council Meeting, Council approved the following:

Resolution: Shifting Investment to Low-Emission Transportation

WHEREAS the Prime Minister of Canada and the Premiers of BC and most provinces signed the Pan-Canadian Framework on Clean Growth and Climate Change in 2016, endorsing a policy shift that could substantially reduce greenhouse gas (GHG) pollution from transportation while funding public transit improvements, including inter-city and commuter bus and rail service;

AND WHEREAS the transportation sector is the second-largest contributor of GHG pollution in Canada, representing 23% of total emissions;

THEREFORE BE IT RESOLVED that local governments call on the Governments of Canada and British Columbia to fully implement their commitment in the Pan-Canadian Framework on Clean Growth and Climate Change, to shift investments "from higher to lower-emitting types of transportation".

We look forward to your support on this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lisa Helps".

Lisa Helps
Victoria Mayor

cc. The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
AVICC and UBCM Member Local Governments



**WILDERNESS
COMMITTEE**

NATIONAL OFFICE
46 E. 6th Avenue,
Vancouver, BC V5T 1J4

Toll Free: 1-800-661-9453
In Vancouver: (604) 683-8220
WildernessCommittee.org

VANCOUVER • VICTORIA • WINNIPEG • TORONTO



March 14, 2019

Dear Mayor and Council,

FILE NO. 230-01
RECEIVED
MAR 25 2019

Almost 60 per cent of wildlife populations in Canada are declining and the number of species at risk in Canada is growing rapidly. We need action now to protect the species who are not yet at risk and recover ones who are.

The South Okanagan-Similkameen is key to protecting over 65 federally listed species at risk who call this region home. This part of the country is unlike any other part of Canada with its distinct ecosystems hosting unique, rare and endangered plants and animals.

That is why the South Okanagan-Similkameen National Park Reserve must become a reality. Without protection through a national park reserve there will be more development, increased cattle grazing and vineyard expansion which may ultimately change the landscape beyond repair and the species living there could be lost forever.

The Okanagan Nation Alliance support the park reserve and will be co-managing the park along with the governments of B.C. and Canada. The South Okanagan-Similkameen is the Syilx/Okanagan Nation's traditional territory and this national park reserve is an important step towards reconciliation. We must support the Okanagan Nation Alliance by assisting them in the creation of a national park reserve.

Will you support the creation of the South Okanagan-Similkameen National Park Reserve?

Read our latest publication and contact me at 778-903-3992 or charlotte@wildernesscommittee.org to discuss these issues further.

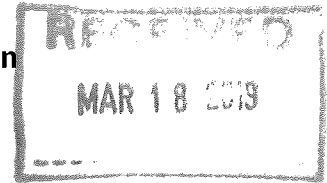
Thank you for ensuring we're doing all we can, together, to protect species at risk and wilderness across the country.

For the wildlife,

Charlotte Dawe | Conservation & Policy Campaigner

March 18th, 2019

Re: Invitation to join the Coalition of Canadian Municipalities for Energy Action



FILE No. 0450-01

Dear fellow municipal leaders,

We are writing today as an engaged coalition of individual municipalities who are engaging the federal government and broader public to discuss our unique municipal concerns with Bill C-69, *'An Act to enact the Impact Assessment Act and the Canadian Energy Regulator Act, to amend the Navigation Protection Act and to make consequential amendments to other Acts'*.

As municipal leaders, we are concerned with the impacts this legislation may have on our own communities; local business, families, and workers. We are bringing this message to the federal government in the Senate, House of Commons, and political leaders to ensure that our reasoned voice on this issue is heard. We strongly feel it is important that we as municipalities, who are on the front line in working with the public, speak up about what impacts may be felt locally if this legislation is passed in its current form, including unintended consequences to municipalities across Canada.

In view of this, a number of concerned municipalities in Canada have come together to form the Coalition of Canadian Municipalities for Energy Action. While there are other stakeholders currently involved on this issue, we feel it is vital that we as independent municipalities can bring our own voice forward on this issue, focused solely on discussing C-69 and its impact on our local municipalities.

We are planning on widening on ongoing grassroots campaign to deliver our concerns to decision-makers in Ottawa over the coming weeks and months. There are a number of avenues through which this will occur, and opportunities for our coalition of municipalities to be involved and let their constituents know they are engaged on this issue.

We invite your municipality to join this coalition. The cost for each member to join is \$1000. Please consider joining the coalition to help send a message to Ottawa on C-69 on behalf of your constituents. Attached is an outline of our ongoing and planned efforts that you would be joining.

