



**VILLAGE OF BELCARRA
REGULAR COUNCIL MINUTES
VILLAGE HALL
MONDAY, OCTOBER 6, 2008**



Minutes of the Regular Meeting of the Municipal Council for the Village of Belcarra, held Monday, October 6, 2008, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Council in Attendance:

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Jennifer Glover
Councillor Colin Richardson
Councillor Jamie Ross

Staff in Attendance:

Chief Administrative Officer, Lynda Floyd
Superintendent Public Works/Building Inspector, Larry Scott
Administrative Assistant, Erin Boyes

1. CALL TO ORDER

The meeting was called to order at 7:38pm.

2. APPROVAL OF THE AGENDA

Regular Council Meeting Monday, October 6, 2008

Moved by: Councillor Glover
Seconded by: Councillor Richardson

That the agenda for the Regular Council Meeting Monday, October 6, 2008 be adopted.

CARRIED

3. ADOPTION OF THE MINUTES

3.1 Regular Council Meeting Monday, September 8, 2008

Moved by: Councillor Glover
Seconded by: Councillor Ross

That the Minutes for the Regular Council Meeting Monday, September 8, 2008 be adopted.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES AS ADOPTED

No items presented.

5. INTRODUCTION OF LATE ITEMS

No items presented.

6. DELEGATIONS

6.1 loco United Church

Mary Anne Cooper, loco United Church, provided a presentation on the future of the loco United Church noting that:

- The loco United Church is part of the loco Township which Port Moody has designated as a heritage conservation area; and
- They need financial support for the heritage preservation or they will be forced to close.

Discussion ensued relative to:

- The distinct historical relationship of the church within the Village of Belcarra community; and
- The future renovations to the church to allow for a daycare.

Moved by: Councillor Drake

Seconded by: Councillor Ross

That the Village of Belcarra make a 2008 community grant in the amount of \$1000.00 in support of the heritage preservation of the loco United Church.

Discussion ensued relative to including a notice in the Belcarra Barnacle appealing to the community of the need for financial assistance in preserving this cultural and historical community building.

The question was then called on the motion and it was

CARRIED

7. BUSINESS POSTPONED OR TABLED AT OR NOT DEALT WITH AT A PREVIOUS MEETING

No items presented.

8. REPORT OF PUBLIC WORKS SUPERINTENDENT/DEVELOPMENT VARIANCE PERMITS

8.1 Unlicensed and/or Un-Insured Vehicles and Detached Trailer Policy

Larry Scott, Superintendent Public Works/Building Inspector, provided a report dated September 25, 2008, regarding unlicensed and/or uninsured vehicles and detached trailers noting that:

- The number of unlicensed and or uninsured vehicles and trailers parked on the municipal road allowance;
- The inability to use the municipal road allowance due to the increasing number of unlicensed and or uninsured vehicles and trailers is resulting in a threat to traffic and pedestrian safety;
- The municipal road allowance is needed during the winter to provide safe parking due to the slope of many driveways; and
- The trailers parked prevent municipal staff from doing the road allowance maintenance.

Moved by: Councillor Ross
Seconded by: Councillor Glover

THAT:

1. Policy 180, being a policy and procedures for the notification, removal and/or impoundment of unlicensed and/or uninsured vehicles from municipal roads, road allowances or public lands be adopted;
2. Policy 181, being a policy and procedures for the notification, removal and/or impoundment of trailers found detached from a tow vehicle capable of towing the trailer from municipal roads, road allowances or public lands be adopted; and
3. Policy 180 and 181 be implemented November 17, 2008 following notification in the November issue of the Barnacle.

Discussion ensued relative to:

- Roads and Traffic Bylaw No. 9, 1980 which states that an unattached trailer cannot be parked on the municipal road allowance for more than four hours within a twenty four hour period; and
- Advance notification that will be sent out by mail drop and placed in the Belcarra Barnacle to residents notifying them of the new policies and procedures.

The question was then called on the motion and it was

CARRIED

9. COMMITTEE REPORTS

9.1 Public Works & Planning – Councillor Ross

No items presented.

9.2 Treaty Advisory Committee & Special Projects – Councillor Richardson

No items presented.

9.3 Protective Services – Councillor Drake

9.3.1 Belcarra Bay Road and Bedwell Bay Road Intersection

It was noted that the stop sign in the intersection of Bedwell Bay and Belcarra Bay is constantly ignored creating a dangerous situation.

Discussion ensued relative to:

- The potential changes that can be made to the intersection encouraging drivers to obey the stop sign; and
- Painting a solid white line by the stop sign to add visual encouragement to stop.

9.4 Environmental Affairs – Councillor Glover

9.4.1 Recycling /Refuse Facility Workshop Feedback

Councillor Glover, provided a report dated September 30, 2008 regarding the feedback from the Recycling / Refuse Facility Workshop noting that:

- The purpose of the workshop was to gather information from Belcarra residents on how they use the facility;
- There is a desire in the community to have green waste recycling, and for the notice board at the facility to be updated frequently; and

- There was significant knowledge of using the facility and recyclables that are accepted.

Discussion ensued relative to Councillor Glover’s attendance at the Northeast Sector Environmental Committee Meeting where the challenges of decreased recycling throughout the region were discussed and that there are no particular conclusions as to why this trend is occurring.

Moved by: Councillor Drake
Seconded by: Councillor Richardson

That the report titled Refuse / Recycle Facility Workshop Feedback be received for information.

