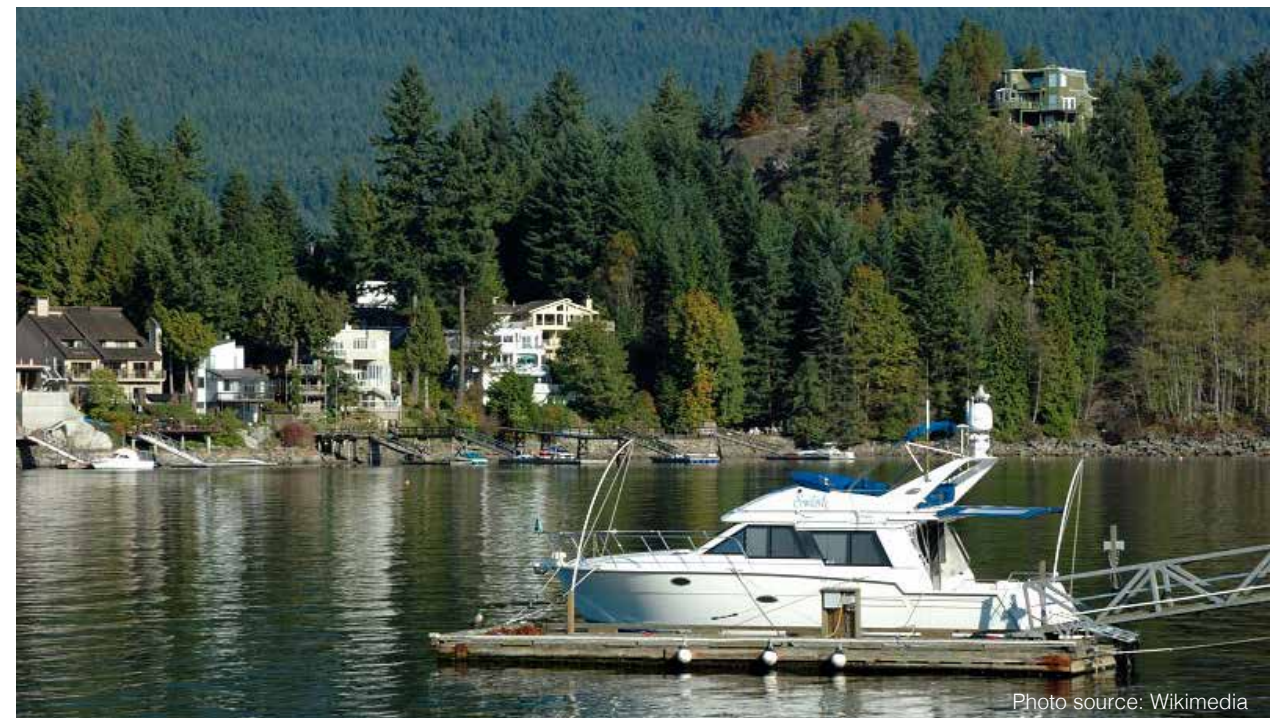


# Zoning Advisory Committee

## Meeting #1 - Wednesday, January 18, 2017





# Belcarra at a Glance



# Belcarra at a Glance



644

Residents

(2011 figure - StatsCanada)



353

Single Family Homes



71

Secondary Suites

(including less than 5 coach houses)



2

Home Based Businesses

# Overview of the Roles and Purpose of the Committee

**The role of the Zoning Advisory Committee (ZAC) is to make recommendations to Council regarding changes and updates to the existing Zoning Bylaw.**

Key groups involved in the Zoning Bylaw update process:

- ✓ Zoning Advisory Committee (ZAC)
  - » Committee Chair & Vice-Chair
- ✓ Planning Consultants
- ✓ Village of Belcarra Staff
- ✓ Mayor & Council