Thank you for your consideration,

Gene Sobolewski
Mayor, Bonnyville

Coalition of Canadian Municipalities for Energy Action – An Overview

The coalition is purely representative of local municipalities in Canada that want to raise their legitimate concerns around potential impacts of Bill C-69 in their regions. The Coalition has partnered with Municipal Advocacy Solutions (part of national advocacy firm Impact Public Affairs), to coordinate our efforts and maximize our visibility with decision-makers and the public. More information on Municipal Advocacy Solutions can be found here: www.municipaladvocacysolutions.ca

As part of our current efforts, the coalition is:

- Preparing to appear before the Senate Committee on Energy, the Environment, and Natural Resources and outline our unique concerns
- Develop Media engagement locally and in Ottawa to get our message out
- **Hosting a broad day of meetings with relevant decision-makers at Parliament Hill May 1st and 2nd**
- Growing the energytowns.ca website with new members and a contact widget for our constituents to directly reach out to relevant political stakeholders

By joining this coalition, you and your municipality will benefit with:

- Inclusion in our campaign focused solely around C-69 and its impacts on local municipalities
- Addition of your municipality branding on our engagement's documents, the energytowns.ca website, and other materials
- Access to briefing materials and key messaging on this issue
- Participation in ongoing political action updates
- Ability to take part in our Parliament Hill day May 1st and 2nd in Ottawa to meet with political leaders and amplify our message
- Potential to coordinate local appearances before the Senate committee on Energy as it travels across Canada
- Ability to engage with local and regional media as well as the coalition's national media engagement, including access to media briefing materials and engagement support

If you are interested in joining the coalition or would like to discuss these efforts further, please **contact Christian von Donat at Municipal Advocacy Solutions:**

Email: Christian@impactcanada.com

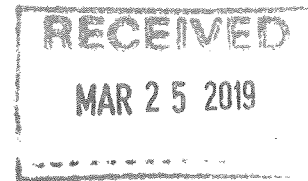
Office: 613-317-2850

Cell: 613-408-0498





CITY OF BURNABY
OFFICE OF THE MAYOR
MIKE HURLEY
MAYOR



FILE NO. 04SD-01

2019 March 19

Honourable Carole James
Minister Finance
PO Box 9048 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister James:

Subject: Property Assessment and Taxation Systems

On 2019 March 11, Burnaby City Council voted to request that I ask you to undertake an urgent review of the Province's property assessment and taxation systems.

Council is requesting that a review of property assessment and taxation systems include:

1. a review of the highest and best use valuation methodology for assessing property values and that you develop measures to effectively minimize the impact this approach is having on small businesses in Metro Vancouver;
2. a review of the impact of the current Province-wide non-residential flat rate for school property taxes and its impact on small business in Metro Vancouver;
3. a determination of the feasibility of modifying the BC Assessment Act to add new tax sub-classifications for Class 1 Residential and Class 6 Business Other; and
4. a review of the feasibility of providing eligible homeowners with a tax credit on their personal income tax return in replacement of the Home Owner Grant.

Council's motion also included a request that the attached draft report be circulated to all Metro Vancouver municipalities, Burnaby Members of the Legislative Assembly, and the Burnaby Board of Trade.

Page 2....

Subject: Property Assessment and Taxation
2019 March 19.....Page 2

Your consideration of this important matter is appreciated. Burnaby City Council eagerly awaits the outcome of the requested review of property assessment and taxations systems.

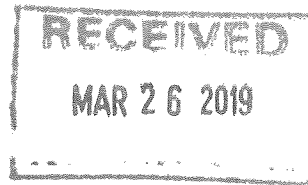
Very truly yours,

A handwritten signature in black ink, appearing to read "Mike Hurley". The signature is fluid and cursive, with a small dot at the end.

Mike Hurley
M A Y O R

Copy to: Metro Vancouver Municipalities
Burnaby Members of the Legislative Assembly
Burnaby Board of Trade

March 25, 2019



District of Kitimat
270 City Centre
Kitimat, British Columbia
Canada V8C 2H7

Phone 250.632.8900
Fax 250.632.4995

Dear Mayor and Council

VIA EMAIL

On March 3, 2005, a motorcycle accident occurred that would forever change the life of Ms. Denise Lodge. Her 21-year old son Corey bought his first motorcycle, a high speed 1000cc racing sport bike. He wrote his learners license on the same day. In less than 24 hours he was involved in a fatal accident on the Malahat Highway. Unable to navigate the turn, the worst possible outcome was realized.

From this fateful event grew a movement affectionately known as The Coalition of Riders Educating Youth (C.O.R.E.Y). This alliance was organized by a mother who vowed to change an outdated system of motorcycle laws in an effort to advance motorcycle safety initiatives. Over the past 14 years C.O.R.E.Y has been working with the Government asking for them to give New Riders the Skills to have a safe ride.

In 2016, C.O.R.E.Y started working with the RCMP and RoadSafetyBC, presenting to over 7,900 Grade 9 – 12 high school students in Northern and Central BC. The interactive discussion brings full awareness of motorcycles to the new drivers as half of the deaths occur because the driver of the other vehicle does not see the motorcyclist. To further highlight the need of this program a recent statistic from the coroner indicates that there were thirty (30) motorcyclist deaths from January to July 2018. This is a 114% increase over the number of motorcyclist deaths occurring from January to July 2017.

At the 2016 UBCM Conference the following resolution was submitted by the District, and adopted by the North Central Local Government Association at the conference in Dawson Creek. Due to time constraints the resolution was not considered by the UBCM membership; however, it was endorsed post-conference by the UBCM Community Safety Committee:

Graduated Licensing for Motorcycles

DISTRICT OF KITIMAT

WHEREAS many changes and improvements have occurred regarding the operation of motorcycles including: increased fines for dangerous behavior while riding, mandatory approved helmet laws, and new seating regulations which require that the passenger's feet must remain on the foot pegs to prevent children who are too small from riding as passengers;

AND WHEREAS motorcycles make up three per cent of BC's insured vehicles, yet they are involved in approximately eleven per cent of all road fatalities:

THEREFORE BE IT RESOLVED that the Provincial Government implement the final phase of the graduated licensing program for motorcycles including power restrictions and mandatory training.

