

VILLAGE OF BELCARRA MINUTES

REGULAR COUNCIL MEETING
VILLAGE HALL
MONDAY, SEPTEMBER 29, 2003
AT 7:30 P.M.

These are the minutes of the **Regular Meeting** of the Municipal Council for the Village of Belcarra, held Monday, September 29, 2003, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

**COUNCIL IN
ATTENDANCE:**

Mayor Ralph Drew
Councillor Bruce Drake
Councillor Colin Richardson
Councillor Jamie Ross

ABSENT:

Councillor Jennifer Glover

STAFF IN ATTENDANCE:

Administrator, Moira McGregor
Building Inspector, Larry Scott

1. Upon advice that there was a quorum present, Mayor Drew called the regular meeting to order at 7:34 p.m.
2. **APPROVAL OF THE AGENDA**
It was; Moved by: Councillor Ross
Seconded by: Councillor Richardson
THAT the Agenda be approved as circulated.
CARRIED UNANIMOUSLY
3. **ADOPTION OF MINUTES**
It was; Moved by: Councillor Ross
Seconded by: Councillor Richardson
THAT the minutes of the Regular meeting of Council held Monday, September 8, 2003 be **ADOPTED**.
CARRIED UNANIMOUSLY
4. **BUSINESS ARISING FROM THE MINUTES AS ADOPTED MINUTES**
5. **BUSINESS POSTPONED OR TABLED AT OR NOT DEALT WITH AT A PREVIOUS MEETING**

Contract for Fire Safety Inspections of Public Buildings in Belcarra	5.1	<u>TABLED from September 8, 2003</u> Fire Chief Scott advised he was still waiting on additional information, which should be received by the next regular meeting.
Decommissioning Options for Secondary Suites, Policy No. 168	6.	DELEGATIONS & PETITIONS
	7.	STAFF REPORTS/DEVELOPMENT VARIANCE PERMITS
	7.1	Public Works presented “Policy No. 168 – Decommissioning Options for Secondary Suites” being a policy to decommission a suite identified by the <i>BC Assessment Authority</i> as an accessory suite. The policy offers three options to property owners to have the suite classed as “decommissioned” and therefore be exempted from paying additional service charges. The Building Inspector must first inspect the suite and offer the options outlined in the policy to the property owners. Moved by: Councillor Drake Seconded by: Councillor Ross THAT “Policy No. 168 Decommissioning Options for Secondary Suites” be adopted, as amended, and the recommendations contained therein be approved. CARRIED UNANIMOUSLY
		Moved by: Councillor Ross Seconded by: Councillor Drake THAT Council approves the refunding the 2003 Garbage Levy of \$125.00 to the property owner at 3761 Bedwell Bay Road, Belcarra. CARRIED UNANIMOUSLY
Quote for Salt Spreader	7.2	Council received a report from Public Works dated September 29, 2003 regarding a quote to replace the existing sander/salt spreader. Public Works advised that the replacement spreader will have two hydraulic drives instead of a single one. This purchase is identified within the 2003 Capital Projects Budget. Moved by: Councillor Ross Seconded by: Councillor Richardson THAT Del Equipment be selected to provide a new PV-358-H Sand Salt spreader with compatible hydraulic control upgrade at a cost of Five Thousand Thirty Dollars (\$5,030.00) plus taxes. CARRIED UNANIMOUSLY

<p>Councillor Ross</p> <p>GVTA 10 Year Transportation Outlook and 3 Year Financial Strategy</p>	<p>8.</p>	<p>COMMITTEE REPORTS</p>
<p>Councillor Richardson</p>	<p>8.1</p>	<p>Public Works and Planning</p> <p>(i) Council received a report titled “<i>GVTA 10 Year Transportation Outlook and 3 Year Financial Strategy</i>” a discussion paper on “<i>Keeping Greater Vancouver Moving.</i>” Councillor Ross advised he will prepare a response to the report and asked Council to review the report and provide comments that may be considered at the next meeting</p>
<p>Councillor Drake</p> <p>RCMP Quarterly Statistical Report</p> <p>Emergency Measures Tabletop Exercise</p>	<p>8.2</p>	<p>Treaty Advisory Committee & Special Projects</p> <p>Councillor Richardson reported on his attendance at the LMTAC meeting last week held at the UBCM. Mr. Mike Harcourt, BCTC Commissioner provided a presentation and discussion topics on:</p> <ul style="list-style-type: none"> • Upcoming priorities and projects for BCTC; • Local Government Involvement in the treaty making process.
<p>Councillor Glover</p> <p>Mayor Drew</p> <p>Statement of financial Information 2002</p>	<p>8.3</p>	<p>Protective Services</p> <p>(i) Council received, for information, the RCMP Quarterly Statistical Report for the second quarter of 2003 for Belcarra and Anmore.</p> <p>(ii) Councillor Drake advised that the Emergency Preparedness Committee and other Agencies would be holding a mini “Emergency Measures Tabletop Exercise” on October 7, 2003.</p>
	<p>8.4</p> <p>8.5</p>	<p>Environmental Affairs</p> <p>Finance Committee</p> <p>(i) Council received, as required under the <i>Financial Information Act</i>, the Statement of Financial Information – 2002.</p> <p>Moved by: Councillor Drake Seconded by: Councillor Richardson THAT the Statement for Financial Information – 2002 as required under the <i>Financial Information Act</i> be received; and THAT the information as presented be made available to the public.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>

Operating Budget Actual Expenditures

2003 Fire Protection Update

Responsibility for 9-1-1; Administration and Funding

- (ii) Council received for information, the Operating Budget to Actual Expenditures at September 30, 2003.

