



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
MONDAY, MAY 11, 2009**



Minutes of the Regular Meeting of the Municipal Council for the Village of Belcarra, held Monday, May 11, 2009, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Council in Attendance:

Mayor Ralph Drew
Councillor Jennifer Glover
Councillor Colin Richardson
Councillor Jamie Ross

Staff in Attendance:

Chief Administrative Officer, Lynda Floyd
Superintendent Public Works/Building Inspector, Larry Scott
Administrative Assistant, Connie Scherk

Absent:

Councillor Bruce Drake

1. CALL TO ORDER

The meeting was called to order at 7:35 pm.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting Monday, May 11, 2009

Moved by: Councillor Glover
Seconded by: Councillor Richardson

That the Agenda for the regular Council Meeting Monday, May 11, 2009 be approved as circulated.

CARRIED

3. ADOPTION OF THE MINUTES

3.1 Regular Council Meeting Monday, April 20, 2009

Moved by: Councillor Glover
Seconded by: Councillor Richardson

That the Minutes of the Regular Council Meeting held Monday, April 20, 2009 be adopted.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES AS ADOPTED

No items presented.

5. INTRODUCTION OF LATE ITEMS

No items presented.

6. DELEGATIONS**6.1 2008 Audited Financial Statements**

Bruce Macfarlane, D&H Group Chartered Accountants, presented the Village of Belcarra 2008 Audited Financial Statements to Council noting:

- Statement of Financial Position;
- Statement of Operations;
- Statement of Change in Net Financial Assets;
- Statement of Cash Flows;
- Government Grants;
- General Government Expenditures;
- Accounting Policies;
- Accounts Receivable;
- Non- Financial Assets;
- Amortization of tangible capital assets to begin January 2009;
- Commitment Under Operating Lease;
- Pension Liability;
- Contingent Liability;
- The accounting program Asyst has limitations that need to be worked through; and
- The Village of Belcarra is in good financial position.

Moved by: Councillor Ross

Seconded by: Councillor Glover

That the Financial Statements for the Village of Belcarra as at December 31, 2008 be approved.

CARRIED

- 6.2** Sandi Saunier, 4825 Belcarra Bay Road, regarding their subdivision application process noting that they submitted their subdivision application in December 2007, and have yet to receive a formal approval.

Discussion ensued relative to:

- The subdivision referral process;
- Limited staff resources and project / legislation priorities; and
- The subdivision application being a complex matter that requires dedicated attention.

7. BUSINESS POSTPONED OR TABLED AT OR NOT DEALT WITH AT A PREVIOUS MEETING

No items presented.

8. REPORT OF PUBLIC WORKS SUPERINTENDENT/DEVELOPMENT VARIANCE PERMITS

No items presented.

9. COMMITTEE REPORTS**9.1 Public Works & Planning – Councillor Ross**

No items presented.

9.2 Treaty Advisory Committee & Special Projects – Councillor Richardson

It was noted that:

- The Lower Mainland Treaty Advisory Committee (LMTAC) Board in Brief is sent out electronically; and
- Tsawwassen First Nation became a Metro Vancouver Board member in April.

Councillor Richardson reported on his attendance, on behalf of the Mayor at a meeting hosted by the Lower Mainland RCMP and topics included gangs and guns, Olympic planning and the proposed new pre-trial detention centre.

9.3 Protective Services – Councillor Drake

It was noted that:

- The public meeting held at the Village Hall with the RCMP was well attended by residents; and
- Discussion centered around increased police presence in Belcarra and the recent community mailbox break-ins.

9.4 Environmental Affairs – Councillor Glover

It was noted that the Village wide garage sale held April 25, 2009 was well attended.

10. MAYOR'S REPORT

10.1 2009 Property Assessments

A brief overview of the 2009 Property Assessments was provided noting that the average property assessment in Belcarra remained unchanged from 2008, as determined by the Province.