As the program has not yet been implemented, The District of Kitimat Mayor and Council are requesting letters of support be written to the Province to finalize and implement the Graduated Licensing Program for Motorcycles (GLP-M), including Power Restrictions and Mandatory Training.

We ask that letters of support be forwarded to:

Honourable Mike Farnworth, MLA
pssg.minister@gov.bc.ca

CoreySafe Society
coreysafe@outlook.com

Sincerely,

A handwritten signature in black ink, appearing to read "Phillip Germuth". The signature is fluid and cursive, with the first name "Phillip" and last name "Germuth" clearly distinguishable.

Mayor Phillip Germuth
District of Kitimat

Subject: FW: City of Port Moody Resolution Regarding Greenhouse Gas Limits for New Buildings
Attachments: Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings.pdf

FILE NO. 450-01

From: Tracey Takahashi
Sent: Wednesday, March 27, 2019 2:09 PM
To: Dorothy Shermer
Cc: Tracey Takahashi
Subject: City of Port Moody Resolution Regarding Greenhouse Gas Limits for New Buildings

Good afternoon,

At the Regular Council Meeting held on March 12, 2019, City of Port Moody Council considered the attached report dated February 26, 2019 from the Climate Action Committee regarding Greenhouse Gas Limits for New Buildings and passed the following resolution:

RC19/116

THAT the following resolution regarding Greenhouse Gas Limits for New Buildings be submitted to the Lower Mainland Local Government Association, for subsequent submission to the Union of BC Municipalities, as recommended in the report dated February 26, 2019 from the Climate Action Committee regarding Union of BC Municipalities Resolution – Greenhouse Gas Limits for New Buildings:

WHEREAS climate change is recognized to be an urgent concern requiring rapid decarbonization of energy across all sectors, including buildings, in order to achieve 45% GHG emissions reductions by 2030 and net-zero GHG emissions by mid-century, as noted by the IPCC Special Report on 1.5C;

AND WHEREAS the *British Columbia Energy Step Code* establishes targets for increasing energy efficiency of new construction, but these may not result in the necessary levels of GHG emissions reductions to support local government GHG reduction targets nor BC's legislated GHG emissions reduction targets;

AND WHEREAS new buildings can last for many decades and are difficult, expensive, and disruptive to retrofit for renewable energy after construction;

AND WHEREAS near-zero GHG emissions mechanical systems are well proven and can be cost-effectively incorporated in new buildings, while also improving efficiency;

THEREFORE BE IT RESOLVED THAT the Province include GHG limits for new construction as an enforceable element in Division B of the *British Columbia Building Code*, including a pathway to achieve zero GHG emissions for new construction in a timeline commensurate with the science of climate change and BC's reduction targets;

AND BE IT FURTHER RESOLVED THAT the Province's goal in the CleanBC Plan to "make every new building constructed in BC "net-zero energy ready" by 2032" be revised to "make every new building constructed in BC "zero emissions" and "net-zero energy ready" by 2032";

AND THAT a request be sent to local governments in British Columbia for staff to advise their Councils to support the City of Port Moody's forthcoming resolution "Greenhouse Gas Limits for New Buildings" at the Lower Mainland Local Government Association conference on May 8-10, 2019 and the Union of BC Municipalities conference on September 23-27, 2019.

City of Port Moody Council is asking all municipalities in BC to support the forthcoming resolution at the Lower Mainland Local Government Association conference to be held on May 8-10, 2019 and at the Union of BC Municipalities conference to be held on September 23-27, 2019.

Thank you.

Tracey Takahashi, CMC

Deputy Corporate Officer, City of Port Moody

604-469-4539 (t) 604-364-7520 (c) 604-469-4550 (f)

ttakahashi@portmoody.ca | www.portmoody.ca

CONFIDENTIALITY NOTICE: This message, including any attachments, contains information intended for a specific individual and purpose. It is the property of the City of Port Moody and should be treated as confidential. If you are not the intended recipient, or a person responsible for delivering it to the intended recipient, please notify the sender immediately and destroy all copies of this e-mail and any attachments. Please be advised that correspondence with any government body, including City of Port Moody Council and staff, is subject to disclosure under the Freedom of Information and Protection of Privacy Act.



VILLAGE OF BELCARRA
Water System Capacity for Fire
Protection Committee
Village Hall
Tuesday, February 19, 2019
Minutes



Minutes of the Water System Capacity for Fire Protection Committee for the Village of Belcarra, held Tuesday, February 19, 2019 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Members in Attendance

Brain, Douglas
 Chisholm, Jim
 Desbois, Martin
 Devlin, Ian - Chair
 Kim, Tom – Vice-Chair

Council Member in Attendance

Rob Begg, Councillor

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
 Connie Esposito, Recording Clerk

1. Call to Order

The meeting commenced at 7:00 pm.

