



**VILLAGE OF BELCARRA  
REGULAR COUNCIL MEETING  
MINUTES  
MONDAY, JUNE 7, 2010**



Minutes of the Regular Meeting of the Municipal Council for the Village of Belcarra, held Monday, June 7, 2010, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Council in Attendance:

Acting Mayor Jennifer Glover  
Councillor Bruce Drake  
Councillor Jamie Ross

Absent:

Mayor Ralph Drew  
Councillor Colin Richardson

**1. CALL TO ORDER**

The meeting was called to order at 7:36 pm.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting Monday, June 7, 2010**

Moved by: Councillor Drake  
Seconded by: Councillor Ross

That the Agenda for the regular Council Meeting, Monday, June 7, 2010 be amended:

By withdrawing:

Item 12.2 Village of Belcarra Highway Encroachment Bylaw No 428, 2010

and that the Agenda be adopted as amended.

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Regular Council Meeting Monday, May 3, 2010.**

Moved by: Councillor Drake  
Seconded by: Councillor Ross

That the Minutes from the regular Council Meeting held Monday, May 3, 2010 be adopted.

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES AS ADOPTED**

No items presented.

**5. INTRODUCTION OF LATE ITEMS**

No items presented.

**6. DELEGATIONS****6.1 Update on SHARE Family & Community Services**

Joanne Granek, Executive Director & John Wolff, Chair, SHARE Family & Community Services, provided a presentation updating Council on SHARE services in the community, funding cutbacks and announcing the retirement of the Executive Director noting that:

- SHARE is a stable organization with minimal cutbacks on services;
- Maintaining staff is a challenge but SHARE is an employer of choice;
- The crisis line has been closed after several years in service due to costs;
- Children under the age of 6 are the main focus;
- There is continued focus put on integration of services offered to families to maximize efficiency;
- There is a continued high demand for the services offered;
- The future vision is to look at corporate sponsorship;
- Over 700 families a year utilize the services offered by SHARE;
- The organization is going through a transition with the Executive Director's retirement after 25 years of service; and
- The continued support from the public is much appreciated.

Council expressed their thanks to SHARE for their hard work and dedication over the past 25 years.

**7. BUSINESS POSTPONED OR TABLED AT OR NOT DEALT WITH AT A PREVIOUS MEETING**

No items presented.

**8. REPORT OF PUBLIC WORKS SUPERINTENDENT/DEVELOPMENT VARIANCE PERMITS****8.1 Group Wharf Facility – 3732 Marine Avenue**

Lynda Floyd, Chief Administrative Officer, provided a report dated June 2, 2010, regarding consideration for a Group Wharf Facility Application at 3732 Marine Avenue noting that:

- An application has been received to build a group wharf facility in a location that meets the requirements set out in the Bedwell Bay Sustainability Plan;
- Upon preliminary approval of the application a Notice of Intent will be posted on the proposed site for the required 14 days;
- Following the 14 days, any comments received will be forwarded to Council in a supplementary report;
- Approval from the Vancouver Fraser Port Authority must also be obtained;
- Once approval has been obtained from the Village and the Port, construction can begin.

Moved by: Councillor Ross  
Seconded by: Councillor Drake

That:

1. Approval in Principal be granted to the Group Wharf members fronting 3732 Marine Avenue to proceed to the Notification stage to advise of a proposal to construct a private moorage facility; and
2. The area near the proposed moorage facility be posted with a Notice of Intent for a minimum of 14 days to solicit comments on the proposed new wharf; and
3. Following the Notice of Intent, staff would prepare a supplementary report to Council with a recommendation to Approve in Principal, deny or seek more information on the proposal to construct a Group Wharf facility fronting 3732 Marine Avenue.

**CARRIED**

## **9. COMMITTEE REPORTS**

### **9.1 Public Works & Planning – Councillor Ross**

It was noted that:

- Tree chipping will begin on Monday, June 14, 2010;
- Maintenance of vegetation is being worked on throughout the Village; and
- The new furnace in the Municipal Hall is working effectively.

### **9.2 Treaty Advisory Committee & Special Projects – Councillor Richardson**

No items presented.

### **9.3 Protective Services – Councillor Drake**

It was noted that the first round of First Aid training was completed successfully.

### **9.4 Environmental Affairs – Councillor Glover**

No items presented.

## **10. MAYOR'S REPORT**

### **10.1 Designation of the Bedwell Bay 'Habitat Protection Zone'**

## **11. FINANCE REPORT**

It was noted that tax notices have been mailed to property owners.

