



**VILLAGE OF BELCARRA  
REGULAR COUNCIL MINUTES  
VILLAGE HALL  
TUESDAY, SEPTEMBER 8, 2009**



Minutes of the Regular Meeting of the Municipal Council for the Village of Belcarra, held Tuesday, September 8, 2009, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Council in Attendance:

Mayor Ralph Drew  
Councillor Bruce Drake  
Councillor Jennifer Glover  
Councillor Colin Richardson  
Councillor Jamie Ross

Staff in Attendance:

Chief Administrative Officer, Lynda Floyd  
Superintendent Public Works/Building Inspector, Larry Scott  
Administrative Assistant, Connie Scherk

**1. CALL TO ORDER**

The meeting was called to order at 7:35 pm.

**2. APPROVAL OF THE AGENDA**

**2.1 Regular Council Meeting Tuesday, September 8, 2009**

Moved by: Councillor Ross  
Seconded by: Councillor Richardson

That the Agenda for the regular Council Meeting Tuesday, September 8, 2009 be approved as circulated.

**CARRIED**

**3. ADOPTION OF THE MINUTES**

**3.1 Regular Council Meeting Monday, June 22, 2009**

Moved by: Councillor Richardson  
Seconded by: Councillor Drake

That the Minutes from the regular Council Meeting held Monday, June 22, 2009 be adopted.

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES AS ADOPTED**

No items presented.

**5. INTRODUCTION OF LATE ITEMS**

No items presented.

**6. DELEGATIONS**

No items presented.

7. **BUSINESS POSTPONED OR TABLED AT OR NOT DEALT WITH AT A PREVIOUS MEETING**

No items presented.

8. **REPORT OF PUBLIC WORKS SUPERINTENDENT/DEVELOPMENT VARIANCE PERMITS**

8.1 **DEVELOPMENT VARIANCE PERMIT APPLICATION (DVP 09 -02) - SAITO Lot 38, Plan 52302, DL 229 & 4991, Group 1, NWD; Lot 11, Block 10, Plan 1095, DL 229, Group 1, NWD; DL 4991, Group 1 Except: Part Subdivided by Plan 52302; DL 4992 Group 1 NWD - Hamber Island, Turtlehead Road / Hamber Island**

Larry Scott, Building Inspector / Superintendent of Public Works spoke relative to Michael Rosen, Planning Consultant's report, dated September 3, 2009 regarding a development permit application for DL 4991, Group 1 Except: Part Subdivided by Plan 52302.

Karl Gustavson, Karl Gustavson Architect Inc., provided an overview of the proposed project noting that:

- A relaxation of the setback requirements is to enable construction of a private bridge connecting Hamber Island with Turtlehead Road to permit vehicular access;
- Detailed drawings of the proposed private bridge development connecting land along Turtlehead Road and Hamber Island have been completed;
- Environmental issues surrounding the proposed structure include protecting the eagles nest and proper access which have been addressed;
- The proposed consolidation of Lots 11 and 38 with Remainder of DL 4991 has been agreed upon by the owners;
- There will be minimal lighting on the proposed bridge, concentrating primarily on the surface of the deck keeping the impact to a minimum;
- The structure is within accessory building height requirements and designed with cement deck, wood railings to create an open concept to create minimal visual impact for adjacent properties;
- The bridge's design provides for vehicular access such as emergency vehicles and a utility corridor; and
- The structure meets the requirements of Burrard Environmental Review Committee (BERC) and has received BERC's approval.

Moved by: Councillor Drake

Seconded by: Councillor Richardson

THAT:

- 1) Council instruct staff to prepare the necessary signage notification for the Development Variance Permit Application (DVP 09-02) to be considered at the September 21, 2009 meeting regarding the relaxation of the setback and size requirements for an accessory structure (bridge) as so identified on the Drawing A1.0 – Site Plan prepared by Karl Gustavson dated 2009 07 03;
- 2) Development Variance Permit Application (DVP 09-02) be forwarded to the Fire Chief, Superintendent of Public Works, and the Building Inspector for comment; and
- 3) The issuance of DVP 09 – 02 be subject to the consolidation of Lots 11, 38 and Remainder DL 4991 into one lot.