11. FINANCE REPORT

11.1 2009-2013 5 Year Financial Plan Presentation

Lynda Floyd, Chief Administrative Officer, provided a powerpoint presentation on the 2009-2013 Five Year Financial Plan noting:

- Property assessment values;
- Property tax classification;
- Average assessment change;
- 2009 Property Assessments;
- Belcarra's average assessment is \$830,000;
- Financial planning objectives;
- 2009 budget highlights;
- 2009 General Fund Program;
- 2009 Public Works Program;
- 2009 Recycle and Refuse Program;
- 2009 Major Road Network Program (Bedwell Bay Road);
- 2009 Capital Program;
- 2009 Expenditures;
- 2009-2013 Financial Plan: Assumptions;
- 2009-2013 Financial Plan: General Fund;
- 2009-2013 Capital: Facilities;
- 2009-2013 Capital: Roads & Drainage;
- 2009-2013 Financial Plan: Recycle & Refuse;
- 2009-2013 Financial Plan: Major Road Network;
- 2009-2013 Capital: MRN;
- 2009-2013 Water Supply and Distribution System;
- Municipal property taxation;
- Municipal tax rates;
- How a 2.8% tax rate increase affects the municipal tax levy;
- General information about property taxes;
- 2008 tax dollars: where did they go?;
- 2008 statistics;
- What is the financial health of the municipality?;

- Financial health – Reserve Balances (31-12-2008);
- Future budgets & tax changes; and
- Legislative requirements for the budget process.

8:47pm

Councillor Glover departed to the meeting.

8:49pm

Councillor Glover returned to the meeting.

Jim Chisholm, 4505 Belcarra Bay Road, queried regarding:

- The total amount of taxes receivable at 2008 year end;
- The percentage of taxes that go to the Sasamat Volunteer Fire Department (SVFD);
- The amount in reserves for Council Community Grants; and
- Potential tax sales in the Village.

Dave Warren, 4925 Robson Road, requested clarification between taxes in arrears and deferred taxes.

John Doerksen, 3590 Marine Avenue, queried regarding the status of further information on the mailbox break-ins.

It was noted that:

- The total amount of taxes receivable was \$54,514;
- Community grants are given out by Council on a case by case basis; and
- The potential for a tax sale within the Village won't be known until September.

Moved by: Councillor Richardson

Seconded by: Councillor Glover

That Council receive and endorse the 2009-2013 5 Year Financial Plan Presentation.

CARRIED

12. ADMINISTRATOR'S REPORT

12.1 Village of Belcarra 5 Year Financial Plan 2009-2013 Bylaw No. 253, 1996 Amendment Bylaw No. 415, 2009

Lynda Floyd, Chief Administrative Officer, provided a report dated May 8, 2009 regarding the Village of Belcarra 5 Year Financial Plan 2009-2013 Bylaw No. 253, 1996 Amendment Bylaw No. 415, 2009 noting that this is the second year in which legislative requirements have been expanded to now require that Objective and Policy Statements be added to the Five Year Financial Plan.

Moved by: Councillor Richardson

Seconded by: Councillor Glover

That the "Village of Belcarra 5 Year Financial 2009-2013 Plan No. 253, 1996 Amendment Bylaw No. 415, 2009 be read a first, second and third time.

CARRIED

12.2 Village of Belcarra 2009 Annual Tax Rates Bylaw No. 416, 2009

Moved by: Councillor Ross

Seconded by: Councillor Glover

That the "Village of Belcarra 2009 Annual Tax Rates Bylaw No. 416, 2009" be read a first, second and third time.

CARRIED

12.3 Financial Information Act Reports – Fiscal Year 2008

Lynda Floyd, Chief Administrative Officer, provided a report dated May 9, 2009 regarding the Financial Information Act Reports – Fiscal Year 2008 noting that a breakdown of remuneration and expenses for Council, employees and payments to suppliers of goods and services.

Moved by: Councillor Richardson
Seconded by: Councillor Glover

That Council approve the schedules and statements included in the Statement of Financial Information 2008 Reports.

CARRIED

12.4 Village of Belcarra Fees and Charges Bylaw No. 400, 2008 Amendment Bylaw 417, 2009

Lynda Floyd, Chief Administrative Officer, provided a report dated May 7, 2009 to amend the Village of Belcarra's Fees and Charges Bylaw noting that:

- The current rate for a film permit is deterring filming in Belcarra resulting in lost revenue;
- The current film permit fee is not comparable with neighbouring municipalities; and
- The increase in recycle and refuse fees reflects costs to provide the service.

