



VILLAGE OF BELCARRA
Tree Committee
Village Hall
Wednesday, February 27, 2019
Minutes



Minutes of the Tree Committee for the Village of Belcarra, held Wednesday, February 27, 2019 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC

Members in Attendance

Begg, Mary
Bramley, Les
Chapman, Sandra
Greig, Vicky
Struk, Deborah

Council in Attendance

Carolina Clark, Councillor

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Paula Richardson, Administrative Services Assistant

1. Call to Order

Lorna Dysart, Chief Administrative Officer called the meeting to order at 7:00 pm.

2. Election of the Chair and Vice Chair

Lorna Dysart called for nominations for Chair. Sandra Chapman was nominated for the position of Chair. She accepted the nomination.

L. Dysart called for nominations for Vice-Chair. Mary Begg was nominated for the position of Vice-Chair. She accepted the nomination.

Discussion ensued with regard to the role of Chair and Vice-Chair.

3. Self Introductions

Committee members introduced themselves outlining their backgrounds and history in the Village.

4. Overview of the Roles and Purpose of the Committee

a) Terms of Reference

Lorna Dysart outlined the Terms of Reference for the Committee as established by Council and gave a brief outline of material provided in the Committee binders.

b) Meeting dates

The Committee calendar was discussed. The Committee agreed to meet on Wednesdays at 7:00 pm as per the proposed calendar. A 2019 meeting calendar will be provided to Committee members.

c) Group Activity: Input on the Process.

Chair Chapman noted that an ongoing bucket list of items for consideration would be a good system for tracking Committee work. She noted that definitions are important and will be defined as the Committee completes its work.

Committee members discussion included:

- Tree and Fire Bylaws in other municipalities
- The Riparian Zone and restrictions imposed by the Port of Vancouver
- Clarification on definitions
- View scapes
- Life safety and fire safety
- Maintenance on Village property – hazardous trees / arborist reports etc.
- Cost of hiring an arborist
- Consideration of “heritage trees”
- Approach to trimming trees on neighboring property
- New construction and tree removal / protection
- Fines for unlawful removal of trees and “limbing” of trees
- Tree removal guidelines on Village property and costs associated with permits
- Replacement strategy for lawful and unlawful tree removal
- Natural growth vs planted trees
- The Metro Vancouver program on invasive species and tree damage
- Volunteers to help assist with Invasive Species
- Maps outlining areas in the Village and the governing bodies, ie. Parks, Riparian / Fisheries
- BC Hydro tree trimming around power lines
- Fire Season Signage – having signage in the Village regarding fire rating

Committee members requested the following:

- A copy of the Village Fire Bylaw
- Construction allowances
- Information from DFO regarding stumps in the riparian zone
- Information on bamboo
- Tree & Fire Bylaws in other municipalities
- Councillor Clark will discuss what can be done on park land with Mayor Belenkie who is a member of the Metro Parks Committee
- Chair Chapman will research the Trees, Views and Landscape Committee in Lions Bay and report back to the Committee
- Councillor Clark will also discuss views and tree matters with Chief Jay Sharpe

Chair Chapman noted that the Committee members should establish priority areas. Safety followed by Fire and then View Scapes was suggested.

5. Orientation

Lorna Dysart provided a brief orientation including the Village Organization Chart and a copy of the Council procedure bylaw. She noted that Committee members have access to Roberts Rules of Order for reference.

L. Dysart advised that all communications and requests for documentation should be made by email to l.dysart@belcarra.ca Requests for staff, consultants and other levels of government are to be made through the same email address.

The deadline for Agenda items is the Wednesday prior to the Committee meeting.
L. Dysart will work with the Chair on agenda preparation.

6. Next Steps

Committee members agreed that:

- Material will be sent to Lorna Dysart for distribution to Committee members.
- Tree trimming and dangerous trees are primary concern.


Next meeting date: Wednesday, March 20, 2019

7. Adjournment

The Chair declared the meeting adjourned at 8:12 pm.



Lorna Dysart
Chief Administrative Officer

PTR Sandra Chapman
Chair