Discussion ensued relative to:

- The profile of the bridge design and project complexity;
- The bridge design which meets Port Metro Vancouver requirements to accommodate vessels such as a small boat or kayak;
- Other designs that were considered in deciding the current model; and
- The proposed construction schedule which is within the set fisheries and eagle nesting timeframes.

Question was then called on the motion and it was

**CARRIED**

## **8.2 4022 Marine Avenue – Road Access Widening Road Use Permit 02092009**

Larry Scott, Building Inspector / Superintendent of Public Works, provided a report dated September 2, 2009 seeking approval to issue a Road Use Permit to the owners of 4022 Marine Avenue for the purpose of constructing a fill slope intended to widen the portion of access road fronting 4022 Marine Avenue noting that:

- EBA Engineering Consultants Ltd. provided geotechnical services pertaining to restoration of the slope adjacent to 4022 Marine Avenue; and
- The application encompasses details of the proposed works, includes requirements for sediment control, and a letter of certification to be provided by the engineer upon completion of the project.

Jim Spence, 4022 Marine Avenue, spoke relative to the safety concerns with the present road configuration.

Moved by: Councillor Ross  
Seconded by: Councillor Glover

THAT:

1. subject to the terms and conditions noted on Road Use Permit # 02092009, approval be granted to construct a rip rap (fractured rock) fill slope fronting 4022 Marine Avenue consistent with EBA Engineering Consultants Ltd. (EBA) report dated July 29, 2009 (file #V13101517);
2. subject to the terms and conditions noted on Road Use Permit # 02092009, a \$2,000.00 security deposit is required; and
3. subject to Road Use Permit # 02092009, all noted terms and conditions shall be completed within 180 days of issuing the Road Use Permit.

**CARRIED**

## **8.3 Single Wharf Facility - 3590 Marine Avenue**

Larry Scott, Building Inspector / Superintendent of Public Works, provided a report dated September 3, 2009 regarding the August 7, 2009 revised application from John & Joan Doerkson, 3590 Marine Avenue, to construct a private moorage facility to serve Lot 9, Block 4, Plan 3014, NWD noting that:

- The current Highway Encroachment (HEA) bylaw was used as a guide in reviewing this application; and
- The dock application was evaluated as presented to Port Metro Vancouver and found to be consistent with Belcarra's Zoning bylaw;
- The next step is to post signs for 14 days where the dock is to be located to advise the public of the proposed works and then bring the matter back to Council for the next phase of the process.

Moved by: Councillor Ross  
Seconded by: Councillor Glover

THAT:

1. the Port Metro Vancouver revised application to construct a private moorage facility to serve 3590 Marine Avenue be approved in principal; and
2. the area near the proposed moorage facility be posted with a Notice of Intent for a minimum of 14 days.

**CARRIED**

## **9. COMMITTEE REPORTS**

### **9.1 Public Works & Planning – Councillor Ross**

It was noted that:

- Curbside chipping is scheduled for October 26, 2009;
- Road patching is being completed;
- The stairs on West Road have been replaced;
- Roadside vegetation maintenance and drain clearing is ongoing.

### **9.2 Treaty Advisory Committee & Special Projects – Councillor Richardson**

It was noted that Union of British Columbia Municipalities (UBCM) members will provide comment to the Provincial Government regarding potential agreements with First Nations.

### **9.3 Protective Services – Councillor Drake**

No items presented.

### **9.4 Environmental Affairs – Councillor Glover**

It was noted that recommendations will be brought forward regarding the structure, role and function of council committees.

## **10. MAYOR'S REPORT**

### **10.1 Updating Metro Vancouver's Solid Waste Management Plan**

It was noted that:

- The focus of the solid waste management plan is based on various studies that were undertaken;
- The impacts of greenhouses and other air pollutants will be reviewed ; and
- The consultation surrounding Metro Vancouver's Solid Waste Management Plan will begin in the Fall.

### **10.2 Metro Vancouver's Regional Growth Strategy**

It was noted that

- Preliminary drafts of the Regional Growth Strategy have been completed and a revised draft will be forthcoming in the Fall;
- Belcarra has supplied comments regarding three key issues of the strategy which include projection of significant growth, increase in self-employment and classification of the Twin Island properties; and
- The process to adopt the strategy requires that it must receive unanimous approval from all municipalities.

## **11. FINANCE REPORT**

No items presented.

**12. ADMINISTRATOR'S REPORT**

No items presented.

**13. BYLAWS**

No items presented.

