

VILLAGE OF BELCARRA MINUTES

**REGULAR COUNCIL MEETING
VILLAGE HALL
MONDAY, OCTOBER 20th, 2003
AT 7:30 P.M.**

These are the minutes of the **Regular Meeting** of the Municipal Council for the Village of Belcarra, held Monday, October 20th, 2003, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

COUNCIL IN ATTENDANCE:

Mayor Ralph Drew
Councillor Jennifer Glover
Councillor Jamie Ross

ABSENT:

Councillor Bruce Drake
Councillor Colin Richardson

STAFF IN ATTENDANCE:

Clerk, Lynda Buller
Building Inspector, Larry Scott

APPOINTMENT OF CLERK TO THE MEETING

1. Upon advice that there was a quorum present, Mayor Drew called the regular meeting to order at 7:31 p.m.
- 1.1 Moved by: Councillor Ross
Seconded by: Councillor Glover
THAT Lynda Buller be appointed as “Clerk” to the meeting, to provide a written representation of the discussion and record the resolutions enacted at this regular meeting of Council.
CARRIED UNANIMOUSLY
2. **APPROVAL OF THE AGENDA**
It was; Moved by: Councillor Glover
Seconded by: Councillor Ross
THAT the Agenda be approved as circulated.
CARRIED UNANIMOUSLY
3. **ADOPTION OF MINUTES**
It was; Moved by: Councillor Ross
Seconded by: Councillor Glover
THAT the minutes of the Regular meeting of Council held Monday, October 20th, 2003, be **ADOPTED**.
CARRIED UNANIMOUSLY

	4.	BUSINESS ARISING FROM THE MINUTES AS ADOPTED MINUTES
	5.	BUSINESS POSTPONED OR TABLED AT OR NOT DEALT WITH AT A PREVIOUS MEETING
	6.	DELEGATIONS & PETITIONS
	7.	STAFF REPORTS / DEVELOPMENT VARIANCE PERMITS
Certified Public Works Inspector	7.1	Public Works Superintendent advised that he has received level-three certification (highest level) as a “Technical Specialist” with the <i>Applied Science Technologists & Technicians of BC</i> (ASTTBC) under the <i>Public Works Inspectors Society</i> .
Rain Storm	7.2	Public Works advised that the Village did very well with all the rain that fell over the last few days. Larry Scott felt that a lot of it had to do with the approach that Council took a number of years ago, incorporating certain unique design characteristics into the storm sewers and road design. The catch basins were designed to be self-cleaning and the roads are designed with a one-way camber to direct all the water into the mountains instead of over the edge and as a result there was very little flooding. Only one property being developed at the end of Coombe Lane lost part of their property onto the turn-around and roadway.
Ray Creek	7.3	Public Works advised that a picture taken of the Ray Creek headwall during the recent 100-year rainstorm showed approximately 18 inches remaining on a 48-inch culvert. Larry Scott stated that he was pleased to see that the culvert performed as it was designed to perform.
Tree Chipping	7.4	Public Works advised that the tree chipping went very well. There were a lot of small piles with the exception of one very large pile. Public Works advised that a message was left for the property owner, and that it has been taken care of.
Burning Permits	7.5	Councillor Glover asked how many burning permits have been given-out. Public Works advised that a small number have been issued.

<p>Councillor Ross</p>	<p>8. COMMITTEE REPORTS</p> <p>8.1 Public Works and Planning</p> <p>(i) Councillor Ross advised that he went through the snow and ice plan with Public Works. Councillor Ross stated that it is a very good plan and very detailed in terms of how things will be done.</p> <p>(ii) Councillor Glover advised that she had been given a letter in the parking lot prior to the meeting regarding the road end plans near Belcarra Bay and Bedwell Bay intersection. Neighbours have expressed concern and Councillor Glover asked that the letter be date stamped as received. Councillor Glover assured them that a letter would go out and asked if they would like to attend a Council meeting to express their opinions.</p>
<p>Councillor Richardson</p>	<p>8.2 Treaty Advisory Committee & Special Projects</p> <p>(i) Mayor Drew advised that on Wednesday October 22nd, 2003, at 5:30 at the GVRD offices, all 3 chief negotiators for the Tswassen treaty table will be there briefing LMTAC on the AIP that was signed. Meeting is open to the public.</p>
<p>Councillor Drake</p>	<p>8.3 Protective Services</p> <p>Mayor Drew asked if the <i>Protective Services Committee</i> has discussed the two items the Village is hoping to purchase. The Building Inspector advised that they had and the coordinator of the Tabletop meeting realized that although Belcarra is in metro Vancouver the Village still requires rural items that other communities use but Belcarra was discriminated against.</p>
<p>Emergency Equipment Purchases 2004/2005</p>	<p>(i) Moved by: Councillor Ross Seconded by: Councillor Glover THAT Council approve a 50% cost sharing funding application to the Provincial Emergency Program for the fiscal period 2004/5 to allow for the purchase of a “<i>Cratex Emergency Supply Container</i>”; to hold necessary emergency supplies required during a disaster in safe storage at a cost of \$3,403.41.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
<p>Emergency Equipment Purchases 2004/2005</p>	<p>(ii) Moved by: Councillor Ross Seconded by: Councillor Glover THAT Council approve a 50% cost sharing funding</p>

