



**VILLAGE OF BELCARRA
MINUTES
VILLAGE HALL
MONDAY, NOVEMBER 16, 2009**



Minutes of the Regular Meeting of the Municipal Council for the Village of Belcarra, held Monday, November 16, 2009 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Council in Attendance:

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Jamie Ross

Staff in Attendance:

Chief Administrative Officer, Lynda Floyd
Superintendent Public Works/Building Inspector, Larry Scott
Administrative Assistant, Catherine Guerin

Absent:

Councillor Colin Richardson

1. CALL TO ORDER

The meeting was called to order at 7:35pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting Monday, November 16, 2009

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the Agenda for the regular Council Meeting Monday, November 16, 2009 be approved as circulated.

CARRIED

3. ADOPTION OF THE MINUTES

3.1 Regular Council Meeting Monday, November 2, 2009

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the Minutes of the Regular Council Meeting held November 2, 2009 be adopted.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES AS ADOPTED

No items presented.

5. INTRODUCTION OF LATE ITEMS

No items presented.

6. DELEGATIONS**6.1 Susan Foster, Tri-Cities ECD Community Development Coordinator and Dan Bibby, Community Services Manager, Ministry of Children and Family Development regarding Memorandum of Understanding across the tri-cities regarding the importance of a child's early years.**

Susan Foster, Tri-Cities ECD Community Development Coordinator and Dan Bibby, Community Services Manager, Ministry of Children and Family Development, provided a presentation exploring the establishment of a Memorandum of Understanding (MOU) across the tri-cities regarding the importance of a child's early years, noting:

- The purpose of the Tri-Cities Early Childhood Development (ECD) Committee is to enhance the community's capacity to support early childhood development;
- The Tri-Cities ECD supports the community's capacity to ensure the availability and accessibility of early childhood development services for children (prenatal to age 6) and their families in the tri-cities area;
- The committee includes a cross-section of individuals, service providers, and representatives from all levels of government;
- The early years are critical in the healthy development and future well-being of children in our communities;
- Examples of shared initiatives are public events, partnerships between agencies, municipalities and public partners;
- They wish to pool their resources and develop innovative approaches in responding to the needs of young children and their families;
- They are looking at multi-sectoral and interdisciplinary approaches;
- The Village of Belcarra can contribute by reviewing opportunities to support young children and the possibility of sharing and pooling resources with neighbouring municipalities; and
- Next steps would be for the Village of Belcarra to support the MOU.

A discussion ensued relative to the projected timeline of Fall 2010 for the MOU to be completed.

7. BUSINESS POSTPONED OR TABLED AT OR NOT DEALT WITH AT A PREVIOUS MEETING

No items presented.

8. REPORT OF PUBLIC WORKS SUPERINTENDENT/DEVELOPMENT VARIANCE PERMITS

No items presented.

9. COMMITTEE REPORTS**9.1 Public Works & Planning – Councillor Ross**

Discussion ensued relative to:

- Feedback regarding Recycle and Refuse Depot's hours of use;
- The salt-spreader had been recently tested; and
- Salt barrels will be filled and notice of road-clearing protocol will go into next issue of the Belcarra Barnacle.

9.2 Treaty Advisory Committee & Special Projects – Councillor Richardson

No items presented.

9.3 Protective Services – Councillor Drake

Discussion ensued relative to offering first aid training to residents in coordination with Sasamat Fire Department.

9.4 Environmental Affairs – Councillor Glover

No items presented.

10. MAYOR'S REPORT**10.1 Burrard Inlet Ambient Monitoring**

Discussion ensued relative to the Mayor's report noting:

- Overall improvement in Burrard Inlet's water quality;
- With the exception of microbiological parameters, the variation for water and sediment qualities is influenced by discharge sources and physical oceanographic factors;
- Decreased oxygen levels in deep water remain a concern; and
- Overall improvement in environmental quality.

11. FINANCE REPORT

No items presented.

12. ADMINISTRATOR'S REPORT**12.1 Official Community Plan (OCP) Update and OCP Review Committee Terms of Reference**

Lynda Floyd, Chief Administrative Officer, provided a report dated November 13, 2009 regarding the Official Community Plan (OCP) Update and OCP Review Committee Terms of Reference

1. OCP Update Process and Terms of Reference.
2. OCP Review Committee Terms of Reference.

Discussion ensued relative to:

- The last significant update to the OCP was done in 1996;
- Soliciting for OCP Review Committee members in November 2009;
- Preference to a committee of 13 positions comprised of one Chair (appointed by the committee or Council), nine members of the public at large, two Belcarra youth representatives (Gr. 8 to Gr. 12) and one Council liaison;
- Appointing members to the committee by early December;
- Work will be guided by Planning Consultant Michael Rosen in conjunction with the committee;
- Objective is to have an OCP draft for Council consideration in November 2010;
- Village of Belcarra staff will provide secretarial duties; and
- The proposed project budget is \$25,000.