# Committee Chair & Vice Chair

- ✓ Ensure the Committee follows the agenda & prevent side-tracking
- ✓ Regulate meeting length to two hours & seek unanimous agreement to extend for an additional 30 minutes only (if required)
- ✓ Establish and maintain order and decorum
- ✓ Respect members' views and be open-minded
- ✓ Ensure all members have the opportunity to participate & provide time for all members to speak

# Committee Chair & Vice Chair

- ✓ Monitor debates, seek agreement and build consensus in a timely manner
- ✓ Assist members to word motions clearly and succinctly
- ✓ Participate in discussion but focus on presiding over the meeting
- ✓ The role of the Vice Chair is to chair meetings in the absence of the Chair

# Planning Consultants

- ✓ Assist the Committee in making recommendations to Council on the Zoning Bylaw
- ✓ Act as the link between the Committee and Staff
- ✓ Help establish and maintain a positive and constructive working environment
- ✓ Provide technical expertise, practical examples, and real/graphic illustrations of zoning improvements
- ✓ Assist in the preparation for Open Houses
- ✓ Assist in the preparation of recommendations to Council, final Zoning Bylaw & final report to Council
- ✓ Help produce a Zoning Bylaw that is easily administered

# Village of Belcarra Staff

- ✓ Staff resource liaison
- ✓ Secretariat
- ✓ Act as the first point of contact for Committee members to Chair, Vice Chair, and Planning Consultants
- ✓ Provide resources for Committee members & Planning Consultants
- ✓ Act as observers and resource people in group sessions



# Mayor & Council

- ✓ Act as observers to the process
- ✓ Provide resources to the Committee
- ✓ Attend the Open Houses
- ✓ Make the final decision on the proposed changes to the Zoning Bylaw