## **12. ADMINISTRATOR'S REPORT**

### **12.1 Financial Information Act Reports – Fiscal Year 2009**

Lynda Floyd, Chief Administrative Officer, provided a report dated June 2, 2010, regarding the Financial Information Act Reports – Fiscal Year 2009 noting that:

- The report is done on an annual basis as a requirement by the Province; and
- Attached schedules provide further details.

Moved by: Councillor Ross  
Seconded by: Councillor Drake

That Council approve the schedules and statements included in the Statement of Financial Information 2009 Reports.

**CARRIED**

**12.2 Village of Belcarra Highway Encroachment Bylaw No 428, 2010**

Lynda Floyd, Chief Administrative Officer, provided a report on table regarding the "Village of Belcarra Highway Encroachment Agreement Bylaw No. 428, 2010".

Item 12.2 was withdrawn from the agenda.

**13. BYLAWS**

No items presented.

**14. CORRESPONDENCE/PROCLAMATIONS**

Moved by: Councillor Ross

Seconded by: Councillor Drake

That correspondence items 14.1 to 14.5 be received.

**CARRIED**

**ACTION ITEMS****14.1 Ian and Colleen MacDonald, 4075 Robson Road, May 10, 2010, requesting extended hours at the Recycle and Refuse Facility.**

It was noted that:

- Council has extended the hours at the Recycle and Refuse facility to reflect an earlier start time of 6:00am; and
- Council has discussed the concerns surrounding the facility including hours of operation, safety and noise.

Moved by: Councillor Ross

Seconded by: Councillor Drake

That Council defer consideration of Ian and Colleen MacDonald's, 4075 Robson Road, May 10, 2010, correspondence requesting extended hours at the Recycle and Refuse Facility until the next regular scheduled council meeting.

**CARRIED**

**INFORMATION ITEMS****14.2 Mayor Ralph Drew, Chair, Lower Mainland Treaty Advisory Committee (LMTAC), May 3, 2010, regarding Federal Action Plan to support progress in the BC Treaty Process.****14.3 Karl Gustavson, Karl Gustavson Architect Inc, May 27, 2010, regarding the progress of Hamber Island project and timeline for the bridge construction.****14.4 Village of Belcarra Official Community Plan (OCP) Review Committee meeting, April 15, 2010 minutes.****14.5 Village of Belcarra Official Community Plan (OCP) Review Committee meeting, May 6, 2010 minutes.****15. NEW BUSINESS**

No items presented.

**16. UNFINISHED BUSINESS****16.1 Hall Rental Policy**

Discussion ensued relative to the progress on the review of the hall rental policy.

**16.2 Community Power Project (CPP) Overview Assessment Study of micro-hydro potential on Belcarra's proposed water supply system**

Discussion ensued relative to:

- Council's decision in November 2009 regarding undertaking an assessment study of micro-hydro potential on Belcarra's proposed water supply system; and
- Interesting articles that have come forward on hydro technology advancement.

Staff was requested to bring back the results of the assessment study of micro hydro potential on Belcarra's proposed water supply system.

**17. NOTICES OF MOTION**

No items presented.

**18. PUBLIC QUESTION PERIOD**

Daniel Gorsic, 3940 Bedwell Bay Road, queried regarding clarification of the Group Wharf application process once the Notice of Intent has been posted.

It was noted that:

- The Notice of Intent is to advise neighbouring property owners of the application for a group wharf;
- Those who have concerns pertaining to the application can bring forward their concerns in writing to Council;
- The public is provided an opportunity to comment on the proposed wharf application; and
- Applicants for permits are encouraged to work with public works to ensure an efficient resolve to their needs.

Jim Chisholm, 4505 Belcarra Bay Road, spoke relative to the possibility of requiring a development variance for the group wharf application.

Liisa Wilder, 3745 Main Avenue, queried regarding when the Notice of Intent will be posted.

Jill Gorsic, 3940 Bedwell Bay Road, queried regarding when the HEA bylaw will be brought back to Council.

19. **ADJOURNMENT**

Moved by: Councillor Drake

Seconded by: Councillor Ross

That the June 7, 2010 regular Council Meeting be terminated (8:44 pm).

**CARRIED**

C E R T I F I E D C O R R E C T

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Ralph E. Drew, Mayor

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Lynda Floyd  
Chief Administrative Officer