



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
MONDAY, OCTOBER 20, 2008**



Minutes of the Regular Meeting of the Municipal Council for the Village of Belcarra, held Monday, October 20, 2008, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Council in Attendance:

Mayor Ralph Drew
Councillor Jennifer Glover
Councillor Colin Richardson
Councillor Jamie Ross

Staff in Attendance:

Chief Administrative Officer, Lynda Floyd
Superintendent Public Works/Building Inspector, Larry Scott
Administrative Assistant, Erin Boyes

Absent:

Councillor Bruce Drake

1. CALL TO ORDER

The meeting was called to order at 7:37pm.

2. APPROVAL OF THE AGENDA

Regular Council Meeting Monday, October 20, 2008

Moved by: Councillor Richardson
Seconded by: Councillor Glover

That the agenda for the Regular Council Meeting Monday, October 20, 2008 be amended by adding:

Item 12.3 2008 Local Government Elections Declaration of Official Election Results; and

That the agenda as amended, be adopted.

CARRIED

3. ADOPTION OF THE MINUTES

3.1 Regular Council Meeting Monday, October 6, 2008

Moved by: Councillor Richardson
Seconded by: Councillor Glover

That the Minutes for the Regular Council Meeting Monday, October 6, 2008 be adopted.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES AS ADOPTED

No items presented.

5. INTRODUCTION OF LATE ITEMS

No items presented.

6. DELEGATIONS**6.1 Hamber Island Project and former Lieutenant Governor Eric Hamber house on Lots 11 and 38 Turtlehead Road**

Karl Gustavson, Architect and Bill Sievewright, LandPlan Group Inc., provided a presentation on the Hamber Island plans noting that:

- Mitigation to minimize environmental impacts is being implemented within the building plans for Lots 11 & 38 Turtlehead Road, Hamber Island and the proposed bridge;
- The majority of trees including the tree where eagles have nested previously on the Turtlehead property will be preserved;
- The intention is to develop the properties as an estate;
- The building schedule will work around the nesting season and allow the fledgling eagles to leave the nest before works are initiated;
- The design of the bridge is proposed to have a minimal visual profile;
- The clearance span proposed for the bridge will be 50 feet wide by 10 feet high, which exceeds the requirements set by the Vancouver Fraser Port Authority, navigable waters set the clearance at 10 feet;
- The lighting planned for the bridge will highlight the space for kayakers and small watercraft, and will have minimal lighting on the bridge deck;
- Some blasting may be required to construct the bridge and dwelling on Hamber Island;
- There is no eelgrass where the bridge will be constructed;
- The surrounding area that will be impacted when the bridge is built will be completely replanted and efforts will be made to mitigate foreshore degradation;
- The design of the homes are intended to blend in with the surroundings and will feature environmental responsible construction materials and possibly geothermal heating;
- The anticipated timeline for receiving the BERC permit is spring 2009, noting the nesting season for eagles is typically over in April which would be accommodated;
- The phased construction would start with the bridge, then the Hamber Island residence and finish on the Turtlehead Road lots; and
- The existing Eric Hamber house would remain until July of 2009 as per the notice received by the Village in July 2008.

Discussion ensued relative to:

- The building permits that will be needed once the plans have been finalized;
- Consulting with kayak groups and First Nations to inform them on the building plans; and
- The various materials being considered in relation to the bridge construction.

7:52pm

Councillor Ross left the meeting.

Moved by: Councillor Richardson
Seconded by: Councillor Glover

That the presentation by Karl Gustavson, Architect and Bill Sievewright, LandPlan Group Inc. on the Hamber Island project and Lots 11 and 38, Turtlehead Road be received for information.

CARRIED

7. BUSINESS POSTPONED OR TABLED AT OR NOT DEALT WITH AT A PREVIOUS MEETING

No items presented.

8. REPORT OF PUBLIC WORKS SUPERINTENDENT/DEVELOPMENT VARIANCE PERMITS

8.1 Autumn Tree Chipping

Larry Scott, Superintendent Public Works/Building Inspector, provided a verbal report regarding the Autumn tree chipping noting that:

- Approximately 10 tonnes of material was chipped; and
- Community education is needed to notify residents about the quantity accepted, materials suitable for chipping, and the size restrictions of branches.

Discussion ensued relative to the amount of material that was collected in 2007.

9. COMMITTEE REPORTS

9.1 Public Works & Planning – Councillor Ross

No items presented.

9.2 Treaty Advisory Committee & Special Projects – Councillor Richardson

It was noted that:

- the next Lower Mainland Treaty Advisory Committee (LMTAC) meeting is being held Wednesday, October 22, 2008; and
- LMTAC staff is organizing the orientation session for mid-January 2009.

9.3 Protective Services – Councillor Drake

No items presented.

9.4 Environmental Affairs – Councillor Glover

It was noted that the next Environmental Affairs Committee meeting will be held Monday, October 27, 2008.

10. MAYOR'S REPORT

10.1 Burrard Inlet Ambient Monitoring Program

The report addressed:

- The overall health of the Burrard Inlet;
- The environmental quality from year to year;
- The environmental quality variation within the Burrard Inlet; and
- The observed water quality indicating possible environmental concerns.