CARRIED

10. MAYOR’S REPORT

10.1 Potable Water Infrastructure – Project Update

It was noted that the Environmental Assessment Document prepared for Western Diversification is still being reviewed by the respective referral agencies.

11. FINANCE REPORT

11.1 2009 Permissive Tax Exemption

Lynda Floyd, Chief Administrative Officer, provided a verbal report regarding permissive tax exemptions for 2009 noting that:

- A policy was passed at the September 17, 2007 Council meeting stating the criteria for accepting permissive tax exemption applications setting a deadline of August 15 of each year; and
- A permissive tax exemption application was received on October 6, 2008.

Moved by: Councillor Drake
Seconded by: Councillor Glover

Whereas council has confirmed that the application deadline of August 15, 2008 for permissive tax exemptions has passed;

And whereas no applications were received as of that date;

It is deemed that that no permissive tax exemptions will be granted for 2009.

CARRIED

12. ADMINISTRATOR’S REPORT

12.1 2008 Local Government Elections – Nomination Deadline

Lynda Floyd, Deputy Elections Officer, provided a report dated October 1, 2008, from the Chief Elections Officer regarding the deadline for submitting nomination papers for the 2008 Municipal Elections.

Moved by: Councillor Drake
Seconded by: Councillor Glover

That the October 1, 2008 report from the Chief Election Officer regarding 2008 Local Government Elections – Nomination Deadline, be received for information.

CARRIED

12.2 Village of Belcarra Property Tax Prepayment Bylaw No. 408, 2008

Lynda Floyd, Chief Administrative Officer, provided a report dated October 3, 2008, regarding the Village of Belcarra Property Tax Prepayment Bylaw No. 408, 2008.

It was noted that the previous tax prepayment bylaw makes reference to our banking information which has changed, does not include dishonoured payments and final balance owing arrangements.

Discussion ensued relative to:

- The process involved to update each tax account having a balance payable by the property tax due date; and
- Whether the financial software facilitated a one time withdrawal for the balance due from the prepayment account.

Moved by: Councillor Richardson

Seconded by: Councillor Glover

That consideration of the Village of Belcarra Property Tax Prepayment Bylaw No. 408, 2008 be deferred to the next Council meeting being held October 20, 2008 pending additional information from the financial software provider.

CARRIED

12.3 Village of Belcarra Consolidation Authority Bylaw No. 409, 2008

Lynda Floyd, Chief Administrative Officer, provided a report dated October 3, 2008, regarding the Village of Belcarra Consolidation Authority Bylaw No. 409, 2008.

It was noted that this bylaw would legitimize the practice of consolidating bylaws for ease of reference.

Moved by: Councillor Glover

Seconded by: Councillor Richardson

That the Village of Belcarra Consolidation Authority Bylaw No. 409, 2008 be read a first, second and third time.

CARRIED

13. BYLAWS

No items presented.

14. CORRESPONDENCE/PROCLAMATIONS

Moved by: Councillor Drake

Seconded by: Councillor Ross

That the following correspondence, as follows, be received.

ACTION ITEMS

- 14.1** Don Head, Correctional Service Canada, September 11, 2008, requested that the Village of Belcarra proclaim the week of November 16 – 23, 2008 as Restorative Justice Week 2008.

Moved by: Councillor Ross
Seconded by: Councillor Drake

That the Village of Belcarra proclaims the week of November 16 – 23, 2008 as Restorative Justice Week 2008.

CARRIED

- 14.2** Bill Stewart, President, Young Men’s Christian Association (YMCA), September 25, 2008, requested that the Village of Belcarra proclaim November 15 – 22, 2008 as YMCA World Peace Week.

Moved by: Councillor Glover
Seconded by: Councillor Drake

That the Village of Belcarra proclaims the week of November 15-22, 2008 as YMCA World Peace Week.

CARRIED

- 14.3** Mike Keating, Community Ventures Society, September 24, 2008, requested that the Village of Belcarra proclaims October 2008 to be Community Living Month.

Moved by: Councillor Richardson
Seconded by: Councillor Ross

That the Village of Belcarra proclaims October 2008 as Community Living Month.

CARRIED

INFORMATION ITEMS

- 14.4** Barry O’Neill, Canadian Union of Public Employees (CUPE), September 3, 2008, regarding the impact of the Trade Investment and Labour Mobility Agreement.

- 14.5** Tom Christensen, Ministry of Children and Family Development, September 16, 2008, regarding Foster Family Month in British Columbia.

CARRIED

15. NEW BUSINESS

- 15.1** **Eagle Ridge Hospital Foundation Evening of Caring**

Councillor Glover reported on her attendance at the Evening of Caring Gala hosted by the Eagle Ridge Hospital Foundation on September 27, 2008.

16. UNFINISHED BUSINESS

No items presented.

17. NOTICES OF MOTION

No items presented.

18. PUBLIC QUESTION PERIOD

Jim Chisholm, 4505 Belcarra Bay Road, queried regarding:

- The influence that First Nations will have in providing comments on the Belcarra Potable Water Infrastructure Project; and
- The timeline for tax sales for properties with unpaid taxes.

19. ADJOURNMENT

Moved by: Councillor Ross

Seconded by: Councillor Glover

That the October 6, 2008 Regular Meeting be terminated. (9:20pm)

CARRIED

C E R T I F I E D C O R R E C T

Mayor R. E. Drew

L. Floyd Chief Administrative Officer