

VILLAGE OF BELCARRA MINUTES

**REGULAR COUNCIL MEETING
VILLAGE HALL
MONDAY, JANUARY 27, 2003
AT 7:30 P.M.**

These are the minutes of the **Regular Meeting** of the Municipal Council for the Village of Belcarra, held Monday, January 27, 2003, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

COUNCIL IN ATTENDANCE:

Mayor Ralph Drew
Councillor Jennifer Glover
Councillor Colin Richardson
Councillor Jamie Ross

ABSENT:

Councillor Bruce Drake

STAFF IN ATTENDANCE:

Administrator, Moira McGregor
Building Inspector, Larry Scott

1. Upon advice that there was a quorum present, Mayor Drew called the regular meeting to order at 7:31 p.m.
2. **APPROVAL OF THE AGENDA**
It was; Moved by: Councillor Ross
 Seconded by: Councillor Richardson
THAT the Agenda be approved as circulated.
CARRIED UNANIMOUSLY
3. **ADOPTION OF MINUTES**
It was; Moved by: Councillor Ross
 Seconded by: Councillor Glover
THAT the minutes of the Regular meeting of Council held Monday, January 6, 2003 be **ADOPTED**.
CARRIED UNANIMOUSLY
4. **BUSINESS ARISING FROM THE MINUTES AS ADOPTED MINUTES**

**Highway Encroachment
Agreement – Foreshore
Access McKitka 4116
Marine Avenue**

**Mobile communications
VHF Radio**

**5. BUSINESS POSTPONED OR TABLED AT OR NOT
DEALT WITH AT A PREVIOUS MEETING**

5.1 TABLED from January 6, 2002

Council reviewed the information requested from Public Works that the existing stair access to the foreshore is located with the side yard sightlines of the applicant's property. Councillor Ross confirmed that approval of the HEA would not compromise other property owners. Public Works reported the location would not affect applications from adjacent property owners.

A member of the gallery asked Council the criteria for approving *Highway Encroachment Agreement's* for access to the foreshore with no dock. Council advised that the information is in Policy No. 137 *Private Use of a Municipal Road Right-of-Way*. The Administrator was directed to forward a copy of the policy to the resident. Following discussion, it was;

Moved by: Councillor Ross

Seconded by: Councillor Richardson

1. **THAT** Belcarra Council approve the issuance of a *Highway Encroachment Agreement* to Mr. And Mrs. McKitka to occupy and maintain existing stairs fronting 4116 Marine Avenue; and

THAT the Administrator be authorized to proceed with the preparation of a *Highway Encroachment Agreement* to authorize permission to encroach upon that portion of highway fronting 4116 Marine Avenue, Belcarra, BC.

2. **THAT** the stairs will be removed, at the owner's expense, upon approval of a new *Sub-Licence Agreement* between the Village and the property owners for a dock facility.

CARRIED UNANIMOUSLY

6. DELEGATIONS & PETITIONS

**7. STAFF REPORTS/DEVELOPMENT VARIANCE
PERMITS**

- 7.1** Council reviewed a report from Public Works dated January 16, 2003 presenting quotations to purchase VHF based mobile radios. The radios are to provide two-way communications between Public Works and the Office. After a short discussion, it was agreed to defer discussion until the budget meeting.

Operating Guidelines	<p>7.2 Council reviewed a report from Public Works dated January 17, 2003, to formalize a procedure for staff to prepare Operating Guidelines relative to WCB regulations.</p>
<p>Policy 147 – Amendment Minimum Safety Requirements for Private Foreshore Access</p>	<p>Moved by: Councillor Ross Seconded by: Councillor Richardson THAT Council affirm that all employees shall adhere to current Operating Guidelines prepared and signed by the Administrator, or the Superintendent of Public Works.</p>
	<p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	<p>7.3 Council reviewed a report from Public Works dated January 21, 2003, to amend “<i>Policy 147 – Minimum Safety Requirements for Private Foreshore Access</i>”.</p>
	<p>Moved by: Councillor Ross Seconded by: Councillor Glover</p>
	<p>THAT <i>Policy 147, Minimum Safety Requirements for Private Foreshores Access</i>, be amended to include design requirements to facilitate removal and/or replacement of structures; and THAT section 1.8 Existing Non-Compliance be added, to include non-compliant structures located on Municipal Road Allowances.</p>
	<p style="text-align: right;">CARRIED UNANIMOUSLY</p>
<p>WCB Coverage for Recycle Depot Contractors</p>	<p>7.4 Council reviewed a report from Public Works dated January 24, 2003, requesting that WCB Coverage be provided for 2-additional compactor operators the Recycle and Garbage Depot.</p>
	<p>Moved by: Councillor Ross Seconded by: Councillor Richardson</p>
	<p>THAT WCB Coverage be provided for Recycle Depot Compactor Operators as designated from time to time by the Village of Belcarra.</p>
	<p style="text-align: right;">CARRIED UNANIMOUSLY Councillor Glover ABSTAINED</p>
<p>Painting of the Village Hall</p>	<p>7.4 Larry Scott advised that the Village Hall was painted by Public Works. Mayor Drew thanked Public Works.</p>
<p>Councillor Ross</p>	<p>8. COMMITTEE REPORTS</p>
	<p>8.1 Public Works and Planning</p>
	<p>(i) Councillor Ross thanked Public Works for all the work on the items brought forward on his staff reports.</p>
<p>NES Mayors Meeting</p>	<p>(ii) Councillor Ross reported to Council on the Mayors Meeting</p>

