



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
MONDAY, JANUARY 12, 2009**



Minutes of the Regular Meeting of the Municipal Council for the Village of Belcarra, held Monday, January 12, 2009, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Council in Attendance:

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Colin Richardson
Councillor Jamie Ross

Staff in Attendance:

Chief Administrative Officer, Lynda Floyd
Superintendent Public Works/Building Inspector, Larry Scott
Administrative Assistant, Erin Boyes

1. CALL TO ORDER

The meeting was called to order at 7:35 pm.

2. APPROVAL OF THE AGENDA

Regular Council Meeting Monday, January 12, 2009

Moved by: Councillor Bruce
Seconded by: Councillor Glover

That the agenda for the Regular Council Meeting Monday, January 12, 2009 be adopted.

CARRIED

3. ADOPTION OF THE MINUTES

3.1 Regular Council Meeting Monday, December 8, 2008

Moved by: Councillor Richardson
Seconded by: Councillor Glover

That the Minutes for the Regular Council Meeting Monday, December 8, 2008 be adopted.

CARRIED

3.2 Special Council Meeting Monday, December 10, 2008

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the Minutes of the Inaugural Council Meeting held Monday, December 10, 2008 be adopted.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES AS ADOPTED

No items presented.

5. INTRODUCTION OF LATE ITEMS

No items presented.

6. DELEGATIONS

No items presented.

7. BUSINESS POSTPONED OR TABLED AT OR NOT DEALT WITH AT A PREVIOUS MEETING

No items presented.

8. REPORT OF PUBLIC WORKS SUPERINTENDENT/DEVELOPMENT VARIANCE PERMITS**8.1 Recycle Depot Gated Access**

Larry Scott, Building Inspector / Superintendent of Public Works, provided a report dated January 9, 2009, regarding recycle depot gates access noting:

- Recommendations from the Environmental Committee to help reach zero waste goals and minimize banned material from entering the waste stream, Council gave direction to staff to put out tenders for the installation of security gates for the recycle and refuse facility;
- The gates will allow the ability to close the facility during times of emergency, or to exclude cards, and to control the hours of operation adding an additional level of security and safety;
- The proximity card readers will allow entrance into the facility, will keep track electronically of facility users, and the time of use, creating a greater level of monitoring in addition to video surveillance;
- The works proposed include widening the road, including a traffic island with dual gates and proximity reader, updating the alarm system along with the municipal hall security system;
- Anderson Creek Site Development submitted the lowest of the three quotes received.

Discussion ensued relative to:

- The project estimates which are within the 2008 budget provisions;
- The gates will act as a means of control for vehicle access to the facility, and will permit pedestrian access to the facility;
- The mechanisms involved for opening and closing the gates;
- The ability to add additional cameras in the future if needed; and
- The projected timeframe for completion of the recycle and refuse facility gates and security system upgrade project.

Moved by: Councillor Glover

Seconded by: Councillor Ross

That

1. On the advice of the Municipal Engineer, Anderson Creek Site Development Ltd., being the lowest of three (3) tender submissions, be awarded the contract to construct a retaining wall, road access widening and a traffic island to facilitate the installation of a card reader and controlled gate access at the recycle facility located at 4086 Bedwell Bay Road, as outlined within Tender Document File #01.07A at a cost of \$20,475 plus applicable taxes;

2. Chubb Security Systems, being the supplier of security equipment and services presently used by the Municipality, be awarded the contract to supply and install new Inova hardware and software to replace the existing Monitor Fx security system to facilitate the addition of proximity card readers to operate the recycle gates as noted in Chubb Security Quotation #13080 at a cost of \$6,488.68 plus applicable taxes;
3. Chubb Security Systems, being the supplier of security equipment and services presently used by the Municipality, be awarded the contract to supply and install the recycle gate card reader, 300 proximity cards, hardware and software to facilitate the control and operation of the gate access as noted in Chubb Security Quotation #33970 at a cost of \$6,122.69 plus applicable taxes;
4. Steelguard Fence Limited be awarded the contract to supply and install two vertical barrier swing arm gates, with one exit loop to operate the gate access as noted in their quotation dated November 03, 2008 at a cost of \$10,733.07 plus applicable taxes; and
5. A 10% contingency of \$4,500.00 be approved to cover unexpected expenses related to the gated access project.

CARRIED

9. COMMITTEE REPORTS

9.1 Public Works & Planning – Councillor Ross

It was noted that:

- 114 hours of overtime were reported between December 12, 2008 and January 9, 2009 which included additional contract employees' assistance;
- 68 tonnes of salt was used leaving a small amount in storage;
- There is a salt shortage in the lower mainland until early February, the anticipated date for the next delivery;
- December road conditions prevented our garbage hauler traveling into the Village which required the refuse and recycle facility be shut down for three days;
- The single biggest obstacle for road clearing was the number of abandoned cars improperly parked, compromising safety and / or restricting the area that was able to be plowed; and
- The number one priority during winter maintenance is the safety of residents and municipal employees.

Discussion ensued relative to a follow up report for the next Belcarra Barnacle detailing the successes and challenges from the December – January winter road maintenance.

9.2 Treaty Advisory Committee & Special Projects – Councillor Richardson

It was noted that the Lower Mainland Treaty Advisory Committee (LMTAC) orientation is Friday, January 16, 2009, and that the invitation to attend is open to Council.

