



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
MONDAY, DECEMBER 8, 2008**



Minutes of the Regular Meeting of the Municipal Council for the Village of Belcarra, held Monday, December 8, 2008, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Council in Attendance:

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Colin Richardson
Councillor Jamie Ross (9:13pm departed the meeting)

Staff in Attendance:

Chief Administrative Officer, Lynda Floyd
Superintendent Public Works/Building Inspector, Larry Scott
Administrative Assistant, Erin Boyes

1. CALL TO ORDER

The meeting was called to order at 7:33 pm.

2. APPROVAL OF THE AGENDA

Regular Council Meeting Monday, December 8, 2008

Moved by: Councillor Ross
Seconded by: Councillor Richardson

That the agenda for the Regular Council Meeting Monday, December 8, 2008 be amended by adding:

- Item 8.1 Municipal Work Truck Replacement;
- Item 12.2 Water Supply and Distribution Local Area Service No. 1 Establishment and Loan Authorization Bylaw No. 413, 2008; and

That the agenda as amended, be adopted.

CARRIED

3. ADOPTION OF THE MINUTES

3.1 Regular Council Meeting Monday, November 17, 2008

Moved by: Councillor Richardson
Seconded by: Councillor Ross

That the Minutes for the Regular Council Meeting Monday, November 17, 2008 be adopted.

CARRIED

3.2 Inaugural Council Meeting Monday, December 1, 2008

Moved by: Councillor Glover
Seconded by: Councillor Drake

That the Minutes of the Inaugural Council Meeting held Monday, December 1, 2008 be adopted.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES AS ADOPTED

No items presented.

5. INTRODUCTION OF LATE ITEMS

No items presented.

6. DELEGATIONS

No items presented.

7. BUSINESS POSTPONED OR TABLED AT OR NOT DEALT WITH AT A PREVIOUS MEETING

No items presented.

8. REPORT OF PUBLIC WORKS SUPERINTENDENT/DEVELOPMENT VARIANCE PERMITS

8.1 Municipal Work Truck Replacement

Larry Scott, Superintendent Public Works/Building Inspector, provided a report dated December 8, 2008 regarding the municipal work truck replacement noting that:

- The average life span for a municipal vehicle that performs winter salting and ploughing is 9-10 years, 2009 will see year 10 of the existing municipal works truck;
- Requests for quotations on a new municipal works truck including a lift crane, snow plow and salt spreader were sent out in November;
- In moving towards a more sustainable system, the truck has a diesel engine, and is capable of handling 5% biodiesel fuel; and
- The new truck can be refuelled at the public works yard eliminating the need to leave the Village, creating greater efficiency during winter road maintenance and increased emergency preparedness for the Village.

Moved by: Councillor Ross

Seconded by: Councillor Glover

That Council accepts Dams Ford Lincoln Sales Ltd. quotation #04112008, being the lowest of 3 quotations, for a new 2009 Ford F-550 diesel Municipal Utility Truck that includes a new lift crane, snow plow and salt spreader at a cost of \$71,621.00 plus applicable taxes.

CARRIED

Discussion ensued relative to the anticipated March 2009 delivery date for the truck.

8.2 Co-mingled Recycle Material Update

Larry Scott, Superintendent Public Works/Building Inspector, provided a verbal report regarding the co-mingled recyclable material noting that:

- After contacting those on the list of recyclers provided by Metro Vancouver, it was determined that Urban Impact Ltd. is the only recycler able to accept the co-mingled material; and
- Staff will be receiving the terms from Urban Impact Ltd. shortly.

9. COMMITTEE REPORTS**9.1 Public Works & Planning – Councillor Ross**

It was noted that:

- The Tatlow trail bridge was removed and replaced with a culvert and a footpath;
- An overhead light at the recycle and refuse facility was replaced;
- Five hazard trees were removed around the public works shop and potentially hazardous trees on Main Avenue will soon be removed.

Discussion ensued relative to:

- The annual budget for hazard tree removal;
- The Superintendent of Public Works authority to have hazard trees removed that threaten the public works building or the Municipal Hall.

9.2 Treaty Advisory Committee & Special Projects – Councillor Richardson

It was noted that Chief Kim Baird of the Tsawwassen First Nation presented at a recent Lower Mainland Treaty Advisory Committee (LMTAC) meeting detailing their future community projects.

9.3 Protective Services – Councillor Drake

Discussion ensued relative to the Sasamat Volunteer Fire Department trustee's approval of a \$10,000 study to determine the services and opportunities that can be created through computer aided dispatch, and record management for the ambulance, fire and police to work together more efficiently.

9.4 Environmental Affairs – Councillor Glover

It was noted that:

- the Environmental Committee met on October 27, 2008, where many ideas were explored for the next Council term; and
- Public Works met last week with contractors to discuss the recycle / refuse facility gate construction.

10. MAYOR'S REPORT

No items presented.

11. FINANCE REPORT

It was noted that:

- The 2009 BC Assessment notices will include the new provincially introduced changes where the assessed value will be the lowest of the 2007 or 2008 calendar year; and
- The new Provincial criteria for tax deferrals based on hardship.

12. ADMINISTRATOR'S REPORT**12.1 Greater Vancouver Water District Entry Agreement Bylaw No. 412, 2008**

Lynda Floyd, Chief Administrative Officer, provided a report dated December 4, 2008, regarding the Greater Vancouver Water District Entry Agreement noting that:

- On November 19, 2007, Belcarra Council authorized the execution of the Greater Vancouver Water District (GVWD) and Village of Belcarra Entry Agreement;

- The agreement has been reviewed by both legal councils and been signed by the GVWD,
- By signing the agreement, Belcarra will be entitled to a representative on the GVWD Board, will agree to comply with the plans, policies and regulations of the GVWD, and will agree to forecast the demand for water and / or changes to the demand required;
- The agreement is not intended for capital purposes extending longer than five years, and
- A condition precedent for the Entry Agreement to become effective requires Belcarra to confirm the agreement by bylaw.

