



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
MONDAY, NOVEMBER 30, 2009**



Minutes of the Regular Meeting of the Municipal Council for the Village of Belcarra, held Monday, November 30, 2009, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Council in Attendance:

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Jamie Ross
Councillor Colin Richardson

Staff in Attendance:

Chief Administrative Officer, Lynda Floyd
Superintendent Public Works/Building Inspector, Larry Scott
Administrative Assistant, Catherine Guerin

Staff Absent:

Councillor Colin Richardson

1. CALL TO ORDER

The meeting was called to order at 7:39pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting Monday, November 30, 2009

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the Agenda for the regular Council Meeting Monday, November 30, 2009 be amended by withdrawing:

12.4 Rescheduling of Regular Council Meeting from Monday, December 14, 2009 to December 7, 2009

And the agenda be adopted as amended.

CARRIED

3. ADOPTION OF THE MINUTES

3.1 Regular Council Meeting Monday, November 16, 2009

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the Minutes from the regular Council Meeting held Monday, November 16, 2009 be adopted with the following correction:

Item 12.4 – Correct the motion to read “Moved by: Councillor Ross” to “Moved by: Councillor Glover”.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES AS ADOPTED

No items presented.

5. INTRODUCTION OF LATE ITEMS

No items presented.

6. DELEGATIONS

No items presented.

7. BUSINESS POSTPONED OR TABLED AT OR NOT DEALT WITH AT A PREVIOUS MEETING

No items presented.

8. REPORT OF PUBLIC WORKS SUPERINTENDENT/DEVELOPMENT VARIANCE PERMITS

No items presented.

9. COMMITTEE REPORTS**9.1 Public Works & Planning – Councillor Ross**

No items presented.

9.2 Treaty Advisory Committee & Special Projects – Councillor Richardson

No items presented.

9.3 Protective Services – Councillor Drake

No items presented.

9.4 Environmental Affairs – Councillor Glover

No items presented.

10. MAYOR'S REPORT

No items presented.

11. FINANCE REPORT

No items presented.

12. ADMINISTRATOR'S REPORT**12.1 Belcarra Potable Water Infrastructure Project Update**

Lynda Floyd, Chief Administrative Officer, provided a verbal report regarding the Belcarra Potable Water Infrastructure Project noting that:

- The Village of Belcarra has received comments from Tsleil-Waututh relating to the project.
- Letters will be mailed soon for the Council initiative process subject to petition against for the local area service establishment bylaw;
- Notification has been published in the Tri-City News;
- Staff have met with the project team to determine the next steps for finalizing design drawings; and
- We will not meet the Fisheries Act timeline of February 15 for completing the in-water works and as such will target the next timeline which begins August 15.

12.2 Attendance at the CAO Forum 2010

Lynda Floyd, Chief Administrative Officer, provided a report dated November 25, 2009 regarding attendance at the CAO Forum in Victoria from January 13-15, 2010 noting:

The upcoming CAO Forum's issues will include:

- Infrastructure grants and reporting requirements,
- Climate action;
- Managing a multigenerational work force; and
- Communication in the electronic world.

Moved by: Councillor Drake

Seconded by: Councillor Glover

That the Chief Administrative Officer attend the CAO Forum, January 13-15, 2010, hosted in Victoria, with a budget set at \$1,140.

CARRIED

12.3 Acting Chief Administrative Officer (CAO), Acting Corporate Officer and Bank Signing Officer Appointments

It was noted that:

- CAO will be away from December 11, 2009 – January 6, 2010.
- Over the course of the past four years there have been times when two of the three signing officers have been away at the same time; and
- In accordance with the auditors, the municipality has the process in place where two people are required to sign cheques.

Moved by: Councillor Drake

Seconded by: Councillor Glover

That Council appoint:

1. Larry Scott, Superintendent of Public Works, as Acting CAO for the Village of Belcarra under the Community Charter from December 11, 2009 until January 6, 2010;
2. Catherine Guerin, Administrative Assistant, as Acting Corporate Officer for the Village of Belcarra under the Community Charter from December 11, 2009 until January 6, 2010; and
3. Larry Scott, Superintendent of Public Works, as authorized Bank Signing Officer for the Village of Belcarra, which is in addition to Lynda Floyd, CAO, Mayor Ralph Drew and Councillor Bruce Drake and that any cheque released by the Village of Belcarra must be signed by any two of the authorized persons.

CARRIED

12.4 Rescheduling of Regular Council Meeting from Monday, December 14, 2009 to December 7, 2009

Subsequent to Item 2.1 Adoption of the Agenda, Item 12.4 was withdrawn.

13. BYLAWS**13.1 Village of Belcarra Revenue Anticipation Borrowing Bylaw No. 421, 2009**

Moved by: Councillor Glover

Seconded by: Councillor Ross

That the "Village of Belcarra Revenue Anticipation Borrowing Bylaw No. 421, 2009" be adopted.

CARRIED

14. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Drake

Seconded by: Councillor Ross

That correspondence items 14.1 to 14.4 be received.

CARRIED

REQUEST FOR ACTION**14.1 Lois E. Jackson, Chair, Metro Vancouver Board, September 25, 2009 requesting Council to make appointments to the Metro Vancouver Intergovernmental Advisory Committee (IAC). The purpose of the IAC is to advise local governments on the development and implementation of the regional growth strategy.**

Moved by: Councillor Ross

Seconded by: Councillor Glover

That Council appoint Lynda Floyd, Chief Administrative Officer as Belcarra's representative to the Metro Vancouver Intergovernmental Advisory Committee, as specified in section 867 of the Local Government Act.

CARRIED

14.2 Mayor Ralph Drew, Chair, Lower Mainland Treaty Advisory Committee (LMTAC), November 10, 2009 requesting adoption of a Council/Board Policy on Consultation Fees.

Moved by: Councillor Drake

Seconded by: Councillor Glover

That the Village of Belcarra does not compensate any party – including, but not limited to, local and other orders of government, First Nations, interested third parties and the general public – for consultation on its land use and management plans.

CARRIED

Staff was requested to prepare a policy on consultation compensation to referral agencies.

INFORMATION ITEMS**14.3 Mayor Ralph Drew, Chair, Lower Mainland Treaty Advisory (LMTAC), November 24, 2009 to Canadian Environmental Assessment Agency regarding consultation with First Nations Issues and Concerns.****14.4 George Abbott, Minister of Aboriginal Relations and Reconciliation, November 19, 2009, regarding permit referrals to the First Nations for consultation.**

15. NEW BUSINESS

No items presented.

16. UNFINISHED BUSINESS

No items presented.

17. NOTICES OF MOTION

No items presented.

18. PUBLIC QUESTION PERIOD

Jim Chisholm, 4505 Belcarra Bay Road, queried regarding legislated requirements for First Nations consultation during the Official Community Plan review and update process.

19. RESOLUTION TO CLOSE MEETING

Moved by: Councillor Drake

Seconded by: Councillor Ross

- 19.1** That the November 30, 2009 regular meeting of Council be closed pursuant to the Community Charter section S90 (1) “a part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following”:

“(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.”

CARRIED

20. ADJOURNMENT

Moved by: Councillor Glover

Seconded by: Councillor Ross

That the November 30, 2009 Regular Meeting be terminated. (8:17pm)

CARRIED

C E R T I F I E D C O R R E C T

Ralph E. Drew, Mayor

Lynda Floyd
Chief Administrative Officer