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VILLAGE OF BELCARRA M I N U T E S

**REGULAR COUNCIL MEETING
VILLAGE HALL
MONDAY, MARCH 11, 2002
AT 7:30 P.M.**

	<p>These are the minutes of the Regular Meeting of the Municipal Council for the Village of Belcarra, held Monday, March 11, 2002, at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.</p>
<u>COUNCIL IN ATTENDANCE:</u>	<p>Mayor Ralph Drew Councillor Larry Carlsen Councillor Jennifer Glover Councillor Jamie Ross</p>
<u>ABSENT:</u>	<p>Councillor Bruce Drake</p>
<u>STAFF IN ATTENDANCE:</u>	<p>Administrator, Moira McGregor Building Inspector, Larry Scott</p>
<p>Mayor Drew presented a PowerPoint Presentation of the Proposed Five-Year Financial Plan</p>	<p>1. Upon advice that there was a quorum present, Mayor Drew called the regular meeting to order at 7:35 p.m.</p> <p>2. APPROVAL OF THE AGENDA It was; Moved by: Councillor Ross Seconded by: Councillor Carlsen THAT the Agenda be approved as amended. CARRIED UNANIMOUSLY</p> <p>3 SPECIAL PRESENTATION</p> <p>3.1 Mayor Drew gave a PowerPoint presentation of the Proposed 2002-2006 Financial Plan. A brief summary of the highlights were the capital expenditures for 2002 are \$143,000, government grants remain stable and the overall annual budget is 2.4% lower than 2001 actual expenditures.</p> <p>Mayor Drew answered questions from the Gallery. One comment received was that Council should consider implementing a special “flat tax levy” to be collected for the</p>

<p>Bruce Macfarlane D & H Group Chartered Accountants</p>	<p>3.2</p>	<p>purpose of increasing the Capital Reserves. It was noted that the Capital Reserves are low due to construction of the Fire Protection Water Main.</p> <p>Mr. Bruce Macfarlane, D & H Group, Chartered Accountants, presented to Council the audited 2001 Financial Statements. Mr. Macfarlane reviewed the statements in some detail, and advised members of Council there were no significant changes in the statements compared to prior years.</p> <p>Mayor Drew advised that the PowerPoint presentation and the 2002 Financial Statements will be posted on the WEB site and copies are also available at the Village office.</p> <p>Mayor Drew thanked Mr. Mcfarlane for attending the meeting</p>
<p>PUBLIC HEARING Monday, February 25, 2002</p>	<p>4.</p>	<p>ADOPTION OF MINUTES</p>
<p>REGULAR MEETING Monday, February 25, 2002</p>	<p>4.1</p>	<p>It was; Moved by: Councillor Glover Seconded by: Councillor Ross</p> <p>THAT the minutes of the Public Hearing meeting held Monday, February 25, 2002 be received.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
<p>REGULAR MEETING Monday, February 25, 2002</p>	<p>4.2</p>	<p>Moved by: Councillor Glover Seconded by: Councillor Carlsen</p> <p>THAT the minutes of the regular Council meeting held Monday, February 25, 2002 be adopted as amended.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
<p>Woodhaven Beach Club Society</p>	<p>5.</p>	<p>BUSINESS ARISING FROM THE MINUTES AS ADOPTED MINUTES</p>
<p>Tree Removal Marine Avenue</p>	<p>6.</p>	<p>BUSINESS POSTPONED OR TABLED AT OR NOT DEALT WITH AT A PREVIOUS MEETING</p>
<p>Tree Removal Marine Avenue</p>	<p>6.1</p>	<p>Council reviewed a report dated March 5, 2002, from Public Works relative to the applicant submitting a revised drawing to relocate the stairs and landings to access the dock facility. The relocation is considered minor but requires the removal of 4 Alder trees.</p> <p>Moved by: Councillor Carlsen Seconded by: Councillor Ross</p> <p>THAT Public Works post the foreshore area identifying the 4 Alder trees to be removed, to allow community consultation prior to consideration of approving the new locations.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>

**Woodhaven Beach Club
Approval to Vancouver
Port Authority**

6.2 Moved by: Councillor Ross
Seconded by: Councillor Carlsen

THAT the Village of Belcarra authorize the Administrator to proceed with a request to the Vancouver Port Authority for a Waterlot Licence fronting the immediate upland property of 3884 Marine Avenue;

AND THAT the Administrator be authorized to prepare a Sub-Licence Agreement and a Highway Encroachment Agreement between the Village of Belcarra and the Woodhaven Beach Club.

CARRIED UNANIMOUSLY

**Swift Heron Society
Approval to Vancouver
Port Authority**

6.2 Moved by: Councillor Carlsen
Seconded by: Councillor Glover

THAT subject to review and approval of the proposed marine facility drawings by the Building Inspector, the Village of Belcarra authorize the Administrator to proceed with a request for a Waterlot Licence fronting the immediate upland property of 3750 Marine Avenue;

AND THAT the Administrator be authorized to prepare a Sub-Licence Agreement and a Highway Encroachment Agreement between the Village of Belcarra and the Swift Heron Society.