2. Self Introductions

Committee members introduced themselves outlining their backgrounds and history with Belcarra.

3. Election of the Vice Chair

The Chair called for nominations. Tom Kim was nominated for the position of Vice-Chair. He accepted the nomination.

4. Overview of the Roles and Purpose of the Committee

a) Terms of Reference

Lorna Dysart provided an overview of the Terms of Reference for the Committee, as established by Council.

Committee members provided their individual overview of the two requests in the Terms of Reference:

- 1) Assess the existing water system and its capabilities to support all fire fighting efforts;

- 2) Identify opportunities to support the SVFD in its goals of wildfire and structural protection.

b) Meeting dates

Committee members agreed to the meeting dates as proposed in the Committee Meeting Schedule. A schedule for 2019 will be provided to members.

c) Group Activity: Input on the Process

Lorna Dysart advised that a Water Servicing Extension Agreement was approved with the District of North Vancouver January 1, 2019 for 10 years. The Agreement provides for an increased flow rate from 14 l/sec to 21 l/sec.

Committee members requested copies of:

- The preliminary design report for the water system;
- The operations and maintenance manual;
- Public Works regular monitoring records for reservoirs and pump stations;
- The Annual Water Report that is submitted to Council.

Committee member discussion included:

- Educating members on the current water system;
- Providing a tour of the water system by Public Works staff;
- Inviting the Fire Chief to speak about the particulars of the Turtlehead Road and Senkler Road fires;
- Current flow rates and how the rates may be different on Main Avenue then on Belcarra Bay Road;
- How quality control is maintained;
- How chemicals and additional connections affect the water system;
- The potential for expansion and cost of a new reservoir;
- Formulating objectives based on an agreed upon list of identified issues;
- Requirements of the Fire Underwriters Survey;
- Obtaining further details on design, drawings and specifications of the water system;
- Establishing best practices based on current data;
- The increase of the flow rate from District of North Vancouver from 13 litres per second to 21 litres per second, as outlined in the renewed contract;
- Limitations of a fire boat.

5. Orientation

Lorna Dysart, Chief Administrative Officer, spoke regarding:

- Documents that are included in Committee Member binders including the Council Procedure Bylaw;
- The deadline for agenda items is the Wednesday prior to the Committee meeting; L. Dysart will work with the Chair on agenda preparation;
- All communication and documentation requests should be sent to Lorna Dysart;
- Contact with staff, consultants and other levels of government are to be made through Lorna Dysart.

6. Next Steps

Committee members agreed that:

- Speakers will be brought in, as required, to provide further information on the water system;
- Various documents pertaining to the design of the water system and Operations Manual for the water system will be requested;
- Lorna Dysart will organize a tour of the water system.


Next meeting date: Tuesday, March 19, 2019

7. Adjournment

The Chair declared the meeting adjourned at 8:27 pm.



Lorna Dysart
Chief Administrative Officer



Ian Devlin
Chair



**VILLAGE OF BELCARRA
Farrer Cove Committee
Village Hall
Wednesday, February 20, 2019
Minutes**



Minutes of the Farrer Cove Committee for the Village of Belcarra, held Wednesday, February 20, 2019 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Members in Attendance

Carlsen, Larry – Vice Chair
Rodgers, Sy
Spence, Lynda
Wilson, Bob

Members Absent

Ashford, Brian - Chair

Council in Attendance

Liisa Wilder, Councillor

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Connie Esposito, Recording Clerk

*AMENDED
MARCH 13, 2019
Dysart*

1. Call to Order

The meeting commenced at 7:06 pm.

2. Self Introductions

Committee members introduced themselves noting their backgrounds and history with Belcarra.

3. Election of the Chair

Brian Ashford was nominated for Chair of the Committee.

Committee members voted in favour of Brian Ashford for the position of Chair.

4. Overview of the Roles and Purpose of the Committee

a) Terms of Reference

Lorna Dysart, Chief Administrative Officer, provided an overview of the Terms of Reference, as established by Council.

Committee members spoke about the inclusion of both North and South Farrer Cove in the mandate of the Committee.

Committee members discussed establishing a priority list for the Committee to follow.

b) Meeting dates

Committee members agreed to the meeting dates as proposed in the Committee Meeting Schedule. A final calendar will be provided.

It was noted that Committee members may casually meet outside of the normal meeting schedule for brainstorming sessions. Decisions will not be made and all items will be brought back to the Committee.

c) Group Activity: Input on the Process

Larry Carlsen, Vice-Chair, provided background on prior discussions of Farrer Cove residents that covered topics such as:

- The importance of communication with all Farrer Cove and Belcarra residents;
- Establishing a list of priorities;
- The road access issue and the history with Port Moody;
- Funding options for a potential new road;
- Safety and fire issues;
- Obtaining maps of Farrer Cove and the surrounding area showing boundaries;
- Obtaining documentation pertaining to the previous YMCA development proposal which included substantial data and maps;
- Impact on Farrer Cove North residents and the potential desire for future road access;
- Road access through to Bowser Avenue.

