



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
MONDAY, MARCH 22, 2010**



Minutes of the Regular Meeting of the Municipal Council for the Village of Belcarra, held Monday, March 22, 2010, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Council in Attendance:

Mayor Ralph Drew

Councillor Bruce Drake

Councillor Jennifer Glover (arrived at 7:37 pm)

Councillor Colin Richardson

Councillor Jamie Ross (arrived at 7:45 pm)

1. CALL TO ORDER

The meeting was called to order at 7:34 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting Monday, March 22, 2010

Moved by: Councillor Richardson

Seconded by: Councillor Drake

That the Agenda for the regular Council Meeting, Monday, March 22, 2010 be amended by adding:

Item 14.4 Adele Coady, Linda Coady and John MacLean, 3380 Marine Avenue, March 21, 2010, regarding construction of bridge across Windermere Creek.

And that the Agenda be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting Monday, March 8, 2010

Moved by: Councillor Richardson

Seconded by: Councillor Drake

That the Minutes from the regular Council Meeting held Monday, March 8, 2010 be adopted.

CARRIED

7:37 pm

Councillor Glover arrived at the meeting

4. BUSINESS ARISING FROM THE MINUTES AS ADOPTED

No items presented.

5. INTRODUCTION OF LATE ITEMS

No items presented.

6. DELEGATIONS

Recycling Electronic Waste

Miranda Andersen, 5170 Coombe Lane, provided a presentation regarding ethical electronic waste recycling noting:

- Majority of e-waste is shipped overseas, rather than being reused regionally or locally by trust-worthy agencies;
- Enforcement of illegal e-waste recycling is difficult to manage and maintain;
- Free Geek Community Technology Centre is a locally-owned recycling centre, operated by community volunteers that recycle particular electronics in an ethical and environmentally-responsible way; and
- There will be an e-waste drive held at Anmore Elementary school on April 24, 2010 between 11am and 2pm as part of Earth Day.

7:45pm

Councillor Ross arrived at the meeting

Discussion ensued relative to:

- Investigation of services provided by Free Geek;
- The necessity and value of a recycling agency having the capability to destroy or eliminate any trace of personal information left on hard drives of computer equipment; and
- Comparative analysis of cost and services provided by Happy Stan's, Belcarra's current service provider and Free Geek.

Staff was asked to undertake a comparative analysis of Happy Stan's and Free Geek services and costs and report back to Council.

7. BUSINESS POSTPONED OR TABLED AT OR NOT DEALT WITH AT A PREVIOUS MEETING

No items presented.

8. REPORT OF PUBLIC WORKS SUPERINTENDENT/DEVELOPMENT VARIANCE PERMITS

8.1 Recycle Depot – 2010 Risk Assessment Report

Larry Scott, Building Inspector / Superintendent of Public Works, provided a report dated March 19, 2010 regarding 2010 Risk Control Survey for the Recycle Facility provided by Records Management Systems (RMS) on behalf of the Municipal Insurance Association of BC (MIA) noting that the audit results of the municipality's risk management of the Recycle Facility including the operating hours.

Moved by: Councillor Glover

Seconded by: Councillor Ross

That the Municipal Insurance Association of BC Risk Control Survey provided by RMS, Records Management Systems be received.

CARRIED

8.2 Recycle Depot – Review of Opening and Closing Times

Larry Scott, Building Inspector / Superintendent of Public Works, provided a report dated March 17, 2010 that included excerpts from the RMS Risk Control Survey Audit regarding possible amendment to the times of access to the Recycle Facility while protecting public safety and for bylaw enforcement purposes.

Discussion ensued relative to:

- Peak times the facility is being used;
- Current hours permit good management of the facility and are in line with the risk management assessment audit's recommendations;
- Limiting the operating hours protects users by limiting the amount of time that the facility is unsupervised;
- Longer operating hours leads to compactor being filled faster and subsequently residents leaving items outside and creating a higher risk for resident and wildlife interaction; and
- The municipality has received only two requests for the operating hours to be extended past the current hours being 7am to 8pm.