Moved by: Councillor Drake
Seconded by: Councillor Glover

That Council approve:

1. Official Community Plan (OCP) Update Terms of Reference dated November 9, 2009; and
2. OCP Review Committee Terms of Reference with committee to be comprised of 13 members including a Council liaison; and
3. Soliciting expressions of interest from persons wishing to participate on the committee.

CARRIED

12.2 Village of Belcarra Revenue Anticipation Borrowing Bylaw No. 421, 2009

Lynda Floyd, Chief Administrative Officer, provided a verbal report regarding Village of Belcarra Revenue Anticipation Borrowing Bylaw No. 421, 2009.

Moved by: Councillor Glover
Seconded by: Councillor Ross

That the "Village of Belcarra Revenue Anticipation Borrowing Bylaw No. 421, 2009" be read a first, second and third time.

CARRIED

12.3 2010 Council Meeting Schedule

Lynda Floyd, Chief Administrative Officer, provided a report dated November 12, 2009 regarding Village of Belcarra 2010 Council Meeting Schedule.

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the 2010 Council Meeting Schedule as presented in the report from the Chief Administrative Officer dated November 12, 2009 be adopted.

CARRIED

12.4 Recycling Council of British Columbia's Hotline Service

Lynda Floyd, Chief Administrative Officer, provided a report dated November 12, 2009 regarding the Recycling Council of British Columbia's Hotline Service.

Moved by: Councillor Glover
Seconded by: Councillor Drake

That the Village of Belcarra:

- Become members of the Recycling Council of British Columbia;
- Pay the annual funding membership in the amount of \$175; and
- Council receive the information as presented in the report from the Chief Administrative Officer dated November 12, 2009.

CARRIED

At the November 30, 2009 Council Meeting a correction to the November 16, 2009 minutes was made in item 12.4 (to the underlined words as indicated above) as follows: to change the Councillor's name, "Councillor Ross" by replacing it with, "Councillor Glover".

12.5 Deputy Mayor Appointments 2009/2010

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the Councillors be appointed as Deputy Mayors for 2009/2010 as follows:

December 2009 – Councillor Jamie Ross
January to March 2010 – Councillor Bruce Drake
April to June 2010 – Councillor Jennifer Glover
July to September 2010 – Councillor Colin Richardson
October to December 2010 – Councillor Jamie Ross

CARRIED

13. BYLAWS

No items presented.

14. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Drake
Seconded by: Councillor Glover

That correspondence items 14.1 – 14.3 be received for information.

CARRIED

REQUEST FOR ACTION

- 14.1** Greg Moore, Mayor, City of Port Coquitlam, draft letter addressed to Minister Heed, Solicitor General dated for November 30, 2009, regarding Police Records Information Management Environment of British Columbia (PRIME - BC), requesting Council to support the City of Port Coquitlam by joining with them in this communication.

Moved by: Councillor Ross
Seconded by: Councillor Glover

That Council support the City of Port Coquitlam by joining with them in their communication to Minister Heed, Solicitor General, requesting the Province refrain downloading the costs for PRIME – BC onto municipalities.

CARRIED

INFORMATION

- 14.2** Kevin Krueger, Minister of Tourism, Culture and the Arts, November 10, 2009, regarding key improvements to the off-road vehicle (ORV) management framework.
- 14.3** Mayor Ralph Drew, Lower Mainland Treaty Advisory Committee (LMTAC), November 2, 2009, Tsleil-Waututh First Nation proposal for developing an online consultation tool requesting local government support.

15. **NEW BUSINESS**

15.1 **Mayor Weinberg, Village of Anmore Resignation**

Moved by: Councillor Ross
Seconded by: Councillor Drake

That Council send a letter to Mayor Weinberg acknowledging recognition of his long service and appreciation of the working relationship he encouraged between the Village of Anmore and the Village of Belcarra.

CARRIED

15.2 **Belcarra Water Users**

It was noted that Fraser Health Authority has imposed a boil water advisory on the group's system and that water treatment using chlorine will soon be implemented.

16. **UNFINISHED BUSINESS**

No items presented.

17. **NOTICES OF MOTION**

No items presented.

18. **PUBLIC QUESTION PERIOD**

Jim Chisholm, 4505 Belcarra Bay Road, spoke relative to the appointments to the OCP Review Committee and queried the progress on the Belcarra Potable Water Infrastructure project.

19. **ADJOURNMENT**

Moved by: Councillor Ross
Seconded by: Councillor Drake

That the November 16, 2009 Regular Meeting be terminated (10:21 pm).

CARRIED

C E R T I F I E D C O R R E C T

Ralph E. Drew, Mayor

Lynda Floyd
Chief Administrative Officer