Committee members discussed the following:

- Reviewed map of Belcarra including Farrer Cove and the location of the hydro line and the proposed road access route to Farrer Cove;
- The current road access route to Farrer Cove and the responsibility of its maintenance;
- Researching the history of Farrer Cove and how the boundaries were established including all available survey documents of the area;
- Prior to becoming part of Belcarra, Farrer Cove was included in Electoral Area B;
- Road access is a major focus of the Committee but there are other issues to consider;
- Topographical maps that should be reviewed and analysed.

d) Orientation

Lorna Dysart, Chief Administrative Officer, provided a brief orientation including access to Roberts Rules of Order, the Staff Organization Chart and Council Procedure Bylaw which are included in the binders for reference.

e) Next Steps

Lorna Dysart, Chief Administrative Officer, noted that Council passed a motion regarding the Evangelical Layman's Church (ELC) property. Farrer Cove residents will be apprised of further information.


Committee members discussed the current operations at the ELC property including filming of movie and TV shows and the impact on Farrer Cove residents.

f) Adjournment

The Chair declared the meeting adjourned at 8:55 pm.



Lorna Dysart
Chief Administrative Officer



Larry Carlsen
Vice-Chair



**VILLAGE OF BELCARRA
REVENUE GENERATION COMMITTEE
Village Hall
Tuesday, February 26, 2019
Minutes**



Minutes of the Revenue Generation Committee for the Village of Belcarra, held Tuesday, February 26, 2019 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Members in Attendance

Hirsch, Brian
Kim, Tom – Chair
Sulcs, Maris

Members Absent

Moen, Penny
Sweet, Sharilyn – Vice Chair

Council in Attendance

Liisa Wilder, Councillor

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Paula Richardson, Administrative Services Assistant

1. Call to Order

The Chair called the meeting to order at 7:02 pm.

2. Self Introductions

Committee members introduced themselves noting their backgrounds and history with Belcarra.

3. Overview of the Roles and Purpose of the Committee

a) Terms of Reference

Lorna Dysart, Chief Administrative Officer, provided an overview of the Terms of Reference, as established by Council.

Committee members discussed the length of time commitment to the committee.

b) Meeting dates

L. Dysart distributed a Committee Meeting Schedule. The members agreed to the meeting dates proposed on Tuesdays at 7:00 pm. She noted that Council does not meet during the month of August and Committee meetings are not scheduled. A schedule for 2019 will be provided to the members.

The following documents were distributed and outlined:

- Council Procedure Bylaw
- Organizational Chart – Committee member requests for information from staff, Council, consultants and other levels of government, including First Nations, are to be sent to l.dysart@belcarra.ca

c) Group Activity: Input on the Process

L. Dysart distributed a report titled: Revenue Generation Options for Belcarra Roads, a Public Discussion Paper prepared by: North West Environmental Group Ltd. The report was commissioned in 2014 when the Village considered selling road ends as a means to earn revenue for the Village.

Committee member discussion included:

- Whether the sale or lease of road ends may be open for discussion with Council. L. Dysart noted that the policy was set by the Council of the day.
- Bylaws are adopted by Council and may be amended or repealed.
- The potential for selling cut and / or fallen trees as a revenue generator. It was noted that this topic may be a possible cross over to the Tree Committee.
- Sources of revenue – Raising funds through residents or external sources.
- Raising funds by licenses, e.g. dog licenses, business licenses etc.
- Committee protocol for respectful discussion.
- Creation of a tracking sheet assigning project pieces to groups within the committee to do research between meetings.
- Methods of accessing Village maps and landowner information, BC Assessment, Crown land etc.
- The potential for Development Cost Charges (DCC) for new development.
- The possibility of closing Midden Road and the potential for selling the property as lots.
- Between Metro Park property and residential property requires a 100 ft. buffer.

T. Kim noted that the Committee will try to capture criteria that may be considered in the formal report to Council.

4. Orientation

L. Dysart provided an orientation including access to Roberts Rules of Order and documents included in Committee binders for reference.

She advised that Councillor Wilder will provide an update to Council on the Committee. At each meeting, the Minutes from the previous meeting will be approved and then included on the Council agenda for information.

L. Dysart will work with the Chair on agenda preparation. The deadline for Agenda items is the Wednesday prior to the Committee meeting.

5. Next Steps

Committee members agreed that:

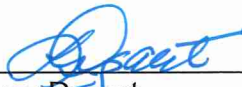
- Material will be sent to Lorna Dysart for distribution to all Committee members.
- An ongoing list will be maintained to track Committee topics.

6. Adjournment

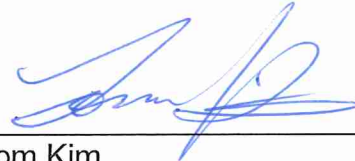
The Chair declared the meeting adjourned at 8:30 pm.

Next meeting date: Tuesday, March 26, 2019

Certified Correct:



Lorna Dysart
Chief Administrative Officer



Tom Kim
Chair



**VILLAGE OF BELCARRA
Tree Committee
Village Hall
Wednesday, February 27, 2019
Minutes**



Minutes of the Tree Committee for the Village of Belcarra, held Wednesday, February 27, 2019 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC

Members in Attendance

Begg, Mary
Bramley, Les
Chapman, Sandra
Greig, Vicky
Struk, Deborah

Council in Attendance

Carolina Clark, Councillor

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Paula Richardson, Administrative Services Assistant

1. Call to Order

Lorna Dysart, Chief Administrative Officer called the meeting to order at 7:00 pm.