8.2.1 Main Motion

Moved by: Councillor Ross

Seconded by: Councillor Glover

That the activation of the recycle depot access swing arm barriers and opening and closing times of the recycle facility reflect the following:

1. During Standard Time the opening time be 07:00 and the closing time be 19:00 daily;
2. During Daylight Savings Time the opening and closing times be extended to open at 06:00 and close at 20:00 daily;
3. During times of weather related conditions or variances in daylight visibility, the Superintendent of Public Works may make adjustments to opening and closing times; and
4. In cases of extreme hardship, individual tokens can be programmed for extended hours.

CARRIED

8.2.2 Amendment to the Main Motion

Discussion ensued relative to:

- Two sets of hours could be confusing; and
- Residents coming forward to Council requesting extended access to facility.

Moved by: Councillor Glover

Seconded by: Councillor Ross

That the main motion 8.2.1 be amended by:

1. Replacing clauses 1 and 2 entirely with the clause "That the hours of operation be retained as 7am until 8pm"; and
2. Replacing the word "extreme" in the last clause with the word "demonstrated".

CARRIED

8.2.3 Question on the Main Motion as Amended

Question was then called on the main motion as amended and it was

CARRIED

The main motion as amended now reads as follows:

“That activation of the recycle depot access swing arm barriers and opening and closing times of the recycle facility reflect the following:

1. That the hours of operation be retained as 7am until 8pm;
2. During times of weather related conditions or variances in daylight visibility, the Superintendent of Public Works may make adjustments to opening and closing times; and
3. In cases of demonstrated hardship, individual tokens can be programmed for extended hours.”

9. COMMITTEE REPORTS

9.1 Public Works & Planning – Councillor Ross

No items presented.

9.2 Treaty Advisory Committee & Special Projects – Councillor Richardson

No items presented.

9.3 Protective Services – Councillor Drake

Discussion ensued relative to the community first aid training taking place on June 1 and 3, 2010.

9.4 Environmental Affairs – Councillor Glover

No items presented.

10. MAYOR’S REPORT

10.1 Council's Approach Regarding Rental of the Village Hall

Discussion ensued relative to:

- The Mayor’s Report addressing the current municipal property booking process;
- Comments and questions about the booking process are welcomed.
- The booking application package is comprised mostly of reference material serving as assistance for potential applicants;
- The significance of associations such as C.R.A.B. possessing their own insurance to ensure the protection of the association and the directors themselves; and
- The option of C.R.A.B applying to the municipality for a grant to help in off-setting their insurance costs.

11. FINANCE REPORT

No items presented.

12. ADMINISTRATOR'S REPORT

12.1 Village of Belcarra Council Indemnity Bylaw No. 424, 2010

Lynda Floyd, Chief Administrative Officer, provided a report dated March 18, 2010 regarding the "Village of Belcarra Council Indemnity Bylaw No. 424, 2010" for consideration.

Discussion ensued relative to:

- Council having adopted Council Indemnity Bylaw No. 396, 2007 three years ago with an increase implemented in 2008; and
- The Consumer Price Index (CPI) reflected a 2.3% increase in 2008 and a 2% increase in 2009.

Moved by: Councillor Drake

Seconded by: Councillor Ross

That:

1. "Village of Belcarra Council Indemnity Bylaw No. 424, 2010" be read a first, second and third time; and
2. A one-time payment in the amount of \$199.65 to the Mayor and \$127.38 to each Councillor, representing the difference between the current remuneration and the proposed remuneration following adoption of "Village of Belcarra Council Indemnity Bylaw No. 424, 2010", for January to March 2010, be approved.

Consensus was reached to amend the motion by:

- Removing clause 2; and
- Adding new clauses:
 - "2. A review of Council's Remuneration be performed on an annual basis for consideration following establishment of the CPI."; and
 - "3. The increases based on the CPI be brought forward for consideration."

Question was then called on the motion as amended and it was

CARRIED

The motion as amended now reads as follows:

That:

1. "Village of Belcarra Council Indemnity Bylaw No. 424, 2010" be read a first, second and third time; and
2. A review of Council's Remuneration be performed on an annual basis for consideration following establishment of the CPI; and
3. The increases based on the CPI be brought forward for consideration.