Moved by: Councillor Richardson

Seconded by: Councillor Drake

That the "Village of Belcarra Greater Vancouver Water District Entry Agreement Bylaw No. 412, 2008" be read a first, second and third time.

CARRIED

Moved by: Councillor Drake

Seconded By: Councillor Glover

That a special Council meeting be scheduled for 5:30pm on Wednesday, December 10, 2008 with the purpose of adopting the "Village of Belcarra Greater Vancouver Water District Entry Agreement Bylaw No. 412, 2008".

CARRIED

12.2 Water Supply and Distribution Local Area Service No. 1 Establishment and Loan Authorization Bylaw No. 413, 2008

Lynda Floyd, Chief Administrative Officer, provided a report dated December 8, 2008, regarding the Water Supply and Distribution Local Area Service No. 1 Establishment and Loan Authorization Bylaw No. 413, 2008 noting that:

- Under the Municipal Rural Infrastructure Grant Program, the municipality will receive \$4,035,266 for its potable water supply and distribution project;
- The municipality will have to borrow money through the Municipal Finance Authority of BC (MFA) to pay the municipal share of project costs;
- The Community Charter legislates that the municipality must by bylaw, establish a local area service defining the properties that may benefit from and pay for the water supply and distribution system, and adopt a loan authorization bylaw that sets out a maximum amount of money to be borrowed, and the maximum term for the loan;
- Under BC regulation 254/2004 "Municipal Liabilities Regulation" a set liability limit is established for municipalities to borrow up to 25% of the previous year's revenue;
- Belcarra will need to obtain authorization from the Inspector of Municipalities to exceed the borrowing limits; and
- After authorization is granted, elector assent must be sought through the Council Initiative process.

Discussion ensued relative to:

- The amortization period proposed in Bylaw 413 being extended from 20 to 25 years;
- The opportunity available for property owners to commute their share of the costs before the loan is incurred by the municipality;

- The proposed local area service boundaries will create a contiguous area and excludes Cosy Cove, Farrer Cove and Twin Islands areas;
- The properties included meet at least one of the following criteria:
 - The property fronts the watermain;
 - The property fronts a municipal road allowance;
 - The property is developed or has a potential for development and is within the Village of Belcarra;
 - The property is developed or has a potential for development and is within the Village of Belcarra near a municipal road allowance;
 - The property has a potential for development and connection to the watermain and is within a portion of the park boundary; and
- The amount of water the District of North Vancouver has the capacity to supply the Village of Belcarra, as defined in the agreement between the two municipalities.

Moved by: Councillor Glover

Seconded by: Councillor Ross

That the “Village of Belcarra Water Supply and Distribution Local Area Service No. 1 Establishment and Loan Authorization Bylaw No. 413, 2008”, as amended to reflect a 25 year amortization period, be read a first, second and third time.

CARRIED

Moved by: Councillor Ross

Seconded by: Councillor Glover

That a written request be sent to the Inspector of Municipalities requesting authorization for the Village of Belcarra to exceed its liability servicing limits set out by regulation.

CARRIED

9:13pm

Councillor Ross left the meeting.

13. BYLAWS

13.1 Village of Belcarra Highway Encroachment Marine/Senkler Area Bylaw No. 411, 2008

Moved by: Councillor Richardson

Seconded by: Councillor Drake

That the “Village of Belcarra Highway Encroachment Marine/Senkler Area Bylaw No. 411, 2008” be adopted.

CARRIED

14. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Drake
Seconded by: Councillor Glover

That correspondence items 14.1 to 14.7 be received for information.

CARRIED

INFORMATION ITEMS

- 14.1** Mayor Maxine Wilson, City of Coquitlam, November 13, 2008, regarding a letter being sent by the City of Coquitlam requesting the Federal and Provincial governments to review gas prices.
- 14.2** Minister Tom Christensen, Ministry of Children and Family Development, November 7, 2008, regarding Adoption Awareness Month.
- 14.3** Fraser Health, November 18, 2008, regarding the new regional rehabilitation beds at Eagle Ridge Hospital.
- 14.4** Northeast Sector Mayors, November 20, 2008, regarding the West Coast Express.
- 14.5** Northeast Sector Mayors, November 20, 2008, regarding the Coquitlam Transfer Station.
- 14.6** Northeast Sector Mayors, November 20, 2008, regarding the Evergreen Line
- 14.7** Minister Kevin Krueger, Ministry of Small Business and Revenue, November 20, 2008, regarding the mobile business licence and BizPal.

15. NEW BUSINESS**15.1 2010 Olympic Torch**

It was noted that:

- the 2010 Olympic Torch will pass through Belcarra February 11, 2010, and that Councillor Richardson will act as a liaison with staff to coordinate activities; and
- Funds to install a flagpole will be included in the 2009 budget.

16. UNFINISHED BUSINESS

No items presented.

17. NOTICES OF MOTION

No items presented.

18. PUBLIC QUESTION PERIOD

Jim Chisholm, 4054 Belcarra Bay Road, queried regarding:

- Belcarra's current relationship with E-Comm;
- The costs of switching from Port Moody dispatch for emergency services to E-Comm; and
- The projected amount of water that may be supplied to Metro Vancouver Regional Parks and the desire for assurance of the ability to supply residential properties.

19. ADJOURNMENT

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the December 8, 2008 Regular Meeting be terminated. (9:30 pm)

CARRIED

C E R T I F I E D C O R R E C T

Mayor R. E. Drew

L. Floyd Chief Administrative Officer