2. Election of the Chair and Vice Chair

Lorna Dysart called for nominations for Chair. Sandra Chapman was nominated for the position of Chair. She accepted the nomination.

L. Dysart called for nominations for Vice-Chair. Mary Begg was nominated for the position of Vice-Chair. She accepted the nomination.

Discussion ensued with regard to the role of Chair and Vice-Chair.

3. Self Introductions

Committee members introduced themselves outlining their backgrounds and history in the Village.

4. Overview of the Roles and Purpose of the Committee

a) Terms of Reference

Lorna Dysart outlined the Terms of Reference for the Committee as established by Council and gave a brief outline of material provided in the Committee binders.

b) Meeting dates

The Committee calendar was discussed. The Committee agreed to meet on Wednesdays at 7:00 pm as per the proposed calendar. A 2019 meeting calendar will be provided to Committee members.

c) Group Activity: Input on the Process.

Chair Chapman noted that an ongoing bucket list of items for consideration would be a good system for tracking Committee work. She noted that definitions are important and will be defined as the Committee completes its work.

Committee members discussion included:

- Tree and Fire Bylaws in other municipalities
- The Riparian Zone and restrictions imposed by the Port of Vancouver
- Clarification on definitions
- View scapes
- Life safety and fire safety
- Maintenance on Village property – hazardous trees / arborist reports etc.
- Cost of hiring an arborist
- Consideration of “heritage trees”
- Approach to trimming trees on neighboring property
- New construction and tree removal / protection
- Fines for unlawful removal of trees and “limbing” of trees
- Tree removal guidelines on Village property and costs associated with permits
- Replacement strategy for lawful and unlawful tree removal
- Natural growth vs planted trees
- The Metro Vancouver program on invasive species and tree damage
- Volunteers to help assist with Invasive Species
- Maps outlining areas in the Village and the governing bodies, ie. Parks, Riparian / Fisheries
- BC Hydro tree trimming around power lines
- Fire Season Signage – having signage in the Village regarding fire rating

Committee members requested the following:

- A copy of the Village Fire Bylaw
- Construction allowances
- Information from DFO regarding stumps in the riparian zone
- Information on bamboo
- Tree & Fire Bylaws in other municipalities
- Councillor Clark will discuss what can be done on park land with Mayor Belenkie who is a member of the Metro Parks Committee
- Chair Chapman will research the Trees, Views and Landscape Committee in Lions Bay and report back to the Committee
- Councillor Clark will also discuss views and tree matters with Chief Jay Sharpe

Chair Chapman noted that the Committee members should establish priority areas. Safety followed by Fire and then View Scapes was suggested.

5. Orientation

Lorna Dysart provided a brief orientation including the Village Organization Chart and a copy of the Council procedure bylaw. She noted that Committee members have access to Roberts Rules of Order for reference.

L. Dysart advised that all communications and requests for documentation should be made by email to l.dysart@belcarra.ca. Requests for staff, consultants and other levels of government are to be made through the same email address.

The deadline for Agenda items is the Wednesday prior to the Committee meeting.

L. Dysart will work with the Chair on agenda preparation.

6. Next Steps

Committee members agreed that:

- Material will be sent to Lorna Dysart for distribution to Committee members.
- Tree trimming and dangerous trees are primary concern.

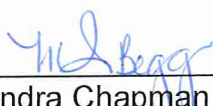

Next meeting date: Wednesday, March 20, 2019

7. Adjournment

The Chair declared the meeting adjourned at 8:12 pm.



Lorna Dysart
Chief Administrative Officer

 
PER _____
Sandra Chapman
Chair



MEMORANDUM REGARDING SQUAMISH NATION'S GOVERNANCE STRUCTURE, DESIGNATED COUNCIL REPRESENTATIVES, AND COMMUNICATIONS PROTOCOL

FILE NO. 0230-01

April 3, 2019

TO: All levels of government, as well as external groups, agencies, organizations, and institutions with whom the Squamish Nation has working and/or business relationships.

RECEIVED

APR - 3 2019

The purpose of this memo is to clarify the following:

1. Governance structure of the Squamish Nation;
2. Designated roles and responsibilities within Council;
 - a. Co-Chairs
 - b. Spokespersons
3. Correct channels for Council-related correspondence;
4. Media protocol.

1. GOVERNANCE STRUCTURE OF THE SQUAMISH NATION

The Squamish Nation is governed by a sixteen-member democratically elected Council. Council elections take place every four years. The most recent elections in December 2017 resulted in the election of the most significant number of first-time Councillors, with eight new Councillors and eight re-elected Councillors. The next Council election will take place in mid to late 2021.

Unlike other First Nations, the Squamish Nation does not have an elected "Chief."

The Squamish Nation's unique governance structure has frequently been a source of confusion for our external partners, particularly given that there are several individuals in our community who hold the hereditary title of chief. Hereditary chieftdom is a respected ceremonial and cultural leadership role; however, it is imperative to note that hereditary chieftdom is entirely distinct from the elected system of governance used by the Squamish Nation today.

