



**VILLAGE OF BELCARRA
Farrer Cove Committee
Village Hall
Wednesday, March 13, 2019
7:00 pm to 9:00 pm**



Committee Members

Ashford, Brian - Chair

Carlsen, Larry – Vice Chair

Rodgers, Sy

Spence, Lynda

Wilson, Bob

Council Representative, Councillor Liisa Wilder

1. Call to Order

Call the meeting to order

2. Approval of the Agenda

Agenda for March 13, 2019

Recommendation:

That the Agenda for March 13, 2019 be approved as circulated.

3. Adoption of the Minutes

Minutes of February 20, 2019

Recommendation:

That the Minutes of the meeting held February 20, 2019 be adopted.

- 4.** Lorna Dysart, Chief Administrative Officer, will provide a verbal report regarding the Committee Process Overview

5. Unfinished Business

6. New Business

- a) Maps/Road Options – Discussion and identify information that is needed
- b) Commercial uses of Evangelical Laymen's Church property and road
- c) Historic GVRD Report

7. Next Steps

8. Adjournment

Next Meeting Date: Wednesday, April 10, 2019



**VILLAGE OF BELCARRA
Farrer Cove Committee
Village Hall
Wednesday, February 20, 2019
Minutes**



Minutes of the Farrer Cove Committee for the Village of Belcarra, held Wednesday, February 20, 2019 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra BC.

Members in Attendance

Carlsen, Larry – Vice Chair
Rodgers, Sy
Spence, Lynda
Wilson, Bob

Members Absent

Ashford, Brian - Chair

Council in Attendance

Liisa Wilder, Councillor

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Connie Esposito, Recording Clerk

1. Call to Order

The meeting commenced at 7:06 pm.

2. Self Introductions

Committee members introduced themselves noting their backgrounds and history with Belcarra.

3. Election of the Chair

Brian Ashford was nominated for Chair of the Committee.

Committee members voted in favour of Brian Ashford for the position of Chair.

4. Overview of the Roles and Purpose of the Committee

a) Terms of Reference

Lorna Dysart, Chief Administrative Officer, provided an overview of the Terms of Reference, as established by Council.

Committee members spoke about the inclusion of both North and South Farrer Cove in the mandate of the Committee.

Committee members discussed establishing a priority list for the Committee to follow.

b) Meeting dates

Committee members agreed to the meeting dates as proposed in the Committee Meeting Schedule. A final calendar will be provided.

It was noted that Committee members may casually meet outside of the normal meeting schedule for brainstorming sessions. Decisions will not be made and all items will be brought back to the Committee.

a) Group Activity: Input on the Process

Larry Carlsen, Vice-Chair, provided background on prior discussions of Farrer Cove residents that covered topics such as:

- The importance of communication with all Farrer Cove residents;
- Establishing a list of priorities;
- The road access issue and the history with Port Moody;
- Funding options for a potential new road;
- Safety and fire issues;
- Obtaining maps of Farrer Cove and the surrounding area showing boundaries;
- Obtaining documentation pertaining to the previous YMCA development proposal which included substantial data and maps;
- Impact on Farrer Cove North residents and the potential desire for future road access;
- Road access through to Bowser Avenue;
- Exploring the potential purchase of the Port Moody owned portion of road by Belcarra.

Committee members discussed the following:

- Reviewed map of Belcarra including Farrer Cove and the location of the hydro line and the proposed road access route to Farrer Cove;
- The current road access route to Farrer Cove and the responsibility of its maintenance;
- Potential for Farrer Cove to acquire the approximate 500m of land to facilitate road access;
- Researching the history of Farrer Cove and how the boundaries were established including all available survey documents of the area;
- Prior to becoming part of Belcarra, Farrer Cove was included in Electoral Area A. It was noted that the area had no power and was water access only with no permanent residents;
- Road access is a major focus of the Committee but there are other issues to consider;
- Topographical maps that should be reviewed and analysed.

5. Orientation

Lorna Dysart, Chief Administrative Officer, provided a brief orientation including access to Roberts Rules of Order, the Staff Organization Chart and Council Procedure Bylaw which are included in the binders for reference.

6. Next Steps

Lorna Dysart, Chief Administrative Officer, noted that Council passed a motion regarding the Evangelical Layman’s Church (ELC) property. Farrer Cove residents will be apprised of further information.

Committee members discussed the current operations at the ELC property including filming of movie and TV shows and the impact on Farrer Cove residents.

7. Adjournment

The Chair declared the meeting adjourned at 8:55 pm.

Lorna Dysart
Chief Administrative Officer

Larry Carlsen
Vice-Chair