**14. CORRESPONDENCE/PROCLAMATIONS**

Moved by: Councillor Richardson

Seconded by: Councillor Glover

That correspondence items 14.1 to 14.11 be received.

**CARRIED**

**REQUEST FOR ACTION**

- 14.1** Suzanne Allard Strutt, Chief Executive Officer, BC Healthy Living Alliance, July 7, 2009 requesting a letter of support for the BC Recreation and Parks Association initiative to address the need for recreation infrastructure renewal in BC.

Staff was requested to obtain information pertaining to BC Healthy Living Alliance's mandate and their objectives in seeking support from smaller municipalities.

- 14.2** Alice Sundberg and Susan Papadionissiou, Co-Chairs, Greater Vancouver Regional Steering Committee on Homelessness, June 29, 2009 requesting that October 11- 17, 2009 be proclaimed Homelessness Action Week.

Moved by: Councillor Ross

Seconded by: Councillor Richardson

That the Village of Belcarra proclaim October 11-17, 2009 Homelessness Action Week.

**CARRIED**

- 14.3** Carolyn-Rice, Secretary-Treasurer, New Westminster & District Labour Council, June 19, 2009 requesting that September 7-11, 2009 be proclaimed Union Label Buying Week.

Moved by: Councillor Ross

Seconded by: Councillor Richardson

That the Village of Belcarra proclaim September 7-11, 2009 Union Label Buying Week.

**CARRIED**

- 14.4** Crystal Wilkes, Ride-Share Week Coordinator, July 13, 2009 requesting that October 5-9, 2009 be proclaimed TransLink Ride-Share Week.

Moved by: Councillor Drake

Seconded by: Councillor Richardson

That the Village of Belcarra proclaim October 5-9, 2009 be proclaimed TransLink Ride-Share Week.

**CARRIED**

**INFORMATION ITEMS**

- 14.5** Suzanne Allard Strutt, Chief Executive Officer, BC Healthy Living Alliance, July 7, 2009 presenting the BC Recreation and Parks Association's 2008-09 Annual Report.

- 14.6 Honourable Mobina Jaffer, Senator for British Columbia, June 12, 2009 regarding a motion in the Senate recognizing April 25 as World Malaria Day.
- 14.7 Craig Anderson, Mayor of Village of Gold River, June 23, 2009 regarding Metro Vancouver's solid waste management challenges.
- 14.8 Rick Bonnette, Mayor of Town of Halton, and Jason Myers, Canadian Manufacturers & Exporters, July 31, 2009 regarding a proposed agreement between the United States and Canada to negotiate an end to Buy American restrictions and open local procurement markets in Canada and the United States to suppliers from both countries.
- 14.9 Lois E. Jackson, Chair, Metro Vancouver Board, July 7, 2009 regarding the next steps in the development of Metro Vancouver's Draft Regional Growth Strategy.
- 14.10 Karolin Phillips, Co-ordinator of Artworks Sponsorship, August 2009 requesting a donation of \$250.00 towards the 3<sup>rd</sup> Annual Artworks for Anmore.
- 14.11 Shannon Shackerley-Bennett, 4554 Belcarra Bay Road, August 25, 2009 regarding new parking signage on Belcarra Bay Road.

15. **NEW BUSINESS**

No items presented.

16. **UNFINISHED BUSINESS**

No items presented.

17. **NOTICES OF MOTION**

No items presented.

18. **PUBLIC QUESTION PERIOD**

Jim Chisholm, 4505 Belcarra Bay Road, queried regarding:

- The position of the surveillance cameras and lighting at the recycle facility; and
- Bylaw or policy parameters to allow burning in Belcarra Regional Park.

Peter Boekout, 4910 Robson Road, queried regarding:

- The estimated operation date of the gate access at the recycle facility; and
- Policies in place pertaining to the accumulation of disposed brush on private property.

Discussion ensued relative to the provisions of the SVFD Opening Burning Policy as they apply to Belcarra Regional Park which will be reviewed with Metro Vancouver.

19. **ADJOURNMENT**

Moved by: Councillor Glover  
 Seconded by: Councillor Richardson

That the September 8, 2009 Regular Meeting be terminated. (9:14pm)

**CARRIED**

**C E R T I F I E D C O R R E C T**

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Ralph E. Drew, Mayor

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Lynda Floyd  
 Chief Administrative Officer