Though the Squamish Nation currently has hereditary chiefs on both the elected (Council; e.g., Ian Campbell) and administrative (staff; e.g., Bill Williams and Dick Williams) sides of our government, these individuals are not "the Chief" of the Squamish Nation.

(Note: Historically, the Squamish Nation's elected leadership was referred to as "Chiefs and Council." This name is no longer used; the correct term today is simply "Council.")



2. DESIGNATED ROLES AND RESPONSIBILITIES WITHIN COUNCIL

a. CO-CHAIRS

Once elected, the Squamish Nation Council appoints two Co-Chairs, who perform the role of “Chief” found in most First Nations. Council Co-Chairs are responsible for chairing Council meetings, managing Council’s day-to-day affairs, and liaising directly with Squamish Nation administration.

Councillor Joshua Joseph and Councillor Kristen Rivers are the Squamish Nation Council’s designated Co-Chairs for this term.

b. SPOKESPERSONS

Following elections, the Squamish Nation Council also appoints two Spokespersons to represent Council in communications and public affairs. Spokesperson responsibilities include speaking on behalf of the Squamish Nation Council, interacting with media, and attending official events on behalf of the Council.

Unless otherwise approved by Co-Chairs, the Spokespersons are the only Councillors authorized to represent the Squamish Nation in the media and at public engagements.

Councillor Orene Askew and Councillor Khelsilem (Dustin Rivers) are the Squamish Nation Council’s designated Spokespersons for this term.

3. CORRECT CHANNELS FOR COUNCIL-RELATED CORRESPONDENCE

All official requests, correspondence, and communiqués intended for the Squamish Nation Council should be sent to the attention of Co-Chair Kristen Rivers and Co-Chair Joshua Joseph.

By email: joshua_joseph@squamish.net; kristen_rivers@squamish.net
CC (optional): paul_silvey@squamish.net (Council Administrative Manager)

By mail: Co-Chair Joshua Joseph & Co-Chair Kristen Rivers
Squamish Nation Council
320 Seymour Blvd.
North Vancouver, BC V7L 2J3

*****Please update your contact lists accordingly*****

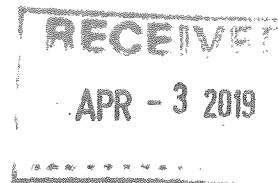
4. MEDIA PROTOCOL

For media requests, please contact the Squamish Nation’s Communications Officer, Lauren Hutchison, at lauren_hutchison@squamish.net. If the matter requires our urgent attention, please call 604-982-8649 or 604-363-4055. The Communications Officer will arrange for a Spokesperson to respond, as appropriate.



Brian & Carol Hirsch
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Belcarra, BC, V3H 4N5

Village of Belcarra
Chief Administrative Officer
4084 Bedwell Bay Road
Belcarra, BC, V3H 4P8



FILE NO. 6700-03

Attention: Ms Lorna Dysart

April 3, 2019

Dear Ms. Dysart,

RE: Submission to Council concerning Rental Accommodation

Please submit this letter to Council for their careful consideration.

This is a request to Council to instruct staff to draft regulations to amend or add to Village bylaws for Council's favorable consideration to allow Short Term Rentals (STR) in the Village.

Background

In our assessment, the current or perhaps more appropriately, the absence thereof, of bylaws, regulations &/or guide lines concerning rental accommodation and more specifically, short-term rental (STR), within the Village boundaries needs to be addressed.

It was hoped that the ZAC would address the subject of STR as part of their comprehensive revision of the Zoning Bylaw (which came into effect as Bylaw No, 510, 2018). However, notwithstanding initial expectations to address STR's, regrettably ZAC declined to consider STR and referred the issue back to Council, who besides an early prohibition of STR's has to date, remained silent on this matter

Preamble

It is generally recognized that rental accommodation falls broadly into two categories, namely "traditional" (long-term) rentals and short-term rentals (STR). Both categories cover the range from single rooms within a house, to complete homes, to suites to cottages/carriage houses.

Generally, the distinction between "traditional" rentals and STR is the length of stay. STR's (such as B&B, Airbnb, VRBO & numerous others) are for rental periods less than 30 days.

Living by the Rules

Over the years Council has introduced a wide range of bylaws and regulations in an effort provide a peaceful and orderly environment for the benefit of **all the Village residents – all home owners and all renters (so-called long-term and STR's) alike**. Bylaws covering issues such as parking, noise, garbage, good neighbour... to name a few, plus violations of the Criminal Code apply to all of us.

