



**VILLAGE OF BELCARRA  
REGULAR COUNCIL MEETING  
MINUTES  
MONDAY, APRIL 26, 2010**



Minutes of the Regular Meeting of the Municipal Council for the Village of Belcarra, held Monday, April 26, 2010, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Council in Attendance:

Mayor Ralph Drew  
Councillor Bruce Drake  
Councillor Colin Richardson  
Councillor Jamie Ross

Council Absent:

Councillor Jennifer Glover

**1. CALL TO ORDER**

The meeting was called to order at 7:35pm.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting Monday, April 26, 2010**

Moved by: Councillor Richardson  
Seconded by: Councillor Drake

That the Agenda for the regular Council Meeting, Monday, April 26, 2010 be approved as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Regular Council Meeting Monday, April 12, 2010.**

Moved by: Councillor Drake  
Seconded by: Councillor Ross

That the Minutes from the regular Council Meeting held Monday, April 12, 2010 be adopted.

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES AS ADOPTED**

No items presented.

**5. INTRODUCTION OF LATE ITEMS**

No items presented.

**6. DELEGATIONS**

No items presented.

**7. BUSINESS POSTPONED OR TABLED AT OR NOT DEALT WITH AT A PREVIOUS MEETING**

No items presented.

**8. REPORT OF PUBLIC WORKS SUPERINTENDENT/DEVELOPMENT VARIANCE PERMITS**

**8.1 E-Waste Recycle & Disposal**

Catherine Guerin, Administrative Assistant, provided a report dated April 20, 2010 regarding the comparative review of the ethical disposal of e-waste by our current recycler; Happy Stan's Recycling and a Vancouver based computer recycler; Free Geeks Community Technology Centre.

Discussion ensued relative to:

- The positive impacts associated with supporting a non-profit organization such as Free Geeks and their efforts in giving back to the community and other non-profit organizations;
- The impracticality of Public Works staff sorting through electronic bins in effort to segregate computers and related item;
- Segregating two bins for electronic recycling at the Recycle and Refuse Facility, maintaining one for Free Geeks and one for Happy Stan's with appropriate signage; and
- The removal or destruction of personal information left on computers or other electronics is the owner's responsibility prior to leaving the item at a public facility such as the recycle and refuse facility.

Moved by: Councillor Richardson

Seconded by: Councillor Drake

That Council receive E-waste Recycle & Disposal Review report from Larry G. Scott CPW13, Superintendent Public Works/Building Official, April 20, 2010 for information.

**CARRIED**

Staff was requested to follow up with Miranda Andersen, 5170 Coombe Lane, to advise that her offer to facilitate the delivery of computer electronics to Free Geeks has been accepted.

**9. COMMITTEE REPORTS**

**9.1 Public Works & Planning – Councillor Ross**

No items presented.

**9.2 Treaty Advisory Committee & Special Projects – Councillor Richardson**

No items presented.

**9.3 Protective Services – Councillor Drake**

It was noted four residents have signed up for the June 1 and 3, 2010 community first aid training.

**9.4 Environmental Affairs – Councillor Glover**

No items presented.

**10. MAYOR'S REPORT****10.1 2009 Recycle and Refuse Analysis**

Discussion ensued relative to:

- Residents having generated 15% less refuse in 2009 than in 2008;
- Belcarra having achieved a diversion rate of 30% to recycle;
- Increasing the amount of waste being diverted to recycle will decrease the total cost of solid waste disposal and benefit the environment; and
- The concept of offering a post-secondary student the opportunity to develop and execute a program at the Recycle and Refuse Facility to engage residents on the impacts and benefits of reducing refuse and recycling.

**11. FINANCE REPORT****11.1 2010-2014 Five-Year Financial Plan Presentation**

Discussion ensued relative to:

- Property tax classification;
- Average assessment change;
- 2010 property assessments;
- Financial planning objectives;
- 2010 budget highlights;
- 2010 general fund revenue and expenditure programs;
- 2010 public works program revenue and expenditure programs;
- 2010 refuse and recycle revenue and expenditure program
- 2010 major road network revenue and expenditure program;
- 2010 capital revenue and expenditure program;
- 2010 financial plan assumptions;
- 2010 water supply and distribution revenue and expenditure programs;
- 2010 municipal tax rates and how they effect the 2010 municipal tax levy;
- Property tax information;
- Where the 2009 tax dollars were distributed
- Residential property tax statistics;
- Municipal financial health and reserves; and
- Legislative requirements for the budget process.

**12. ADMINISTRATOR'S REPORT****12.1 Village of Belcarra Five-Year Financial Plan 2010-2014 Bylaw No. 426, 2010**

Lynda Floyd, Chief Administrative Officer, provided a report on table regarding the "Village of Belcarra Five-Year Financial Plan 2010-2014 Bylaw No. 426, 2010".