12.2 2010 Local Government Management Association (LGMA) Conference Attendance

Lynda Floyd, Chief Administrative Officer, provided a report dated March 19, 2010 regarding attendance at the 2010 LGMA Conference in Whistler, BC from May 18 to 20, 2010.

Climate Action charter and the requirement of that and becoming carbon neutral and communication skills training.

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the Chief Administrative Officer attend the Local Government Management Association (LGMA) Annual Conference, hosted in Whistler, BC, with an estimated budget of \$1,376.00.

CARRIED

13. BYLAWS

13.1 Village of Belcarra Administration and Enforcement of the Building and Plumbing Code Bylaw 1992 No. 144, Amendment Bylaws Repeal Bylaw No. 423, 2010

Moved by: Councillor Richardson
Seconded by: Councillor Drake

That the “Village of Belcarra Administration and Enforcement of the Building and Plumbing Code Bylaw 1992 No. 144, Amendment Bylaws Repeal Bylaw No. 423, 2010” be adopted.

CARRIED

14. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Richardson
Seconded by: Councillor Drake

That correspondence items 14.1 – 14.4 be received.

CARRIED

REQUEST FOR ACTION

14.1 Cecily Baptist, co-editor, Belcarra Barnacle, March 1, 2010, requested \$500.00 in grant support for the publication of the Barnacle for the 2010 fiscal year noting that they are able to ask for less this year due to savings on colour printing.

Moved by: Councillor Glover
Seconded by: Councillor Ross

That the community grant request from the Belcarra Barnacle for their 2010 fiscal year in the amount of \$500.00 be considered in the Village of Belcarra’s 2010 budget deliberations.

CARRIED

14.2 E-Comm Board of Directors Designate for 2010/2011

Jody Robertson, Corporate Secretary, E-Comm 911, March 1, 2010, requested that Council designate one individual to attend the Annual General Meeting of the Shareholders on June 17, 2010 for the purposes of voting the Village of Belcarra's shares.

Moved by: Councillor Richardson
Seconded by: Councillor Glover

That Council designate one individual to attend the Annual General Meeting of the Shareholders on June 17, 2010 for the purposes of voting the Village of Belcarra's shares.

CARRIED

It was agreed that Mayor Drew would confer with the other tri-city mayors regarding the appointee.

14.3 Michael Robson, 3350 Marine Avenue, March 3, 2010, regarding construction of bridge across Windermere Creek.

No action taken.

14.4 Adele Coady, Linda Coady and John MacLean, 3380 Marine Avenue, March 21, 2010, regarding construction of bridge across Windermere Creek.

No action taken.

It was agreed that staff would consult with the correspondents of the letters.

INFORMATION ITEMS

No items presented.

15. NEW BUSINESS

No items presented.

16. UNFINISHED BUSINESS

No items presented.

17. NOTICES OF MOTION

No items presented.

18. PUBLIC QUESTION PERIOD

Sherry Chisholm, 4505 Belcarra Bay Road, spoke relative to simplifying the hall rental process.

Cecily Baptist, 3426 Main Avenue, spoke relative to:

- The Recycle and Refuse Facility hours; and
- Queried the status of the tennis courts.

Jim Chisholm, 4505 Belcarra Bay Road, spoke relative to:

- Considering Council's remuneration when Council presents the budget; and
- Queried why notes were not created from the Town Hall Meeting in December 2009 regarding the Belcarra Potable Water Infrastructure Project (BPWIP).

19. RESOLUTION TO CLOSE MEETING

Moved by: Councillor Richardson
Seconded by: Councillor Glover

That the March 22, 2010 regular meeting of Council be closed pursuant to the Community Charter section S90 (1) "a part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following":

"(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held public."

CARRIED

20. ADJOURNMENT

Moved by: Councillor Drake
Seconded by: Councillor Richardson

That the March 22, 2010 Regular Meeting be terminated. (9:35pm)

CARRIED

C E R T I F I E D C O R R E C T

Ralph E. Drew, Mayor

Lynda Floyd
Chief Administrative Officer