Discussion ensued relative to the locations within Metro Vancouver where sewage outfall is discharged to the ocean.

11. FINANCE REPORT

No items presented.

12. ADMINISTRATOR'S REPORT

12.1 Village of Belcarra Property Tax Prepayment Bylaw No. 408, 2008

Lynda Floyd, Chief Administrative Officer, provided a report dated October 3, 2008, regarding the Village of Belcarra Property Tax Prepayment Bylaw No. 408, 2008.

It was noted that the financial software provider has indicated that the software does not facilitate withdrawing the property tax balance due from individual accounts.

Moved by: Councillor Richardson

Seconded by: Councillor Glover

That the Village of Belcarra Property Tax Prepayment Bylaw No. 408, 2008 be read a first, second and third time.

CARRIED

12.2 Permissive Tax Exemption Policy 176 Amendment

Lynda Floyd, Chief Administrative Officer, provided a report dated October 16, 2008 regarding amendments to Policy 176 Permissive Tax Exemption noting that:

- The amendment will require that any application submitted on behalf of the property owner must have a letter of authorization from the registered property owner; and
- At the time an application is received, all arrears, delinquent, current taxes and all penalties must be paid in full.

Moved by: Councillor Glover

Seconded by: Councillor Richardson

That Policy No. 176 Permissive Tax Exemption as amended, be adopted.

CARRIED

12.3 2008 Municipal Elections Declaration of Official Election Results

Lynda Floyd, Chief Administrative Officer, provided a report dated October 20, 2008 regarding the results as of the close of the nomination period noting that:

- The nomination period closed October 20, 2008 at 4pm, and there were no nomination papers withdrawn; and
- There were five Council positions available, and five incumbents who filed papers, therefore the incumbents are elected by acclamation.

Moved by: Councillor Richardson

Seconded by: Councillor Glover

That the October 20, 2008 report from the Chief Election Officer Declaring the 2008 Official Election Results which Acclaims:

Ralph Edward Drew as MAYOR

and the following as COUNCILLORS:

Bruce Wilson Drake; Jennifer Glover; Colin Richardson; and Jamie Ross;

be received for information.

CARRIED

8:35pm

Councillor Ross returned to the meeting.

12.4 Greater Vancouver Water District (GVWD) and Village of Belcarra Entry Agreement and District of North Vancouver and Village of Belcarra Agreement in Principle for the Belcarra Water Distribution Project

Lynda Floyd, Chief Administrative Officer, provided a verbal report on the Belcarra Potable Water Infrastructure Project noting that:

- The Water Servicing draft agreement is being reviewed by the District of North Vancouver and tentatively scheduled for their November 3, 2008 Council meeting agenda; and
- After the agreement has been approved by the District of North Vancouver Council, it will come before Belcarra’s Council for endorsement.

Discussion ensued relative to rescheduling the November 3, 2008 Council meeting to enable staff to attend the District of North Vancouver Council meeting if necessary.

Moved by: Councillor Richardson
Seconded by: Councillor Glover

That the November 3, 2008 Council meeting be rescheduled to another date, either November 4 or 5, 2008, or cancelled if quorum is not available.

CARRIED

13. BYLAWS

13.1 Village of Belcarra Consolidation Authority Bylaw No. 409, 2008

Moved by: Councillor Glover
Seconded by: Councillor Richardson

That the Village of Belcarra Consolidation Authority Bylaw No. 409, 2008 be adopted.

CARRIED

14. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Ross
Seconded by: Councillor Glover

That correspondence items 14.1 and 14.2, be received.

CARRIED

ACTION ITEMS

14.1 Tom Christensen, Ministry of Children and Family Development, October 2, 2008, requesting that the Village of Belcarra recognize October 2008 as Autism Awareness Month.

Moved by: Councillor Ross
Seconded by: Councillor Glover

That the Village of Belcarra recognizes October 2008 as Autism Awareness Month.

CARRIED

INFORMATION ITEMS

- 14.2** Dennis Lang, Lang Motors Ltd., October 6, 2008, regarding Neighbourhood Electric Vehicle legalization in Belcarra.

Discussion ensued relative to changing the municipal bylaws to accommodate electric vehicles.

15. NEW BUSINESS

15.1 Between Forest and Sea Memories of Belcarra Book Donation

A request from CRAB regarding a donation of the Between Forest and Sea Memories of Belcarra book to be used as a door prize for the Oktoberfest Pub Night being held this Friday, October 24, 2008, was received.

Moved by: Councillor Glover
Seconded by: Councillor Richardson

That a copy of the Between Forest and Sea Memories of Belcarra book be donated to the Community Recreation Association of Belcarra.

CARRIED

16. UNFINISHED BUSINESS

No items presented.

17. NOTICES OF MOTION

No items presented.

18. PUBLIC QUESTION PERIOD

Jim Chisholm, 4505 Belcarra Bay Road, queried regarding the insurance implications of electric vehicles.

19. ADJOURNMENT

Moved by: Councillor Richardson
Seconded by: Councillor Glover

That the October 20, 2008 Regular Meeting be terminated. (8:54pm)

CARRIED

C E R T I F I E D C O R R E C T

Mayor R. E. Drew

L. Floyd Chief Administrative Officer