

VILLAGE OF BELCARRA

By-Law No. 213, 1994

Freedom of Information and Protection of Privacy

WHEREAS under Section 76.1 of the *Freedom of Information and Protection of Privacy Act*, a local government:

- a. must designate a person or group of persons as the Head of the Village of Belcarra for the purposes of the *Freedom of Information and Protection of Privacy Act*; and
- b. may authorize any person to perform any duty or exercise any function under the *Freedom of Information and Protection of Privacy Act* of the person or group of persons designated as the Head of the Village; and
- c. may set any fees the local public body requires to be paid under Section 75 of the *Freedom of Information and Protection of Privacy Act*.

NOW THEREFORE the Council of the Village of Belcarra in open meeting assembled enacts as follows:

1.0 This Bylaw may be cited for all purposes as the "**Belcarra Freedom of Information and Protection of Privacy Bylaw No. 213, 1994**".

2.0 Definitions and Interpretation

2.1 The definitions contained in Schedule 1 of the Act shall apply to this By-law except where the context requires otherwise.

2.2 In this By-law:
"Act" means the *Freedom of Information and Protection of Privacy Act*, Stats B.C. 1992, c.61, as amended from time to time.

"Council" means the Council of the Village of Belcarra.

"Clerk-Treasurer" means the person designated by the Council as the Clerk-Treasurer for the Village of Belcarra.

"Head" means the person designated as the head of the Municipality under Section 3 of this Bylaw.

"Record" means a record as defined in the Act.

3.0 Designation of Head

3.1 The Council is designated as the Head of the Village of Belcarra for the purposes of the *Freedom of Information and Protection of Privacy Act*.

4.0 Authorization of Assistance for Head

4.1 The Clerk-Treasurer is authorized to perform any duty or exercise any function under the Act of the head designated under section 3.1.

4.2 The Clerk-Treasurer may designate those records of the Corporation which are available to the public, upon payment of the applicable fee as specified in the Fees and Charges Bylaw, without a request for access under the Act (“Routinely Available Records”).

(1) In accordance with S.76.1(b) of the Act in the absence of the Clerk-Treasurer, the Public Works Superintendent shall act as the coordinator.

READ A FIRST TIME BY THE MUNICIPAL COUNCIL THIS 14TH DAY OF NOVEMBER 1994

READ A SECOND TIME BY THE MUNICIPAL COUNCIL THIS 14TH DAY OF NOVEMBER 1994

READ A THIRD TIME BY THE MUNICIPAL COUNCIL THIS 28TH DAY OF NOVEMBER 1994

ADOPTED BY THE MUNICIPAL COUNCIL THIS 28th DAY OF NOVEMBER 1994

C E R T I F I E D C O R R E C T

Ralph Drew

RALPH DREW
MAYOR

Moira McGregor

MOIRA MCGREGOR
CLERK-TREASURER