	<p>application to the Provincial Emergency Program for the fiscal period 2004/5 to allow for the purchase of four “<i>Portable VHF 16 Channel Radios</i>” and necessary backup supplies required for communication during a disaster at a cost of \$4,548.19.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
Councillor Glover	<p>8.4 Environmental Affairs</p> <p>(i) Councillor Glover advised that the <i>Environmental Affairs Committee</i> met on October 14th. The Committee is putting together information on Water Protection and Water Conservation, and will be putting this information together in a pamphlet. An informal workshop is to be held on November 13th and the Committee is hoping to get input from some of the individual and group well owners in the Village. Next <i>Environmental Affairs Committee</i> meeting will be in December.</p>
Mayor Drew	<p>8.5 Finance Committee No Report.</p>
	<p>9. <u>MAYOR’S REPORT</u></p>
Policing Costs Postponed	<p>9.1 Mayor Drew presented, for information only, a report on what has happened over the summer, including the UBCM Convention regarding the Policing Costs.</p>
	<p>10. <u>ADMINISTRATOR’S REPORT</u></p>
GVRD Long Range Financial Plan Public Meeting	<p>10.1 The Clerk advised that Council is invited to attend the GVRD’s Long Range Financial Plan Public Meeting on Wednesday October 22nd at 6:00pm, Radisson Hotel Burnaby.</p>
	<p>11. <u>BYLAWS</u></p>
Bylaw No. 353 – 2003 Amendment Bylaw No. 204 Travel Expenses ADOPTION	<p>11.1 Moved by: Councillor Glover Seconded by: Councillor Ross THAT Bylaw No. 353 – 2003 being a bylaw to amend the "Belcarra Travel Expense Bylaw No. 204" section 7 the maximum level of payment for personal automobile travel be ADOPTED this 20th Day of October 2003.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
Bylaw No. 352 - 2003 Belcarra Fireworks	<p>11.2 TABLED: to allow the Fire Chief to amend some sections of Bylaw No. 352, 2003 that fits more into Belcarra’s lifestyle.</p>

**Royal Canadian Legion
Port Moody**

VETERANS WEEK

**YMCA WORLD PEACE
WEEK**

**CANADIAN HIV/AIDS
AWARENESS
WEEK/WORLD AIDS
DAY**

12. CORRESPONDENCE

Moved by: Councillor Ross
Seconded by: Councillor Glover

THAT correspondence be **RECEIVED** as reviewed by Council and those requiring action be itemized below.

CARRIED UNANIMOUSLY

- 12.1** Letter dated October 3, 2003 inviting Members of Council and Guests to attend and participate in the Remembrance Day ceremonies on Tuesday November 11th, 2003, to be held in the Legion Auditorium at 2513 Clarke St. Port Moody.

Councillor Ross stated that he will check his schedule and asked that it be tabled to the next meeting.

- 12.2** Councillor Ross asked about a letter that had been sent to Mr. Eric Broberg and Ms. Jillian Hull regarding future development in Bedwell Bay in response to a fax that they had sent September 26th, 2003, in which they expressed interest in working with Council to develop a sustainability plan and land use formula for future development on the Bedwell Bay foreshore. Councillor Ross asked if this could be put on for the next agenda.

Mayor Drew updated Council with regard to the letter. Mayor Drew advised that Ms. Hull telephoned the Administrator and advised that they did not want to come to a public meeting. However, at such time as Council appoints a Committee to develop the stewardship plan for Bedwell Bay, all residents will be sent an invitation to participate.

13. PROCLAMATIONS

Moved by: Councillor Ross
Seconded by: Councillor Glover

- 13.1** **THAT** Belcarra Council **PROCLAIMS** the week of November 5th to 11th, 2003 as **“VETERANS WEEK”**.

- 13.2** **THAT** Belcarra Council **PROCLAIMS** the week of November 15th to 22nd, 2003 as **“YMCA WORLD PEACE WEEK”**.

- 13.3** **THAT** Belcarra Council **PROCLAIMS** the week of November 24th to December 1st, 2003 as **“CANADIAN HIV/AIDS AWARENESS WEEK/ WORLD AIDS DAY”**.
CARRIED UNANIMOUSLY

- 14. **NEW BUSINESS**
- 15. **UNFINISHED BUSINESS**
- 16. **NOTICES OF MOTION**
- 17. **PUBLIC PARTICIPATION**
- 18. **TERMINATION OF REGULAR MEETING**

Moved by: Councillor Glover
Seconded by: Councillor Ross

THAT the Regular Meeting of Council **TERMINATES** at 8:05 p.m. **CARRIED UNANIMOUSLY**

CERTIFIED CORRECT

Mayor Drew

**ADMINISTRATOR
M. McGregor**