# Timeline

## Phase 1: Introduction to Zoning

*January - April*

## Phase 2: Belcarra's Zoning Bylaw Review

*April - September*

## Phase 3: Recommendations

*October - December*

# Phase 1: Introduction to Zoning

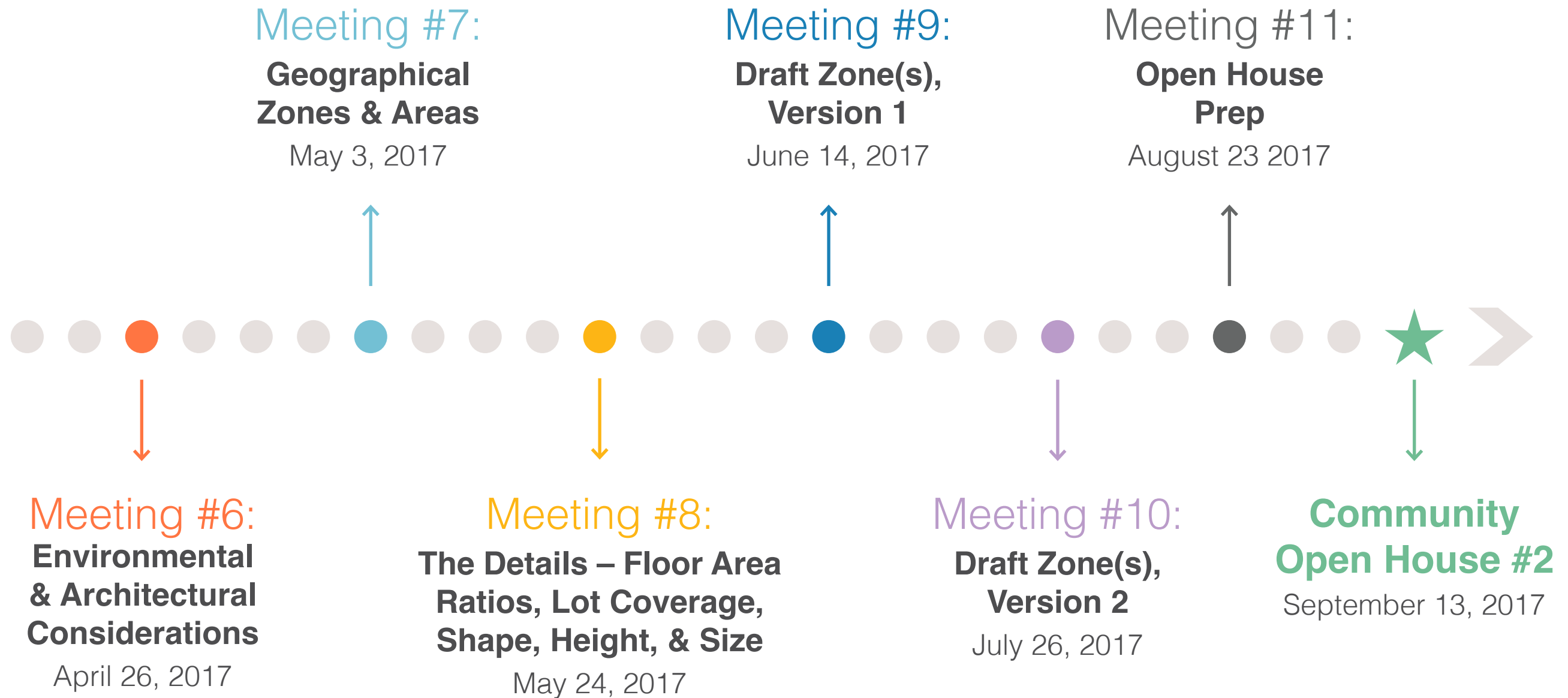
*January - April*





# Phase 2: Belcarra's Zoning Bylaw Review

*April - September*



# Phase 3: Recommendations

*October - December*

Meeting #13:  
**Recommendations  
to Council**

October 18, 2017

**Community  
Open House #3**

November 29, 2017

Meeting #12:  
**Refinements Based  
on Public Input**

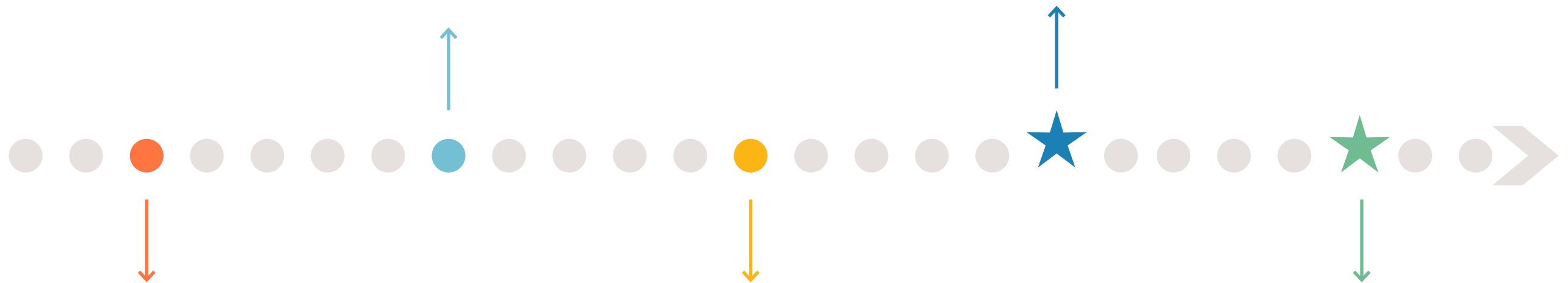
October 4, 2017

Meeting #14:  
**Open House Prep**

November 15, 2017

**Presentation to  
Council**


December 11, 2017



# Group Activity: Input on the Process

We want to hear from you!

1. What do you think of the process we have proposed?
2. What do you think of our proposed meeting format, content, and activities?
3. Have we missed anything?



*Take a  
sticky note &  
share your  
feedback.*



# Next Steps & Adjournment

- Election of the Chair & Vice Chair
- Concluding comments

**Next meeting is on Wednesday, February 8, 2017**

Thank you.