CARRIED UNANIMOUSLY

The Administrator advised that the Zoning Bylaw Amendment to rezone the waterlots from W-1 to W-2 would be brought before Council for adoption following receipt of the executed documents.

7. DELEGATIONS & PETITIONS

8. STAFF REPORTS/DEVELOPMENT VARIANCE PERMITS

**Roadwork Construction
for Young Road**

8.1 Public Works verbally presented a tender dated March 11, 2002, for the construction project at Young Road. The tender was presented to a number of contractors and three replied. The recommendation of the engineer is that the contract be awarded to the low-bidder Anderson Creek in the amount of \$9,630.

	<p>8.2 Moved by: Councillor Carlsen Seconded by: Councillor Ross</p> <p>THAT on the recommendation of the Municipal Engineer, Anderson Creek Site Development Ltd., being the lowest of three bids, be awarded the contract as per the tender specifications noted in tender document 01.07 at a cost not to exceed Nine Thousand Four Hundred and Twenty-four Dollars and Fifty-Six (\$9,424.56) Cents plus 15% contingency.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
<p>Councillor Carlsen</p>	<p>9. COMMITTEE REPORTS</p> <p>9.1 <u>Public Works and Infrastructure Committee</u></p> <p>(i) Councillor Carlsen advised that over 100 resumes have been received for the Public Works Labourer position and the Public Works Superintendent is currently reviewing the applications.</p>
<p>Councillor Ross</p>	<p>9.2 <u>Planning & Special Projects</u></p> <p>(i) Mayor Drew advised that the main item for discussion at the LMTAC meeting was the fisheries proposal at the Saracen Table presented by Federal Chief Negotiator Mr. Dobson. LMTAC has a position table relative to fisheries, which expressed a number of things that the LMTAC felt was important and needed to be discussed.</p>
<p>Councillor Drake</p>	<p>9.3 <u>Protective Services</u></p>
<p>Councillor Glover</p>	<p>9.4 <u>Environmental Affairs</u></p>
<p>Mayor Drew</p>	<p>9.5 <u>Finance Committee</u></p> <p>10. <u>MAYOR'S REPORT</u></p> <p>11. <u>ADMINISTRATOR'S REPORT</u></p>
<p>Policy No. 164 Municipal Hall Booking</p>	<p>11.1 Moved by: Councillor Carlsen Seconded by: Councillor Ross</p> <p>THAT Policy No. 164 Municipal Hall Booking Policy, being a policy for the use of the Municipal Hell, be adopted.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
<p>Policy No. 165 Building Department</p>	<p>11.2 Moved by: Councillor Ross Seconded by: Councillor Carlsen</p>

<p>Search Fee</p>		<p>THAT Policy No. 165 Building Department Search Fee Policy, being a policy to allow for a fee to be charged for requests for information to the Building Department with respect to existing buildings, be adopted. CARRIED UNANIMOUSLY</p>
<p>Bylaw 335, 2002 Revenue Anticipation Borrowing FIRST READING</p>	<p>12.</p> <p>12.1</p>	<p><u>BYLAWS</u></p> <p>Moved by: Councillor Glover Seconded by: Councillor Ross</p> <p>THAT the Revenue Anticipation Borrowing Bylaw No. 335, 2002 being a bylaw to provide for the borrowing of such sums of money as may be requisite to meet the current lawful expenditures of the Village of Belcarra for the year 2002 be READ a FIRST time this 11th Day of March 2002. CARRIED UNANIMOUSLY</p>
<p>Bylaw 335, 2002 Revenue Anticipation Borrowing SECOND READING</p>		<p>Moved by: Councillor Ross Seconded by: Councillor Carlsen</p> <p>THAT the Revenue Anticipation Borrowing Bylaw No. 335, 2002 being a bylaw to provide for the borrowing of such sums of money as may be requisite to meet the current lawful expenditures of the Village of Belcarra for the year 2002 be READ a SECOND time this 11th Day of March 2002. CARRIED UNANIMOUSLY</p>
<p>Bylaw 335, 2002 Revenue Anticipation Borrowing THIRD READING</p>		<p>Moved by: Councillor Carlsen Seconded by: Councillor Glover</p> <p>THAT the Revenue Anticipation Borrowing Bylaw No. 335, 2002 being a bylaw to provide for the borrowing of such sums of money as may be requisite to meet the current lawful expenditures of the Village of Belcarra for the year 2002 be READ a THIRD time this 11th Day of March 2002. CARRIED UNANIMOUSLY</p>
<p>Capital Works Reserve Fund Expenditure Bylaw No. 336, 2002 FIRST READING</p> <p>Capital Works Reserve Fund Expenditure Bylaw</p>	<p>12.2</p>	<p>Moved by: Councillor Carlsen Seconded by: Councillor Ross</p> <p>THAT Bylaw No. 336, 2002 being a bylaw to authorize the expenditure of monies in the Capital Works Reserve Fund during 2002 be READ a FIRST time this 11th Day of March 2002. CARRIED UNANIMOUSLY</p> <p>Moved by: Councillor Glover Seconded by: Councillor Carlsen</p>

**No. 336, 2002
SECOND READING**

THAT Bylaw No. 336, 2002 being a bylaw to authorize the expenditure of monies in the Capital Works Reserve Fund during 2002 be **READ** a **SECOND** time this 11th Day of March 2002.