<p>January 15, 2002</p>	<p>that he and the Administrator attended. Councillor Ross raised the issue to the Mayors regarding transportation projects relative to the 2010 Olympics should not take funding from the transportation priorities for the northeast sector, in particular the extension of SkyTrain to Coquitlam Centre. It was a very good discussion. It was agreed that the transportation would be put forward as a number one priority.</p>
<p>Councillor Richardson</p> <p>LMTAC Regional Governance and Governance in the Region</p>	<p>8.2 Treaty Advisory Committee & Special Projects</p> <p>(i) Councillor Richardson presented a report regarding Draft 6 Discussion Paper <i>Regional Governance and Governance in the Region</i>. The Citizens Treaty Advisory Committee also presented comments on the discussion paper.</p> <p>Moved by: Councillor Richardson Seconded by: Councillor Ross</p> <p>THAT Council endorse the comments provided by the Belcarra Citizens Treaty Advisory Committee on the <i>LMTAC's Draft #6 Discussion Paper – Regional Governance and Governance in the Region</i>, revised November 2002, and forward it to the Lower Mainland Treaty Advisory Committee for its reference in treaty negotiations.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
<p>Councillor Drake</p> <p>RCMP Quarterly Statistical Report</p>	<p>8.3 Protective Services</p> <p>(i) Council received, for information, the RCMP Quarterly Statistical Report for the fourth quarter of 2002 for Belcarra and Anmore.</p>
<p>Councillor Glover</p>	<p>8.4 Environmental Affairs</p> <p>(i) Councillor Glover advised that the Environmental Committee has a meeting tentatively set for February 11, 2003. Councillor Glover noted that the committee would review the well mapping of the Village and discuss Earth Month major planning projects.</p>
<p>Mayor Drew</p>	<p>8.5 Finance Committee</p> <p>(i) Mayor Drew advised that the annual audit is scheduled to begin on Monday February 3, 2003. Discussion of the annual budget will commence in four to six weeks.</p> <p>9. <u>MAYOR'S REPORT</u></p>

Small Communities Police Costs	<p>9.1 Mayor Drew advised that a letter was received from Hans Cunningham regarding policing costs and noted it is still not known what is being proposed. A meeting will be held with MLA Christy Clark on Friday January 31st to discuss the small communities policing issue.</p>
2002 Refuse and Recycling	<p>9.2 Mayor Drew presented the 2002 Refuse and Recycling Analysis on operations of the compactor and recycling facilities. Mayor Drew advised that the total volume of refuse including the recycling is up this year and the percent recycled is down. Mayor Drew stated that members of Council must continue with information to residents on the benefit to the community for recycling.</p>
Belcarra Day June 8, 2003	<p>10. <u>ADMINISTRATOR'S REPORT</u></p> <p>10.1 Moved by: Councillor Glover Seconded by: Councillor Richardson</p> <p>THAT Council declare Sunday June 8, 2003 as "Belcarra Day" in the Village of Belcarra".</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
Use of Village Hall by the Baha'is of Belcarra	<p>10.2 The Administrator presented a report regarding resident use of the hall. The Administrator advised that there was a misunderstanding that the Bahai's of Belcarra thought they had been given free-use of the hall. The group meets the last Sunday of the month and it is open to all people of the community. They have asked that as a non-profit charity they would like free-use of the hall.</p> <p>Moved by: Councillor Ross Seconded by: Councillor Glover</p> <p>THAT Council deny a request from the Bahai's of Belcarra for free-use of the Village Hall to provide a local venue for meditation and prayer for residents.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	<p>10.3 The Administrator reminded Council that the Public Information Meeting regarding the YMCA/Camp Howdy lands will be on Wednesday February 5th, 2003, starting at 7:30 pm.</p>