9.3 Protective Services – Councillor Drake

It was noted that:

- The Sasamat Volunteer Fire Department service awards were held on December 17, 2008 honouring many Belcarra volunteers;
- During the power outages in December, the Municipal Hall was offered as an emergency shelter by way of Blockwatch captains to residents without power;
- The length of time that the Municipal hall can operate as an emergency shelter is estimated at 3 weeks.

9.4 Environmental Affairs – Councillor Glover

No items presented.

10. MAYOR’S REPORT

No items presented.

11. FINANCE REPORT

No items presented.

12. ADMINISTRATOR’S REPORT

No items presented.

13. BYLAWS

No items presented.

14. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Richardson

Seconded by: Councillor Glover

That correspondence items 14.1 to 14. 13 be received.

CARRIED

ACTION ITEMS

- 14.1 Doug Sheppard, Principal Heritage Woods Secondary School, October 2008, requested that the Village of Belcarra make a donation to the 2009 After Grad Celebration for Heritage Woods Secondary School.**

Moved by: Councillor Drake

Seconded by: Councillor Ross

That the Heritage Woods Secondary School donation request for the 2009 After Grad Celebration be considered in the 2009 budget deliberations.

CARRIED

Discussion ensued relative to the number of children from Belcarra that attend the Tri-City schools.

- 14.2** Lori Whalley, Coordinator, Heart and Stroke Foundation of BC & Yukon, December 3, 2008, requested that the Village of Belcarra proclaim February 2009 as Heart Month.

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the Village of Belcarra proclaim February 2009 as Heart and Stroke month.

CARRIED

INFORMATION ITEMS

- 14.3** Lois E. Jackson, Chair, Board of Directors, Metro Vancouver, December 3, 2008, regarding the progress report for the 2005 Metro Vancouver Air Quality Management Plan.

- 14.4** Bruce Dewar, CEO, 2010 Legacies Now, December 11, 2008, regarding the 2010 Legacies Now annual review for the 2007/2008 fiscal year.

It was noted that Councillor Richardson will follow up to determine possible security costs during the 2010 Torch ceremony which will be passing through Belcarra on February 11, 2010.

- 14.5** Lindsay Coulter, Nature Conservation Outreach Coordinator, David Suzuki Foundation, December 15, 2008, regarding a conceptual Species and Ecosystem Protection Act endorsement.

- 14.6** G.W. Powell, Board Chair, Provincial Health Services Authority, December 16, 2008, regarding recent collaborations between the Provincial Health Services Authority and Fraser Health.

- 14.7** Owen Dickie, Canadian Association of Home and Property Inspectors of BC, December 19, 2008, regarding standards requirements for those seeking to call themselves home and property inspectors.

- 14.8** Owen Dickie, Canadian Association of Home and Property Inspectors of BC, December 8, 2008 regarding standards requirements for those seeking to call themselves home and property inspectors.

- 14.9** Michelle Young, Georgia Strait Alliance, December 16, 2008, regarding support of provincial funding for research into closed containment salmon aquaculture technology.

- 14.10** Mayor Ralph Drew, Chair, Lower Mainland Treaty Advisory Committee, January 5, 2009, regarding the summary of LMTAC interests regarding common table negotiations.

Moved by: Councillor Richardson
Seconded by: Councillor Drake

That the Lower Mainland Treaty Advisory Committee (LMTAC) summary of LMTAC interests regarding common table negotiations be considered at the next Council Meeting.

CARRIED

- 14.11** Susan Foster, Tri-Cities Early Childhood Development (ECD) Community Development Co-ordinator, January 8, 2009, regarding the ECD Committee work plan.

It was noted that our role for contributing to the ECD committee work plan is limited due to our staffing levels, the absence of school facilities in Belcarra, and the number of young children in the village.

- 14.12** Julie Rioux, Tri-Cities Community Literacy Coordinator, December 10, 2008, regarding Belcarra representation on the Tri-Cities Literacy Committee.

- 14.13** Union of British Columbia Municipalities (UBCM), January 9, 2009, UBCM notice conveying letter from Solicitor General Jon Van Dongen regarding the proposed regulations for home inspectors.

15. NEW BUSINESS

15.5 Port Moody Recreation Dual Fee Structure

Staff was requested to obtain a list of the fee structures pertaining to Port Moody Recreation programs.

16. UNFINISHED BUSINESS

No items presented.

17. NOTICES OF MOTION

No items presented.

18. PUBLIC QUESTION PERIOD

Peter Boekhout, 4910 Robson Road, spoke relative to:

- Commending Public Works staff for the work clearing the roads during the storms;
- Volunteering his time if needed to help clear snow during the winter, or relieve municipal workers during breaks; and
- The BC Hydro timeline for maintaining and removing hazard trees from the village.

Discussion ensued relative to the new treatment that BC Hydro has implemented for tree maintenance along the foreshore.

19. ADJOURNMENT

Moved by: Councillor Richardson

Seconded by: Councillor Glover

That the January 12, 2009 Regular Meeting be terminated. (8:35pm)

CARRIED

C E R T I F I E D C O R R E C T

Mayor R. E. Drew

L. Floyd Chief Administrative Officer