CARRIED UNANIMOUSLY

**Capital Works Reserve
Fund Expenditure Bylaw
No. 336, 2002
THIRD READING**

Moved by: Councillor Carlsen
Seconded by: Councillor Ross

THAT Bylaw No. 336, 2002 being a bylaw to authorize the expenditure of monies in the Capital Works Reserve Fund during 2002 be **READ** a **THIRD** time this 11th Day of March 2002.

CARRIED UNANIMOUSLY

**Equipment Replacement
Reserve Fund Expenditure
Bylaw No. 337, 2002
FIRST READING**

12.3 Moved by: Councillor Ross
Seconded by: Councillor Carlsen

THAT Bylaw No. 337, 2002 being a bylaw to authorize the expenditure of monies in the Equipment Replacement Reserve Fund during 2002 be **READ** a **FIRST** time this 11th Day of March 2002.

CARRIED UNANIMOUSLY

**Equipment Replacement
Reserve Fund Expenditure
Bylaw No. 337, 2002
SECOND READING**

Moved by: Councillor Carlsen
Seconded by: Councillor Ross

THAT Bylaw No. 337, 2002 being a bylaw to authorize the expenditure of monies in the Equipment Replacement Reserve Fund during 2002 be **READ** a **SECOND** time this 11th Day of March 2002.

CARRIED UNANIMOUSLY

**Equipment Replacement
Reserve Fund Expenditure
Bylaw No. 337, 2002
THIRD READING**

Moved by: Councillor Glover
Seconded by: Councillor Carlsen

THAT Bylaw No. 337, 2002 being a bylaw to authorize the expenditure of monies in the Equipment Replacement Reserve Fund during 2002 be **READ** a **THIRD** time this 11th Day of March 2002.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE

Moved by: Councillor Ross
Seconded by: Councillor Carlsen

THAT correspondence be **RECEIVED** as reviewed by Council and those requiring action be itemized below.

CARRIED UNANIMOUSLY

	13. PROCLAMATIONS
	14. NEW BUSINESS
	15. UNFINISHED BUSINESS
	16. NOTICES OF MOTION
	17. PUBLIC PARTICIPATION
Jim Chisholm Belcarra Bay Road	17.1 Mr. Chisholm asked if Council received a letter regarding dispute resolution. Mayor Drew advised that a letter had not been received to date. The Administrator advised that the letter would be placed on the agenda for the March 25, 2002 Council meeting.
Jim Chisholm Belcarra Bay Road	17.2 Mr. Chisholm advised that he attended a meeting in North Vancouver regarding docks. North Vancouver will be taking over four or five docks, including the public wharf at Deep Cove. Mr Chisholm noted that a statement heard at the meeting was the First Nations might be objecting to the annexation of the unincorporated area of Indian Arm to Belcarra. Mayor Drew advised that this matter is still under consideration. An assessment will be completed before any public discussion.
George McRae Bedwell Bay Road	17.3 Mr. McRae asked if there was any truth that the First Nations was moving to develop Indian Arm. Mayor Drew advised that they had purchased private bought property near Indian River.
George McRae Bedwell Bay Road	17.4 Mr. McRae stated that there is septic odour noticed when walking along Marine Avenue. Mayor Drew stated that Simon Fraser Health has not been able to locate any septic field leaks in the area.
George McRae Bedwell Bay Road	17.5 Mr. McRae asked if staff has been notified of the new member to Sun Dog Wharfage. The Administrator advised that the Society should provide the office with a current membership list.
	18. ADJOURNMENT TO IN CAMERA

Moved by: Councillor Carlsen
Seconded by: Councillor Glover

THAT Council adjourn to In- Camera at 10:00 p.m. pursuant to the section 242.2 (1)(c) of the *Local Government Act* to discuss a land issue matter.

CARRIED UNANIMOUSLY

19. RISE FROM IN-CAMERA

Moved by: Councillor Glover
Seconded by: Councillor Ross

THAT Belcarra Council rise from In-Camera at 12:05 a.m. and that all resolutions made at the In-Camera meeting be endorsed.

CARRIED UNANIMOUSLY

20. TERMINATION OF REGULAR MEETING

Moved by: Councillor Ross
Seconded by: Councillor Glover

THAT the Regular Meeting of Council **TERMINATES** at 12:06 a.m.

CARRIED UNANIMOUSLY

C E R T I F I E D C O R R E C T

Mayor Drew

**ADMINISTRATOR
M. McGregor**