**Bylaw 343, 2003
Marine Avenue Reserve
Fund Expenditure
(FIRST READING)**

**Bylaw 343, 2003
Marine Avenue Reserve
Fund Expenditure
(SECOND READING)**

**Bylaw 343, 2003
Marine Avenue Reserve
Fund Expenditure
(THIRD READING)**

**Bylaw 344, 2003
Revenue Anticipation
Borrowing
(FIRST READING)**

**Bylaw 344, 2003
Revenue Anticipation
Borrowing
(SECOND READING)**

**Bylaw 344, 2003
Revenue Anticipation
Borrowing
(THIRD READING)**

11. BYLAWS

11.1 Moved by: Councillor Glover
Seconded by: Councillor Ross
THAT Bylaw No. 343, 2003 being a bylaw to authorize expenditure of monies from the Marine Avenue Reserve Fund be **READ** a **FIRST** Time this 27th Day of January 2003.
CARRIED UNANIMOUSLY

Moved by: Councillor Ross
Seconded by: Councillor Glover
THAT Bylaw No. 343, 2003 being a bylaw to authorize expenditure of monies from the Marine Avenue Reserve Fund be **READ** a **SECOND** Time this 27th Day of January 2003.
CARRIED UNANIMOUSLY

Moved by: Councillor Richardson
Seconded by: Councillor Ross
THAT Bylaw No. 343, 2003 being a bylaw to authorize expenditure of monies from the Marine Avenue Reserve Fund be **READ** a **THIRD** Time this 27th Day of January 2003.
CARRIED UNANIMOUSLY

11.2 Moved by: Councillor Ross
Seconded by: Councillor Glover
THAT Bylaw No. 344, 2003 being a bylaw to provide for the borrowing of such sums of monies as may be requisite to meet the lawful expenditures for the year 2003 be **READ** a **FIRST** time this 27th Day of January 2003.
CARRIED UNANIMOUSLY

Moved by: Councillor Glover
Seconded by: Councillor Ross
THAT Bylaw No. 344, 2003 being a bylaw to provide for the borrowing of such sums of monies as may be requisite to meet the lawful expenditures for the year 2003 be **READ** a **SECOND** time this 27th Day of January 2003.
CARRIED UNANIMOUSLY

Moved by: Councillor Richardson
Seconded by: Councillor Glover
THAT Bylaw No. 344, 2003 being a bylaw to provide for the borrowing of such sums of monies as may be requisite to meet the lawful expenditures for the year 2003 be **READ** a **THIRD** time this 27th Day of January 2003.
CARRIED UNANIMOUSLY

12. CORRESPONDENCE

<p>Jim Abram, Director, BC Citizens for Public Power Support for Resolution</p>		<p>Moved by: Councillor Ross Seconded by: Councillor Glover</p> <p>THAT correspondence be RECEIVED as reviewed by Council and those requiring action be itemized below.</p> <p style="text-align: center;">CARRIED UNANIMOUSLY</p>
	<p>12.1</p>	<p>Letter dated January 17, 2003, asking Council to vote against any legislation to break-up BC Hydro.</p> <p>TABLE to next meeting with full Council.</p>
<p>HERITAGE WEEK</p>	<p>13.</p>	<p>PROCLAMATIONS</p> <p>13.1 Moved by: Councillor Glover Seconded by: Councillor Richardson</p> <p>THAT Belcarra Council PROCLAIMS the week of February 17 to 23, 2003 as HERITAGE WEEK.</p> <p style="text-align: center;">CARRIED UNANIMOUSLY</p>
	<p>14.</p>	<p>NEW BUSINESS</p>
	<p>15.</p>	<p>UNFINISHED BUSINESS</p>
	<p>16.</p>	<p>NOTICES OF MOTION</p>
<p>Rudy McKitka Marine Avenue</p>	<p>17.1</p>	<p>Mr. McKitka stated that the cement stairs left in front of the Mostrenko property could cause quite a problem by encouraging more people to come to the Village to access the beach.</p> <p>Mayor Drew stated that if should it become a problem then Council will consider it at that time.</p>
<p>Michael Browning Marine Avenue</p>	<p>17.2</p>	<p>Mr. Browning asked the status of his wharf application.</p> <p>Mayor Drew stated that Council has been attending meetings with the VPA and BERC in attempt to reach a win/win agreement on wharf development in Bedwell Bay.</p>

18. TERMINATION OF REGULAR MEETING

Moved by: Councillor Ross
Seconded by: Councillor Glover

THAT the Regular Meeting of Council **TERMINATES** at
8:40 p.m. **CARRIED UNANIMOUSLY**

C E R T I F I E D C O R R E C T

Mayor Drew

ADMINISTRATOR
M. McGregor