Recently bylaw Officers were appointed that (at last!) provided force and effect to ensure compliance by all residents. (Regulatory Bylaw Enforcement & Penalty Amending Bylaw No 519, 2018)

Considerations for Council

1. STR has been an “hot topic” with some unintended consequences in many cities, internationally and including jurisdictions within Metro Vancouver, notably Vancouver City, Surrey and Richmond. Consequently many, if not most cities have developed their own bylaws which address their specific issues necessary to control this relatively new, world-wide trend in rental accommodation.
2. Thus, it would be helpful to see what bylaws/regulations (if any) other similar i.e. comparable, communities and the Tri-Cities, have in place with respect to renting in general and STR’s in particular.
3. Belcarra does **not** face the same rental crises (such as affordability & availability) as the cities of Vancouver, Surrey or Richmond and therefore simply adopting their legislation and restrictions is inappropriate.
Surveying and reviewing pertinent bylaws of villages and towns such as Anmore, Deep Cove, Ladysmith, Squamish and the like would be meaningful.
4. With specific reference to STR, a discussion document (Meeting Presentation #7) prepared by consultants and presented to the ZAC on July 26, 2017 proposed new definitions allowing for STR’s:

Short Term Accommodation Use means a Home Based Business Use located in an Accessory Secondary Suite or Accessory Coach House, which provides temporary residential lodging, with or without meals, for compensation, and the operation of which requires a business license

Accessory Coach House Use means a separate dwelling unit that is completely contained within an Accessory Building and is subordinate to the principal Dwelling Unit on the same parcel, and can contain a Short Term Accommodation Use

Accessory Secondary Suite Use means a separate Dwelling Unit that is completely contained within the Principal Building and is subordinated to the principal Dwelling Unit on the same parcel, and can contain a Short Term Accommodation Use;

However, as mentioned earlier, ZAC did not include STR’s in their final document. And so these definitions do not feature in the final bylaw.

5. The Belcarra OCP 3.1.2 b) ii) states “...*bed and breakfast operations may be permitted subject to amendments to the Zoning Bylaw....*” We surmise when the OCP was written, B&B facilities were the norm and STR’s such as Airbnb were just getting started (& not known to the general public locally). We contend B&B and STR are in the same category and thus by extension, STR’s are endorsed by the OCP committee.

Additional Remarks:

6. Renting or sub-letting to be limited to property owners whose homes in question are their principle residences or secondary summer home (for seasonal use). The language of a regulation/bylaw should be such, to allow Belcarra residents to rent all or part of their residences and at same time, to prohibit property investors (individual or corporations) purchasing property in Belcarra for the sole purpose of renting same, as a business.
7. Snowbirds and the like, whose principal residence is in Belcarra, who are absent for several months in the year and want to rent all or part of their residence, should **not** be limited by any rent-restriction bylaw/regulation.

8. **Impact on neighbourhood: Traditional Long-term Rental vs STR**

For a given property, **the impact is the same** on a neighborhood, for say 1 tenant for a 52 week stay, or 52 tenants each for a 1 week stay.

In reality, the STR arrangement is unlikely to achieve an annual occupancy rate for more than 70% at best, so the impact of STR is less on the neighbourhood than long-term rentals.

Many STR opponents express concerns about safety – frequently seeing strangers come and go next door, or on their streets. Well, Belcarra is largely surrounded by a provincial

park which is frequented by thousands of people, particularly during summer. Hundreds of hikers, cyclists and the like frequent our roads, and maze of trails many of which traverse Village property. And the crime rate in Belcarra is very low.

9. "WIFIM" or "What's-In-It-For-Me," for the non-renting (homeowner) Belcarra residents?

Whether your neighbour is owner-occupied or fully/partially rented, the short answer to the question is **"Zero"!**

The WIFIM question in context of renting, is the central question because it is personal – "what kind of renters (tenants) will be my neighbour that I will have to live with..?" or, "how will 'these renters' affect the street I live on...?"

Or perhaps naysayer residents have individually had (single) bad experiences with a property rented next-door and thus they justify a complete moratorium (forever) on rentals throughout Belcarra.

Or, the naysayer response is quite often simply a selfish one without any rational justification– "I don't want renters around because I simply don't", or "I just want it the way it was in the good ol' days!"

Well, residents can't choose their homeowner neighbours either. And as stated already, we all have to abide by the rules.

Logically, having an awful disruptive homeowner as neighbour is a miserable long-term, on-going problem, whereas a problematic tenant can be evicted (eventually!)

Financially, the non-renting resident has nothing to gain (or to lose) whether his/her neighbouring property is owner-occupied or rented.

10. WIFIM, for the renting (landlord) resident?

Renting provides supplemental income.

For the STR resident, whilst the (day/weekly/monthly) rate is typically higher than long-term rents, taking into account Belcarra's location as its main attraction, demand is primarily seasonal and thus results in a significantly lower annualized occupancy rate. Consequently, the net annual income from STR in Belcarra is at best, marginally better than the traditional (long-term) rental.

An important advantage of STR over long-term rental is flexibility in hosting tenants or not. An STR arrangement permits residents (landlord) to regulate occupancy and thus for example, to conveniently accommodate visits by out-of-town family, relatives or friends, or simply have no one around for however long the resident (landlord) chooses.

It is important to get the matter into perspective. Belcarra is a small community of less than 300 properties. Just how many residents are likely to rent all or part of their homes long or short-term? We would venture perhaps a handful.

We hope cooler, rational heads will prevail. That a balance struck in drafting bylaws/regulations allowing residents who want to rent, long or short-term, can do so, and at the same time concerns and anxieties of the naysayers are adequately addressed.

We look forward to a favourable outcome in a timely manner.

Signed

Brian & Carol Hirsch