Discussion ensued relative to the proposed film permit rates and the preference to consider these in a subsequent bylaw amendment.

Moved by: Councillor Ross
Seconded by: Councillor Richardson

That the "Village of Belcarra Fees and Charges Bylaw No. 400, 2008, Amendment Bylaw No. 417, 2009" be amended by deleting the proposed amendments to Schedules 3 & 9 of Bylaw No. 400, 2008.

CARRIED

Moved by: Councillor Glover
Seconded by: Councillor Richardson

That the "Village of Belcarra Fees and Charges Bylaw No. 400, 4008, Amendment Bylaw No. 417, 2009" as amended be read a first, second and third time.

Staff were requested to bring forward amendments to Schedules 3 & 9 of the Village of Belcarra Fees and Charges Bylaw No. 400, 4008 in a subsequent amendment.

CARRIED

12.5 Special Meeting for May 14, 2009

Lynda Floyd, Chief Administrative Officer, provided a verbal report regarding holding a special meeting of Council for May 14, 2009 noting that the Financial Plan and Tax Rates bylaws must be adopted prior to May 15.

Moved by: Councillor Richardson
Seconded by: Councillor Glover

That a special meeting of Council be held on Thursday, May 14, 2009 at 5:00pm.

CARRIED

13. BYLAWS

No items presented.

14. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Ross
Seconded by: Councillor Glover

That correspondence items 14.1 to 14.6 be received.

CARRIED

ACTION ITEMS

- 14.1** Joy Wong, Falun Dafa Association of BC, April 2009 requesting that May 2009 be proclaimed "Falun Dafa Month, Honouring Truthfulness, Compassion and Forbearance".

Moved by: Councillor Glover
Seconded by: Councillor Ross

That May 2009 be proclaimed Falun Dafa Month, Honouring Truthfulness, Compassion and Forbearance.

CARRIED

- 14.2** John Strohmaier, Provincial President, Ambulance Paramedics of British Columbia, April 15, 2009 requesting support to defend the ambulance emergency response services in our community.

Moved by: Councillor Ross
Seconded by: Councillor Glover

That Council defer Item 14.2 consideration to the May 25 regular council meeting.

CARRIED

INFORMATION ITEMS

- 14.3** Gail Cosman, President, Nestle Waters Canada, April 3, 2009 regarding the environmental stewardship and health benefits associated with bottled water.
- 14.4** Frank Leonard, Chair, Municipal Finance Authority, April 20, 2009 regarding the Municipal Finance Authority Dividends.
- 14.5** Paola Murillo, Director of Marketing & Public Relations, April 27, 2009 requesting attendance at the Latincouver Launch and Opening Ceremony.
- 14.6** Neil Hastie, President, Return It Encorp, April 28, 2009 regarding advocacy for a wholesale reconstruction of the product stewardship in British Columbia.

15. NEW BUSINESS

No items presented.

16. UNFINISHED BUSINESS

No items presented.

17. NOTICES OF MOTION

No items presented.

18. PUBLIC QUESTION PERIOD

Jim Chisholm, 4505 Belcarra Bay Road, queried regarding:

- The success of the large item pickup and roadside chipping programs; and
- The end of outdoor burning permits in the Village.

John Doerksen, 3590 Marine Avenue, expressed his support for the large item pickup program as a benefit for keeping the Village clean.

It was noted that:

- Roadside chipping and large item pickup programs are part of municipal services; and
- Burning within the Village is now banned for road access properties.

19. ADJOURN TO CLOSED MEETING

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the May 11, 2009 regular meeting of Council be closed pursuant to the Community Charter section S90 (1) "a part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality."

CARRIED

20. ADJOURNMENT

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the May 11, 2009 Regular Meeting be terminated. (9:33 pm)

CARRIED

C E R T I F I E D C O R R E C T

Ralph E. Drew, Mayor

Lynda Floyd
Chief Administrative Officer