Moved by: Councillor Richardson

Seconded by: Councillor Drake

That "Village of Belcarra Five-Year Financial Plan 2010-2014 Bylaw No. 426, 2010" be read a first, second and third time.

**CARRIED**

**12.2 Village of Belcarra Annual Tax Rates Bylaw No 427, 2010**

Lynda Floyd, Chief Administrative Officer, provided a report on table regarding the “Village of Belcarra Annual Tax Rates Bylaw No 427, 2010” for consideration.

Moved by: Councillor Richardson

Seconded by: Councillor Ross

That “Village of Belcarra Annual Tax Rates Bylaw No 427, 2010” be read a first, second and third time.

**CARRIED**

**12.3 Village of Belcarra Fees & Charges Bylaw No 400, 2008 Amendment Bylaw No 425, 2010**

Lynda Floyd, Chief Administrative Officer, provided a report on table regarding the “Village of Belcarra Fees & Charges Bylaw No 400, 2008 Amendment Bylaw No 425, 2010” for consideration noting Council’s objective to increase the portion of revenue to reflect service levels and inflation charges.

Moved by: Councillor Drake

Seconded by: Councillor Richardson

That “Village of Belcarra Fees & Charges Bylaw No 400, 2008 Amendment Bylaw No 425, 2010” be read a first, second and third time.

**CARRIED**

**13. BYLAWS**

No items presented.

**14. CORRESPONDENCE/PROCLAMATIONS**

Moved by: Councillor Richardson

Seconded by: Councillor Drake

That correspondence items 14.1 – 14.5 be received.

**CARRIED**

**REQUEST FOR ACTION**

**14.1 Dan Richards & David Sparanese, Public Works Week Committee Co-Chair, Public Works Association of British Columbia, March 29, 2010, requesting that Council proclaim May 16 – 22, 2010 as Public Works Week in the Village of Belcarra.**

Moved by: Councillor Ross

Seconded by: Councillor Drake

That Council proclaim May 16 – 22, 2010 as Public Works Week in the Village of Belcarra.

**CARRIED**

- 14.2** John Mulka, Executive Director, Canadian Nation Institute for the Blind (CNIB), April 6, 2010, requesting that Council proclaim May 27, 2010 as CNIB Day in the Village of Belcarra.

Moved by: Councillor Drake  
Seconded by: Councillor Ross

That Council proclaim May 27, 2010 as Canadian Nation Institute for the Blind Day in the Village of Belcarra.

**CARRIED**

- 14.3** Ruth Foster, Associate, Pacific Wildlife Foundation, April 15, 2010, seeking approval to harvest additional eelgrass stems from Bedwell Bay for a second transplant to the Mossom Creek estuary.

Moved by: Councillor Richardson  
Seconded by: Councillor Drake

That Council approve the Pacific Wildlife Foundation in harvesting additional eelgrass stems from Bedwell Bay for a second transplant to the Mossom Creek estuary.

**CARRIED**

Staff was requested to send correspondence to the Pacific Wildlife Foundation expressing appreciation for seeking the approval of Council with regards to this endeavour.

**INFORMATION ITEMS**

- 14.4** Alexander Bell, Chair & Darlene Hepplewhite, Vice-Chair, Family Court Youth Justice Committee (FC/YJC), April 15, 2010, regarding the activities of the FC/YJC representing Port Moody, Coquitlam, Port Coquitlam, Belcarra, Anmore and Electoral District B.

- 14.5** Howard Carley, Chief Administrative Officer, Village of Anmore, April 20, 2010, informing that at the September 10, 2009 In Camera meeting of Anmore Council, the following resolution was adopted:  
"That Council allow the Anmore Renewable Energy Foundation to dissolve."

**15. NEW BUSINESS**

No items presented.

**16. UNFINISHED BUSINESS**

No items presented.

**17. NOTICES OF MOTION**

No items presented.

**18. PUBLIC QUESTION PERIOD**

No items presented.

**19. RESOLUTION TO CLOSE MEETING**

**19.1** That the April 26, 2010 regular meeting of Council be closed pursuant to the Community Charter section S90 (1) "a part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following":

"(c) labour relations or other employee relations."

Moved by: Councillor Drake

Seconded by: Councillor Richardson

**CARRIED**

**20. ADJOURNMENT**

Moved by: Councillor Ross

Seconded by: Councillor Drake

That the April 26, 2010 regular Council Meeting be terminated (8:59pm).

**CARRIED**

**C E R T I F I E D C O R R E C T**

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Ralph E. Drew, Mayor

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Lynda Floyd  
Chief Administrative Officer