Councillor Richardson asked about the donation for the “Silent Auction” to the Eagleridge Foundation charity, as it was not recognized by the Foundation as a donation from Belcarra. He noted that cash donations from the surrounding municipalities were identified; perhaps Belcarra should consider a cash donation next year. The Administrator will follow-up with Eagleridge.

9. MAYOR’S REPORT

- 9.1** Council reviewed a report from Mayor Drew relative to the 2003 Fire Watermain Protection projects. The extension of the waterline from Salish to Whiskey Cove Lane to provide coverage to the end of Coombe Lane was undertaken in August and completes the fire hydrant water main system for the southwest portion of Belcarra; *phase four* of the Tatlow Road system along Marine is scheduled for 2004 and 2005.

10. ADMINISTRATOR’S REPORT

- 10.1** Council reviewed comments from SVFD relative to a report from the GVRD titled “*Responsibility for 9-1-1: Administration and Funding*” the purpose of the report is to present a proposal to municipalities to transfer the 9-1-1 function and to respond to a request from the Corporate and Intergovernmental Committee for a report on E-COMM regarding a proposed call answer levy. The SVFD, Fire Chief reviewed the report and provided comments in a letter dated September 25th, 2003, as it could effect Belcarra’s future dispatch requirements. Following review of Fire Chief Scott’s letter, it was

Moved by: Councillor Richardson

Seconded by: Councillor Drake

THAT Belcarra Council recommend that the Greater Vancouver Regional District (GVRD) continue with the existing 9-1-1 governance function using the GVRD as an intermediary with E-COMM and keeping the funding structure through property taxation to ensure accountability and reliability with the E-COMM service;

AND THAT the Fire Chief’s letter dated September 25th, 2003 relative to the 9-1-1 Dispatch be attached to the report.

CARRIED UNANIMOUSLY

<p>Bylaw No. 351, 2003 YMCA Tax Exemption 2004 ADOPTION</p>	<p>11.</p>	<p><u>BYLAWS</u></p>
	<p>11.1</p>	<p>Moved by: Councillor Ross Seconded by: Councillor Richardson THAT Bylaw No. 351, 2003 being a Bylaw to exempt from taxation certain lands and improvements used principally for recreation purposes be ADOPTED this 29th day of September 2003.</p>
<p>Lorcan O'Melinn, Secretary Treasurer, School District 43</p>	<p>12.</p>	<p><u>CORRESPONDENCE</u></p> <p>Moved by: Councillor Drake Seconded by: Councillor Ross</p> <p>THAT correspondence be RECEIVED as reviewed by Council and those requiring action be itemized below.</p> <p style="text-align: center;">CARRIED UNANIMOUSLY</p>
	<p>12.1</p>	<p><u>Letter dated September 10, 2003</u> requesting Council to read the amended Eligible School Sites Requisition. Councillor Ross reminded Council that this was accepted previously subject to additional information. Mayor Drew requested that this item is to be brought forward with a report from the Municipal Planner for consideration at the next meeting.</p>
<p>Eric Broberg & Jillian Hull Marine Avenue</p>	<p>12.2</p>	<p><u>Letter dated September 26, 2003</u> relative to future Marine Development in Bedwell Bay.</p> <p>Councillor Ross suggested that Council respond to Mr. Broberg and Ms. Hull's letter asking them to appear at a regular meeting to discuss the contents of the letter.</p>
<p>PEDESTRIAN SAFETY MONTH</p>	<p>13.</p>	<p><u>PROCLAMATIONS</u></p> <p>Moved by: Councillor Richardson Seconded by: Councillor Ross</p> <p>13.1 THAT Belcarra Council PROCLAIMS October 2003 as "PEDESTRIAN SAFETY MONTH".</p> <p style="text-align: center;">CARRIED UNANIMOUSLY</p>
	<p>14.</p>	<p><u>NEW BUSINESS</u></p>
	<p>15.</p>	<p><u>UNFINISHED BUSINESS</u></p>
	<p>16.</p>	<p><u>NOTICES OF MOTION</u></p>
	<p>17.</p>	<p><u>PUBLIC PARTICIPATION</u></p>

18. TERMINATION OF REGULAR MEETING

Moved by: Councillor Drake

Seconded by: Councillor Richardson

THAT the Regular Meeting of Council **TERMINATES** at
8:35 p.m. **CARRIED UNANIMOUSLY**

CERTIFIED CORRECT

Mayor Drew

ADMINISTRATOR
M. McGregor